

CITY OF SAN MARINO

TRAFFIC ADVISORY COMMISSION AGENDA

Hunter Chang, Chairman

Jon Crowley, Vice Chairman

Wendy Doo, Commission Member

Calvin Lo, Commission Member

Hal Suetsugu, Commission Member

Scott Braxton, Alternate



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City Hall, Council Chambers

2200 Huntington Drive

San Marino, CA 91108

MONDAY, JANUARY 15, 2018
7:00 P.M.
CITY HALL
COUNCIL CHAMBERS
2200 HUNTINGTON DRIVE, SAN MARINO, CA

The City of San Marino appreciates your attendance. Citizens' interest provides the Traffic Advisory Commission (TAC) with valuable information regarding issues of the community.

Regular Meetings are held on the 3rd Monday of every month.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Administration Department at (626) 300-0700 at least 48 hours prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Chair Chang, Vice Chair Crowley, Commissioners Doo, Lo, Suetsugu, and (Alternate) Braxton

POSTING OF AGENDA

The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive. As a public service, the agenda is also posted on the City's Website: <http://www.cityofsanmarino.org>

PUBLIC COMMENTS

Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Traffic Advisory Commission on any item of interest to the public, before or during the TAC's consideration of the item, that is within the subject matter jurisdiction of the TAC.

NEW BUSINESS**1. APPROVAL OF MINUTES FROM DECEMBER 11, 2017****OLD BUSINESS**

- 2. UPDATE ON TRAFFIC CONCERN AT ST. ALBANS NORTH OF HUNTINGTON DRIVE GOING SOUTHBOUND**
- 3. UPDATE ON “NO PARKING” REQUEST AT THE INTERSECTION OF ROSALIND AND OAK GROVE AVENUE**
- 4. REVIEW OF ACTIVE TRAFFIC REQUESTS LIST**

WRITTEN COMMUNICATIONS This is an opportunity to announce any written communications pertaining to the City received by members of the TAC.

COMMISSIONER REPORTS This is an opportunity for members of the TAC to inform the public of any meetings or conferences they may have attended.

POLICE DEPARTMENT REPORT This is an opportunity for the Chief of Police to inform the TAC and the public of any upcoming traffic matters of interest to the Community.

PUBLIC WORKS DEPARTMENT REPORT This is an opportunity for the Public Works Director / City Engineer to inform the TAC and the public of any upcoming public works projects or matters of interest to the Community.

TRAFFIC ADVISORY COMMISSION CALENDAR

PUBLIC WRITINGS DISTRIBUTED

All public writings distributed by the City of San Marino to at least a majority of the TAC regarding any item on this agenda will be made available at the Public Counter at City Hall, Council Chambers located at 2200 Huntington Drive, San Marino, California.

PUBLIC COMMENTS

The public may at this time speak regarding any city-related issue, provided that no action shall be taken on any item not appearing on the agenda. Any person desiring to speak should complete a Speaker's Form located at the City Hall, Council Chambers entrance and hand it to the Administrative Analyst. The Chairman reserves the right to place limits on duration of comments.

ADJOURNMENT

The San Marino Traffic Advisory Commission will adjourn to the next joint meeting with City Council to be held on **MONDAY, FEBRUARY 12, 2018 at 7:00 P.M.** at the City Hall, Council Chambers 2200 Huntington Drive, San Marino, California. This schedule is due to our regular meeting date falling on a City Holiday.

JOHN N. INCONTRO

CHIEF OF POLICE

**CITY OF SAN MARINO
TRAFFIC ADVISORY COMMISSION
PUBLIC MEETING MINUTES**

December 11, 2017

7:00 p.m.

City Hall

2200 Huntington Drive

San Marino, CA 91108

CALL TO ORDER: Vice Chair Crowley called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE: Led by Vice Chair Crowley

ROLL CALL:

Commissioners Present: Vice Chair Crowley, Commissioner's Doo, Lo, Suetsugu, and Alternate Braxton

Commissioners Absent: Chair Chang

City Officials Present: Chief John N. Incontro and Michael Throne

PUBLIC COMMENTS:

Cordelia Donnelley –Inquired about Traffic Advisory Commission Meeting Rules – Ms. Donnelley counted seven TAC meetings that had been cancelled since 2015. Does not understand how the other City Committees and Commissions have rules on attendance where very few absences are tolerated with appointees. States cannot find rules regarding the TAC Commission meetings. Wondering what the rules are for the Traffic Advisory Commission. Also, dissatisfied with the delays on providing the safety improvements to Monterey Road between Oak Knoll /Garfield and what can the residents do to expedite these concerns.

