

CITY OF SAN MARINO
CITY COUNCIL AGENDA

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

Cindy Collins,, Interim City Manager



www.cityofsanmarino.org

(626) 300-0700 Phone

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City Hall Council Chamber

2200 Huntington Drive

San Marino, CA 91108

WEDNESDAY, SEPTEMBER 14, 2016
6:00 P.M.

CROWELL PUBLIC LIBRARY (BARTH ROOM)
1890 HUNTINGTON DRIVE
SAN MARINO, CA 91108

The City of San Marino appreciates your attendance. Citizens' interest provides the Council with valuable information regarding issues of the community.

Regular Meetings are held on the 2nd Wednesday of every month at 6:00 p.m. Adjourned Regular Meetings are held on the last Friday of every month at 8:00 a.m.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (626) 300-0705 at least 48 hours prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilman Huang, Councilman Talt, Councilman Ward, Vice Mayor Sun, and Mayor Yung

POSTING OF AGENDA

The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive, the Crowell Public Library, 1890 Huntington Drive and the Recreation Department, 1560 Pasqualito Drive. The agenda is also posted on the City's Website: <http://www.cityofsanmarino.org>

PUBLIC COMMENTS

Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the City Council on any item of interest to the public, before or during the Council's consideration of the item, that is within the subject matter jurisdiction of the City Council.

MOTION TO WAIVE FURTHER READINGS

This action permits the City Council to act on ordinances and resolutions without having to read the entire text of the ordinance or resolution. The title of an ordinance on First Reading must be read in its entirety. An ordinance on Second Reading does not require having the title read. However, the City Council may request that an ordinance or resolution be read in its entirety before taking any action.

PRESENTATIONS

1. **RECOGNITION OF LIBRARIAN III REX MAYREIS ON HIS RETIREMENT**
2. **ANNOUNCEMENT OF POLICE AND FIRE OPEN HOUSE ON OCTOBER 8, 2016**

CONSENT CALENDAR

Members of the public may at this time speak on any items on the Consent Calendar. After which, the Mayor will request members of the City Council to indicate if there are any items on the Consent Calendar that should be discussed individually. These items will be pulled from the Consent Calendar and acted on separately.

3. JULY 2016 DISBURSEMENT REPORT

Recommendation: "A motion to ratify and file the Disbursement Report for the period ending July 31, 2016."

4. JULY 2016 TREASURER'S REPORT

Recommendation: "A motion to accept and file the Treasurer's Report for the period ending July 31, 2016."

5. AUGUST 2016 DISBURSEMENT REPORT

Recommendation: "A motion to ratify and file the Disbursement Report for the period ending August 31, 2016."

6. AUGUST 2016 TREASURER’S REPORT

Recommendation: “A motion to accept and file the Treasurer’s Report for the period ending August 31, 2016.”

7. APPROVAL OF MINUTES

Recommendation: “A motion to approve the Minutes of the Adjourned Regular Meeting of June 24, 2016, the Regular Meeting of July 13, 2016, and the Adjourned Regular Meeting of July 29, 2016.”

8. AMENDMENTS TO FISCAL YEAR 2016-2017 BUDGET

Recommendation: “A motion to appropriate \$153,711 from the unassigned General Fund balance and authorize staff to make the corresponding adjustments to the Fiscal Year 2016-17 Budget as outlined within this report.”

9. BUDGET CARRYOVERS FROM FISCAL YEAR 2015-16 TO FISCAL YEAR 2016-17

Recommendation: “A motion to amend the 2015-16 budget to include the carryovers on the attached schedule totaling \$4,875,254.”

10. TRANSFER OF FUNDS TO CONTRACT SERVICES

Recommendation: “A motion to 1) Approve a Professional Services Agreement with Misty Cheng & Associates in the amount of \$280,000 for Finance Department Consulting Services; and 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and the City Clerk to execute the Agreement; and 4) Approve the transfer of \$280,000 from the Personnel Allocation within the Administration Account to Other Contract Services, for Finance Department Consulting Services; and 5) Approve the transfer of \$11,000 from the Personnel Allocation within the Administration Account to Other Contract Services for Human Resources and General Administrative Services.”

11. EXTENSION OF SEWER MAINTENANCE AGREEMENT

Recommendation: “A motion to 1) authorize the Interim City Manager to extend the Agreement with Pipe Tec Inc. of Irwindale, California through October 31, 2017 for the Sewer System Cleaning & Maintenance Services, and 2) grant the requested CPI increase of four percent (4%) for a total contract amount of \$127,587.20.”

12. AWARD OF CONTRACT - STREET LIGHT CONVERSION PROJECT FOR VARIOUS CIRCUITS (PROJECT NO. 9000, NIB #N-16-07)

Recommendation: “A motion to award the bid for the Street Light Conversion Project for Various Circuits (Project No. 9000, NIB #N-16-07) to Sturgeon Electric California LLC of Chino, California in the amount of \$550,579.00.”

13. AWARD OF CONTRACT FOR POLICE TOW SERVICES

Recommendation: “A motion to authorize the Interim City Manager to enter a two year exclusive official police tow services agreement with Navarro’s Towing with an option to extend one (1) additional year.”

14. CONSIDERATION OF LEAGUE OF CALIFORNIA CITIES RESOLUTION TO BE ADOPTED AT THE ANNUAL CONFERENCE OCTOBER 5-7, 2016

Recommendation: “A motion to direct the voting delegate to support the resolution as proposed.”

15. RESOLUTION R-16-13 - DESIGN REVIEW NO. DRC13-83, (1155 OAK GROVE AVENUE)

Recommendation: “A motion to approve Resolution No. R-16-13.”

16. RESOLUTION R-16-14 - AMENDMENT OF GENERAL PLAN LAND USE MAP (1270 BELHAVEN ROAD, 1265 SAN GABRIEL BLVD., 2000 HUNTINGTON DRIVE, 1620 CHELSEA ROAD, 1625 CHELSEA ROAD, AND 1635 CHELSEA ROAD)

Recommendation: “A motion to approve Resolution No. R-16-14.”

17. SALE AT AUCTION OF SURPLUS PROPERTY

Recommendation: “A motion to approve the sale at auction of the vehicles and equipment listed in the staff report.”

NEW BUSINESS**18. STREET TREE POLICY**

Recommendation: Staff recommends that the City Council receive and file The Parks and Public Works Department Street Tree Policy and Procedures Document.

19. CITYWIDE WATERING SCHEDULE

Recommendation: Staff recommends the City Council provide direction to staff as to whether to modify Chapter 14, Article 16 of the City Code to provide flexibility as it relates to statewide watering requirements based on current drought conditions; or if the City should continue to enforce the current Citywide watering schedule.

PUBLIC HEARINGS**20. GENERAL PLAN AMENDMENT FOR THE PROPERTIES LOCATED AT 375, 415, 475, 825, 835, AND 2233 HUNTINGTON DRIVE**

Recommendation: Staff recommends the City Council discuss the matter and determine whether or not there is a discrepancy between the zoning and the General Plan Land Use Map and, depending on the decision, take the appropriate action or actions listed in the staff report.

21. APPEAL OF THE PLANNING COMMISSION DECISION FOR CASE No. DRC15-99 AND DRC16-23, 1470 VIRGINIA ROAD (CHAN/TYLER)

Recommendation: “A motion to deny the appeal and uphold the Planning Commission’s approval of Design Review Nos. DRC15-99 and DRC16-23 as conditioned in Planning Commission Resolution PCR-16-04.”

22. APPEAL OF PLANNING COMMISSION DECISION FOR CASE No. DRC15-107, 2630 LORAIN ROAD (Tang)

Recommendation: “A motion to continue DRC15-107 to the meeting of October 12, 2016.”

23. RENEWAL OF WATER FRANCHISE WITH CALIFORNIA AMERICAN WATER COMPANY - ORDINANCE NO. O-16-1307 (SECOND READING)

Recommendation: “A motion to adopt Ordinance No. O-16-1307 on second reading.”

WRITTEN COMMUNICATIONS This is an opportunity to announce any written communications pertaining to the City received by members of the City Council.

COUNCIL REPORTS This is an opportunity for members of the City Council to inform the public of any meetings or conferences they may have attended.

CITY MANAGER’S REPORT This is an opportunity for the City Manager to inform the City Council and the public of any upcoming events or matters of interest to the Community.

CITY COUNCIL CALENDAR

Scheduling Dates for Future Council Meetings.

PUBLIC WRITINGS DISTRIBUTED

All public writings distributed by the City of San Marino to at least a majority of the City Council regarding any item on this agenda will be made available at the Public Counter at City Hall located at 2200 Huntington Drive, San Marino, California.

PUBLIC COMMENTS

The public may at this time speak regarding any city-related issue, provided that no action shall be taken on any item not appearing on the agenda. Any person desiring to speak should complete a Speaker's Form located at the entrance and hand it to the City Clerk. The Mayor reserves the right to place limits on duration of comments.

ADJOURNMENT

The San Marino City Council will adjourn to the next adjourned regular meeting to be held on **FRIDAY, SEPTEMBER 30, 2016, at 8:00 A.M.** in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California.

Dated: September 9, 2016

Posted: September 9, 2016

VERONICA RUIZ, CMC
CITY CLERK

**RECOGNITION OF LIBRARIAN III REX MAYREIS
ON HIS RETIREMENT**

AGENDA ITEM NO. 1

**ANNOUNCEMENT OF POLICE AND FIRE OPEN
HOUSE ON OCTOBER 8, 2016**

AGENDA ITEM NO. 2

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: KEN PUN, CONTRACT DEPUTY FINANCE DIRECTOR

DATE: SEPTEMBER 14, 2016

SUBJECT: **DISBURSEMENT REPORTS FOR THE MONTH OF JULY 2016**

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Dr. Steven W. Huang, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND

Attached are the general account check register and wire transfer report for the month of July, 2016. This report was prepared by the Account Clerk and has been reviewed and approved by the Contract Finance Director, Misty Cheng or Contract Deputy Finance Director, Ken Pun. All disbursement for the month are summarized and totaled on the following page. |

FISCAL IMPACT

Schedule of Disbursements

<u>Date</u>	<u>Description</u>	<u>Amount</u>
	General Account Checks 86745-86975 & EFTs	\$ 1,549,497.65
7/1/2016	Holiday Sick Comp Cash ACH	121,859.24
7/1/2016	Holiday Sick Comp Cash Check 52966-52986	20,870.09
7/1/2016	Federal Tax	44,143.82
7/1/2016	State Tax	14,670.83
7/1/2016	Payroll Direct Deposit	9,887.40
7/1/2016	Federal Tax	3,840.06
7/1/2016	State Tax	1,196.23
7/1/2016	Payroll Manual Checks 52987-53015	18,980.48
7/1/2016	Payroll Direct Deposit	316,339.01
7/1/2016	Federal Tax	77,777.03
7/1/2016	State Tax	22,044.83
7/1/2016	Payroll Manual Checks 53016	198.37
7/1/2016	Federal Tax	7.06
7/1/2016	State Tax	40.71
7/11/2016	Payroll Manual Check 53017	1,986.08
7/11/2016	Federal Tax	305.07
7/11/2016	State Tax	52.03
7/11/2016	Uniform Allowance Direct Deposit	18,357.48
7/11/2016	Uniform Allowance Manual Check 53018-53023	1,507.00
7/11/2016	Federal Tax	1,189.98
7/11/2016	State Tax	44.77
7/15/2016	Payroll Manual Checks 53024-53052	17,734.71
7/15/2016	Payroll Direct Deposit	317,982.42
7/15/2016	Federal Tax	75,797.53
7/15/2016	State Tax	21,565.61
7/29/2016	Payroll Manual Checks 53053-53080	16,894.03
7/29/2016	Payroll Direct Deposit	305,100.23
7/29/2016	Federal Tax	66,342.00
7/29/2016	State Tax	18,468.12
	Workers' Compensation Checks 11134-11192	19,879.12
		<u>\$ 3,084,558.99</u>

**Schedule of Wire Transfers
Between LAIF and City Checking Accounts**

<u>Date</u>	<u>Description</u>	<u>Amount In (Out)</u>
7/5/2016	From LAIF to Main Checking	\$ 300,000.00
7/7/2016	From LAIF to Main Checking	1,000,000.00
7/28/2016	From LAIF to Payroll Account	400,000.00
		<u>\$ 1,700,000.00</u>

**Schedule of Wire Transfers
Between US Bank Safekeeping and City Checking Accounts**

<u>Date</u>	<u>Description</u>	<u>Amount In (Out)</u>
	None	

RECOMMENDATION

Staff recommends the Council ratify and file the Disbursement Report for the month ended July 31, 2016. If Council concurs, the appropriate action would be:

“A motion to ratify and file the Disbursement’s Report for the month ended July 31, 2016.”

Attachments: Disbursement Report

City of San Marino

July 2016 Disbursement Report



Account Number	Vendor	Description	GL Date	Check No	Amount	Prior
Balance Sheet Accounts:						
Inventory	Bob Wondries	Emblem	06/30/2016	0	44.94	
Inventory	Bob Wondries	Tailgate Moulding #6592	07/19/2016	0	74.61	
Inventory	Dapper Tire Co	Tires	07/19/2016	0	276.41	
Inventory	O'Reilly Auto Parts	Filters & Paint	06/30/2016	86800	39.17	
Inventory	O'Reilly Auto Parts	Oil	06/30/2016	86800	28.32	
Inventory	O'Reilly Auto Parts	Thread Lock	06/30/2016	86800	25.06	
Inventory	O'Reilly Auto Parts	Filters	06/30/2016	86800	23.53	
Inventory	O'Reilly Auto Parts	Filters & Oil	06/30/2016	86800	69.59	
Inventory	O'Reilly Auto Parts	Wheel Weights	06/30/2016	86800	24.38	
Inventory	O'Reilly Auto Parts	Filters	06/30/2016	86800	17.96	
Inventory	O'Reilly Auto Parts	Wiper Blade	06/30/2016	86800	12.06	
Inventory	O'Reilly Auto Parts	Brake Rotors & Pads	07/19/2016	86883	192.97	
Inventory	O'Reilly Auto Parts	Air Filter	07/19/2016	86883	61.40	
Inventory	O'Reilly Auto Parts	Connector & Holdown Bolt for Battery	07/19/2016	86883	14.69	
Inventory	O'Reilly Auto Parts	Filter	07/19/2016	86883	2.39	
Inventory	O'Reilly Auto Parts	Filters	07/19/2016	86883	13.67	
Inventory	O'Reilly Auto Parts	Filter	06/30/2016	86958	18.04	
Inventory	O'Reilly Auto Parts	Filter	06/30/2016	86958	53.18	
Inventory	O'Reilly Auto Parts	Credit	06/30/2016	86958	-22.23	
Inventory	Performance Truck & Trailer	Stop/Tail Lights #5117	07/19/2016	86884	159.31	
Receivables	Les Rune	Disabilty Retirement July 2016	07/19/2016	86888	5,593.50	
Payroll Withholdings	CA State Disbursement Unit	PR Batch 00701.07.2016 Earnings Withh	07/01/2016	0	198.92	
Payroll Withholdings	CA State Disbursement Unit	PR Batch 00702.07.2016 Earnings Withh	07/22/2016	0	198.92	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.07.2016 Accident Insura	07/01/2016	0	86.74	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.07.2016 Accident Insura	07/01/2016	0	374.05	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.07.2016 Cancer Insuran	07/01/2016	0	123.35	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.07.2016 Cancer Insuran	07/01/2016	0	230.12	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.07.2016 Disability STD-	07/01/2016	0	401.84	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.07.2016 Life Insurance-	07/01/2016	0	576.78	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.07.2016 Accident Insura	07/22/2016	0	86.74	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.07.2016 Accident Insura	07/22/2016	0	374.05	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.07.2016 Cancer Insuran	07/22/2016	0	123.35	

Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.07.2016 Cancer Insuran	07/22/2016	0	230.12
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.07.2016 Disability STD-	07/22/2016	0	401.84
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.07.2016 Life Insurance-	07/22/2016	0	576.78
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.07.2016 Deferred Comp	07/01/2016	0	292.30
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.07.2016 Deferred Comp	07/22/2016	0	192.31
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.07.2016 Deferred Comp	07/22/2016	0	300.00
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00705.07.2016 Deferred Comp	07/01/2016	0	19,200.00
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.07.2016 Deferred Comp	07/01/2016	0	8,317.24
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.07.2016 Deferred Comp	07/01/2016	0	4,961.48
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.07.2016 Deferred Comp	07/01/2016	0	134.71
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.07.2016 Deferred Comp	07/22/2016	0	8,317.24
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.07.2016 Deferred Comp	07/22/2016	0	4,961.48
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.07.2016 Deferred Comp	07/22/2016	0	134.71
Payroll Withholdings	U.S. Bank	PR Batch 00701.07.2016 PARS Employe	07/01/2016	0	1,719.03
Payroll Withholdings	U.S. Bank	PR Batch 00701.07.2016 PARS Employe	07/01/2016	0	1,719.03
Payroll Withholdings	U.S. Bank	PR Batch 00702.07.2016 PARS Employe	07/22/2016	0	1,686.25
Payroll Withholdings	U.S. Bank	PR Batch 00702.07.2016 PARS Employe	07/22/2016	0	1,686.25
Payroll Withholdings	U.S. Bank	PR Batch 00703.07.2016 PARS Employe	08/05/2016	0	1,614.75
Payroll Withholdings	U.S. Bank	PR Batch 00703.07.2016 PARS Employe	08/05/2016	0	1,614.75
Payroll Withholdings	PERS	PR Batch 00701.07.2016 PERS Buy Bac	07/01/2016	0	249.81
Payroll Withholdings	PERS	PR Batch 00701.07.2016 PERS Employe	07/01/2016	0	25,911.24
Payroll Withholdings	PERS	PR Batch 00701.07.2016 PERS Employe	07/01/2016	0	46,386.50
Payroll Withholdings	PERS	PR Batch 00701.07.2016 PERS Employe	07/01/2016	0	1,082.89
Payroll Withholdings	PERS	PR Batch 00701.07.2016 PERS Survivor	07/01/2016	0	102.30
Payroll Withholdings	PERS	PR Batch 00702.07.2016 PERS Buy Bac	07/22/2016	0	249.81
Payroll Withholdings	PERS	PR Batch 00702.07.2016 PERS Employe	07/22/2016	0	28,243.44
Payroll Withholdings	PERS	PR Batch 00702.07.2016 PERS Employe	07/22/2016	0	52,798.63
Payroll Withholdings	PERS	PR Batch 00702.07.2016 PERS Employe	07/22/2016	0	1,041.01
Payroll Withholdings	PERS	PR Batch 00702.07.2016 PERS Survivor	07/22/2016	0	103.23
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00705.07.2016 Retirement Hea	07/01/2016	0	35,816.79
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.07.2016 Retirement Hea	07/01/2016	0	1,015.82
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.07.2016 Retirement Hea	07/01/2016	0	483.23
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.07.2016 Retirement Hea	07/22/2016	0	1,364.78
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00702.07.2016 Retirement Hea	07/22/2016	0	486.94
Payroll Withholdings	Humana Insurance Co	PR Batch 00702.06.2016 ER Paid Life In	06/24/2016	86821	998.20
Payroll Withholdings	Humana Insurance Co	Adjustment Premium July 2016	07/01/2016	86821	3.60
Payroll Withholdings	Humana Insurance Co	PR Batch 00702.07.2016 ER Paid Life In	07/22/2016	86866	992.80
Payroll Withholdings	Humana Insurance Co	Adjustment Premuim August 2016	07/19/2016	86866	-9.00
Payroll Withholdings	CA Law Enforcement Assn	PR Batch 00702.06.2016 Police Dept LT	06/24/2016	86816	637.00
Payroll Withholdings	H. Wilson Insurancenter Inc	PR Batch 00702.06.2016 Fire Dept LTD/	06/24/2016	0	567.00
Payroll Withholdings	H. Wilson Insurancenter Inc	Adjustment Premium July 2016	07/01/2016	0	-27.00
Payroll Withholdings	Lincoln National Life Insurance Co	PR Batch 00702.06.2016 Short/Long Ter	06/24/2016	86823	1,609.44
Payroll Withholdings	Lincoln National Life Insurance Co	Adjustment Premium July 2016	07/01/2016	86823	67.06
Payroll Withholdings	Lincoln National Life Insurance Co	PR Batch 00702.07.2016 Short/Long Ter	07/22/2016	86873	1,609.44
Payroll Withholdings	Lincoln National Life Insurance Co	Adjustment Premium August 2016	07/19/2016	86873	33.53
Payroll Withholdings	PERS (Medical)	PR Batch 00701.07.2016 Ins Prem Ded/1	07/01/2016	0	6,024.06

Payroll Withholdings	PERS (Medical)	PR Batch 00702.07.2016 Ins Prem Bene/	07/22/2016	0	47,002.09
Payroll Withholdings	PERS (Medical)	PR Batch 00702.07.2016 Ins Prem Ded/1	07/22/2016	0	6,024.06
Payroll Withholdings	PERS (Medical)	Adjustment Premium August 2016	07/19/2016	0	1,413.96
Payroll Withholdings	Fidelity Security Life Insurance/Eyemed	PR Batch 00702.07.2016 Vision Ins/125	07/22/2016	86857	587.98
Payroll Withholdings	Fidelity Security Life Insurance/Eyemed	Adjustment Premium July 2016	07/19/2016	86857	35.33
Payroll Withholdings	Delta Dental	PR Batch 00702.06.2016 Dent Ins/125 PI	06/24/2016	86817	552.66
Payroll Withholdings	Delta Dental	PR Batch 00702.06.2016 Dent Ins/125 PI	06/24/2016	86817	4,171.25
Payroll Withholdings	Delta Dental	Adjustment HMO Premium August 2016	07/01/2016	86817	79.56
Payroll Withholdings	Delta Dental	Adjustment PPO Premium August 2016	07/01/2016	86817	1,239.05
Payroll Withholdings	San Marino Firefighters Assn	PR Batch 00701.07.2016 Firefighter Due	07/01/2016	0	727.00
Payroll Withholdings	San Marino Firefighters Assn	PR Batch 00702.07.2016 Firefighter Due	07/22/2016	0	727.00
Payroll Withholdings	San Marino City Employees Assn	PR Batch 00701.07.2016 San Marino Cit	07/01/2016	0	340.75
Payroll Withholdings	San Marino City Employees Assn	PR Batch 00702.07.2016 San Marino Cit	07/22/2016	0	352.50
Payroll Withholdings	San Marino Police Officers Asn	PR Batch 00701.07.2016 San Marino PD	07/01/2016	0	784.86
Payroll Withholdings	San Marino Police Officers Asn	PR Batch 00702.07.2016 San Marino PD	07/22/2016	0	784.86
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.07.2016 Dep Care/125 F	07/01/2016	0	208.33
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.07.2016 Dep Care/125 F	07/22/2016	0	208.33
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.07.2016 Med Flex/125 F	07/01/2016	0	1,085.79
Payroll Withholdings	American Fidelity Assurance	PR Batch 00702.07.2016 Med Flex/125 F	07/22/2016	0	1,085.79
Agency Accounts	Metro Water	Domestic Water May 2016	06/30/2016	0	10,812.30
Deposits	James Rutledge	Refund - Building Permit	06/30/2016	86772	2.00
Agency Accounts	San Marino School District	School Fees 1418 Wilson Ave June 2016	06/30/2016	86968	2,375.52
Agency Accounts	San Marino School District	School Fees 1329 Oxford Rd June 2016	06/30/2016	86968	2,688.00
Agency Accounts	San Marino School District	School Fees 940 Chester Ave June 2016	06/30/2016	86968	3,420.48
					<u>362,110.08</u>
					<u>308,318.22</u>

