

**REGULAR MEETING
OF THE SAN MARINO DESIGN REVIEW COMMITTEE
AUGUST 3, 2016 - 7:00 P.M.**

CALL TO ORDER Chairman Frank Hsu called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Chairman Frank Hsu, Vice-Chairman William Dietrick, Committee Member John Dustin, Committee Member Kevin Cheng, Committee Member Corinna Wong, Alternate Committee Member Judy Johnson-Brody, Alternate Committee Member Chris Huang.

ABSENT: None

APPEAL PROCEDURE

Chairman Frank Hsu gave an explanation of the Design Review Committee procedures and explanation of the fifteen-day appeal procedure to the member of the audience.

PUBLIC COMMENTS

Chairman Frank Hsu announced that the first meeting between himself, as the Chairman of the Design Review Committee, and Aldo Cervantes, Planning and Building Director, took place on July 28, 2016. Chairman Frank Hsu briefly went over what was discussed during the meeting, which included the following:

1. Moving up the project submittal date by one week to allow additional time for notification and for DRC Members to review the packets.
2. Color boards and material information shall be included in each DRC member's packet along with the proposed plans.
3. The staff shall discourage the applicant to present alternative plans during the public hearing since the DRC can only review and consider those information provided in the DRC member's packet.
4. The plans and drawings should only include pertinent information. Drawings should highlight new elements added, items to be removed, and any change to the existing building structure or landscape materials.
5. Scheduling a new training session and a bus tour of the City for the new DRC members.
6. Since this is a recorded meeting, for clarity, each Committee member's vote will be taken and counted by roll call.

PUBLIC HEARINGS

1. **MODIFICATION TO DESIGN REVIEW COMMITTEE CASE NO. DRC14-64
2755 LORAIN ROAD, (GOEI/COVEY)**

Assistant Planner Choi stated that the applicant requested a continuance to the meeting of August 17, 2016.

There were no public comments.

Committee Member Cheng moved to continue the project to the meeting of August 17, 2016. Second by Committee Member Dustin. AYES: Chairman Hsu, Vice-Chairman Dietrick, Committee Member Cheng, Committee Member Dustin, and Committee Member Wong. NOES: None.

**2. DESIGN REVIEW COMMITTEE CASE NO. DRC16-15
2995 HUNTINGTON DRIVE, (WONG/WW DESIGN GROUP INC.)**

Assistant Planner Choi presented the staff report for this item. She stated that staff was able to make the required findings and support the project as submitted.

Warren Wong, project architect, presented the project and answered questions.

The Committee expressed concerns with the unoccupied structure that resulted in poor property maintenance. The Committee was also concerned with the new handicap parking location being visible from San Gabriel Boulevard.

It was the census of the Committee that the required findings could be met for the exterior design modifications project with a condition to ensure that the new entry awning will be painted to match the color and metallic finished of the existing awning on the structure.

Committee Member Dustin moved to approve the project with the following condition:

1. New overhang awning shall be painted to match in color and metallic finish of the existing awnings on the structure.

Second by Chairman Hsu. AYES: Chairman Hsu, Vice-Chairman Dietrick, Committee Member Cheng, Committee Member Dustin, and Committee Member Wong. NOES: None.

**3. DESIGN REVIEW COMMITTEE CASE NO. DRC16-47
2838 WOODLAWN AVENUE, (LIU/TJ MEC CONSTRUCTION SERVICES)**

Assistant Planner Choi presented the staff report for this item and stated that staff was in support of the project.

Owen Hale, project designer, presented the project and answered questions.

The following people spoke in opposition of the project:

Shirley Jagels, 1404 Wilson Avenue, stated that enclosing a front porch is inconsistent with the garden city concept and suggested repurposing the existing front door if it is the original door.

Fran Benuska, 2410 Coniston Place, agreed with comments from Shirley Jagels on enclosing a front porch.

The Committee stated that the proposed one-foot overhang in front of the entry door is narrow and it depletes the function of an entry overhang. The Committee had questions related to the exterior lighting and front door design.

Chairman Hsu found the proposed enclosure to be inconsistent with the architectural style of the home and cannot support the project.

The Committee requested the applicant to provide front door material sample, product details for the exterior light and front door, and to consider modifying the front porch enclosure design.

Committee Member Cheng moved to continue the project to the meeting of September 7, 2016. Second by Vice-Chairman Dietrick. AYES: Chairman Hsu, Vice-Chairman Dietrick,

Committee Member Cheng, Committee Member Dustin, and Committee Member Wong. NOES: None.

OTHER ITEM

4. APPROVAL OF MEETING MINUTES FOR JUNE 15, 2016 AND JULY 20, 2016

MEETING MINUTES FOR JUNE 15, 2016

Vice-Chairman Dietrick moved to approve the minutes as submitted. Second by Committee Member Dustin. AYES: Chairman Hsu, Vice-Chairman Dietrick, Committee Member Cheng, Committee Member Dustin, Committee Member Wong. NOES: None.

MEETING MINUTES FOR JULY 20, 2016

Committee Member Wong moved to approve the minutes as submitted. Second by Vice-Chairman Dietrick. AYES: Chair Hsu, Vice-Chairman Dietrick, Committee Member Cheng, Committee Member Dustin, Committee Member Wong. NOES: None.

OPEN FORUM

ADJOURNMENT

With no further items to consider, the DRC adjourned to the next regular Design Review Committee meeting on Wednesday, August 17, 2016 at 7:00 p.m. in the City Hall Council Chambers, 2200 Huntington Drive, San Marino, CA 91108.


AMANDA MERLO,
ASSOCIATE PLANNER