NEW BUSINESS

1. **APPROVAL OF MINUTES FROM DECEMBER 11, 2017:** Alternate Braxton requested that we make corrections to page #3 to read as follows: “concerned about traveling northbound on Winston at California looking west as pine trees are obstructing the view of oncoming traffic”. Commissioner Suetsugu made a motion to approve with corrections, seconded by Commissioner Doo. Minutes passed unanimously.
2. **UPDATE ON TRAFFIC CONCERN AT ST. ALBANS NORTH OF HUNTINGTON DRIVE GOING SOUTHBOUND:** Chief Incontro provided the update for Ruth Smith. The issues concerning this intersection have to do with southbound traffic backing up on St. Albans north of Huntington Drive going southbound. Currently we have through and left lane

and right turn lane only. Previously we had through and right turn lane and left turn lane only which were the same length. We have a through lane with the left lane. This is what is causing the traffic and backup. It's not feasible since it's a southbound left turn lane. We don't have intersections along Huntington with a separate Left Turn signal. We need to look at adding this left turn signal. There are some attached counts. She still needs additional data for study. Thee traffic data Ruth has that the southbound traffic for left turns are greater than southbound traffic on right turns. Most collisions involve Huntington. We will conduct additional field observation and adjustment to signal phasing for north and south. The information will be available sometime in January / February.

Commissioner Suetsugu – presented an option to consider. The street at Virginia is the same width as St. Albans. Virginia has a dedicated left through lane and right turn lane. Can we narrow that for St. Albans? Both of them are at 50' on both south and north side. Provided an example to Chief Incontro to give to Ruth for consideration.

OLD BUSINESS

- 3. UPDATE ON TRAFFIC CONCERN AT OAK AND GARFIELD:** Chief Incontro provided report for Ruth Smith. Observed traffic collisions occurred on vehicles flow on Oak and Garfield. Analysis indicated Ruth Smith recommended installing East and West bound traffic signs would help.

Michael Throne stated they will schedule to install the signs

Commissioner Suetsugu - inquired if we will work with the City of South Pasadena.

Chief Incontro confirmed that we would be doing so.

WRITTEN COMMUNICATIONS

Chief Incontro stated the Police Department did not receive any written communication.

COMMISSIONER REPORTS

Commissioner Lo – Inquired about repainting the area of Kewen and Oak Grove.

Chief Incontro stated we are looking at the missing signs along the curve and the City Engineer will take a look to determine where the signs need to be installed.

POLICE DEPARTMENT REPORT

Chief Incontro reported on the following items:

We have had a 20% increase in traffic collisions YTD. 180 last year this time and 216 this year. We average an increase in 24% of Hit and Runs 36 this year versus 29 last year. Most of these

are during the night or with parked vehicles. We have had a 40% increase in injury traffic collisions. With 77 this year and 46 last year. We are about even on the traffic cites. We are working on traffic enforcement. We are down almost 4% on Non-Injury Traffic Collisions. 101 this year versus 105 last year. Top five locations: Huntington & San Marino – we had 7 traffic collisions. California & Winston – 6 traffic collisions, Robles & Sierra Madre – 6 traffic collisions Huntington & San Gabriel – 6 / Huntington and Winston 6 traffic collisions / California & Santa Anita we had 6 traffic collisions. We requested that the Sheriff's and CHP to do extra enforcement on the county side about two-three months ago. We are looking at six months with deploying motor officers. We have completed our hiring of officers. Primary collision factors continues to be speed, unsafe movements from lanes, vehicles not stopping. Also speed on northbound San Marino is causing issues. We are using our radar. Winston & California is a regular area our officers enforce including Los Robles. Hopefully, with the motor team it will be effective.

One of the issues we saw with our middle schools is students not wearing their bicycle helmets. We plan on putting a safety

Commissioner Suetsugu stated he is a proponent with using helmets. Middle schoolers for some reason decide to not comply with what they have learned in elementary school. Stated that it's the law. Encouraged for Law Enforcement and the School District to work together on this.

Vice Chair Crowley stated Winston & California continues to be an issue even with the presence of a Police vehicle.

Chief Incontro stated we had a traffic collision on Sunday due to a vehicle driving under the influence.

Alternate Braxton stated we talk about speed feedback signs. What would be the process of purchasing these signs?

Chief Incontro stated while at the IACP conference he spoke to a couple of vendors regarding these signs where the cost runs from \$8,000 -\$40,000. Looking at signs on tri-pods where you can move them around the City. Also, looking at adding a data package which cost \$10,000.00. Per Chief Incontro, with the approval of City Council looking at adding four of those signs. If we find another source of funding we will. Considering placing movable signs with solar panel.

Commissioner Doo – inquired about the demographic details, age, etc.

Chief Incontro stated we see commuters going northbound. We have seen St. Albans increase with traffic in part due to traveling from Alhambra road to St. Albans from the south. It has become a more common passage way. Our residents do drive a little too fast. Studies have seen that high schoolers are not driving as much. Most recently we found out the WAZE is fueled by its users. Google maps is also powered by WAZE.

Vice Chair Crowley – inquired about the holiday overnight parking schedule.

Chief Incontro stated we will put a notice beginning on Friday, December 22, 2017 – January 3, 2018. We will also ask residents to lock your cars.