Revenue Accounts:

101-00-2048-6990	JiJi Park	Refund- Iron Chef Cooking	06/30/2016	86745	116.00
101-00-2048-6990	Lilia Hairabedian	Refund - Pool	06/30/2016	86746	65.00
101-00-2048-6990	Lilia Hairabedian	Refund - Pool	06/30/2016	86746	65.00
101-00-2048-6990	Eric Lin	Refund - Lunch Ride	06/30/2016	86747	15.00
101-00-2048-6990	Lisette Moggio	Refund- Iron Chef Cooking	06/30/2016	86748	192.00
101-00-2048-6990	Feng Bo	Refund- Trailblazer	06/30/2016	86904	404.00
101-00-2048-6990	Feng Bo	Refund- Trailblazer	06/30/2016	86904	279.00
101-00-2048-6990	Noelle Aloe	Refund- Iron Chef Cooking	06/30/2016	86749	192.00
101-00-2048-6990	Mei Wong	Refund- Jr.Adventurer All Day	06/30/2016	86905	548.00
101-00-2048-6990	Gail Chang	Refund- Iron Chef Cooking	06/30/2016	86750	192.00
101-00-2048-6990	Sherlene Loo	Refund- Phonics/Math	06/30/2016	86751	29.00
101-00-2048-6990	Cathy Newton	Refund- Iron Chef Cooking	06/30/2016	86752	192.00
101-00-2048-6990	Cathy Newton	Refund- Egghead Engineering	06/30/2016	86752	112.00
101-00-2048-6990	Cathy Newton	Refund- Sports Blitz	06/30/2016	86906	155.00
101-00-2048-6990	Arabella Hancock	Refund- Jr. Lifeguards I	06/30/2016	86753	150.00
101-00-2048-6990	Christopher Spain	Refund - Iron Chef Cooking	06/30/2016	86754	192.00
101-00-2048-6990	Lois Wadsworth	Refund- Disney Concert Hall Trip	06/30/2016	86755	91.00
101-00-2048-6990	Amy Trinh	Refund - Jr Adventurer	06/30/2016	86907	677.00
101-00-2048-6990	Cynthia Chylinski	Refund- Runway Fashion Design	06/30/2016	86908	187.00

101-00-2048-6990	Annie Yeung	Refund- Summer Camp	06/30/2016	86909	57.00
101-00-2048-6990	Sun Young Mcdermott	Refund- Secret Agent Camp	06/30/2016	86756	97.00
101-00-2048-6990	Jenny Wu	Refund- Jr Titan Tennis	06/30/2016	86757	202.00
101-00-2048-6990	Johans Lin	Refund- Swim Lessons	06/30/2016	86910	260.00
101-00-2048-6990	Laura Kinoshita	Refund- Iron Chef Cooking	06/30/2016	86758	192.00
101-00-2048-6990	Heather Sanderson	Refund- Two's Summer	06/30/2016	86759	110.00
101-00-2048-6990	Heather Sanderson	Refund- Two's Summer	06/30/2016	86759	235.00
101-00-2048-6990	Wenting Zeng	Refund- Mindstorm Camp	06/30/2016	86911	152.00
101-00-2048-6990	John Sy	Transfer - Freewheelers	07/19/2016	86837	72.00
101-00-2048-6990	Christine Tong	Refund- Secret Agent Camp	06/30/2016	86760	204.00
101-00-2048-6990	Yunmeng Jia	Refund- Summer Camp	07/19/2016	86838	78.00
101-00-2048-6990	Kristin Pagano	Refund	06/30/2016	86912	278.00
101-00-2048-6990	Kristin Pagano	Refund- Jr. Adventurers	07/19/2016	86839	140.00
101-00-2048-6990	Mei Wu	Transfer to Trailblazer	07/19/2016	86840	47.00
101-00-2048-6990	Jennifer Etienne	Transfer- Jr. Adventurers PM	07/19/2016	86841	114.00
101-00-2048-6990	John Zhou	Refund	06/30/2016	86913	366.00
101-00-2048-6990	Josie Batres	Refund- Jr Adventure	06/30/2016	86761	135.00
101-00-2048-6990	Rebecca Chien	Refund- Young Architects Camp	06/30/2016	86914	187.00
101-00-2048-6990	Sun Wen	Refund- Iron Chef Cooking	06/30/2016	86762	192.00
101-00-2048-6990	Gulsah Ustundag	Reissue - Refund Mr.Shawn's Improv	06/30/2016	86915	137.00
101-00-2048-6990	Lydee Su	Refund- Iron Chef Cooking	06/30/2016	86763	394.00
101-00-2048-6990	Leanne Negron	Refund- Jr Adventurer	06/30/2016	86916	232.00
101-00-2048-6990	Angelina Losada	Refund- Iron Chef Cooking	06/30/2016	86764	384.00
101-00-2048-6990	Qin Zhang	Refund- Jr Adventure	06/30/2016	86765	446.00
101-00-2048-6990	Danny Chang	Refund- Jr Adventure	06/30/2016	86766	160.00
101-00-2048-6990	Danny Chang	Refund- Iron Chef cooking	06/30/2016	86766	192.00
101-00-2048-6990	Alice King	Refund	06/30/2016	86767	93.00
101-00-2048-6990	Alice King	Refund- Runway & Jewelry Camps	06/30/2016	86917	364.00
101-00-2048-6990	Ping Liu	Refund- Jr Titans	06/30/2016	86768	148.00
101-00-2048-6990	Gregory Wilemon	Refund- Modern Home	06/30/2016	86769	86.00
101-00-2048-6990	Jaquie Powers	Refund - Trailblazer	06/30/2016	86770	114.00
101-00-2048-6990	Mary-Dee Buckley	Refund- Iron Chef Cooking	06/30/2016	86773	96.00
101-00-2048-6990	Heidi Bruder	Refund - Prek	06/30/2016	86918	614.00
101-00-2048-6990	Kelly Self	Refund- Little Chefs	06/30/2016	86919	36.50
101-00-2048-6990	Ellie Richardson	Refund- 2's & 3's	06/30/2016	86920	265.00
101-00-2048-6990	Adriana Murray	Refund- Robot Camp & Art Class	06/30/2016	86921	339.00
101-00-2048-6990	Hsueh Chen	Refund- Tiny Pros Soccer	06/30/2016	86922	130.00
101-00-2048-6990	Rosalyn Puzey	Refund- Two's Summer 2D	06/30/2016	86923	175.00
101-00-2048-6990	Chizuka Haggerty	Refund - 2'& 3's & 2's Summer 2D	06/30/2016	86924	230.00
101-00-2048-6990	Charles Brown	Refund- Jr. Adventurer	06/30/2016	86925	165.00
101-00-2048-6990	Charles Brown	Refund- Swim Lessons	06/30/2016	86925	65.00
101-00-2048-6990	Mona Kumar	Refund- Space Quest	06/30/2016	86926	232.00
101-00-2048-6990	Alana Zietsman	Refund- Jr. Titans Basketball	06/30/2016	86927	86.00
101-00-2048-6990	Mary Culata	Refund- Super Hero Physics	06/30/2016	86928	227.00
101-00-2048-6990	Karen Barrett	Refund - Tiny Toddlers	06/30/2016	86929	260.00
101-00-2048-6990	Colleen McGuinness	Refund- Roller Coaster Camp	06/30/2016	86930	227.00

101-00-2048-6990	Christin Yoo	Refund- Freewheelers	06/30/2016	86774	155.00	
101-00-3040-0000	California American Water	Franchise Fee May- June 2016	06/30/2016	86780	29.16	
101-00-3040-0000	California American Water	Franchise Fee May- June 2016	06/30/2016	86937	2.45	
					<u>13,055.11</u>	<u>25.20</u>
City Council Accounts:						
101-01-4376-0000	John Schaefer	Head Phones for Mayor	06/30/2016	86963	61.14	
101-01-4376-0000	U.S. Bank	Hero Patches - City Logo Patches	06/30/2016	86975	85.00	
101-01-4376-0000	U.S. Bank	Hero Patches - City Logo Patches Credit	06/30/2016	86975	-65.00	
101-01-4376-0000	U.S. Bank	Hero Patches - City Logo Patches Credit	06/30/2016	86975	-85.00	
101-01-4376-0000	U.S. Bank	Hero Patch - City Logo Patches	06/30/2016	86975	65.00	
101-01-4376-0000	Vina Engraving	City Plaques for Outgoing Commissioner	07/19/2016	86902	228.90	
101-01-4480-0000	U.S. Bank	Smart n Final - Council Meeting Snacks	06/30/2016	86975	25.50	
101-01-4480-0000	U.S. Bank	Sweet & Savory - Council Meeting Dinne	06/30/2016	86975	356.43	
					<u>671.97</u>	<u>1,056.08</u>
Administration Accounts:						
101-07-4016-0000	John Penido	Medical Retirement - July 2016	07/19/2016	0	1,257.00	
101-07-4016-0000	PERS (Medical)	Retired Premuims August 2016	07/19/2016	0	13,200.00	
101-07-4106-2755	Richards Watson & Gershon	Legal Service 3/1/16-3/30/16	06/30/2016	86962	13,501.27	
101-07-4106-2755	Richards Watson & Gershon	Legal Service 12/7/15-2/29/16	06/30/2016	86962	11,414.58	
101-07-4106-3415	Paul E Crost	Fact Finding Procedures 3/16/16	06/30/2016	86943	2,000.00	
101-07-4106-3415	Filarsky & Watt LLP	Legal Service 5/31/16-6/29/16	06/30/2016	0	4,970.00	
101-07-4150-0000	Accela, Inc	Springbook Annual Maintenance 7/1/16-(07/01/2016	86811	14,167.32	
101-07-4150-0000	Aurora Environmental Inc	AB 939 Compliance Report May - June 2	06/30/2016	0	641.25	
101-07-4150-0000	George Wallis	Janitorial Service June 2016	06/30/2016	0	577.88	
101-07-4150-0000	Englander Knabe Allen & Associates , L	FY15/16 710 Coalition Dues	06/30/2016	86789	15,000.00	
101-07-4150-0000	Englander Knabe Allen & Associates , L	FY16/17 710 Coalition Dues	07/01/2016	86819	15,000.00	
101-07-4150-0000	Frederick Muir	Professional Service 3/15 /16	06/30/2016	86947	500.00	
101-07-4150-0000	Holman Professional Counseling Center:	Employee Assistance Programs July 2016	07/19/2016	0	541.68	
101-07-4150-0000	Holman Professional Counseling Center:	Employee Assistance Program March 201	06/30/2016	0	541.68	
101-07-4150-0000	Holman Professional Counseling Center:	Employee Assistance Program April 201	06/30/2016	0	541.68	
101-07-4150-0000	Holman Professional Counseling Center:	Employee Assistance Program May 201	06/30/2016	0	541.68	
101-07-4150-0000	Holman Professional Counseling Center:	Employee Assistance Program June 2016	06/30/2016	0	541.68	
101-07-4150-0000	Kaizen info Source LLC	Records Management Project April- June	06/30/2016	86952	5,531.32	
101-07-4150-0000	PERS (Medical)	Adminstrative Fee August 2016	07/19/2016	0	314.26	
101-07-4150-0000	Planetbids Inc	Bid Management Systems 7/1/16-6/30/17	07/19/2016	86886	8,142.41	
101-07-4150-0000	SLK.US Inc	IT Service June 2016	06/30/2016	0	1,165.50	
101-07-4150-0000	U.S. Bank N.A. - Custody	Custody Charges 4/1/16-6/30/16	06/30/2016	86972	604.75	
101-07-4202-0000	ECP-SMT Aquisition, LLC	Notice #N-16-13 Publish 6/24/16	06/30/2016	0	716.04	
101-07-4206-0000	ACR Air Conditioning	AC Maintenance	06/30/2016	0	180.95	
101-07-4206-0000	SDS Security Design Systems	Alarm Systems August 2016	07/19/2016	86892	75.00	
101-07-4316-0000	GreatAmerica Financial Services	Postage Machine Lease July 2016	07/19/2016	86863	143.91	
101-07-4316-0000	Wells Fargo Vendor Fin Serv	Copier Lease July 2016	07/19/2016	86903	247.87	
101-07-4332-0000	County of L.A.-Auditor/Control	LAFCO Assessment Fee 2016-2017	07/19/2016	86855	772.22	
101-07-4376-0000	Office Depot	Ink and Supplies	06/30/2016	86798	491.82	
101-07-4376-0000	Office Depot	Office Supplies	06/30/2016	86957	96.16	
101-07-4376-0000	Office Depot	Supplies	07/19/2016	86882	41.07	

101-07-4376-0000	Office Depot	Supplies	07/19/2016	86882	9.69
101-07-4376-0000	Office Depot	Clock for City Council Chamber	07/19/2016	86882	64.20
101-07-4376-0000	Pacific Insurance Network Systems	Insurance Tracking Fee July 2016	07/19/2016	0	125.00
101-07-4376-0000	SAP Digital Corp	Business Cards-C.Collins	07/19/2016	0	32.70
101-07-4396-0000	Liebert Cassidy Whitmore	ERC Membership w/Basic Liebert Librar	07/19/2016	86871	3,195.00
101-07-4396-0000	League of CA Cities	Los Angeles County Division Due 2016-	07/01/2016	86824	1,212.75
101-07-4396-0000	San Gabriel Valley Council of Governme	Annual Membership 2016-2017	07/01/2016	86829	9,580.55
101-07-4396-0000	SHRM	Membership 8/1/16-7/31/17	07/01/2016	86830	190.00
101-07-4396-0000	Southern CA Asn of Governments	Dues Assessment 2016-17	07/01/2016	86831	1,429.00
101-07-4412-0000	FedEx	Office of Treasurer Letter from City Man	07/19/2016	86858	42.01
101-07-4436-0000	Department of Justice	Live Scan June 2016	06/30/2016	86945	128.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- A. Ezold	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- A. Ford	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- A. Urena	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- A. Louderback	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- E.Thvedt	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- O.Boss	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- K.Sevilla	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- C.Davis	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- C.Mallory	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- R.Kawaguchi	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- W.Boutin	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- C.Mccary	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- C.Jenkins	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- R.Edmonds	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- I. Jess	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- K.Beardsley	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- H.Ascencio	06/30/2016	86806	465.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- A.Liu	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- M.Vargas	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- M.Harding	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- S.Camacho	06/30/2016	86806	195.00
101-07-4436-0000	St. George's Medical Clinic	Physiscal- C.Koch	06/30/2016	86806	195.00
101-07-4468-0000	CivicPlus	Aurora Training L.Bailey 6/23/16	06/30/2016	86781	300.00
101-07-4468-0000	U.S. Bank	ICMA Online - Webinar & CD	06/30/2016	86975	382.45
101-07-4476-0000	State Farm Insurance	Surety Bond V. Riuz 7/1/16-7/1/17	07/01/2016	86832	149.00
101-07-4476-0000	State Farm Insurance	Fidelity Bond 8/29/16-8/29/17	07/19/2016	86896	1,145.00
101-07-4480-0000	U.S. Bank	Wood Ranch - Lunch Dan Wall & Depart	06/30/2016	86975	171.44
101-07-4480-0000	U.S. Bank	Julienne - Meeting Lunch-S.Gonzalez, M	06/30/2016	86975	101.11
101-07-4480-0000	U.S. Bank	The Galley- Meeting Lunch -City Treasur	06/30/2016	86975	26.87
101-07-4500-1980	Southern California Edison	Electrical Service May- June 2016	06/30/2016	86803	4,471.91
101-07-4500-4950	The Gas Company	Gas Service May- June 2016	06/30/2016	86808	15.24
101-07-4500-9025	AT&T	Phone Service May- June 2016	06/30/2016	86776	193.77
101-07-4500-9025	AT&T	Phone Service May-June 2016	06/30/2016	86933	109.18
101-07-4500-9025	Time Warner Cable	Internet Cable Service 7/6-8/5/16	07/19/2016	86898	264.99
101-07-4500-9460	California American Water	Water Service May- June 2016	06/30/2016	86780	78.67

207-07-4208-1330	City of Pasadena - Dial-A-Ride	Dial Ride Jan- March 2016	06/30/2016	86785	1,769.31	
595-07-4356-0000	AdminSure Inc	Workers' Compensation Claims Admin Ju	07/01/2016	86812	1,780.00	
596-07-4356-3412	CA JPIA	Annual Contribution Liability Program	07/01/2016	86815	<u>309,662.00</u>	
					<u>454,650.82</u>	<u>42,725.44</u>

Planning and Building Accounts:

101-14-3151-0000	James Rutledge	Refund - Building Permit	06/30/2016	86772	206.20	
101-14-4104-0000	RSCC Engineering	Engineering Service 5/26/16-6/27/16	06/30/2016	0	3,876.13	
101-14-4104-6270	RKA Consulting Group	Inspectors Service 5/1/16-5/31/16	06/30/2016	0	1,275.00	
101-14-4104-6270	RKA Consulting Group	Inspector Service 6/1/16-6/30/16	06/30/2016	0	300.00	
101-14-4104-6270	VCA Code Group	Inspection Service 5/1/16-5/28/16	06/30/2016	0	1,440.00	
101-14-4104-6270	VCA Code Group	Plan Review 5/1/16-5/28/16	06/30/2016	0	3,420.00	
101-14-4104-6270	VCA Code Group	Over Counter Plan Review 5/1/16-5/28/16	06/30/2016	0	855.00	
101-14-4104-6270	VCA Code Group	Fire Protection Plan Review 5/1/16-5/28/16	06/30/2016	0	1,615.00	
101-14-4104-6270	VCA Code Group	Fire Inspection Service 5/1/16-5/28/16	06/30/2016	0	1,704.48	
101-14-4104-6270	VCA Code Group	Fire Inspection Service 4/3/16-4/30/16	06/30/2016	0	3,314.28	
101-14-4106-0950	Dapeer,Rosenblit & Litvak LLP	Legal Service 6/1/16-6/30/16	06/30/2016	86944	2,230.26	
101-14-4106-2755	Richards Watson & Gershon	Legal Service 4/4/16-4/30/16	06/30/2016	86962	4,415.26	
101-14-4106-2755	Richards Watson & Gershon	Legal Service 5/1/16-5/31/16	06/30/2016	86962	4,942.00	
101-14-4150-0000	Meritage Systems	Permit Software	07/19/2016	86877	8,300.00	
101-14-4150-0000	SLK.US Inc	IT Service June 2016	06/30/2016	0	666.00	
101-14-4202-0000	ECP-SMT Aquisition, LLC	Notice #N-16-12 Publish 6/10/16	06/30/2016	0	519.48	
101-14-4202-0000	ECP-SMT Aquisition, LLC	Notice #N-16-15 Publish Date 7-1-16	07/19/2016	0	659.88	
101-14-4376-0000	Office Depot	Supplies	06/30/2016	86798	30.09	
101-14-4376-0000	Office Depot	Office Supplies	06/30/2016	86957	38.14	
101-14-4376-0000	Office Depot	Supplies	07/19/2016	86882	7.18	
101-14-4376-0000	SAP Digital Corp	Business Cards, Envelopes and Letterhead	07/19/2016	0	545.00	
101-14-4376-0000	U.S. Bank	Office Depot- Supplies	06/30/2016	86975	69.74	
101-14-4396-0000	U.S. Bank	Int'l Code Council - Government Member	06/30/2016	86975	135.00	
101-14-4399-0000	Wells Fargo Vendor Fin Serv	Copier Lease July 2016	07/01/2016	86834	144.97	
101-14-4399-0000	Wells Fargo Vendor Fin Serv	Copier Lease August 2016	07/19/2016	86903	144.97	
101-14-4412-0000	UPS	Postage	07/19/2016	86900	50.00	
101-14-4412-0000	UPS	Postage	06/30/2016	86971	50.00	
101-14-4500-9025	Verizon Wireless	Data Service 5/24/16-6/23/16	06/30/2016	86973	76.02	
204-14-4352-0000	Finishline Construction	Housing Rehab 679 La Mirade	06/30/2016	86792	22,511.25	
					63,541.33	22,793.63

Police Accounts:

103-30-3201-0000	Pasadena Humane Society	Impound Fees May 2016	06/30/2016	0	-228.00
103-30-3201-0000	Pasadena Humane Society	License Credits May 2016	06/30/2016	0	-1,280.00
103-30-3201-0000	Pasadena Humane Society	Less Impound Fees June 2016	06/30/2016	0	-242.00
103-30-3201-0000	Pasadena Humane Society	Less Impound Fees June 2016	06/30/2016	0	-1,415.00
103-30-4150-0000	All City Management Services Inc	School Crossing Guard - Summer School	06/30/2016	0	398.16
103-30-4150-0000	All City Management Services Inc	School Crossing Guard 5/8/16-5/21/16	06/30/2016	0	6,038.76
103-30-4150-0000	All City Management Services Inc	School Crossing Guard 6/5/16-6/18/16	06/30/2016	0	2,654.40
103-30-4150-0000	All City Management Services Inc	School Crossing Guard 6/19/16-7/2/16	06/30/2016	0	1,327.20
103-30-4150-0000	Alhambra Police Department	Inmates Service June 2016	06/30/2016	0	2,752.00
103-30-4150-0000	George Wallis	Janitorial Service June 2016	06/30/2016	0	919.85
103-30-4150-0000	Pasadena Humane Society	Animal Control Service May 2016	06/30/2016	0	4,245.00
103-30-4150-0000	Pasadena Humane Society	Animal Control Service June 2016	06/30/2016	0	4,245.00

