

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
JANUARY 9, 2019 - 6:00 P.M.**

CALL TO ORDER: Mayor-for-the-Day Xue called the meeting to order at 6:03 p.m. in the City Hall Council Chambers, 2200 Huntington Drive, San Marino, California 91108.

PLEDGE OF ALLEGIANCE: Mayor-for-the-Day Xue led the Pledge of Allegiance.

ROLL CALL **PRESENT:** Council Member Jakubowski, Council Member Ude, Vice Mayor Shepherd Romey, Mayor-for-the-Day Xue, and Mayor Huang

ABSENT: Council Member Talt (excused)

PUBLIC COMMENTS

The following person spoke:

Maria Orta, on behalf of the American Federation of State, County, and Municipal Employees (AFSCME) (*provided handouts*)

CITY MANAGER'S REPORT

City Manager Marcella Marlowe provided an update on the state of the City's operations over the last month, including hosting monthly Town Hall meetings every first Monday of the month in the Barth Room of the Crowell Public Library.

MOTION TO WAIVE FURTHER READINGS

Council Member Ude moved to waive the reading of the entire text of ordinances and resolutions; seconded by Council Member Jakubowski. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None. ABSENT: Council Member Talt.

CEREMONIAL

1. MAYOR FOR THE DAY

Mayor Huang presented a certificate of recognition to Irene Xue for her participation as Mayor for the Day.

2. MERITORIOUS AWARD FOR FISCAL YEAR 2018-2019 OPERATING BUDGET

The California Society of Municipal Finance Officers recognized the City Council for their excellence in financial reporting.

CONSENT CALENDAR

Council Member Ude requested that Item 5 be pulled from the Consent Calendar for discussion.

John Dustin of San Marino requested that Item 7 be pulled from the Consent Calendar for discussion.

Council Member Ude moved to adopt the Consent Calendar consisting of Items 3, 4, 6, 8, and 9; seconded by Vice Mayor Shepherd Romey. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None. ABSENT: Council Member Talt.

CONSENT CALENDAR

3. APPROVAL OF CITY COUNCIL DELEGATE AND ALTERNATE LIST FOR 2019

The Council approved the list of delegate and alternate assignments.

4. RECEIVE AND FILE DISBURSEMENTS REPORT FOR DECEMBER 2018

The City Council received and filed the report.

6. APPROVAL OF MINUTES

The City Council approved the minutes of the special meeting of December 5, 2018, the special meeting of December 12, 2018, the regular meeting of December 12, 2018, and the special meeting of December 21, 2018.

8. APPROVAL OF AN ORDINANCE OF THE CITY OF SAN MARINO AMENDING CHAPTER 23 OF THE SAN MARINO CITY CODE TO ADD DEFINITIONS FOR SMOKE SHOPS, TOBACCO PARAPHERNALIA, AND TOBACCO PRODUCTS; AND TO PROHIBIT SMOKE SHOPS IN THE C-1 COMMERCIAL ZONE

The City Council approved Ordinance No. O-18-1347 on second reading.

9. APPROVAL OF ORDINANCE NO. O-18-1345, AMENDING SECTION 02.15.01, FORM OF THE CITY SEAL (2ND READING)

The City Council approved Ordinance No. O-18-1345 on second reading.

CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION

5. MONTHLY FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2018

Council Member Ude recognized City Manager Marcella Marlowe and Accounting Manager/Controller Mark Siegfried for their dedication and hard work on preparing the City's monthly financial report.

Council Member Ude moved to receive and file the report; seconded by Vice Mayor Shepherd Romey. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None. ABSENT: Council Member Talt.

7. AN ORDINANCE OF THE CITY OF SAN MARINO REGARDING THE PRESERVATION OF TREES AND AMENDING THE SAN MARINO CITY CODE REGARDING THE SAME (2ND READING)

The following person spoke:
John Dustin, Resident

Vice Mayor Shepherd Romey moved; seconded by Council Member Jakubowski, to approve Ordinance No. O-18-1341 on second reading. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None. ABSENT: Council Member Talt.

CITY TREASURER'S REPORT

10. CASH AND INVESTMENT REPORT FOR THE MONTH OF NOVEMBER 2018

The City Council received and filed the Cash and Investment Report for the month of November 2018.

CONTINUED BUSINESS

11. ARCHITECTURAL RESOURCES GROUP (ARG) PROGRESS REPORT REGARDING THE HISTORIC CITY-WIDE SURVEY PRESENTED BY THE ARG TEAM

Architectural Consultant Mary Ringhoff of ARG provided the progress report.

The following person(s) spoke:
Gene Ruckh, Resident
Miriam Nakamura-Quan, Resident
John Dustin, Resident

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

No written communications or public writings were distributed.

COUNCIL REPORTS

Council Member Jakubowski shared that the Thurnher House will offer a docent led tour at Lacy Park on Sunday, January 19, 2019 from 12:00 p.m. to 3:00 p.m.

COUNCIL CALENDAR

There were no changes to the Council calendar.

PUBLIC COMMENTS

None.

ADJOURNMENT

Mayor Huang adjourned the regular meeting at 6:49 p.m. to **FRIDAY, JANUARY 25, 2019, AT 8:00 A.M.** in the Barth Room at the Crowell Public Library.

SPECIAL MEETING AGENDA ITEM

CALL TO ORDER: Mayor Huang called the special meeting to order at 6:50 p.m.

ROLL CALL Let the record reflect that the same four Council Members present at the regular meeting were present for the special meeting and a second roll call was not deemed necessary as instructed by the City Attorney.

MOTION TO WAIVE FURTHER READINGS

This action permits the City Council to act on ordinances and resolutions without having to read the entire text of ordinance or resolution. The title of an ordinance on First Reading must be read in its entirety. An ordinance on Second Reading does not require having the title read. However, the City Council may request that an ordinance or resolution be read in its entirety before taking any action.

Vice Mayor Shepherd Romey moved to waive the reading of the entire text of ordinances and resolutions; seconded by Council Member Jakubowski. The motion passed unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None. ABSENT: Council Member Talt.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. ADOPTION OF RESOLUTION NO. R-19-01, AMENDING THE PART TIME RATE SCHEDULE EFFECTIVE JANUARY 1, 2019

Vice Mayor Shepherd Romey moved to adopt Consent Calendar item 1; seconded by Council Member Ude. The motion passed unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None. ABSENT: Council Member Talt.

PUBLIC COMMENTS

The following person spoke:
Miriam Nakamura-Quan, Resident

ADJOURNMENT

Mayor Huang adjourned the special meeting at 6:54 p.m.


AMANDA FOWLER
ACTING CITY CLERK