PUBLIC WORKS DEPARTMENT REPORT

Michael Throne apologized to Commissioner Lo regarding the red curbs on Rosalind. The pedestrian crossing on Ridgeway and Huntington was struck by a drunk driver. The equipment has been ordered and will be replaced in a few weeks. We will conduct maintenance on other crossings as well

Recommendation of striping of Sierra Madre and restricting movements on Robles will be taken to City Council on Wednesday. The project will commence after Christmas.

Commissioner Doo inquired about the bumps on Old Mill to El Molino where the bumps are fading.

Michael Throne stated those would be the raised markers and we will look into this.

Michael Throne inquired about the February 19, 2018 meeting as it falls on a City Holiday.

Vice Chair Crowley stated the February 19, 2018 meeting will be moved to Monday, February 12, 2018.

PUBLIC WRITINGS DISTRIBUTED

There were no public writings this month.

PUBLIC COMMENTS

None

ADJOURNMENT

Vice Chair Crowley adjourned the meeting at 8:37 p.m. to the regular meeting to be held at City Hall Council Chambers on Monday, January 15, 2018 at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO

City of San Marino
Active Traffic Requests (as of 01/10/18)

Location / Request	Requestor	Date Rcvd	Status	Next Steps	Future Action - TAC/CC
Monterey Rd Traffic Calming	Cordelia Donnelly	2015	Preparing striping plan for edge line striping	Prepare agenda report & presentation for CC meeting	Jan 2018 CC Workshop Mtg
San Marino Blvd & Sierra Madre Intersection Access Concerns	Former Chair Coupe	6/2/2017	Received traffic count data. Collecting collision data	Analyze data & if indicated, prepare list of potential actions for staff/TAC consideration	Feb 2018 TAC Mtg
Granada traveling south Watch for On-Coming Traffic sign	Catherine Tripodes	6/19/2017	Contacting requestor for more information	Collect appropriate traffic data & analyze request	Mar 2018 TAC Mtg
Darby Rd Cut-Through Traffic (diverted from Granada)/Speeding (speed limit sign)	Catherine Tripodes	6/19/2017	Contacting requestor for more information	Collect appropriate traffic data & analyze request	Mar 2018 TAC Mtg
Canterbury & Sierra Madre Collision concerns (885 Canterbury Rd)	Susan Young	8/14/2017	Collecting & reviewing collision data	If review indicates improvements needed, prepare list of potential actions for staff/TAC consideration	Feb/Mar 2018 TAC Mtg
St. Albans/Huntington Dr Add SB Left Turn Lane	Comm. Lo for Residents	9/18/2017	Considering suggestion by Comm. Suetsugu & reviewing signal timing changes	Return to TAC with recommended actions	Mar 2018 TAC Mtg
2456-2466 Huntington Remove 20-min parking restriction	Pam Eamranond	9/18/2017	Planning & Building to address due to zoning issues.	Report back Planning & Building's findings	Not Applicable
Winston & Cumberland No Stopping Zone	Vice Chair Crowley	9/18/2017	Public Works to follow up		Not Applicable
Palomar Rd & Wallingford Sight Distance Issue	Ron Serven, Planning	9/25/2017	Preparing sight distance layout & collecting/reviewing collision data	Advise staff if need to remove/cut back vegetation	Not Applicable
St. Albans & Roanoke All-Way Stop	Linda Griffey	9/25/2017	Analyzed data. Reviewing additional collected data	Analyze to see if all-way stop warrants are met. If so, make recommendation to TAC	Feb/Mar 2018 TAC Mtg
Monterey Rd at Garfield WB vs NB conflicts	Mike Placido	10/16/2017	Reviewing concern	Collect & review traffic collision data. Collect traffic counts, if indicated.	Mar/Apr 2018 TAC Mtg
Rosalind & Oak Grove Red Curb in Intersection	Louise Cook	1/3/2018	Request clarified by Comm. Suetsugu. Following up with field review	Complete field review & make recommendation to TAC	Feb 2018 TAC Mtg

Completed Traffic Requests

Request/Project	Requestor	Completed	Final Disposition
Oak at Garfield Cross Traffic Does Not Stop signs	Maureen Sprunger	12/11/2018	City will install the signs
Huntington (NS) w/o bus stop at Granada No-parking restriction w/o bus stop	Catherine Tripodes	12/11/2018	Staff determined that no action is needed
Sierra Madre/Robles Intersection & Traffic Calming Improvements	Comm. Chang	11/7/2017	Intersection improvements approved by City Council on 10/27/17; contractor selected and plans modified to only include intersection, not edge line striping.
Rosalind e/o Oak Grove No Parking on north side	Louise Cook	10/16/2017	City did NP sign inventory & replaced signs; City will install red curb when the resurfacing is completed.
Winston & California Sight Distance Concerns	Curtis Jung	9/18/2017	Staff following up with property owners to trim/remove foliage, as necessary