103-30-4150-0000	Phoenix Group Information Systems	Citations Processing Fee May 2016	06/30/2016	86801	618.20
103-30-4150-0000	Phoenix Group Information Systems	Citations Processing June 2016	06/30/2016	86960	778.66
103-30-4150-0000	San Gabriel Valley Medical Ctr	In-Custody Blood Drawn	06/30/2016	86805	48.00
103-30-4150-0000	San Gabriel Valley Medical Ctr	In-Custody- Blood Drawn	06/30/2016	86966	48.00
103-30-4150-0000	SLK.US Inc	IT Service June 2016	06/30/2016	0	6,660.00
103-30-4150-0000	Revenue Management- Parking Revenue	Revenue Distribution County Fees May 2	06/30/2016	86807	1,885.00
103-30-4206-0000	AmeriPride Services Inc	Towels	06/30/2016	0	92.03
103-30-4206-0000	U.S. Bank	Antrims - Park Key Duplicated for PD	06/30/2016	86975	14.99
103-30-4316-0000	CopyFree Technology Inc	Overage Charges 4/10/16-7/9/16	07/19/2016	86853	274.50
103-30-4316-0000	CopyFree Technology Inc	Copier Lease 7/10/16-10/9/16	07/19/2016	86853	285.00
103-30-4316-0000	Wells Fargo Vendor Fin Serv	Copier Lease 7/16/16-8/15/16	07/01/2016	86834	259.42
103-30-4316-0000	Wells Fargo Vendor Fin Serv	Copier Lease 8/16/16-9/15/16	07/19/2016	86903	259.42
103-30-4376-0000	Remington Water	Drinking Water Service	07/01/2016	86827	75.00
103-30-4376-0175	Dooley Enterprises Inc	Ammunition	06/30/2016	86788	5,898.42
103-30-4376-0175	U.S. Bank	Amazon- Training Ammo	06/30/2016	86975	41.32
103-30-4376-0175	U.S. Bank	All State Police Equipment - Cleaning Ki	06/30/2016	86975	11.51
103-30-4396-0000	U.S. Bank	Lexis Nexis June 2016	06/30/2016	86975	51.00
103-30-4399-0000	SLK.US Inc	Computers	06/30/2016	0	7,291.01
103-30-4399-0000	SLK.US Inc	Backup System for WatchGuard	06/30/2016	0	1,585.74
103-30-4415-0000	Orange County Sheriff's Dept	Training- Torres, Denhart, Wu 7/21/16	07/01/2016	86826	45.00
103-30-4415-0000	Orange County Sheriff's Dept	Training-P.Garcia, P.Gomez, R. Matthew	07/19/2016	86881	60.00
103-30-4415-0000	U.S. Bank	Waba Grill - Meals 5/23/16-5/26/16	06/30/2016	86975	22.14
103-30-4415-0000	U.S. Bank	El Pollo Loco - Meals 5/23/16-5/26/16	06/30/2016	86975	6.53
103-30-4415-0000	U.S. Bank	Starbucks - Meals 5/23/16-5/26/16	06/30/2016	86975	7.85
103-30-4415-0000	U.S. Bank	Red Robin - Meals 5/23/16-5/26/16	06/30/2016	86975	13.33
103-30-4415-0000	U.S. Bank	Starbucks Meals 5/23/16-5/26/16	06/30/2016	86975	8.15
103-30-4415-0000	U.S. Bank	Starbucks Meals 5/23/16-5/26/16	06/30/2016	86975	9.20
103-30-4415-0000	U.S. Bank	Subway Meals 5/23/16-5/26/16	06/30/2016	86975	12.32
103-30-4415-0000	U.S. Bank	Juice Station - Meals 5/23/16-5/25/16	06/30/2016	86975	6.15
103-30-4420-0000	Office Depot	Toner	06/30/2016	86798	125.34
103-30-4420-0000	U.S. Bank	UPS - Shipping Firearm Materials	06/30/2016	86975	5.99
103-30-4420-0000	U.S. Bank	Bain & Davis Gun Shop- Shipping Firear	06/30/2016	86975	75.00
103-30-4436-0000	Petty Cash	Blood Test	06/30/2016	86940	75.00
103-30-4480-0000	Petty Cash	Clears Meeting	07/19/2016	86849	22.00
103-30-4480-0000	U.S. Bank	Starbucks- Coffee for Staff Meeting	06/30/2016	86975	29.90
103-30-4480-0000	U.S. Bank	Vons - Bagels & Danish for Staff Meeting	06/30/2016	86975	16.88
103-30-4480-0000	U.S. Bank	Smart n Final - Intel Meeting Snacks	06/30/2016	86975	49.63
103-30-4480-0000	U.S. Bank	Starbucks- Intel Meeting Coffee	06/30/2016	86975	14.95
103-30-4480-0000	U.S. Bank	Smart n Final- CJPIA Training Snacks/W	06/30/2016	86975	36.65
103-30-4480-0000	U.S. Bank	Vons Store - CJPIA - Training Snacks/W.	06/30/2016	86975	53.18
103-30-4480-0000	U.S. Bank	Hyatt Hotel Sacramento- Hotel -Cheif As	06/30/2016	86975	171.95
103-30-4492-0000	Entenmann-Rovin Co	One-Time Tooling Set up Fee for Badge I	06/30/2016	86790	200.00
103-30-4492-0000	U.S. Bank	Toms Mens Wear- Belt	06/30/2016	86975	21.26
103-30-4492-0003	Kustom Imprints	Polo Uniforms Shirts	06/30/2016	0	937.53
103-30-4492-0003	Tom's Uniforms	Patches for Uniforms	06/30/2016	86810	10.90
103-30-4492-0004	Entenmann-Rovin Co	Corporal Badge	06/30/2016	86790	209.13

103-30-4500-4950	The Gas Company	Gas Service May- June 2016	06/30/2016	86808	16.66
103-30-4500-9025	AT&T	Phone Service May- June 2016	06/30/2016	86776	156.23
103-30-4500-9025	AT&T	Phone Service May-June 2016	06/30/2016	86933	735.15
103-30-4500-9025	AT&T	Interstate Dedicated Private Line Service	07/19/2016	86845	398.79
103-30-4500-9025	AT&T Mobility	Cell Phone Service 5/24/16-6/23/16	06/30/2016	86935	191.30
103-30-4508-0000	Hi Quality Auto Body Inc	Car #7 Repair	07/19/2016	86865	1,417.57
103-30-4508-0000	Samayoa's Mobile Car Wash	Car Wash July 2016	07/19/2016	0	975.00
103-30-4508-0000	U.S. Bank	Police Bike Store - Emergency Lights for	06/30/2016	86975	109.93
233-30-4150-9470	City of West Covina	Annual Maintenance FY 2016-2017	07/01/2016	86835	89,398.00
					<u>141,237.18</u>
					<u>24,657.91</u>

Fire Accounts:

103-34-4150-0000	City of Alhambra	Fire Training Facility 2016-2017	07/19/2016	86850	4,327.00
103-34-4150-0000	City of Glendale	Verdugo Dispatch 7/1/16-12/31/16	07/19/2016	86851	35,723.00
103-34-4150-0000	Digital EMS Solutions Inc	EPCR-Digital EMS 2016-2017	07/19/2016	86856	3,364.25
103-34-4150-0000	EdgeSoft Inc	Edgesoft Fire Prevention Maintenance 7/	07/01/2016	86818	989.00
103-34-4150-0000	Santa Ana College	Wellness Program 16-17	07/19/2016	86890	2,615.00
103-34-4150-0000	SLK.US Inc	IT Service June 2016	06/30/2016	0	1,998.00
103-34-4150-0000	Sacramento Metropolitan Fire District	GEMT Admin Fee SYF 2012-13	06/30/2016	86967	11.59
103-34-4150-0000	Sacramento Metropolitan Fire District	GEMT Admin Fee SYF 2011-12	06/30/2016	86967	82.76
103-34-4150-0000	Sacramento Metropolitan Fire District	GEMT Admin Fee SYF 2014-15	06/30/2016	86967	335.89
103-34-4150-0000	Wittman Enterprises LLC	Billing Service May 2016	06/30/2016	0	3,104.73
103-34-4206-0000	AmeriPride Services Inc	Towels	06/30/2016	0	92.03
103-34-4206-0000	AmeriPride Services Inc	Towels	07/19/2016	0	92.03
103-34-4206-0000	AmeriPride Services Inc	Towels	07/19/2016	0	95.78
103-34-4206-0000	Consolidated Electrical Distributors	Station Light Bulbs	06/30/2016	86942	408.75
103-34-4206-0000	SDS Security Design Systems	Alarm Service July 2016	07/01/2016	86828	87.00
103-34-4206-0000	SDS Security Design Systems	Alarm Systems August 2016	07/19/2016	86892	87.00
103-34-4206-0000	U.S. Bank	Concrete Countertops - BBQ and Patio	06/30/2016	86975	428.96
103-34-4206-0000	U.S. Bank	EMSER Tile- BBQ and Patio	06/30/2016	86975	406.57
103-34-4206-0000	U.S. Bank	EMSER Tile- BBQ and Patio	06/30/2016	86975	72.01
103-34-4206-0000	U.S. Bank	Home Depot - BBQ and Patio Project Suj	06/30/2016	86975	389.85
103-34-4206-0000	U.S. Bank	Home Depot - BBQ and Patio Project Suj	06/30/2016	86975	45.77
103-34-4206-0000	U.S. Bank	Home Depot - BBQ and Patio Project Suj	06/30/2016	86975	37.82
103-34-4206-0000	U.S. Bank	Home Depot- BBQ and Patio Project Sup	06/30/2016	86975	95.22
103-34-4316-0000	U.S. Bank	Sears- Dishwasher Repair	06/30/2016	86975	769.28
103-34-4376-0000	Life-Assist Inc	Ambulance Supplies	07/19/2016	86872	2,075.36
103-34-4376-0000	Life-Assist Inc	Ambulance Supplies	07/19/2016	86872	380.41
103-34-4376-0000	Office Depot	Office Supplies	06/30/2016	86798	10.13
103-34-4376-0000	233-Praxair Distribution Inc	Oxygen	06/30/2016	0	181.75
103-34-4376-0000	Remington Water	Drinking Water Service	07/01/2016	86827	15.00
103-34-4376-0000	Stericycle Inc	EMS Waste	07/19/2016	86895	101.36
103-34-4376-0000	U.S. Bank	Ralphs- Water	06/30/2016	86975	10.18
103-34-4376-0000	U.S. Bank	Ralphs- Water	06/30/2016	86975	26.34
103-34-4396-0000	Foothill Fire Prevention Offic	Fire Prevention Officer Dues 2016-2017	07/19/2016	86859	75.00
103-34-4396-0000	L.A. Area Fire Marshals Assoc	Fire Prevention Dues 16-17	07/01/2016	86822	15.00

103-34-4399-0000	SLK.US Inc	Computer	06/30/2016	0	1,423.54
103-34-4399-0000	U.S. Bank	Optics Planet- Firefighter Lights	06/30/2016	86975	751.11
103-34-4468-0000	U.S. Bank	Firefighters Bookstore - Books	06/30/2016	86975	144.77
103-34-4468-0000	U.S. Bank	DavisStephe Dav - FOBS Training	06/30/2016	86975	245.00
103-34-4468-0000	U.S. Bank	Amazon -FOBS Training Supplies	06/30/2016	86975	340.91
103-34-4468-0000	U.S. Bank	Amazon - FOBS Training Supplies	06/30/2016	86975	156.96
103-34-4468-0000	U.S. Bank	Amazon - FOBS Training Supplies	06/30/2016	86975	398.00
103-34-4468-0000	U.S. Bank	Mystery Ranch - FOBS Training Supplies	06/30/2016	86975	647.90
103-34-4468-0000	U.S. Bank	WPSG - FOBS Training Supplies	06/30/2016	86975	59.38
103-34-4468-0000	U.S. Bank	Factory Outlets Store - FOBS Training St	06/30/2016	86975	69.90
103-34-4468-0000	U.S. Bank	Amazon - FOBS Training Supplies	06/30/2016	86975	8.29
103-34-4492-0003	Sun Badge Co	Uniform Belt Buckles	06/30/2016	0	992.92
103-34-4492-0003	Tom's Uniforms	Uniforms Alterations	06/30/2016	86810	16.35
103-34-4492-0004	U.S. Bank	Terry's Canvas- Set Stickers & Helmet	06/30/2016	86975	46.69
103-34-4500-4950	The Gas Company	Gas Service May- June 2016	06/30/2016	86808	87.02
103-34-4500-9025	AT&T	Phone Service May- June 2016	06/30/2016	86776	292.28
103-34-4500-9025	AT&T	Phone Service May-June 2016	06/30/2016	86933	753.42
281-34-4376-0000	Steven Morgon	Cert Equipment for Trailer	06/30/2016	86791	550.00
281-34-4376-0000	Foothill Communication LLC	Cert Radios	06/30/2016	86946	800.00
281-34-4376-0000	Interstate Battery Systems of	Battery for Cert Trailer	06/30/2016	0	115.49
281-34-4376-0000	U.S. Bank	Home Depot- Cert Shelving	06/30/2016	86975	16.62
281-34-4376-0000	U.S. Bank	Home Depot - Supplies for the New Table	06/30/2016	86975	344.96
281-34-4376-0000	U.S. Bank	Sherwin Williams - Supplies for New Table	06/30/2016	86975	71.91
281-34-4376-0000	U.S. Bank	Amazon -Cert Trailer Supplies	06/30/2016	86975	6.49
281-34-4376-0000	U.S. Bank	Amazon -Cert Trailer Supplies	06/30/2016	86975	89.98
281-34-4376-0000	U.S. Bank	Amazon -Cert Trailer Supplies	06/30/2016	86975	46.38
281-34-4376-0000	U.S. Bank	Amazon -Cert Trailer Supplies	06/30/2016	86975	111.97
281-34-4376-0000	U.S. Bank	Amazon -Cert Trailer Supplies	06/30/2016	86975	43.04
281-34-4376-0000	U.S. Bank	Amazon -Cert Trailer Supplies	06/30/2016	86975	48.70
281-34-4376-0000	U.S. Bank	Amazon -Cert Trailer Supplies	06/30/2016	86975	3.29
281-34-4376-0000	U.S. Bank	Ganal Lumber -Cert Trailer Supplies	06/30/2016	86975	9.13
281-34-4376-0000	U.S. Bank	Refurbking - Cert Portable A.C. Unit for	06/30/2016	86975	289.99
281-34-4376-0000	Vina Engraving	Retirement Plaque for J. Schaefer	07/19/2016	86902	81.75
					<u>67,613.96</u>
					<u>13,851.89</u>

Emergency Services Accounts:

101-36-4316-0000	Cobra Fire Protection	City Fire Extinguisher Service	06/30/2016	86783	215.11
101-36-4316-0000	Foothill Communication LLC	Radio Narrow Banding	06/30/2016	86793	2,850.00
101-36-4316-0000	Foothill Communication LLC	Radio Repair	06/30/2016	86793	100.00
101-36-4316-0000	Foothill Communication LLC	Radio Repairs	06/30/2016	86946	361.76
101-36-4376-0000	Office Depot	Toner	06/30/2016	86957	111.42
101-36-4376-0000	U.S. Bank	Ralphs- EOC Supplies	06/30/2016	86975	41.40
101-36-4376-0000	U.S. Bank	Amazon- EOC Supplies	06/30/2016	86975	43.59
101-36-4376-0000	U.S. Bank	Amazon- EOC Repairs	06/30/2016	86975	87.59
101-36-4376-0000	U.S. Bank	Amazon- EOC Repairs	06/30/2016	86975	200.52
101-36-4376-0000	U.S. Bank	Amazon- EOC Repairs	06/30/2016	86975	93.81

101-36-4399-0000	SLK.US Inc	EOC Laptop	06/30/2016	0	783.28
101-36-4399-0000	Verizon Wireless	IPADS	06/30/2016	86973	2,027.55
101-36-4500-9025	AT&T	Phone Service May- June 2016	06/30/2016	86776	227.54
101-36-4500-9025	Verizon Wireless	IPADS, Phone , Defibs Service 5/25/16-6	06/30/2016	86973	518.10
					<u>7,661.67</u>
					<u>2,480.34</u>

Public Works Administration Accounts:

101-40-4104-0000	Interwest Consulting Group	Traffic Engineer 5/1/16-5/31/16	06/30/2016	0	650.00
101-40-4104-0000	Interwest Consulting Group	April Presentation	06/30/2016	0	200.00
101-40-4104-0000	Interwest Consulting Group	Interim Parks & PW Director/City Engine	06/30/2016	0	5,330.00
101-40-4104-0000	Interwest Consulting Group	Interim Parks & PW Director/City Engine	06/30/2016	0	5,850.00
101-40-4104-0000	RSCC Engineering	Engineering Service 5/26/16-6/27/16	06/30/2016	0	6,630.00
101-40-4150-0000	AmeriPride Services Inc	Uniforms	06/30/2016	0	22.23
101-40-4150-0000	AmeriPride Services Inc	Uniforms	06/30/2016	0	101.92
101-40-4150-0000	AmeriPride Services Inc	Uniforms	07/19/2016	0	22.23
101-40-4150-0000	AmeriPride Services Inc	Uniforms	07/19/2016	0	22.23
101-40-4150-0000	AmeriPride Services Inc	Uniforms	07/19/2016	0	101.92
101-40-4150-0000	AmeriPride Services Inc	Uniforms	07/19/2016	0	101.92
101-40-4150-0000	George Wallis	Janitorial Service June 2016	06/30/2016	0	331.64
101-40-4150-0000	SLK.US Inc	IT Service June 2016	06/30/2016	0	666.00
101-40-4376-0000	Office Depot	Supplies	07/19/2016	86882	251.79
101-40-4376-0000	Remington Water	Drinking Water Service	07/01/2016	86827	30.00
101-40-4376-0000	SAP Digital Corp	Business Cards-D.Wall	07/19/2016	0	38.15
101-40-4468-0000	MMASC	MMASC Summer Forum 7/21/16	07/19/2016	86878	95.00
101-40-4468-0000	U.S. Bank	L2G LA County Park - Annual Park Sum	06/30/2016	86975	22.00
101-40-4480-0000	U.S. Bank	BJ's Resturant - Dinner JPIA Training Cl	06/30/2016	86975	56.22
101-40-4480-0000	U.S. Bank	BJ's Resturant - Dinner JPIA Training Cl	06/30/2016	86975	48.98
101-40-4492-0003	AmeriPride Services Inc	Uniforms	06/30/2016	0	251.46
101-40-4492-0003	AmeriPride Services Inc	Uniforms	06/30/2016	0	25.00
101-40-4492-0003	AmeriPride Services Inc	Uniforms	07/19/2016	0	25.00
101-40-4492-0003	AmeriPride Services Inc	Uniforms	07/19/2016	0	26.48
101-40-4492-0003	AmeriPride Services Inc	Uniforms	07/19/2016	0	23.48
101-40-4492-0003	AmeriPride Services Inc	Uniforms	07/19/2016	0	25.00
101-40-4492-0004	AmeriPride Services Inc	Uniforms	06/30/2016	0	155.08
101-40-4492-0004	AmeriPride Services Inc	Uniforms	06/30/2016	0	20.88
101-40-4492-0004	AmeriPride Services Inc	Uniforms	07/19/2016	0	20.88
101-40-4492-0004	AmeriPride Services Inc	Uniforms	07/19/2016	0	15.08
101-40-4492-0004	AmeriPride Services Inc	Uniforms	07/19/2016	0	15.08
101-40-4492-0004	AmeriPride Services Inc	Uniforms	07/19/2016	0	23.88
					<u>21,199.53</u>
					<u>17,373.51</u>

Garage Accounts:

101-42-4150-0000	JDS Tank Testing & Repair Inc	Monthly Designated Operator June 2016	06/30/2016	86795	140.00
101-42-4150-0000	JDS Tank Testing & Repair Inc	AQMD Annual Test 6/29/16	06/30/2016	86950	638.00
101-42-4204-0000	Alldata	Subscription 7/24/16-7/23/17	07/19/2016	86844	1,635.00
101-42-4204-0000	O'Reilly Auto Parts	Subscription Renewal	07/19/2016	86883	818.58

101-42-4376-0000	U.S. Bank	Staples - Office Supplies	06/30/2016	86975	25.06
101-42-4376-0000	U.S. Bank	Office Depot - Office Supplies	06/30/2016	86975	108.72
101-42-4376-0000	U.S. Bank	Staples-Dry Erase board Kit & Shipping	06/30/2016	86975	47.94
101-42-4452-0000	O'Reilly Auto Parts	Tools	06/30/2016	86958	169.63
101-42-4452-0000	U.S. Bank	Factory Outlet Maxtool- Torx's bit & Cut	06/30/2016	86975	29.21
101-42-4452-0000	U.S. Bank	Factory Outlet Maxtools - Credit	06/30/2016	86975	-18.53
					<u>3,593.61</u>
					<u>891.08</u>

Sewer & Stormdrain Accounts:

101-44-4104-0000	KJ Services Environmental Svcs	NPDES Consulting June 2016	06/30/2016	86953	720.00
101-44-4150-0000	Antx, Inc	Sewer Pump Monitoring 6/1/16-5/31/17	06/30/2016	86932	826.20
101-44-4150-0000	County Dept of Public Works	Storm Drain Cleaning 11/1/14-4/30/16	06/30/2016	86786	3,887.52
101-44-4150-0000	Jimni Systems Inc	Maintenance	06/30/2016	0	555.00
101-44-4150-0000	Jimni Systems Inc	Maintenance	06/30/2016	0	490.00
101-44-4150-0000	Jimni Systems Inc	Maintenance	06/30/2016	0	555.00
101-44-4150-5170	City of Los Angeles Dept of Public Works	CIMP Cost Sharing for the Upper LA Ri	06/30/2016	86782	32,162.00
394-44-4600-8020	Pipe Tec, Inc	Reconstruct and Replacement of Sewer	06/30/2016	86961	13,995.00
					<u>53,190.72</u>
					<u>35,722.20</u>

Street Accounts:

101-48-4150-0000	Eagle Restorations Group Inc	Montroble Monument Restoration	06/30/2016	0	3,350.00
101-48-4150-0000	Fortel Traffic Inc	VCalM Maintenance 7/1/16-6/30/17	07/19/2016	86860	6,745.00
101-48-4150-0000	L.A. Co. Dept of Public Works	Signal Maintenance May 2016	06/30/2016	86796	320.40
101-48-4150-0000	Siemens Industry Inc	Battery Replacement at Bradbury /Huntin	06/30/2016	0	2,874.20
101-48-4150-0000	Siemens Industry Inc	Mother Board Replaced at Virginia /Huntin	06/30/2016	0	1,515.00
101-48-4150-0000	Siemens Industry Inc	Signal Maintenance June 2016	06/30/2016	0	742.99
101-48-4150-0000	Siemens Industry Inc	Signal Call Outs June 2016	06/30/2016	0	2,151.17
101-48-4376-0000	Consolidated Electrical Distributors	Credit	06/30/2016	86942	-133.25
101-48-4376-0000	Consolidated Electrical Distributors	Electrical Supplies	06/30/2016	86942	69.43
101-48-4376-0000	Ganahl Lumber Company	Lumber	06/30/2016	86794	112.83
101-48-4376-0000	Ganahl Lumber Company	Supplies	06/30/2016	86794	6.85
101-48-4376-0000	Samayoa's Mobile Car Wash	Truck Wash July 2016	07/19/2016	0	350.00
101-48-4376-0000	Sprague's Ready Mix	Concrete	06/30/2016	0	1,174.76
101-48-4376-0000	Underground Service Alert/SC	Dig Alerts June 2016	06/30/2016	0	75.00
101-48-4376-0000	U.S. Bank	1000 Bulbs - Bulbs	06/30/2016	86975	395.36
101-48-4376-0000	U.S. Bank	URG US - Graffiti Remover	06/30/2016	86975	113.55
101-48-4500-1980	Southern California Edison	Electrical Service May-June 2016	06/30/2016	86803	6,791.58
101-48-4500-1980	Southern California Edison	Electric Service	06/30/2016	86964	1,883.81
101-48-4508-0000	Bob Wondries	Reprogram Computer #5117	07/19/2016	0	85.00
101-48-4508-0000	Garvey Equipment Company	Screws	06/30/2016	0	2.11
394-48-4600-7921	E.C. Construction Inc	Progress Payment #1	06/30/2016	0	14,497.95
394-48-4600-9000	California Professional Engineering	Progress Payment #22	06/30/2016	0	24,526.80
394-48-4600-9000	RSCC Engineering	Engineering Service 5/26/16-6/27/16	06/30/2016	0	4,970.00
394-48-4600-9361	E.C. Construction Inc	Progress Payment #1	06/30/2016	0	3,484.12
394-48-4600-9507	E.C. Construction Inc	Progress Payment #1	06/30/2016	0	8,117.75
394-48-4600-9507	E.C. Construction Inc	Progress Payment #1	06/30/2016	0	92,838.75

177,061.16 72,672.79

Park Accounts:

101-50-3502-0000	Broadview, Inc	Refund - Lacy Park Reservation	06/30/2016	86771	232.00
101-50-3502-0000	Alliant Insurance Services Inc	Special Event Liabilty Insurance April -	06/30/2016	86775	599.00
101-50-4206-0000	Pasadena Lock Shop	Locks	06/30/2016	86959	111.11
101-50-4376-0000	JHM Supply	Irrigation Supplies	07/19/2016	0	109.15
101-50-4376-0000	Remington Water	Drinking Water Service	07/01/2016	86827	30.00
101-50-4376-0000	Target Specialty Products	Pesticides	06/30/2016	86970	812.00
101-50-4376-0000	U.S. Bank	Home Depot- Lumber	06/30/2016	86975	123.34
101-50-4376-0000	U.S. Bank	Whitier Fertilizer - Mulch	06/30/2016	86975	545.00
101-50-4399-0000	Garvey Equipment Company	Chain Saw	06/30/2016	0	1,037.59
101-50-4404-0000	Mission Nursery & Landscape	Plants	06/30/2016	86956	28.89
101-50-4404-0000	San Gabriel Nursery & Florist	Trees	06/30/2016	86804	244.13
101-50-4404-0000	San Gabriel Nursery & Florist	Junipers	06/30/2016	86965	145.83
101-50-4404-0000	U.S. Bank	Home Depot- Plants for Memorial Day	06/30/2016	86975	65.40
101-50-4500-4950	The Gas Company	Gas Service May- June 2016	06/30/2016	86808	27.93
101-50-4500-9460	California American Water	Water Service May- June 2016	06/30/2016	86780	5,754.05
101-50-4508-0000	Advanced Battery Systems	Battery for #6587	07/19/2016	0	228.42
101-50-4508-0000	Department of Motor Vehicles	DMV Fees Water Trailer	06/30/2016	86787	25.00
394-50-4600-7027	RSCC Engineering	Engineering Service 5/26/16-6/27/16	06/30/2016	0	9,000.00
394-50-4600-7027	RSCC Engineering	Engineering Service 3/8/16-5/25/16	06/30/2016	0	9,510.35
394-50-4600-7150	Dennis Lykins	Evaluate Existing Post	06/30/2016	86954	960.00
591-50-4613-0000	Jon Peter Jokela	Leaf Sweep	06/30/2016	86951	6,422.00
					<u>36,011.19</u>
					<u>18,006.41</u>

Grounds Accounts:

101-52-4150-0000	ValleyCrest Landscape Maintenance	Landscape Maintenance Median July 201	07/19/2016	86901	2,699.00
101-52-4316-0000	Garvey Equipment Company	Mulch Blade	07/19/2016	0	65.24
101-52-4316-0000	Garvey Equipment Company	Equipment	06/30/2016	0	1,482.68
101-52-4376-0000	JHM Supply	Tree Stakes	06/30/2016	0	920.91
101-52-4376-0000	JHM Supply	Irrigation Supplies	06/30/2016	0	516.41
101-52-4376-0000	JHM Supply	Irrigation Supplies	07/19/2016	0	23.57
101-52-4376-0000	JHM Supply	Irrigation Supplies	07/19/2016	0	52.93
101-52-4376-0000	JHM Supply	Irrigation Supplies	07/19/2016	0	38.80
101-52-4376-0000	JHM Supply	Irrigation Supplies	07/19/2016	0	154.61
101-52-4376-0000	JHM Supply	Irrigation Supplies	07/19/2016	0	169.34
101-52-4376-0000	JHM Supply	Irrigation Supplies	06/30/2016	0	283.40
101-52-4399-0000	JHM Supply	Irrigation Tools	06/30/2016	0	695.77
101-52-4500-9025	Time Warner Cable	Internet Cable Service 6/25/16-7/24/16	07/01/2016	86833	89.95
101-52-4500-9460	California American Water	Water Service May- June 2016	06/30/2016	86780	3,185.20
101-52-4500-9460	California American Water	Water Service May- June 2016	06/30/2016	86937	1,909.62
101-52-4508-0000	Garvey Equipment Company	Throttle Cable	06/30/2016	0	28.88
101-52-4508-0000	Garvey Equipment Company	Throttle Cable	06/30/2016	0	4.32

101-52-4508-0000	O'Reilly Auto Parts	Paint	06/30/2016	86800	14.15
101-52-4508-0000	Perkins Mobile Auto Glass	Window for #6591	07/19/2016	86885	417.05
					<u>12,751.83</u>
					<u>13,756.68</u>

Recreation Administration Accounts:

101-60-4150-0000	Alliant Insurance Services Inc	Special Event Liabilty Insurance April -	06/30/2016	86775	81.00
101-60-4150-0000	ASCAP	Annual Fee 7/1/16-6/30/17	07/01/2016	86814	336.50
101-60-4150-0000	Remington Water	Drinking Water Service	07/01/2016	86827	30.00
101-60-4150-0000	SLK.US Inc	IT Service June 2016	06/30/2016	0	1,498.50
101-60-4150-0000	U.S. Bank	Play n Plug Billing May 2016	06/30/2016	86975	15.00
101-60-4150-0000	U.S. Bank	Adobe - Software Subscription	06/30/2016	86975	29.99
101-60-4150-0000	Vermont Systems Inc	VSI Annual Maintenance 7/1/16-6/30/17	07/01/2016	0	3,638.78
101-60-4206-0000	George Wallis	Janitorial Service June 2016	06/30/2016	0	1,674.75
101-60-4206-0000	Veritiv Operating Company	Supplies	06/30/2016	0	107.91
101-60-4206-0000	U.S. Bank	Home Depot- Facility Supplies	06/30/2016	86975	44.18
101-60-4206-0000	U.S. Bank	Home Depot- Light Bulbs	06/30/2016	86975	27.22
101-60-4316-0000	Crown Business Systems	Copier Lease Contract 6/25/16-10/24/16	07/19/2016	86854	540.00
101-60-4324-0000	Southwest Mobile Storage Inc	Stoneman Bin 6/14/16-7/11/16	06/30/2016	0	176.40
101-60-4376-0000	Petty Cash	Office Supplies	07/19/2016	86848	37.73
101-60-4376-0000	Office Depot	Office Supplies	06/30/2016	86957	125.88
101-60-4376-0000	U.S. Bank	Amazon- Phones	06/30/2016	86975	43.34
101-60-4398-0000	Petty Cash	Mileage	06/30/2016	86939	19.44
101-60-4468-0000	CivicPlus	Aurora Training E.Covarrubias 6/23/16	06/30/2016	86781	300.00
101-60-4468-0000	U.S. Bank	ARC Services- CPR Training	06/30/2016	86975	81.00
101-60-4500-1980	Southern California Edison	Electrical Service May-June 2016	06/30/2016	86803	3,091.82
101-60-4500-4950	The Gas Company	Gas Service May- June 2016	06/30/2016	86808	99.36
101-60-4500-9025	AT&T	Phone Service May- June 2016	06/30/2016	86776	371.10
101-60-4500-9025	AT&T Long Distance	Long Distance Phone Service 5/9/16-6/8/	06/30/2016	86777	34.11
101-60-4500-9025	Time Warner Cable	Internet Cable Service 7/1/16-7/31/16	07/01/2016	86833	354.99
101-60-4500-9460	California American Water	Water Service May- June 2016	06/30/2016	86937	453.02
101-60-4508-0000	U.S. Bank	Pepboys Store - Floor Mats Unit 4604	06/30/2016	86975	13.06
					<u>13,225.08</u>
					<u>10,544.88</u>

Aquatics Accounts:

101-62-4102-0000	Heather Jo Ann Pearson	Junior Tsunami June 2016	06/30/2016	0	551.60
101-62-4102-0000	Heather Jo Ann Pearson	Tsunami Swim July 2016	07/19/2016	0	6,697.78
101-62-4102-0000	Heather Jo Ann Pearson	Balance Jr Tsunami June 2016	06/30/2016	0	288.40
101-62-4324-0000	Boys & Girls Club of Pasadena	Pool Rental March-May 2016	06/30/2016	86936	1,714.00
101-62-4324-0000	San Marino School District	Pool Rental July 2016	07/19/2016	86894	1,800.00
101-62-4376-0000	Capital One Commercial	Supplies	06/30/2016	86938	174.67
101-62-4376-0000	U.S. Bank	Orchard Supplies - Aquatics Keys Credit	06/30/2016	86975	-16.28
101-62-4376-0000	U.S. Bank	Orchard Supplies - Aquatics Keys	06/30/2016	86975	79.51
101-62-4376-0000	U.S. Bank	Peraza Design- Aquatics Banners	06/30/2016	86975	95.90
101-62-4376-0000	U.S. Bank	CVS Pharamcy - Lifeguard Sunscreen	06/30/2016	86975	43.10
101-62-4376-0000	U.S. Bank	Lincoln Aquatics - Lifeguards Sunscreen	06/30/2016	86975	294.79
101-62-4376-0000	U.S. Bank	Staples- Certificate Paper	06/30/2016	86975	57.73

101-62-4376-0000	U.S. Bank	Smart n Final - Water for Lifeguards	06/30/2016	86975	9.27
101-62-4492-0000	U.S. Bank	Dicksporting Goods - Jr Lifeguards Short	06/30/2016	86975	338.15
101-62-4492-0000	U.S. Bank	Ellens Silk Screening - Jr Lifeguard T-Sh	06/30/2016	86975	288.63
101-62-4500-9025	AT&T	Phone Service May- June 2016	06/30/2016	86776	322.22
101-62-4500-9025	AT&T	Long Distance 6/9/16-6/27/16	06/30/2016	86934	46.58
					<u>12,786.05</u>
					<u>15,505.69</u>

Contract Classes Accounts:

101-64-4150-0000	Cathryn Martin	Reimbursement ACBL Fees	06/30/2016	0	100.50
101-64-4150-0000	Cathryn Martin	Bridge Coordinator 6/1/16-6/30/16	06/30/2016	0	260.00
101-64-4376-0000	U.S. Bank	Ellens Silk Screen- Jr Titans Shirts	06/30/2016	86975	783.71
101-64-4376-0000	U.S. Bank	Ellens Silk Screen- Jr Titans Cheer Shirt	06/30/2016	86975	295.39
101-64-4376-0000	U.S. Bank	Ralphps- Contract Classes Supplies	06/30/2016	86975	30.48
					<u>1,470.08</u>
					<u>3,552.93</u>

Special Events Accounts:

101-66-4376-0000	U.S. Bank	Home Depot- Memorial Day Event Supl	06/30/2016	86975	10.87
101-66-4376-0000	U.S. Bank	Staples- Memorial Day Programs	06/30/2016	86975	200.12
104-66-4150-0000	Michael Badillo	4th July Staff	07/19/2016	86846	75.00
104-66-4150-0000	CA Sound and Entertainment	4th July Sound Systems	07/19/2016	86847	3,000.00
104-66-4150-0000	Jesus Garcia	4th July Staff	07/19/2016	86861	75.00
104-66-4150-0000	Carley Graham	4th July Staff	07/19/2016	86862	75.00
104-66-4150-0000	Carmen Hernandez	4th July Staff	07/19/2016	86864	150.00
104-66-4150-0000	Kevin Jacques	4th July Staff	07/19/2016	86867	75.00
104-66-4150-0000	Nicole Jones	4th July Staff	07/19/2016	86869	112.50
104-66-4150-0000	Kevin Kuramoto	4th July Staff	07/19/2016	86870	75.00
104-66-4150-0000	Mitchell Lehman	4th July Event	07/19/2016	0	500.00
104-66-4150-0000	Johndely Mena	4th July Staff	07/19/2016	86876	75.00
104-66-4150-0000	Barbara Murillo	4th July Staff	07/19/2016	86879	105.00
104-66-4150-0000	Vicente Sarmiento	4th July Staff	07/19/2016	86891	120.00
104-66-4150-0000	Daniel Sedha	4th July Staff	07/19/2016	86893	75.00
104-66-4150-0000	Tom Sullivan	Tom Sullivan's Dixieland Band 4th July	07/19/2016	86897	600.00
104-66-4150-0000	Ben A Ubovich	4th July Community Band	07/19/2016	86899	700.00
104-66-4308-0000	Collicutt Energy Services Inc	4th of July Generators	07/19/2016	86852	2,248.07
104-66-4308-0000	JD Audio Visual Inc	4th July Lighting	07/19/2016	86868	311.34
104-66-4376-0000	Alliant Insurance Services Inc	4th July Insurance Coverage	07/01/2016	86813	3,411.00
104-66-4376-0000	Petty Cash	Pizza Delivery Tip for Pizza for 4th July	07/19/2016	86848	25.00
104-66-4376-0000	Petty Cash	Office Supplies 4th July	06/30/2016	86939	22.86
104-66-4376-0000	U.S. Bank	Awesome Events- Deposit For Bounce H	06/30/2016	86975	300.00
104-66-4376-0000	U.S. Bank	Oriental Trading Co- Event Decor & Fun	06/30/2016	86975	266.30
104-66-4376-0000	U.S. Bank	Prescision Dynamics - 4th July Wristband	06/30/2016	86975	314.87
104-66-4376-0000	U.S. Bank	Prescision Dynamics - 4th July Wristband	06/30/2016	86975	106.44
104-66-4376-0000	U.S. Bank	Precision Dynamics - 4th July Wristband	06/30/2016	86975	900.00
104-66-4376-0000	U.S. Bank	Amazon- Clamp Lights	06/30/2016	86975	40.04
104-66-4376-0000	U.S. Bank	Amazon- Clamp Lights	06/30/2016	86975	40.04
281-66-4150-0002	Balloon Emporium	Balloon Arch Track Meet	06/30/2016	86779	281.22

<u>14,290.67</u>	<u>16,890.35</u>
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Senior Trips Accounts:

101-68-4376-0000	Petty Cash	Senior Trip Bus Driver 7/11/16	07/19/2016	86848	78.00	
101-68-4376-0000	Petty Cash	Senior Trip Bus Driver 6/23/16	06/30/2016	86939	98.00	
101-68-4486-0000	Main Street Tours Inc	Senior Trip 4/14/16	06/30/2016	86797	3,080.00	
101-68-4486-0000	Main Street Tours Inc	Senior Trip Balance 3/13/16	06/30/2016	86797	55.00	
101-68-4486-0000	Main Street Tours Inc	Senior Trip Deposit 12/4/16	07/01/2016	86825	200.00	
101-68-4486-0000	Main Street Tours Inc	Senior Trip Deposit -11/12/16	07/19/2016	86874	960.00	
101-68-4486-0000	Main Street Tours Inc	Senior Trip 6/15/16	06/30/2016	86955	1,915.00	
207-68-4208-0000	Main Street Tours Inc	Prop A Bus Senior Trip 12/4/16	07/01/2016	86825	995.00	
207-68-4208-0000	Main Street Tours Inc	Senior Trip Prop A 11/12/16	07/19/2016	86874	795.00	
					<u>8,176.00</u>	<u>2,711.00</u>

Daycare Accounts:

101-70-4376-0000	Capital One Commercial	Supplies	06/30/2016	86938	140.68	
101-70-4376-0000	Office Depot	Mouse - Daycare Computer	06/30/2016	86798	30.13	
101-70-4376-0000	Office Depot	Supplies	06/30/2016	86798	302.73	
101-70-4376-0000	Office Depot	Toner, Ink and Supplies	06/30/2016	86957	132.23	
101-70-4376-0000	U.S. Bank	Staples - Office Supplies	06/30/2016	86975	60.50	
207-70-4208-0000	Student Transportation of America	Daycare Bus 6/1/16-6/30/16	06/30/2016	0	772.00	
					<u>1,438.27</u>	<u>10,045.32</u>

Day Camp Accounts:

101-72-4102-0000	Tom Sawyer Camps Inc	Late Pick up Fees 6/1/16-6/27/16	06/30/2016	86809	50.00	
101-72-4376-0000	U.S. Bank	Ralphs - Freewheeler Snacks	06/30/2016	86975	23.55	
101-72-4376-0000	U.S. Bank	Smart n Final- Drinks for Camp Training	06/30/2016	86975	13.75	
101-72-4376-0000	U.S. Bank	99 Cents - Snacks for Summer Camp Trai	06/30/2016	86975	4.00	
101-72-4376-0000	U.S. Bank	Albertson- Freewheelers Snacks & Drink:	06/30/2016	86975	27.95	
101-72-4376-0000	U.S. Bank	Jones Bicycles- Bike Maintenance	06/30/2016	86975	144.16	
101-72-4376-0000	U.S. Bank	Ellens Silk Screen- Freewheeler Shirts	06/30/2016	86975	680.16	
101-72-4376-0000	U.S. Bank	Vesta- Camp Phone Minutes	06/30/2016	86975	54.64	
101-72-4376-0000	U.S. Bank	Big 5 Sports - Tennis Ball - Jr Titan Spor	06/30/2016	86975	43.59	
101-72-4486-0000	U.S. Bank	MTA- Freewheelers Field Trip	06/30/2016	86975	225.50	
101-72-4486-0000	U.S. Bank	Discovery Science Center- Freewheeler F	06/30/2016	86975	116.25	
101-72-4486-0000	U.S. Bank	Amazon- Bike Trailer	06/30/2016	86975	108.99	
101-72-4486-0000	U.S. Bank	Raging Waters - Jr Lifeguard Trip	06/30/2016	86975	329.85	
101-72-4486-0000	U.S. Bank	Raging Waters - Jr Lifeguard Trip	06/30/2016	86975	813.63	
101-72-4486-0000	U.S. Bank	Raging Waters - Jr Lifeguard Trip	06/30/2016	86975	329.85	
101-72-4486-0000	U.S. Bank	Discovery Cube - Field Trip	06/30/2016	86975	178.75	
207-72-4208-0000	Student Transportation of America	Camp Bus 6/9/16-6/23/16	06/30/2016	0	2,430.00	
207-72-4208-0000	Student Transportation of America	Camp Bus 6/1/16-6/30/16	06/30/2016	0	14,874.25	
					<u>20,448.87</u>	<u>78.48</u>

Preschool Accounts:

101-74-4376-0000	Capital One Commercial	Supplies	06/30/2016	86938	224.77	
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101-74-4376-0000	Office Depot	Supplies	06/30/2016	86798	302.73	
101-74-4376-0000	Veritiv Operating Company	Supplies	06/30/2016	0	493.66	
101-74-4376-0000	U.S. Bank	Ralphs- Preschool Supplies	06/30/2016	86975	4.97	
101-74-4376-0000	U.S. Bank	Lakeshore Learning - Summer Camp Sup	06/30/2016	86975	122.44	
101-74-4376-0000	U.S. Bank	Party City- Graduations Supplies	06/30/2016	86975	102.38	
101-74-4376-0000	U.S. Bank	Ralphs - Lil Chefs Supplies	06/30/2016	86975	17.01	
101-74-4376-0000	U.S. Bank	Target- Supplies and Pools for Summer C	06/30/2016	86975	249.07	
101-74-4376-0000	U.S. Bank	Target- Pool Pump	06/30/2016	86975	23.94	
101-74-4376-0000	U.S. Bank	Tru Holiday Express- Playground Equipm	06/30/2016	86975	30.23	
101-74-4376-0000	U.S. Bank	Ralphs - Lil Chefs Supplies	06/30/2016	86975	15.90	
101-74-4376-0000	U.S. Bank	Micheals Stores- Amazing Art Supplies	06/30/2016	86975	27.76	
101-74-4376-0000	U.S. Bank	Target- Cleaning Supplies & Snacks	06/30/2016	86975	37.55	
101-74-4376-0000	U.S. Bank	Ralphs - Lil Chefs Supplies	06/30/2016	86975	25.56	
101-74-4376-0000	U.S. Bank	Lowes - Garden Supplies	06/30/2016	86975	106.27	
					<u>1,784.24</u>	<u>1,401.13</u>

San Marino Center Accounts:

105-82-4150-0000	Alliant Insurance Services Inc	Special Event Liabilty Insurance April- J	06/30/2016	86775	81.00	
105-82-4150-0000	Remington Water	Drinking Water Service	07/01/2016	86827	30.00	
105-82-4206-0000	George Wallis	Janitorial Service June 2016	06/30/2016	0	678.38	
105-82-4206-0000	SDS Security Design Systems	Alarm Service July 2016	07/01/2016	86828	84.00	
105-82-4206-0000	SDS Security Design Systems	Alarm Service July 2016	07/01/2016	86828	30.00	
105-82-4206-0000	SDS Security Design Systems	Alarm Systems August 2016	07/19/2016	86892	84.00	
105-82-4206-0000	SDS Security Design Systems	Alarm Systems August 2016	07/19/2016	86892	30.00	
105-82-4206-0000	Total Exterminating Inc	Extermination	06/30/2016	0	150.00	
105-82-4206-0000	Total Exterminating Inc	Monthly Service July 2016	07/19/2016	0	125.00	
105-82-4206-0000	U.S. Bank	Home Depot- SMC Floor Drain Repair	06/30/2016	86975	8.08	
105-82-4500-4950	The Gas Company	Gas Service May- June 2016	06/30/2016	86808	36.23	
105-82-4500-9025	AT&T	Phone Service May- June 2016	06/30/2016	86776	123.57	
					<u>1,460.26</u>	<u>1,956.44</u>

Thurnher House Accounts:

206-84-4206-0000	George Wallis	Janitorial Service June 2016	06/30/2016	0	201.00	
206-84-4206-0000	SDS Security Design Systems	Alarm Service July 2016	07/01/2016	86828	42.00	
206-84-4206-0000	SDS Security Design Systems	Alarm Systems August 2016	07/19/2016	86892	42.00	
206-84-4500-4950	The Gas Company	Gas Service May- June 2016	06/30/2016	86808	10.98	
206-84-4500-9025	AT&T	Phone Service May- June 2016	06/30/2016	86776	19.18	
					<u>315.16</u>	<u>233.77</u>

Senior Outreach Accounts:

101-88-4150-0000	Victor Alcalá	Quality of Life Instructor 7/1/16-7/7/16	07/19/2016	86843	55.00	
101-88-4150-0000	Victor Alcalá	Quality Life Instructor 6/16/16-6/30/16	06/30/2016	86931	165.00	
101-88-4150-0000	Edison Samuel	Senior Computer & IPAD Class Contract	06/30/2016	0	150.00	
					<u>370.00</u>	<u>780.00</u>

101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	1.57	
101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	22.95	
101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	22.95	
101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	22.95	
101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	22.95	
101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	22.95	
101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	22.95	
101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	22.95	
101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	22.95	
101-90-4412-0000	U.S. Bank	USPS- Postage	06/30/2016	86975	22.95	
101-90-4500-1980	Southern California Edison	Electrical Service May-June 2016	06/30/2016	86803	7,883.94	
101-90-4500-1980	Southern California Edison	Electrical Service May-June 2016	06/30/2016	86803	1,747.86	
101-90-4500-4950	The Gas Company	Gas Service May- June 2016	06/30/2016	86808	191.20	
101-90-4500-9025	AT&T	Phone Service May- June 2016	06/30/2016	86776	36.67	
101-90-4500-9025	Time Warner Cable	Internet Cable Service 7/2/16-8/1/16	07/19/2016	86898	138.95	
					<u>34,956.79</u>	<u>52,059.63</u>

Adult Services Accounts:

101-91-4370-0335	Baker & Taylor	Adult Books	06/30/2016	86778	46.02
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	131.39
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	72.91
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	94.56
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	56.48
101-91-4370-0335	Ingram Library Services	Adult Materials	06/30/2016	0	1,033.80
101-91-4370-0335	Ingram Library Services	Adult Book	06/30/2016	0	15.36
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	26.24
101-91-4370-0335	Ingram Library Services	Adult Materiels	06/30/2016	0	677.03
101-91-4370-0335	Ingram Library Services	Adult Materiels	06/30/2016	0	714.09
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	15.51
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	97.41
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	133.91
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	533.48
101-91-4370-0335	Ingram Library Services	Adult Books	06/30/2016	0	70.29
101-91-4370-0335	Ingram Library Services	Adult Books	07/19/2016	0	101.68
101-91-4370-0335	Ingram Library Services	Adult Books	07/19/2016	0	117.28
101-91-4370-0335	U.S. Bank	Amazon- CD's	06/30/2016	86975	28.74
101-91-4370-0335	U.S. Bank	Amazon- CD's	06/30/2016	86975	10.89
101-91-4370-0335	U.S. Bank	Amazon- DVD	06/30/2016	86975	16.30
101-91-4370-1496	U.S. Bank	Amazon- DVDs Rent	06/30/2016	86975	19.61
101-91-4370-1496	U.S. Bank	Amazon- DVDs Rent	06/30/2016	86975	58.83
101-91-4370-1985	OCLC Inc	Electronic Resource 7/1/16-6/30/17	07/19/2016	86880	1,010.00
101-91-4370-8585	Ingram Library Services	Childrens Books	06/30/2016	0	27.01
101-91-4370-8585	Ingram Library Services	Childrens Books	06/30/2016	0	93.17
101-91-4370-8585	Matthew Bender & Co Inc	Reference Books	07/19/2016	86875	22.89
101-91-4370-8585	Matthew Bender & Co Inc	Reference Books	07/19/2016	86875	17.44
281-91-4370-0000	Ingram Library Services	Adult Books	06/30/2016	0	13.90

281-91-4370-2575	Ingram Library Services	Adult Books	07/19/2016	0	618.36	
281-91-4370-2575	Ingram Library Services	Adult Books	07/19/2016	0	80.06	
281-91-4376-2575	U.S. Bank	Tony's Pizza - Interview Lunch	06/30/2016	86975	23.18	
281-91-4376-2575	U.S. Bank	Tony's Pizza - Interview Lunch	06/30/2016	86975	16.91	
281-91-4376-2575	U.S. Bank	Starbucks - Adult SRC Prizes	06/30/2016	86975	120.00	
					<u>6,114.73</u>	<u>15,236.68</u>

Children's Services Accounts:

101-92-4370-0000	Ingram Library Services	Childrens Books	07/19/2016	0	27.22	
101-92-4370-0000	Ingram Library Services	Childrens Books	07/19/2016	0	562.95	
281-92-4150-2575	Flights of Fantasy Media Company	Program 7/16	07/01/2016	86820	375.00	
281-92-4150-2575	Hey Hey Entertainment LLC	Program 6/30/16	06/30/2016	86949	255.00	
281-92-4150-2575	Wild Wonders	Program 7/7/16	07/01/2016	86836	395.00	
281-92-4370-2575	Ingram Library Services	Childrens Books	06/30/2016	0	15.41	
281-92-4370-2575	Ingram Library Services	Childrens Books	06/30/2016	0	26.10	
281-92-4370-2575	Ingram Library Services	Childrens Books	06/30/2016	0	49.28	
281-92-4370-2575	Ingram Library Services	Childrens Books	07/19/2016	0	179.86	
281-92-4376-2575	U.S. Bank	Party City- Childrens Supplies	06/30/2016	86975	35.95	
281-92-4376-2575	U.S. Bank	Oriental Trading Co- Childrens Supplies	06/30/2016	86975	448.18	
281-92-4376-2575	U.S. Bank	Target- Childrens Supplies	06/30/2016	86975	21.05	
281-92-4376-2575	U.S. Bank	Smart n Final - Childrens Supplies	06/30/2016	86975	47.57	
281-92-4376-2575	U.S. Bank	Vons - Childrens Supplies	06/30/2016	86975	8.38	
281-92-4376-2575	U.S. Bank	Dollar Tree - Childrens Supplies	06/30/2016	86975	22.89	
281-92-4376-2575	U.S. Bank	Smart n Final- Childrens Supplies	06/30/2016	86975	19.99	
					<u>2,489.83</u>	<u>5122.86</u>

Processing Accounts:

101-93-4150-0000	OCLC Inc	Cataloging Subscription July 2016	07/19/2016	86880	166.12	
					<u>166.12</u>	<u>839.10</u>

Old Mill Accounts:

101-95-4150-0000	Alliant Insurance Services Inc	Special Event Liabilty Insurance April- J	06/30/2016	86775	222.00	
101-95-4150-0000	Old Mill Foundation	Maintenance & Operation May- June 201	06/30/2016	86799	8,333.34	
394-95-4600-5510	Catch All Rain Gutters, Inc	Old Mill Raingutter	06/30/2016	86941	825.00	
394-95-4600-5510	San Marino Security Systems	Fire System & Security Alarm Systems In	06/30/2016	86802	6,275.00	
					<u>15,655.34</u>	<u>22,495.00</u>

Report Total:

1,549,497.65 733,784.64

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: MARINA WANG, CITY TREASURER

BY: KEN PUN, CONTRACT DEPUTY FINANCE DIRECTOR

DATE: SEPTEMBER 14, 2016

SUBJECT: **TREASURER'S REPORT FOR THE MONTH OF JULY 31, 2016**

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Dr. Steven W. Huang, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND

The California Government Code requires that the Treasurer render a report to the City Council within 30 days of the end of each quarter which lists the City's investments and moneys held by the City. The report must state compliance with the City's Investment Policy or the manner in which it is not in compliance. It must also state the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation of why sufficient funds will or may not be available.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the Council accept and file the Treasurer's Report for the period ending July 31, 2016. If Council concurs, the appropriate action would be:

"A motion to accept and file the Treasurer's Report for the period ending July 31, 2016."

Attachments: July 31, 2016 Treasurer's Report and PMIA Market Valuation

City of San Marino
Treasurer's Report
As of July 31, 2016

Deposit/Investment Type	Bank/Issuer	Maturity	Par Value	Bank Balance	Market Value**	Note
Cash on Hand*						
Petty Cash & Cash Drawer	City Hall		400	400.00	400.00	2
Petty Cash	Fire Department		300	300.00	300.00	2
Petty Cash & Cash Drawer	Recreation Department		400	400.00	400.00	2
Petty Cash & Cash Drawer	Library		300	300.00	300.00	2
Petty Cash & Cash Drawer	Public Works		550	550.00	550.00	2
Petty Cash	Police Department		400	400.00	400.00	2
		0.01%	2,350.00	2,350.00	2,350.00	
Cash in Bank						
Main Account	Citizens' Business Bank		(24,094.47)	(24,094.47)	(24,094.47)	1
Payroll Account	Citizens' Business Bank		359,584.90	359,584.90	359,584.90	1
Workers' Compensation Account	Citizens' Business Bank		4,264.77	4,264.77	4,264.77	1
Investment Interest Account	US Bank		64,752.59	64,752.59	64,752.59	1
		1.86%	404,507.79	404,507.79	404,507.79	

Note:

- 1 Bank balance is reported.
- 2 Book Value of Cash on Hand includes receipts to be reimbursed.

Deposit/Investment Type	Bank/Issuer	Maturity	Par Value	Book Value	Market Value**	Yield to First Call	Yield to Maturity
Investments							
Pooled Funds	State of California Local Agency Investment Fund (LAIF)	52.40%	11,405,389.36	11,405,389.36	11,412,474.64		0.588%
CDs							
US Bank Safekeeping	Bank Baroda New York, NY CUSIP #06062A-AX-7 (FDIC #33681)	11/29/16	248,000	248,000	248,600.07		1.10%
US Bank Safekeeping	CIT Bank Salt Lake City UT CUSIP #1728CBY9 (FDIC #35575)	04/17/17	248,000	248,000	248,239.25		1.00%
US Bank Safekeeping	Mercantl Commercialbank Primary CUSIP #56733A8BA (FDIC #22953)	06/05/17	248,000	248,000	Not Available		1.05%
US Bank Safekeeping	Bryn Mawr Trust Co. CUSIP #117673BH5 (FDIC #11866)	06/13/17	248,000	248,000	Not Available		0.95%
US Bank Safekeeping	Aly Bank, UT CUSIP #02006LMNO (FDIC #57803)	12/04/17	248,000	248,000	Not Available		1.55%
US Bank Safekeeping	Flushing Bank CUSIP #34387A8B4 (FDIC #58564)	12/12/17	248,000	248,000	Not Available		1.20%
US Bank Safekeeping	Ulster Savings Bank CUSIP #90386JACT (FDIC #115970)	04/10/18	249,000	249,000	Not Available		1.45%
US Bank Safekeeping	Discover Bank CUSIP #254871MS8 (FDIC #5649)	04/17/18	248,000	248,000	Not Available		1.15%
US Bank Safekeeping	Barclay's Bank Del Wilmington Sp CUSIP #06740AZB8 (FDIC #57203)	04/30/18	248,000	248,000	Not Available		1.06% ****
US Bank Safekeeping	Union Bank, NA CUSIP #90521ANG9 (FDIC #22826)	07/16/18	248,000	248,000	Not Available		1.60% ****
US Bank Safekeeping	State Bank of India, NY CUSIP #856284M88 (FDIC #33682)	07/30/18	247,000	247,000	Not Available		2.00%
US Bank Safekeeping	Celtic Bank CUSIP #15118RJG3 (FDIC #57056)	09/06/18	248,000	248,000	Not Available		1.50%
US Bank Safekeeping	Synchrony Bank CUSIP #36157QTM9 (FDIC #27314)	12/06/18	248,000	248,000	Not Available		2.00%
US Bank Safekeeping	Firstbank PR Santurce #33767ASXO (FDIC #30387)	12/11/18	248,000	248,000	Not Available		1.60%
US Bank Safekeeping	Bank of Holland Michigan CUSIP #062649ZW1 (FDIC #34662)	03/27/19	249,000	249,000	Not Available		1.60%
US Bank Safekeeping	HSBC US Bank NA CUSIP #40434AHX0 (FDIC #57890)	03/27/19	249,000	249,000	Not Available		1.05% ****
US Bank Safekeeping	Webster Bank CUSIP #94768NJT2 (FDIC #15221)	06/18/19	249,000	249,000	Not Available		1.80%
US Bank Safekeeping	American Express Bank FSB CUSIP #02587GAC4 (FDIC #35328)	07/10/19	248,000	248,000	Not Available		1.95%
US Bank Safekeeping	Sallie Mae Bank CUSIP #795450UK9 (FDIC #58177)	10/29/19	248,000	248,000	Not Available		2.20%
US Bank Safekeeping	Third Federal S & L CUSIP #68413QAW8 (FDIC #30012)	11/25/19	248,000	248,000	Not Available		2.00%
US Bank Safekeeping	Goldman Sachs Bank CUSIP #38148JDV0 (FDIC #33124)	12/03/19	247,000	247,000	Not Available		2.20%
US Bank Safekeeping	BMW Bank of N. America Utah CUSIP #05580ABS2 (FDIC #35141)	05/22/20	248,000	248,000	Not Available		1.95%
US Bank Safekeeping	National Bank of Commerce Callable at 1 Year CUSIP #63338DZ4 (FDIC #14286)	05/24/21	250,000	250,000	Not Available		1.50%
US Bank Safekeeping	JP Morgan Bank Callable at 1 Year CUSIP #4815Y2D5 (FDIC #626)	05/31/21	250,000	250,000	Not Available		1.50%
US Bank Safekeeping	UBS Bank, USA CUSIP #90348JAR1 (FDIC #57565)	06/07/21	250,000	250,000	Not Available		1.65%
US Bank Safekeeping	Comenity Cap Bk Salt Lake City UT CUSIP #28033AQP4 (FDIC #57570)	06/15/21	250,000	250,000	Not Available		1.60%
US Bank Safekeeping	Wells Fargo Bank NA Sioux Falls CUSIP #949748SW3 (FDIC #3511)	06/17/21	250,000	250,000	Not Available		1.75%
US Bank Safekeeping	First Business Bank of Madison CUSIP #31938QSS4 (FDIC #15229)	6/24/24	248,000	248,061	Not Available		1.50%
World's Formost Bank	World's Formost Bank Lincon, NE (FDIC #57079)	8/16/2023	248,000	248,960	Not Available		1.42%
		3.310%	7,205,000	7,205,962	Not Available		1.59% WAY
Notes/Bonds:							
US Bank Safekeeping	FNMA .875 - CUSIP 3135GORT2	12/20/2017	500,000	497,845	500,063	3.378%	1.528%
US Bank Safekeeping	FHLB 4.5 Year-10 Month One Time Callable Agency- CUSIP: 31338ZL0	2/21/2019	250,000	246,070	248,926	4.288%	1.600%
US Bank Safekeeping	FHLMC 3.5 Yr. One Time Callable CUSIP 3134G9KF3	11/25/2019	500,000	500,000	499,675	1.200%	1.200%
US Bank Safekeeping	FHLB 1.73 City Callable CUSIP 3130A7BT1	2/26/2021	500,000	500,000	498,953	1.730%	1.730%
US Bank Safekeeping	FHLB 1.6% One Time Callable CUSIP 3130A7NF6	3/29/2021	500,000	500,000	498,264	1.600%	1.600%
US Bank Safekeeping	FNMA One Time Callable (3/30/17) Step Up - CUSIP 3136G3ED3	3/30/2021	500,000	500,000	499,722	1.000%	1.372%
		12.65%	2,763,000	2,743,815	2,742,601		1.557% WAY
Total Cash & Investments			21,767,247.15	21,761,224.33	Not Available	1.03%	WAY

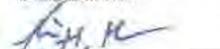
**The LAIF Market Value is provided quarterly. At 06/30/2016 the valuation factor was 0.000621222. See attached Market Valuation Report for a description of funds invested in LAIF.

**** Callable Bullet Step Up

*****Year one = 1.6% Years 2-5 = Three month Libor +45 bps.

*****1.05% until 3/17, then LIBOR plus 0.1%, cap 2.85.

I hereby certify that this report is in compliance with the City's Investment Policy as adopted by the City Council on June 11, 2014, and that the City has the ability to meet its expenditure requirements for the next six months.


Ken Pun
Contract Deputy Finance Director


Marina Wang
Treasurer



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
07/25/16	0.60	0.59	170
07/26/16	0.60	0.59	169
07/27/16	0.60	0.59	171
07/28/16	0.60	0.59	169
07/29/16	0.60	0.59	169
07/30/16	0.60	0.59	169
07/31/16	0.60	0.59	169
08/01/16	0.60	0.59	170
08/02/16	0.60	0.59	168
08/03/16	0.60	0.59	167
08/04/16	0.60	0.59	166
08/05/16	0.60	0.59	166
08/06/16	0.60	0.59	166
08/07/16	0.60	0.59	166
08/08/16	0.60	0.59	166
08/09/16	0.61	0.59	168
08/10/16	0.61	0.59	168
08/11/16	0.61	0.59	167
08/12/16	0.61	0.59	166
08/13/16	0.61	0.59	166
08/14/16	0.61	0.59	166
08/15/16	0.61	0.59	165
08/16/16	0.61	0.59	163
08/17/16	0.61	0.60	165
08/18/16	0.62	0.60	166
08/19/16	0.62	0.60	164
08/20/16	0.62	0.60	164
08/21/16	0.62	0.60	164
08/22/16	0.62	0.60	162
08/23/16	0.62	0.60	161
08/24/16	0.62	0.60	159

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

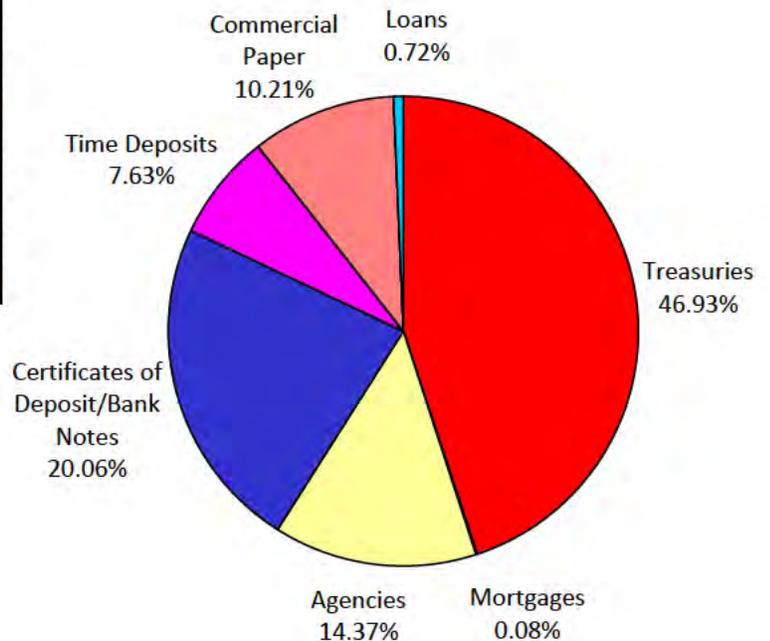
Quarter Ending 06/30/16

Apportionment Rate: 0.55%
 Earnings Ratio: 0.00001495296852820
 Fair Value Factor: 1.000621222
 Daily: 0.58%
 Quarter to Date: 0.55%
 Average Life: 167

PMIA Average Monthly Effective Yields

Jul 2016 0.588%
 Jun 2016 0.576%
 May 2016 0.552%

**Pooled Money Investment Account
Portfolio Composition
07/31/16
\$69.9 billion**



City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: KEN PUN, CONTRACT DEPUTY FINANCE DIRECTOR

DATE: SEPTEMBER 14, 2016

SUBJECT: **DISBURSEMENT REPORTS FOR THE MONTH OF AUGUST 2016**

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Dr. Steven W. Huang, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND

Attached are the general account check register and wire transfer report for the month of August, 2016. This report was prepared by the Account Clerk and has been reviewed and approved by the Contract Finance Director, Misty Cheng or Contract Deputy Finance Director, Ken Pun. All disbursement for the month are summarized and totaled below.

FISCAL IMPACT

Schedule of Disbursements

Date	Description	Amount
	General Account Checks 86976-87168 & EFTs	\$ 1,005,796.09
	Debt Service Payment - Pension Obligation Bonds	761,214.19
8/12/2016	Payroll Manual Checks 53081-53103	14,766.96
8/12/2016	Payroll Direct Deposit	315,100.72
8/12/2016	Federal Tax	73,241.87
8/12/2016	State Tax	20,775.23
8/26/2016	Payroll Manual Checks 53104-53115	7,951.50
7/15/2016	Payroll Direct Deposit	304,293.04
7/15/2016	Federal Tax	73,733.03
7/15/2016	State Tax	21,396.35
	Workers' Compensation Checks	34,937.10
		\$ 2,633,206.08

**Schedule of Wire Transfers
Between LAIF and City Checking Accounts**

<u>Date</u>	<u>Description</u>	<u>Amount In (Out)</u>
8/3/2016	From LAIF to Main Checking	\$ 800,000.00
8/4/2016	From LAIF to Main Checking	200,000.00
8/10/2016	From LAIF to Payroll Account	450,000.00
8/18/2016	From LAIF to Main Checking	350,000.00
		<u>\$ 1,800,000.00</u>

**Schedule of Wire Transfers
Between US Bank Safekeeping and City Checking Accounts**

<u>Date</u>	<u>Description</u>	<u>Amount In (Out)</u>
	None	

RECOMMENDATION

Staff recommends the Council ratify and file the Disbursement Report for the month ended August 31, 2016. If Council concurs, the appropriate action would be:

“A motion to ratify and file the Disbursement’s Report for the month ended August 31, 2016.”

Attachments: Disbursement Report

City of San Marino

August 2016 Disbursement Report



Account Number	Vendor	Description	GL Date	Check No	Amount	Prior
Balance Sheet Accounts:						
Inventory	Advanced Battery Systems	Batteries	08/03/2016	0	507.11	
Inventory	Bob Wondries	Tire Sensor #5119	08/03/2016	0	73.59	
Inventory	Bob Wondries	Sun Visor #1018	08/30/2016	0	113.04	
Inventory	Dapper Tire Co	Tires Unit 3002	08/16/2016	0	201.95	
Inventory	Garvey Equipment Company	Mower Blades	08/30/2016	0	64.12	
Inventory	Garvey Equipment Company	Filters	08/30/2016	0	37.02	
Inventory	Los Angeles Freightliner	Taillights	08/03/2016	87034	8.02	
Inventory	O'Reilly Auto Parts	Lights & Antifreeze	08/03/2016	87043	78.86	
Inventory	O'Reilly Auto Parts	Washer Fluid	08/03/2016	87043	11.29	
Inventory	O'Reilly Auto Parts	Filters	08/03/2016	87043	86.09	
Inventory	O'Reilly Auto Parts	Filters	08/03/2016	87043	10.56	
Inventory	O'Reilly Auto Parts	Credit	08/16/2016	87138	-3.92	
Inventory	O'Reilly Auto Parts	Spark Plugs	08/16/2016	87138	6.52	
Inventory	O'Reilly Auto Parts	Filters	08/16/2016	87138	7.85	
Inventory	O'Reilly Auto Parts	Acetone	08/16/2016	87138	19.60	
Inventory	O'Reilly Auto Parts	Terminal Protector	08/16/2016	87138	6.20	
Inventory	O'Reilly Auto Parts	Filters	08/16/2016	87138	19.22	
Inventory	O'Reilly Auto Parts	Spark Plugs	08/16/2016	87138	21.71	
Inventory	O'Reilly Auto Parts	Oil	08/16/2016	87138	52.19	
Inventory	O'Reilly Auto Parts	Marker Light	08/16/2016	87138	5.22	
Inventory	O'Reilly Auto Parts	Filters	08/16/2016	87138	139.33	
Inventory	O'Reilly Auto Parts	Filters	08/16/2016	87138	56.59	
Inventory	O'Reilly Auto Parts	Oil	08/16/2016	87138	127.43	
Inventory	O'Reilly Auto Parts	Filters	08/16/2016	87138	72.90	
Inventory	O'Reilly Auto Parts	Filters	08/16/2016	87138	116.78	
Inventory	O'Reilly Auto Parts	Filters	08/16/2016	87138	25.68	
Inventory	O'Reilly Auto Parts	Key Fob Batteries	08/16/2016	87138	9.80	
Inventory	O'Reilly Auto Parts	Throttle Position Sensor Unit !	08/16/2016	87138	48.41	
Inventory	Tifco Industries	Cap Screws	08/03/2016	87054	72.12	
Inventory	Veritiv Operating Company	Janitorial Supplies	08/03/2016	0	1,281.63	
Inventory	U.S. Bank	Code R Decal - Vechile Door Seals	06/30/2016	0	184.63	
Inventory	Yale/Chase Equipment Services	Boom Lock #6595	08/03/2016	87059	371.49	
Inventory	Southern Counties Fuels	Fuel	08/03/2016	0	13,136.10	
Payroll Withholdings	CA State Disbursement Unit	PR Batch 00703.07.2016 Earnings Withholding Order	08/05/2016	0	198.92	
Payroll Withholdings	CA State Disbursement Unit	PR Batch 00701.08.2016 Earnings Withholding Order	08/19/2016	0	198.92	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.08.2016 Accident Insurance-After Tax	08/19/2016	0	86.74	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.08.2016 Accident Insurance-Before Tax	08/19/2016	0	374.05	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.08.2016 Cancer Insurance-After Tax	08/19/2016	0	123.35	
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.08.2016 Cancer Insurance-Before Tax	08/19/2016	0	230.12	

Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.08.2016 Disability STD-After Tax	08/19/2016	0	401.84
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.08.2016 Life Insurance-After Tax	08/19/2016	0	576.78
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00703.07.2016 Deferred Comp-Management	08/05/2016	0	192.31
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00703.07.2016 Deferred Comp-Management	08/05/2016	0	300.00
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.08.2016 Deferred Comp-Management	08/19/2016	0	96.15
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.08.2016 Deferred Comp-Management	08/19/2016	0	584.62
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00703.07.2016 Deferred Comp	08/05/2016	0	113.62
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00703.07.2016 Deferred Comp-Loan Payback	08/05/2016	0	134.71
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.08.2016 Deferred Comp	08/19/2016	0	8,317.24
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.08.2016 Deferred Comp Benefit	08/19/2016	0	4,961.48
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.08.2016 Deferred Comp-Loan Payback	08/19/2016	0	134.71
Payroll Withholdings	U.S. Bank	PR Batch 00701.08.2016 PARS Employee Portion	08/19/2016	0	1,454.12
Payroll Withholdings	U.S. Bank	PR Batch 00701.08.2016 PARS Employer Portion	08/19/2016	0	1,454.12
Payroll Withholdings	U.S. Bank	PR Batch 00702.08.2016 PARS Employee Portion	08/26/2016	0	910.12
Payroll Withholdings	U.S. Bank	PR Batch 00702.08.2016 PARS Employer Portion	08/26/2016	0	910.12
Payroll Withholdings	PERS	Adjustment Payroll 7/15/16	08/03/2016	0	5.09
Payroll Withholdings	PERS	PR Batch 00703.07.2016 PERS Buy Back Pre-Tax	08/05/2016	0	249.81
Payroll Withholdings	PERS	PR Batch 00703.07.2016 PERS Employee Paid (Full Time)	08/05/2016	0	26,396.06
Payroll Withholdings	PERS	PR Batch 00703.07.2016 PERS Employer Share	08/05/2016	0	48,523.89
Payroll Withholdings	PERS	PR Batch 00703.07.2016 PERS Employee Paid (Part-Time)	08/05/2016	0	1,074.38
Payroll Withholdings	PERS	PR Batch 00703.07.2016 PERS Survivor Benefit	08/05/2016	0	102.30
Payroll Withholdings	PERS	PR Batch 00701.08.2016 PERS Buy Back Pre-Tax	08/19/2016	0	249.81
Payroll Withholdings	PERS	PR Batch 00701.08.2016 PERS Employee Paid (Full Time)	08/19/2016	0	26,345.40
Payroll Withholdings	PERS	PR Batch 00701.08.2016 PERS Employer Share	08/19/2016	0	48,526.37
Payroll Withholdings	PERS	PR Batch 00701.08.2016 PERS Employee Paid (Part-Time)	08/19/2016	0	1,097.69
Payroll Withholdings	PERS	PR Batch 00701.08.2016 PERS Survivor Benefit	08/19/2016	0	103.23
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00703.07.2016 Retirement Health Savings Plan	08/05/2016	0	486.94
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.08.2016 Retirement Health Savings Plan	08/19/2016	0	24,406.14
Payroll Withholdings	TIAA-Cref Financial Services	PR Batch 00701.08.2016 Retirement Health Savings Plan	08/19/2016	0	486.94
Payroll Withholdings	CA Law Enforcement Assn	PR Batch 00702.07.2016 Police Dept LTD/125 Plan	07/22/2016	87014	637.00
Payroll Withholdings	H. Wilson Insurancener Inc	PR Batch 00702.07.2016 Fire Dept LTD/125 Plan	07/22/2016	0	540.00
Payroll Withholdings	H. Wilson Insurancener Inc	PR Batch 00702.08.2016 Fire Dept LTD/125 Plan	08/26/2016	0	540.00
Payroll Withholdings	Delta Dental	PR Batch 00702.07.2016 Dent Ins/125 Plan/HMO	07/22/2016	87019	552.66
Payroll Withholdings	Delta Dental	PR Batch 00702.07.2016 Dent Ins/125 Plan/PPO	07/22/2016	87019	4,115.89
Payroll Withholdings	Delta Dental	Adjusment PPO Premuim 9/1/16-9/30/16	08/03/2016	87019	1,349.77
Payroll Withholdings	Delta Dental	Adjusment HMO Premuim 9/1/16-9/30/16	08/03/2016	87019	123.10
Payroll Withholdings	San Marino Firefighters Assn	PR Batch 00701.08.2016 Firefighter Dues	08/19/2016	0	727.00
Payroll Withholdings	San Marino Firefighters Assn	PR Batch 00702.08.2016 Firefighter Dues	08/26/2016	0	727.00
Payroll Withholdings	San Marino City Employees Assn	PR Batch 00701.08.2016 San Marino City Employee Assn	08/19/2016	0	352.50
Payroll Withholdings	San Marino City Employees Assn	PR Batch 00702.08.2016 San Marino City Employee Assn	08/26/2016	0	352.50
Payroll Withholdings	San Marino Police Officers Assn	PR Batch 00701.08.2016 San Marino PD Assn	08/19/2016	0	784.86
Payroll Withholdings	San Marino Police Officers Assn	PR Batch 00702.08.2016 San Marino PD Assn	08/26/2016	0	784.86
Payroll Withholdings	LegalShield	PR Batch 00701.07.2016 Prepaid Legal Services	07/01/2016	0	135.54
Payroll Withholdings	LegalShield	PR Batch 00702.07.2016 Prepaid Legal Services	07/22/2016	0	135.54
Payroll Withholdings	LegalShield	Adjustments July	08/03/2016	0	-0.03
Payroll Withholdings	LegalShield	PR Batch 00701.08.2016 Prepaid Legal Services	08/19/2016	0	135.54
Payroll Withholdings	LegalShield	PR Batch 00702.08.2016 Prepaid Legal Services	08/26/2016	0	135.54
Payroll Withholdings	LegalShield	Adjustment - August 2016	08/30/2016	0	-0.03
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.08.2016 Dep Care/125 Plan	08/19/2016	0	208.33
Payroll Withholdings	American Fidelity Assurance	PR Batch 00701.08.2016 Med Flex/125 Plan	08/19/2016	0	1,044.13
Agency Deposits	Metro Water	Domestic Water June 2016	06/30/2016	0	15,804.90

Revenue Accounts:

101-00-2048-6990	Yoon Kim	Refund- Jedi Training Camp	08/03/2016	86976	182.00
101-00-2048-6990	Yoon Kim	Refund- Jedi Training Camp	08/16/2016	87086	116.00
101-00-2048-6990	Feng Bo	Refund	08/03/2016	86977	181.76
101-00-2048-6990	Peipei Yu	Refund- Swim Lessons	08/16/2016	87087	251.00
101-00-2048-6990	Heather Fan	Refund- Tot Time	08/03/2016	86978	12.00
101-00-2048-6990	Heather Fan	Refund- Tot Time	08/03/2016	86978	12.00
101-00-2048-6990	Nina Suzuki	Refund - 3's, 4's & 5's Summer Camp	08/03/2016	86979	26.00
101-00-2048-6990	Natalie H O'Connor	Refund- Young Doctors Camp	08/16/2016	87088	155.60
101-00-2048-6990	Carolyn Chow	Refund - Swim Lesson	08/03/2016	86981	48.00
101-00-2048-6990	Yunmeng Jia	Refund- 3's 4's & 5's Summer Camp	08/03/2016	86982	83.00
101-00-2048-6990	Jennifer Etienne	Refund- Jr Adventures	08/03/2016	86983	139.00
101-00-2048-6990	Jennifer Etienne	Refund- Jr Adventures	08/03/2016	86983	139.00
101-00-2048-6990	Jennifer Etienne	Refund- Jr. Adventurers	08/16/2016	87090	150.00
101-00-2048-6990	Mai Nishikibe	Refund- 2's & 3's August	08/03/2016	86984	275.00
101-00-2048-6990	Angelina Losada	Refund- Space Camp & Robot Challenge Camp	08/16/2016	87091	908.00
101-00-2048-6990	Charles Brown	Refund- 2's & 3's August	08/16/2016	87092	175.00
101-00-2048-6990	Zhengdong Yu	Refund- Brit- West Camp	08/03/2016	86986	100.00
101-00-2048-6990	Tien Hung	Refund	08/03/2016	86987	590.00
101-00-2048-6990	Stephanie Shum	Refund- Robot Challenge	08/03/2016	86988	242.00
101-00-2048-6990	Emily Dy	Refund- Robot Challenge	08/03/2016	86989	227.00
101-00-2048-6990	Xiang mu Chen	Refund - Jr. Adventurers	08/03/2016	86990	227.00
101-00-2048-6990	Tina Hartyon	Refund- Robot Challenge	08/03/2016	86991	464.00
101-00-2048-6990	Oi Yan Chung	Refund- Two's Summer 2D Camp	08/03/2016	86992	55.00
101-00-2048-6990	David Butler	Refund- 2's & 3's August	08/03/2016	86993	175.00
101-00-2048-6990	Omar Duenes	Refund- Trailblazers	08/03/2016	86994	568.00
101-00-2048-6990	Gary Hansen	Refund- Freewheelers	08/16/2016	87093	310.00
101-00-2048-6990	Cathy Wong	Refund - 2's & 3's August	08/03/2016	86995	175.00
101-00-2048-6990	Daphne Lin	Refund- Robot Challenge	08/03/2016	86996	47.00
101-00-2048-6990	Zarana Patel	Refund- Runway Fashion & Young Doctors Camp	08/03/2016	86997	364.00
101-00-2048-6990	Shu Li	Refund- Trailblazers	08/03/2016	86998	326.80
101-00-2048-6990	Weiwei Tsai	Refund- Robot Challenge	08/03/2016	86999	94.00
101-00-2048-6990	Maria Berru	Refund- Tot Time	08/03/2016	87000	12.00
101-00-2048-6990	Sonia Ngu	Refund - Tot Time	08/03/2016	87001	12.00
101-00-2048-6990	Yuan Lu	Refund- Tot Time	08/03/2016	87002	12.00
101-00-2048-6990	Leticia Sanchez	Refund- Tot Time	08/03/2016	87003	12.00
101-00-2048-6990	Bernadette Pittroff	Refund- 2's & 3's August	08/03/2016	87004	265.00
101-00-2048-6990	Anton Hartono	Refund - Jr. Tsunami July	08/03/2016	87005	19.99
101-00-2048-6990	Davina Holquin	Refund- Jr. Tsunami July	08/03/2016	87006	46.64
101-00-2048-6990	Christy Shen	Refund- Swim Lesson	08/16/2016	87098	29.00
101-00-2048-6990	Krista Wipff	Refund- 3' & 4's August	08/16/2016	87099	302.00
101-00-2048-6990	Jan Wai Hung Chan	Refund- 2's & 3's August	08/16/2016	87100	265.00
101-00-2048-6990	Katie Merrill	Refund 2's & 3's August	08/16/2016	87102	175.00
101-00-2048-6990	Victor Wong	Refund- 3's & 4's August	08/16/2016	87103	229.00
101-00-2048-6990	Jon Aquino	Refund - Tiny Toddlers	08/16/2016	87104	101.00
101-00-2048-6990	John Lee	Refund - Roller Coaster Camp	08/03/2016	87008	237.00
101-00-3040-0000	California American Water	Franchise Fee July 2016	08/03/2016	87015	43.24

101-00-3040-0000	California American Water	Franchise Fee July 2016	08/16/2016	87113	4.52
101-00-3046-0000	Baja Drywall Inc	Refund- Business License Fee - Overpayment	08/16/2016	87097	30.00
101-00-3046-0000	Euro Image Construction	Refund - Vehicle Stickers	08/16/2016	87105	75.00
609-00-2045-0000	Division of the State Architect	Disability Access and Education Fee Report 4/1/16-6/30/16	06/30/2016	87072	330.30
609-00-2048-0625	Cynthia Bennet Design Assoc. Inc	Refund Building Permit	08/16/2016	87094	1.00
609-00-2048-0626	Cynthia Bennet Design Assoc. Inc	Refund Building Permit	08/16/2016	87094	1.54
609-00-2048-0626	Dept of Conservation	SMP 4/1/16-6/30/16	06/30/2016	87070	777.49
609-00-2048-2575	Friends of Crowell Public Lib	Friends Reimbursement - July 2016	08/03/2016	87025	580.25
					<u>10,379.13</u>
					<u>13,055.11</u>

City Council Accounts:

101-01-4376-0000	U.S. Bank	Hero Patches - City Patches	08/29/2016	0	85.00
101-01-4376-0000	U.S. Bank	Albertson- Yogurt for Council Meeting	06/30/2016	0	6.38
101-01-4376-0000	Vina Engraving	Engraved Gavel Set	06/30/2016	87084	175.60
101-01-4376-0000	Vina Engraving	Name Plate	06/30/2016	87084	49.39
101-01-4480-0000	U.S. Bank	Smart n Final - Drinks for City Council Meeting	08/29/2016	0	15.04
101-01-4480-0000	U.S. Bank	Sweet n Savory - City Council Dinner	08/29/2016	0	186.39
					<u>517.80</u>
					<u>671.97</u>

Administration Accounts:

101-07-4016-0000	John Penido	Medical Retirement August 2016	08/16/2016	0	1,257.00
101-07-4106-2755	Richards Watson & Gershon	Legal Service 3/1/16-4/30/16	06/30/2016	87080	12,607.87
101-07-4106-2755	Richards Watson & Gershon	Legal Service 4/4/16-4/30/16	06/30/2016	87080	3,125.00
101-07-4106-2755	Richards Watson & Gershon	Legal Service 2/29/16-6/30/16	06/30/2016	87080	8,027.69
101-07-4106-2755	Richards Watson & Gershon	Legal Service 5/2/16-5/31/16	06/30/2016	87080	8,870.40
101-07-4106-2755	Richards Watson & Gershon	Legal Service 5/2/16-5/31/16	06/30/2016	87080	62.80
101-07-4106-2755	Richards Watson & Gershon	Legal Service 6/1/16-6/30/16	06/30/2016	87080	967.50
101-07-4106-3415	Filarsky & Watt LLP	Legal Service 6/30/16-7/29/16	08/30/2016	0	6,300.00
101-07-4150-0000	Aurora Environmental Inc	AB939 Compliance & Disposal Report July 2016	08/03/2016	0	603.75
101-07-4150-0000	George Wallis	Janitorial Service July 2016	08/03/2016	0	580.19
101-07-4150-0000	Holman Professional Counseling Centers	Employee Assistance Program - August 2016	08/30/2016	0	541.68
101-07-4150-0000	Holman Professional Counseling Centers	Employee Assistance Program - Sept 2016	08/30/2016	0	541.68
101-07-4150-0000	Kaizen info Source LLC	Records Management Project July 2016	08/03/2016	87033	1,450.00
101-07-4150-0000	Laurie Kajiwara	Community Newsletter Aug 2016	08/03/2016	0	1,250.00
101-07-4150-0000	MV Cheng & Associates	Finance Consulting Service July 2016	08/16/2016	87131	15,246.25
101-07-4150-0000	SLK.US Inc	IT Service July 2016	08/03/2016	0	1,182.84
101-07-4150-0000	SLK.US Inc	PRA Request , Records Project & Domain Renewal	06/30/2016	0	528.75
101-07-4150-0000	SLK.US Inc	IT Service August 2016	08/16/2016	0	1,182.84
101-07-4150-0000	SLK.US Inc	IT Service for Records Project	08/17/2016	87167	783.75
101-07-4150-0000	SLK.US Inc	IT Service 4/6/16-6/28/16	08/17/2016	87167	1,959.25
101-07-4150-0000	Total Exterminating Inc	Exterminating Quartley Service July- Sept 2016	08/03/2016	0	77.00
101-07-4202-0000	ECP-SMT Aquisition, LLC	Notice #N-16-06 Publish Date 7-8-16	08/03/2016	0	1,042.68
101-07-4202-0000	ECP-SMT Aquisition, LLC	Legal Notice N-16-16 Publish 8/5/16	08/16/2016	0	421.20
101-07-4206-0000	ACR Air Conditioning	AC Maintenance	08/30/2016	0	178.00
101-07-4316-0000	Wells Fargo Vendor Fin Serv	Copier Lease August 2016	08/03/2016	87058	247.87
101-07-4376-0000	Fresh Gourmet	City Manager Community Reception	08/03/2016	87024	1,500.00
101-07-4376-0000	Office Depot	Paper and Supplies	08/03/2016	87042	87.23
101-07-4376-0000	Pacific Insurance Network Systems	Insurance Tracking Fee August 2016	08/03/2016	0	125.00
101-07-4376-0000	Vina Engraving	Engraved Plaque	06/30/2016	87084	76.30

101-07-4376-0000	Vina Engraving	Engraved Plaque	06/30/2016	87084	76.30
101-07-4396-0000	U.S. Bank	Natl Public Employer Perla Membership - L.Garcia	08/29/2016	0	175.00
101-07-4396-0000	U.S. Bank	Rotary Club - City Manager Membership Quarter July 2016	08/29/2016	0	315.00
101-07-4412-0000	U.S. Bank	USPS- Postage	08/29/2016	0	22.95
101-07-4420-0000	SAP Digital Corp	City Letterhead	08/30/2016	0	316.10
101-07-4436-0000	St. George's Medical Clinic	Physical- K. Bayle	06/30/2016	87082	195.00
101-07-4436-0000	St. George's Medical Clinic	Physical- K. Wentz	06/30/2016	87082	195.00
101-07-4436-0000	St. George's Medical Clinic	Physical- P. Foronda	06/30/2016	87082	195.00
101-07-4436-0000	St. George's Medical Clinic	Physical- B. Boss	06/30/2016	87082	195.00
101-07-4436-0000	St. George's Medical Clinic	Physical- M.Burton	06/30/2016	87082	195.00
101-07-4436-0000	St. George's Medical Clinic	Physical- D. Wall	06/30/2016	87082	465.00
101-07-4480-0000	U.S. Bank	Hyatt- Hotel Stay Conference - L.Garcia 10/12-10/13	08/29/2016	0	216.50
101-07-4480-0000	U.S. Bank	Hyatt- Hotel Stay Conference -A. Tseng 10/12-10/13	08/29/2016	0	216.50
101-07-4480-0000	U.S. Bank	Hyatt- Hotel Stay Conference -J.Elepano 10/12-10/13	08/29/2016	0	216.50
101-07-4500-1980	Southern California Edison	Electrical Service July 2016	08/03/2016	87050	4,987.45
101-07-4500-4950	The Gas Company	Gas Service July 2016	08/03/2016	87053	16.27
101-07-4500-9025	AT&T	Phone Service June 2016	06/30/2016	87061	1,066.14
101-07-4500-9025	Priority Communications Inc	Remote Program Phones	08/30/2016	0	50.00
101-07-4500-9025	Time Warner Cable	Internet Cable Service8/6/16-9/5/16	08/03/2016	87055	264.99
101-07-4500-9460	California American Water	Water Service July 2016	08/16/2016	87113	77.32
207-07-4208-1330	City of Pasadena - Dial-A-Ride	Dial A Ride April- June 2016	06/30/2016	87069	2,019.94
591-07-4613-0000	SLK.US Inc	New Server Project	06/30/2016	0	4,470.73
595-07-4356-0000	AdminSure Inc	Workers' Comp Claims Admin August 2016	08/03/2016	87009	1,780.00
595-07-4356-0000	Keenan Associates	Excess Workers' Comp Final Audit 1/14/15-1/14/16	08/17/2016	87165	17,171.00
596-07-4356-3412	CA JPIA	Pollution Liability Insurance Program 2016-17	08/16/2016	87111	4,189.00
					<u>109,912.21</u>
					<u>454,650.82</u>

Planning and Building Accounts:

101-14-3106-0000	Heng- Ching Chang	Refund - Tree Permit 2645 Lorain Rd	08/03/2016	86985	245.00
101-14-3150-0000	Cynthia Bennet Design Assoc. Inc	Refund Building Permit	08/16/2016	87094	8.33
101-14-3151-0000	Cynthia Bennet Design Assoc. Inc	Refund Building Permit	08/16/2016	87094	222.24
101-14-3151-0000	Cynthia Bennet Design Assoc. Inc	Refund Building Permit	08/16/2016	87094	3.00
101-14-3151-0000	Stanley Kwong	Refund- Certificate Occupancy Fee	08/16/2016	87096	95.00
101-14-3306-0000	Cynthia Bennet Design Assoc. Inc	Refund Building Permit	08/16/2016	87094	19.45
101-14-3308-0000	Lafko Design & Development Inc	Refund- Double Payment on Plan Check Fees	08/03/2016	86980	240.00
101-14-3312-0000	Alica Tong	Refund- DRC Application Wrong Amount Charge	08/16/2016	87089	140.00
101-14-4104-0000	RSCC Engineering	Engineering Service 7/1/16-7/25/16	08/03/2016	0	3,246.99
101-14-4104-0000	RSCC Engineering	Engineering Service 6/30/16	06/30/2016	0	435.00
101-14-4104-0000	RSCC Engineering	Engineering Service 7/21/16-8/23/16	08/30/2016	0	3,138.19
101-14-4104-6270	RKA Consulting Group	Building Inspector 7/1/16-7/31/16	08/30/2016	0	675.00
101-14-4104-6270	VCA Code Group	Fire Protection Plan Review Service 5/29/16-7/2/16	06/30/2016	0	552.50
101-14-4104-6270	VCA Code Group	Inspection Service 5/29/16-7/2/16	06/30/2016	0	1,800.00
101-14-4104-6270	VCA Code Group	Over the Counter Plan Check Service 5/29/16-7/2/16	06/30/2016	0	950.00
101-14-4104-6270	VCA Code Group	Plan Review Service 5/29/16-7/2/16	06/30/2016	0	3,752.50
101-14-4106-2755	Richards Watson & Gershon	Legal Service 6/1/16-6/30/16	06/30/2016	87080	4,234.20
101-14-4150-0000	Digital Map Products Inc	GIS 7/1/16-6/30/17	08/03/2016	87020	12,700.00
101-14-4150-0000	SLK.US Inc	IT Service July 2016	08/03/2016	0	676.52
101-14-4150-0000	SLK.US Inc	IT Service August 2016	08/16/2016	0	676.52
101-14-4202-0000	ECP-SMT Aquisition, LLC	Notice #N-16-14 Publish Date 7-15-16	08/03/2016	0	996.84
101-14-4202-0000	ECP-SMT Aquisition, LLC	Notice # N-16-15 Published 8-12-16	08/30/2016	0	702.00
101-14-4376-0000	James Leonard Jr	Business License Vehicle Stickers	08/03/2016	87022	585.92

101-14-4376-0000	SAP Digital Corp	Business Cards- R. Serven	08/30/2016	0	38.15
101-14-4376-0000	U.S. Bank	Office Depot- Supplies	08/29/2016	0	49.04
101-14-4376-0000	U.S. Bank	Office Depot- Supplies	08/29/2016	0	354.22
101-14-4376-0000	U.S. Bank	Office Depot- Supplies	08/29/2016	0	25.06
101-14-4376-0000	U.S. Bank	Amazon- Water Filters	08/29/2016	0	22.33
101-14-4376-0000	Vina Engraving	Name Plate	06/30/2016	87084	52.32
101-14-4468-0000	California Association of Code Enforcement Off	Training Class - C. Curtis	08/03/2016	87013	50.00
101-14-4480-0000	Eva Choi	Reimbursement for Planning Conference 10/22-10/25	08/16/2016	87115	545.00
101-14-4480-0000	Amanda Merlo	Reimbursement for - APA California Conference	08/03/2016	87038	545.00
101-14-4500-9025	Verizon Wireless	Data Service 6/24/16-7/23/16	08/03/2016	87057	76.02
101-14-4508-0000	U.S. Bank	Chevron- Fuel for Planning Department Vehicle	06/30/2016	0	61.53
204-14-4352-0000	Citadel Environmental Service, Inc	Reissue Check - Asbestos Lead Survey	06/30/2016	87066	1,122.00
					<u>39,035.87</u>
					<u>63,541.33</u>

Police Accounts:

103-30-3201-0000	Pasadena Humane Society	Impound Fees July 2016	08/16/2016	0	-76.00
103-30-3701-0000	Sergio Bolivar	Return of Prpoerty of US Currency Case # CR11-0126	08/03/2016	87007	79.25
103-30-3701-0000	Donna Wheeler	Return - Found Property	08/16/2016	87101	20.00
103-30-4150-0000	All City Management Services Inc	School Crossing Guard Service 7/3/16-7/16/16	08/03/2016	0	1,229.76
103-30-4150-0000	Department of Justice	Live Scan June 2016	06/30/2016	87071	764.00
103-30-4150-0000	Samayoa's Mobile Car Wash	Car Wash - August 2016	08/16/2016	0	1,625.00
103-30-4150-0000	SLK.US Inc	CAD/RMS Evaluation and Set Up	06/30/2016	0	3,800.00
103-30-4150-0000	SLK.US Inc	IT Service July 2016	08/03/2016	0	6,765.23
103-30-4150-0000	SLK.US Inc	IT Service August 2016	08/16/2016	0	6,765.23
103-30-4150-0000	Tritech Software Systems	Crime Mapping Annual Fee 7/9/16-7/8/17	08/16/2016	87153	600.00
103-30-4206-0000	Citi Card	Best Buy- Mircowave	06/30/2016	87067	211.36
103-30-4206-0000	George Wallis	Janitorial Service July 2016	08/03/2016	0	923.53
103-30-4206-0000	U.S. Bank	Vina Engraving- Door Name Plates	08/29/2016	0	107.91
103-30-4206-0000	U.S. Bank	Home Depot- Supplies for Patio	06/30/2016	0	833.11
103-30-4206-0000	U.S. Bank	Antrims Security- Keys for Sergeant Office	06/30/2016	0	11.99
103-30-4206-0000	U.S. Bank	Antrims Security- Keys for Sergeant Office	06/30/2016	0	23.98
103-30-4376-0000	Citi Card	Credit Adjustment	06/30/2016	87067	-34.50
103-30-4376-0000	Office Depot	Office Supplies	08/16/2016	87137	19.16
103-30-4376-0000	Office Depot	Office Supplies	08/16/2016	87137	28.33
103-30-4376-0000	Office Depot	Office Supplies	08/16/2016	87137	7.63
103-30-4376-0000	Remington Water	Drinking Water Service August 2016	08/03/2016	87049	75.00
103-30-4376-0000	U.S. Bank	Smart n Final - Ice for 4th July	08/29/2016	0	14.68
103-30-4376-0000	U.S. Bank	7 Eleven- Drinks for Officer Working Fire Structure	08/29/2016	0	29.72
103-30-4376-0000	U.S. Bank	Construction Safety Products- Parking Enforcement Chalk	08/29/2016	0	30.47
103-30-4376-0000	U.S. Bank	Smart n Final- Drinks and Snack for Staff on 4th July	06/30/2016	0	87.16
103-30-4376-0000	Vina Engraving	Name Plate	06/30/2016	87084	23.98
103-30-4396-0000	Citi Card	Costco Membership	08/03/2016	87018	165.00
103-30-4396-0000	U.S. Bank	Lexis Nexis - Monthly Subscription June 2016	06/30/2016	0	51.00
103-30-4415-0000	Scott Denhart	Mileage Training	08/03/2016	0	44.06
103-30-4415-0000	Orange County Sheriff's Dept	Training- Officer Qureshi & Cpl. Todd 8/3/16	08/03/2016	87041	9.20
103-30-4415-0000	Orange County Sheriff's Dept	Training- Officer Gosserand 8/23 /16	08/03/2016	87041	4.60
103-30-4415-0000	Orange County Sheriff's Dept	Training- Officer Gosserand 8/26/16-8/26/16	08/03/2016	87041	4.60
103-30-4415-0000	Orange County Sheriff's Dept	Training- R, Cervantes, V. Golden & C. Torres 10/11/16	08/16/2016	87134	13.80
103-30-4415-0000	Orange County Sheriff's Dept	Training-S. Franco & J. Morales 10/26/16	08/16/2016	87135	9.20
103-30-4415-0000	Orange County Sheriff's Dept	Training- W. Chan, S, Denhart , V. Wilson & K. Wu 10/13/16	08/16/2016	87136	18.40

103-30-4415-0000	Rio Hondo College	Training- Officer Bestpitch	08/16/2016	87142	9.20
103-30-4415-0000	Candice Torres	Mileage - Training	08/03/2016	0	48.17
103-30-4415-0000	U.S. Bank	Temecula Creek Inn- Hotel Stay - Training V. Gee 9/11/16-9/16	08/29/2016	0	534.15
103-30-4415-0000	U.S. Bank	Temecula Creek Inn- Hotel Stay - Training V. Gee 9/11/16-9/16	08/29/2016	0	534.15
103-30-4415-0000	U.S. Bank	XII Group - Training A. Gonzales	06/30/2016	0	99.00
103-30-4415-0000	U.S. Bank	XII Group - Training A. Gonzales	06/30/2016	0	99.00
103-30-4415-0000	U.S. Bank	Critical Incident- C. Torress	06/30/2016	0	390.00
103-30-4420-0000	U.S. Bank	Office Depot - Notepads	08/29/2016	0	381.50
103-30-4436-0000	Omega Polygraph	Polygraph- Recruit Officer	08/16/2016	0	300.00
103-30-4468-0000	U.S. Bank	CA Police Chiefs- Conference S. Franco & C. Torres	08/29/2016	0	420.00
103-30-4468-0000	U.S. Bank	Police Records- Training A. Gonzalez	08/29/2016	0	295.00
103-30-4468-0000	U.S. Bank	Estate Catering- CJPIA Meeting	06/30/2016	0	475.24
103-30-4480-0000	CA Police Chiefs Assn	CPCA - Luncheon & Registration Fee	08/03/2016	87016	70.00
103-30-4480-0000	Citi Card	Hotel Stay Marriott for PRI Confenence	08/03/2016	87018	189.98
103-30-4480-0000	Citi Card	American Airline Flight for PRI Confenence	08/03/2016	87018	297.20
103-30-4492-0003	Entenmann-Rovin Co	Creation of Dye for Seal on Badges	08/16/2016	87122	200.00
103-30-4492-0003	U.S. Bank	Kustom Imprints- Detective Shirts	08/29/2016	0	112.28
103-30-4492-0004	Sun Badge Co	Sergeant Badge	08/03/2016	0	100.11
103-30-4492-0004	Tom's Uniforms	Handcuffs	08/03/2016	87056	76.30
103-30-4492-0004	U.S. Bank	Keystone Uniforms - Patrol Jacket - New Officer	06/30/2016	0	566.58
103-30-4492-0004	U.S. Bank	Tom Uniform- Rain Gear for New Officer	06/30/2016	0	436.00
103-30-4492-0004	U.S. Bank	LAPRAAC- Admin Softshell Jackets for Staff	06/30/2016	0	523.17
103-30-4500-4950	The Gas Company	Gas Service July 2016	08/03/2016	87053	16.75
103-30-4500-9025	AT&T	Phone Service July 2016	08/03/2016	87010	470.18
103-30-4500-9025	AT&T	Phone Service 8/1/16-8/31/16	08/16/2016	87108	398.79
103-30-4500-9025	AT&T Mobility	Air Card for MDC's Service 6/24/16-7/23/16	08/16/2016	87109	191.30
103-30-4508-0000	Victor Gee	Reimbursement for Tire Replacement	08/03/2016	0	226.04
103-30-4508-0000	Hi Quality Auto Body Inc	Sales Taxes	08/16/2016	87128	42.13
103-30-4508-0000	O'Reilly Auto Parts	Plastic Paint for SWAT Truck	08/03/2016	87043	65.33
103-30-4508-0000	Voyager Fleet Systems Inc	Exempted Taxes 5/24/16-6/24/16	06/30/2016	87085	-2.07
103-30-4508-0000	Voyager Fleet Systems Inc	Gasoline 5/24/16-6/24/16	06/30/2016	87085	37.89
					<u>31,889.21</u>
					<u>141,237.18</u>

Fire Accounts:

103-34-3332-0000	Stanley Kwong	Refund- Certificate Occupancy Fee	08/16/2016	87096	145.00
103-34-4003-0000	City of San Gabriel	Fire Command Staff Service 4/1/16-6/30/16	08/17/2016	87163	72,912.31
103-34-4003-0000	City of South Pasadena	Fire Command Staff Service 4/4/16-6/26/16	08/17/2016	87164	16,316.02
103-34-4004-0003	Timothy Chow	Strike Team Parking Fees	08/17/2016	87162	216.00
103-34-4004-0003	U.S. Bank	Hertz Rent -A- Car - Vehicle Rental Strike Team	08/29/2016	0	665.22
103-34-4004-0003	U.S. Bank	Enterprise Rent Car- Vehicle Rental Strike Team	06/30/2016	0	957.52
103-34-4150-0000	Canon Financial Services Inc	Copier Lease July 2016	08/03/2016	0	370.32
103-34-4150-0000	Pasadena Humane Society	Animal Control Service July 2016	08/16/2016	0	4,245.00
103-34-4150-0000	SLK.US Inc	IT Service July 2016	08/03/2016	0	2,029.57
103-34-4150-0000	SLK.US Inc	IT Service August 2016	08/16/2016	0	2,029.57
103-34-4150-0000	St. George's Medical Clinic	DMV Physical- M. White	06/30/2016	87082	100.00
103-34-4150-0000	Wittman Enterprises LLC	Billing Service June 2016	06/30/2016	0	3,246.96
103-34-4150-0000	Wittman Enterprises LLC	Billing Service July 2016	08/30/2016	0	2,811.41
103-34-4204-0000	U.S. Bank	Int'l Code Council- Fire Code Books	08/29/2016	0	103.50
103-34-4206-0000	Julio Barrios	Electrical Work	08/16/2016	0	453.40
103-34-4206-0000	AmeriPride Services Inc	Towels	08/03/2016	0	95.78
103-34-4206-0000	AmeriPride Services Inc	Towels	08/03/2016	0	95.78

103-34-4206-0000	AmeriPride Services Inc	Towels	08/16/2016	0	95.78
103-34-4206-0000	AmeriPride Services Inc	Towels	08/30/2016	0	95.78
103-34-4206-0000	AmeriPride Services Inc	Towels	08/30/2016	0	95.78
103-34-4206-0000	Petty Cash	Building Maintenance Supplies	08/03/2016	87017	53.43
103-34-4206-0000	Consolidated Electrical Distributors	Light Bulbs	06/30/2016	87068	177.13
103-34-4206-0000	Empire Carpets California Limited Partnership	Carpet & Floor Replacement	06/30/2016	87074	10,609.25
103-34-4206-0000	SDS Security Design Systems	Alarm Service Sept 2016	08/16/2016	87146	87.00
103-34-4206-0000	Veritiv Operating Company	Building Supplies	08/16/2016	0	974.65
103-34-4206-0000	U.S. Bank	Home Depot- Maintenance Supplies	08/29/2016	0	226.38
103-34-4206-0000	U.S. Bank	Home Depot- Building Maintenance Supplies	08/29/2016	0	27.11
103-34-4206-0000	U.S. Bank	Payless Patio- Patio Cover Kit	06/30/2016	0	2,995.32
103-34-4316-0000	Failsafe Testing	Ladder Testing 6/25/16	06/30/2016	87075	297.30
103-34-4316-0000	Garvey Equipment Company	Equipment Maintenance	08/16/2016	0	130.78
103-34-4316-0000	Turnout Maintenance Co LLC	Safety Equipment Cleaning	08/16/2016	87154	417.00
103-34-4316-0000	Turnout Maintenance Co LLC	Safety Equipment Cleaning	08/16/2016	87154	70.00
103-34-4316-0000	U.S. Bank	Amazon- Flashlights	08/29/2016	0	91.10
103-34-4376-0000	Petty Cash	Supplies	08/03/2016	87017	21.56
103-34-4376-0000	IRCustoms , LLC	Fire Prevention Supplies	08/03/2016	87031	287.92
103-34-4376-0000	Life-Assist Inc	Ambulance Supplies	08/03/2016	87036	767.53
103-34-4376-0000	Life-Assist Inc	Ambulance Supplies	08/16/2016	87130	96.05
103-34-4376-0000	233-Praxair Distribution Inc	Oxygen	08/16/2016	0	176.25
103-34-4376-0000	233-Praxair Distribution Inc	Oxygen	08/30/2016	0	134.69
103-34-4376-0000	Remington Water	Drinking Water Service August 2016	08/03/2016	87049	15.00
103-34-4376-0000	U.S. Bank	Amazon- Novelty Plastic Firefighter Chief Hat	08/29/2016	0	113.20
103-34-4376-0000	U.S. Bank	Amazon- Novelty Plastic Firefighter Chief Hat	08/29/2016	0	28.30
103-34-4376-0000	U.S. Bank	Shift Calender 2017	08/29/2016	0	521.98
103-34-4376-0000	Vina Engraving	City Signs	06/30/2016	87084	545.00
103-34-4399-0000	Galls, LLC	Fire Investigator Equipment	08/16/2016	87126	828.54
103-34-4399-0000	U.S. Bank	Amazon- Fire Investigation Equipment	08/29/2016	0	45.01
103-34-4399-0000	U.S. Bank	Optics Planet - Arson Investigator Equipment	08/29/2016	0	13.13
103-34-4436-0000	U.S. Bank	Gus BBQ - 3 City Recruitment Lunch	06/30/2016	0	123.26
103-34-4452-0000	U.S. Bank	Sears- Tools	06/30/2016	0	233.39
103-34-4452-0000	U.S. Bank	Tom Mens Wear- Tools	06/30/2016	0	69.76
103-34-4468-0000	Chris Evans	Reimbursement - EMT Recertification	08/16/2016	87124	87.00
103-34-4468-0000	Targetsolutions Learning, LLC	Training Software	08/16/2016	87152	1,520.00
103-34-4468-0000	U.S. Bank	Amazon- Staff Development Books	08/29/2016	0	22.98
103-34-4468-0000	U.S. Bank	Amazon- Staff Development Books	08/29/2016	0	25.10
103-34-4468-0000	U.S. Bank	Amazon- Staff Development Books	08/29/2016	0	30.08
103-34-4468-0000	U.S. Bank	Firefighters Bookstore - Training Books	06/30/2016	0	473.56
103-34-4480-0000	Petty Cash	Taxis	08/03/2016	87017	20.00
103-34-4480-0000	Los Angeles Area Fire Chiefs' Assoc	State Fire Symposium Conference - Chief Rueda	08/16/2016	87125	750.00
103-34-4480-0000	U.S. Bank	Saigon Flavor - Meeting with ACM	06/30/2016	0	29.53
103-34-4480-0000	U.S. Bank	Saigon Flavor - Meeting with Nurse Educator from UCLA	06/30/2016	0	37.43
103-34-4480-0000	U.S. Bank	Ralphs- Meeting Treats	06/30/2016	0	36.04
103-34-4480-0000	U.S. Bank	Starbucks- Coffee for Meeting	06/30/2016	0	14.95
103-34-4492-0000	Petty Cash	Unifoms	08/03/2016	87017	40.00
103-34-4492-0003	Galls, LLC	Wallet Badge Holder	08/03/2016	87026	13.63
103-34-4492-0003	Galls, LLC	Fire Chief Uniforms -Shared Command	08/16/2016	87126	261.50
103-34-4492-0003	U.S. Bank	Symbol Arts- Uniform Badges	08/29/2016	0	245.00
103-34-4492-0003	U.S. Bank	Symbol Arts- Unifom Badges	08/29/2016	0	245.00
103-34-4492-0004	Allstar Fire Equipment Inc	Uniforms - Safety	08/16/2016	0	450.94

103-34-4492-0004	Allstar Fire Equipment Inc	Uniforms- Safety	08/30/2016	0	79.76
103-34-4492-0004	Jeffrey Tsay	Reimbursement on Protector Wear	08/03/2016	0	89.38
103-34-4492-0004	U.S. Bank	All Hands Fire Equipment - Uniform	08/29/2016	0	569.97
103-34-4500-4950	The Gas Company	Gas Service July 2016	08/03/2016	87053	81.68
103-34-4500-9025	AT&T	Phone Service June 2016	06/30/2016	87061	88.88
103-34-4508-0000	Petty Cash	Vehicle Maintenance	08/03/2016	87017	56.57
103-34-4508-0000	Nicholas Difatta	Vehicle Lettering	08/16/2016	87118	700.00
103-34-4508-0000	O'Reilly Auto Parts	Fuel Filters Engine 91	08/03/2016	87043	44.45
103-34-4508-0000	Parkhouse Tire Inc	Tires	08/03/2016	87044	1,775.33
103-34-4508-0000	South Coast Emergency Vehicle	Vehicle Maintenance	08/16/2016	87149	84.76
103-34-4508-0000	U.S. Bank	Home Depot- Supplies for Bench on Vehicle Old #1	06/30/2016	0	245.94
281-34-4376-0000	U.S. Bank	Stonefire Grill - Retirement Dinner	08/29/2016	0	54.76
281-34-4376-0000	U.S. Bank	In n Out- 4th July Food for Staff	08/29/2016	0	201.65
281-34-4376-0000	U.S. Bank	Tonys Pizza - Food at Windsor Fire	08/29/2016	0	120.00
281-34-4376-0000	U.S. Bank	Amazon-Dredge Shakers	06/30/2016	0	14.94
281-34-4376-0000	U.S. Bank	International E-Z Up- EZ Up	06/30/2016	0	408.14
281-34-4376-0000	U.S. Bank	International E-Z Up- EZ Up	06/30/2016	0	408.14
281-34-4376-0000	U.S. Bank	International E-Z Up- EZ Up	06/30/2016	0	408.14
281-34-4376-0000	Vina Engraving	Plaque	06/30/2016	87084	49.05
281-34-4376-0000	Vina Engraving	Plaque	06/30/2016	87084	135.94
					<u>137,177.94</u>
					<u>67,613.96</u>

Emergency Services Accounts:

101-36-4316-0000	Cobra Fire Protection	Fire Extinguishers Service	08/16/2016	87117	294.50
101-36-4316-0000	Cobra Fire Protection	Fire Extinguishers Service	08/16/2016	87117	102.00
101-36-4316-0000	Cobra Fire Protection	Fire Extinguishers Service	08/16/2016	87117	221.11
101-36-4316-0000	Cobra Fire Protection	Fire Extinguishers Service	08/16/2016	87117	263.63
101-36-4316-0000	Cobra Fire Protection	Fire Extinguishers Service	08/16/2016	87117	503.20
101-36-4316-0000	Cobra Fire Protection	Fire Extinguishers Service	08/16/2016	87117	437.80
101-36-4399-0000	SLK.US Inc	EOC Equipment	06/30/2016	0	445.12
101-36-4500-9025	AT&T	Phone Service June 2016	06/30/2016	87061	233.47
101-36-4500-9025	Priority Communications Inc	Phone Repair	08/16/2016	0	50.00
101-36-4500-9025	Verizon Wireless	Phone, Ipads & Defib Phones Service 6/26/16-7/25/16	08/16/2016	87156	485.76
					<u>3,036.59</u>
					<u>7,661.67</u>

Public Works Administration Accounts:

101-40-4014-0000	Employment Development Dept	Unemployment Benefits 4/1/16-6/30/16	06/30/2016	87073	401.50
101-40-4104-0000	RSCC Engineering	Engineering Service 7/1/16-7/20/16	08/03/2016	0	1,485.00
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/03/2016	0	22.23
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/03/2016	0	22.23
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/03/2016	0	105.37
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/03/2016	0	106.37
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/16/2016	0	105.37
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/16/2016	0	22.23
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/30/2016	0	105.37
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/30/2016	0	22.23
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/30/2016	0	22.23
101-40-4150-0000	AmeriPride Services Inc	Uniforms	08/30/2016	0	105.37
101-40-4150-0000	George Wallis	Janitorial Service July 2016	08/03/2016	0	332.97
101-40-4150-0000	SLK.US Inc	IT Service July 2016	08/03/2016	0	676.52
101-40-4150-0000	SLK.US Inc	IT Service August 2016	08/16/2016	0	676.52

101-40-4206-0000	Plumbing Wholesale Outlet	Handle Coupling Public Works Toilet	08/03/2016	87046	6.81
101-40-4206-0000	Plumbing Wholesale Outlet	Handle for Public Works Toilet	08/03/2016	87046	20.93
101-40-4206-0000	U.S. Bank	Antrims - Keys for Public Works Office	08/29/2016	0	9.81
101-40-4206-0000	U.S. Bank	Antrim Security - Backup Master Keys	06/30/2016	0	104.64
101-40-4376-0000	Remington Water	Drinking Water Service August 2016	08/03/2016	87049	30.00
101-40-4376-0000	U.S. Bank	Fed Ex- Printing	08/29/2016	0	59.68
101-40-4398-0000	Jasmin Elepano	Mileage - MMASC Summer Forum	08/03/2016	87021	54.00
101-40-4399-0000	SLK.US Inc	Monitors	06/30/2016	0	633.30
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/03/2016	0	37.59
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/03/2016	0	54.17
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/03/2016	0	31.45
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/03/2016	0	24.70
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/16/2016	0	12.93
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/16/2016	0	25.19
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/30/2016	0	22.32
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/30/2016	0	25.19
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/30/2016	0	25.19
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/30/2016	0	22.32
101-40-4492-0003	AmeriPride Services Inc	Uniforms	08/30/2016	0	22.32
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/03/2016	0	16.01
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/03/2016	0	16.48
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/03/2016	0	19.95
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/03/2016	0	118.95
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/16/2016	0	31.72
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/16/2016	0	16.01
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/30/2016	0	17.62
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/30/2016	0	16.01
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/30/2016	0	16.01
101-40-4492-0004	AmeriPride Services Inc	Uniforms	08/30/2016	0	17.62
101-40-4500-9025	Verizon Wireless	IPAD Service 6/24/16-7/23/16	08/03/2016	87057	38.01
101-40-4500-9025	Verizon Wireless	IPad Service 5/25/16-6/24/16	06/30/2016	87083	38.01
					<u>5,774.13</u>
					<u>21,199.53</u>

Garage Accounts:

101-42-4150-0000	JDS Tank Testing & Repair Inc	Gas Tanks Maintenance July 2016	08/03/2016	87032	140.00
101-42-4316-0000	South Coast A.Q M.D.	Emissions Flat Fee FY 16-17	08/16/2016	87148	124.35
101-42-4316-0000	South Coast A.Q M.D.	Water Heater Lacy Park	08/16/2016	87148	354.86
101-42-4376-0000	U.S. Bank	Paulson Propane-Propane for Fork Lift	08/29/2016	0	33.80
101-42-4452-0000	U.S. Bank	Harbor Freights- Misc Small Tools	06/30/2016	0	73.49
					<u>726.50</u>
					<u>3,593.61</u>

Sewer & Stormdrain Account

101-44-4106-5170	Richards Watson & Gershon	Legal Service 4/1/16-4/30/16	06/30/2016	87080	25.10
101-44-4106-5170	Richards Watson & Gershon	Legal Service 4/1/16-4/30/16	06/30/2016	87080	25.00
101-44-4106-5170	Richards Watson & Gershon	Legal Service 5/4/16-5/31/16	06/30/2016	87080	313.40
101-44-4106-5170	Richards Watson & Gershon	Legal Service 5/4/16-5/31/16	06/30/2016	87080	350.00
101-44-4106-5170	Richards Watson & Gershon	Legal Service 6/1/16-6/30/16	06/30/2016	87080	77.50
101-44-4106-5170	Richards Watson & Gershon	Legal Service 6/1/16-6/30/16	06/30/2016	87080	194.71
101-44-4150-0000	Pipe Tec, Inc	Sewer Cleaning Area 2	08/03/2016	87045	556.00
101-44-4150-0000	Pipe Tec, Inc	Sewer Cleaning Area 2	08/03/2016	87045	3,665.60
101-44-4150-0000	Pipe Tec, Inc	Sewer Cleaning Area 2	08/03/2016	87045	985.04
101-44-4150-0000	Pipe Tec, Inc	Sewer Cleaning Area 2	08/03/2016	87045	2,462.08

101-44-4150-0000	Pipe Tec, Inc	Sewer Cleaning Area 2	08/03/2016	87045	3,816.80
101-44-4150-0000	Pipe Tec, Inc	Sewer Cleaning Area 2	08/03/2016	87045	2,610.40
101-44-4150-9020	Athens Services	Street Sweeping June 2016	06/30/2016	87060	7,162.99
					22,244.62
					53,190.72

Street Accounts:

101-48-4150-0000	Siemens Industry Inc	Signal Maintenance July 2016	08/16/2016	0	742.99
101-48-4150-0000	Siemens Industry Inc	Signal Call Outs July 2016	08/16/2016	0	986.20
101-48-4376-0000	Consolidated Electrical Distributors	Fluor Lamp - City Hall	08/16/2016	87119	17.99
101-48-4376-0000	Ganahl Lumber Company	Stucco Patch	08/03/2016	87027	8.49
101-48-4376-0000	Ganahl Lumber Company	Sawzal Blades	06/30/2016	87076	49.02
101-48-4376-0000	Ganahl Lumber Company	Lumber	08/16/2016	87127	27.11
101-48-4376-0000	Ganahl Lumber Company	Address Numbers	08/16/2016	87127	35.29
101-48-4376-0000	Garvey Equipment Company	Forestry Helmet	08/03/2016	0	69.48
101-48-4376-0000	George L Throop Co	Concrete	06/30/2016	87077	269.78
101-48-4376-0000	George L Throop Co	Concrete	06/30/2016	87077	156.42
101-48-4376-0000	PPG Architectural Finishes	Paint Cleaner	08/03/2016	87047	41.16
101-48-4376-0000	PPG Architectural Finishes	Pump Cleaner	08/16/2016	87141	56.44
101-48-4376-0000	Samayoa's Mobile Car Wash	Truck Wash - August 2016	08/16/2016	0	375.00
101-48-4376-0000	Sprague's Ready Mix	Concrete	08/03/2016	0	737.06
101-48-4376-0000	Sprague's Ready Mix	Concrete	08/03/2016	0	1,149.39
101-48-4376-0000	Sprague's Ready Mix	Concrete	08/16/2016	0	925.07
101-48-4376-0000	Sprague's Ready Mix	Concrete	08/16/2016	0	1,039.86
101-48-4376-0000	Sprague's Ready Mix	Concrete	08/30/2016	0	794.75
101-48-4376-0000	Traffic Management Incorporated	Paint	08/16/2016	0	637.65
101-48-4376-0000	Traffic Management Incorporated	City Manager Retirement Sign	08/16/2016	0	57.94
101-48-4376-0000	Traffic Management Incorporated	Stop Signs	08/16/2016	0	680.10
101-48-4376-0000	Traffic Management Incorporated	Yellow Street Paint	08/30/2016	0	737.93
101-48-4376-0000	Traffic Management Incorporated	Signs	08/30/2016	0	620.34
101-48-4376-0000	Underground Service Alert/SC	Dig Alert Tickets	08/16/2016	0	60.00
101-48-4376-0000	United Rock Products	Crushed Aggregate	08/16/2016	87155	141.35
101-48-4376-0000	U.S. Bank	Office Depot- Office Supplies	06/30/2016	0	90.84
101-48-4376-9242	E.C. Construction Inc	Water Pipe Relocation for Winston/Cumberland	08/30/2016	0	1,875.00
101-48-4500-1980	Southern California Edison	Electrical Service July 2016	08/03/2016	87050	7,089.06
101-48-4500-1980	Southern California Edison	Electrical Service July 2016	08/16/2016	87147	30.60
101-48-4500-9025	Verizon Wireless	IPAD Service 6/24/16-7/23/16	08/03/2016	87057	76.02
101-48-4500-9025	Verizon Wireless	IPad Service 5/25/16-6/24/16	06/30/2016	87083	76.02
101-48-4508-0000	Hose-Man Inc	Fitting Paint Truck	08/03/2016	87030	7.34
101-48-4508-0000	Hose-Man Inc	Fitting Paint Truck	08/03/2016	87030	3.43
215-48-4600-2882	RSCC Engineering	Engineering Service 7/1/16-7/20/16	08/03/2016	0	3,784.71
394-48-4600-1986	E.C. Construction Inc	Progress Payment #1 El Molino Ave Street Rehab	08/30/2016	0	12,350.00
394-48-4600-1986	RSCC Engineering	Engineering Service 7/1/16-7/20/16	08/03/2016	0	935.00
394-48-4600-7921	E.C. Construction Inc	Progress Payment #2	08/16/2016	0	1,565.60
394-48-4600-9000	RSCC Engineering	Engineering Service 7/1/16-7/20/16	08/03/2016	0	5,612.78
394-48-4600-9000	Southern California Edison	Pedestal for Low Voltage 2296 Somerset Pl	08/24/2016	87168	1,726.50
394-48-4600-9000	Southern California Edison	Pedestal for Low Voltage 1348 Garfield	08/24/2016	87168	2,480.34
394-48-4600-9000	Southern California Edison	Pedestal for Low Voltage 1287 Shenandoah	08/24/2016	87168	3,150.87
394-48-4600-9000	Southern California Edison	Pedestal for Low Voltage 755 Huntington Dr	08/24/2016	87168	3,566.87
394-48-4600-9000	Southern California Edison	Pedestal for Low Voltage 861 Orlando Rd	08/24/2016	87168	1,251.28
394-48-4600-9000	Southern California Edison	Pedestal for Low Voltage 1515 Wilson Ave	08/24/2016	87168	3,746.85
394-48-4600-9000	Southern California Edison	Pedestal for Low Voltage 1470 Oak Grove	08/24/2016	87168	1,809.06

394-48-4600-9361	E.C. Construction Inc	Progress Payment #2	08/16/2016	0	68,218.55	
394-48-4600-9361	RSCC Engineering	Engineering Service 7/1/16-7/20/16	08/03/2016	0	905.00	
394-48-4600-9507	E.C. Construction Inc	Progress Payment #2	08/16/2016	0	5,443.50	
					<u>136,212.03</u>	<u>177,061.16</u>

Park Accounts:

101-50-4150-0000	Total Exterminating Inc	Quarterly Extermination Service	08/30/2016	0	175.00	
101-50-4316-0000	Garvey Equipment Company	Oil	08/03/2016	0	194.01	
101-50-4376-0000	JHM Supply	Supplies	06/30/2016	0	358.50	
101-50-4376-0000	JHM Supply	Irrigations Supplies Lacy Park	08/16/2016	0	270.31	
101-50-4376-0000	JHM Supply	Irrigation Supplies	08/30/2016	0	266.51	
101-50-4376-0000	Remington Water	Drinking Water Service August 2016	08/03/2016	87049	30.00	
101-50-4376-0000	U.S. Bank	Target - Sunscreen and Batteries	08/29/2016	0	99.97	
101-50-4376-0000	U.S. Bank	Home Depot- Water Hose and Trash Cans	08/29/2016	0	227.57	
101-50-4376-0000	U.S. Bank	Home Depot- Solar Caps	06/30/2016	0	70.70	
101-50-4376-0000	U.S. Bank	Home Depot- Solar Caps	06/30/2016	0	282.75	
101-50-4376-0000	U.S. Bank	Home Depot- Solar Caps	06/30/2016	0	42.41	
101-50-4376-0000	U.S. Bank	Home Depot- Supplies	06/30/2016	0	127.23	
101-50-4399-0000	Garvey Equipment Company	Towable Aerator	06/30/2016	0	1,555.43	
101-50-4404-0000	Norman's Nursery Inc	Trees	06/30/2016	87079	4,159.44	
101-50-4404-0000	Norman's Nursery Inc	Trees	08/16/2016	87132	996.53	
101-50-4452-0000	U.S. Bank	Harbor Freight- Lifiting Sling	08/29/2016	0	113.32	
101-50-4500-4950	The Gas Company	Gas Service July 2016	08/03/2016	87053	29.67	
101-50-4500-9025	AT&T	Phone Service June 2016	06/30/2016	87061	19.15	
101-50-4500-9025	Time Warner Cable	Internet Cable Service 7/25/16-8/24/16	08/03/2016	87055	89.95	
101-50-4500-9460	California American Water	Water Service July 2016	08/03/2016	87015	7,919.21	
101-50-4500-9460	California American Water	Water Service July 2016	08/16/2016	87113	136.08	
101-50-4508-0000	Hose-Man Inc	Nozzels	08/03/2016	87030	121.77	
394-50-4600-7027	RSCC Engineering	Engineering Service 7/1/16-7/20/16	08/03/2016	0	741.69	
					<u>18,027.20</u>	<u>36,011.19</u>

Grounds Accounts:

101-52-4150-0000	Mariposa Landscapes Inc	Emergency Tree Removal (OakKnoll)	08/16/2016	0	2,400.00	
101-52-4150-0000	Mariposa Landscapes Inc	Tree Service Old Mill	08/16/2016	0	4,600.00	
101-52-4376-0000	JHM Supply	Irrigations Supplies (Huntington Dr)	08/16/2016	0	15.62	
101-52-4376-0000	JHM Supply	Irrigations Supplies (Huntington Dr)	08/16/2016	0	25.71	
101-52-4376-0000	JHM Supply	Irrigation Supplies	08/30/2016	0	272.60	
101-52-4376-0000	U.S. Bank	Whitier Fertilizer - Rocks	06/30/2016	0	307.38	
101-52-4500-9025	Verizon Wireless	IPAD Service 6/24/16-7/23/16	08/03/2016	87057	38.01	
101-52-4500-9025	Verizon Wireless	IPad Service 5/25/16-6/24/16	06/30/2016	87083	38.01	
101-52-4500-9460	California American Water	Water Service June 2016	06/30/2016	87064	10.83	
101-52-4500-9460	California American Water	Water Service July 2016	08/03/2016	87015	1,577.72	
101-52-4500-9460	California American Water	Water Service July 2016	08/16/2016	87113	3,570.26	
101-52-4500-9460	City of Alhambra Utilities Dept	Water Service July 2016	08/16/2016	87116	56.96	
					<u>12,913.10</u>	<u>12,751.83</u>

Recreation Administration A

101-60-4014-0000	Employment Development Dept	Unemployment Benefits 4/1/16-6/30/16	06/30/2016	87073	401.50	
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101-60-4150-0000	Remington Water	Drinking Water Service August 2016	08/03/2016	87049	30.00
101-60-4150-0000	Kris Sanders	Contract Class 6/14/16-8/2/16	08/16/2016	87145	315.00
101-60-4150-0000	SLK.US Inc	IT Service July 2016	08/03/2016	0	1,522.18
101-60-4150-0000	SLK.US Inc	Moving computers to new Locations	06/30/2016	0	1,201.04
101-60-4150-0000	SLK.US Inc	IT Service August 2016	08/16/2016	0	1,522.18
101-60-4150-0000	U.S. Bank	Play n Plug - June 2016	06/30/2016	0	15.00
101-60-4150-0000	U.S. Bank	Adobe - Creative	06/30/2016	0	29.99
101-60-4206-0000	George Wallis	Janitorial Service July 2016	08/03/2016	0	1,763.98
101-60-4206-0000	JHM Supply	Irrigations Parts Stoneman	08/16/2016	0	39.49
101-60-4206-0000	Total Exterminating Inc	Extermination - Ants in Office	08/30/2016	0	78.00
101-60-4206-0000	Veritiv Operating Company	Material & Supplies	08/03/2016	0	345.77
101-60-4206-0000	Veritiv Operating Company	Janitorial Supplies	08/30/2016	0	680.27
101-60-4206-0000	U.S. Bank	We Pad It- Pad for Classrooms	08/29/2016	0	324.00
101-60-4206-0000	U.S. Bank	Home Depot-Batteries	08/29/2016	0	56.59
101-60-4206-0000	U.S. Bank	Home Depot - Smoke Alarm	08/29/2016	0	14.14
101-60-4206-0000	U.S. Bank	Home Depot- AC Unity for Rm 16	08/29/2016	0	327.41
101-60-4206-0000	U.S. Bank	Home Depot- Paint for Stoneman	08/29/2016	0	18.85
101-60-4206-0000	U.S. Bank	Home Depot- Stoneman Repair Supplies	06/30/2016	0	52.25
101-60-4316-0000	SLK.US Inc	Replacement Router, Server Hard Drive and Software	06/30/2016	0	1,244.95
101-60-4324-0000	Southwest Mobile Storage Inc	Stoneman Bin 7/12/16-8/8/16	08/03/2016	0	176.40
101-60-4324-0000	Southwest Mobile Storage Inc	Stoneman Bin 8/9/16-9/5/16	08/30/2016	0	176.40
101-60-4376-0000	Office Depot	Ink	08/03/2016	87042	37.30
101-60-4376-0000	Office Depot	Ink, Paper and Supplies	08/03/2016	87042	441.61
101-60-4376-0000	U.S. Bank	Office Depot - Office Supplies	08/29/2016	0	76.93
101-60-4412-0000	U.S. Bank	USPS- Postage	08/29/2016	0	39.01
101-60-4500-1980	Southern California Edison	Electrical Service July 2016	08/03/2016	87050	3,206.33
101-60-4500-4950	The Gas Company	Gas Service July 2016	08/03/2016	87053	73.15
101-60-4500-9025	AT&T	Phone Service July 2016	08/03/2016	87010	668.43
101-60-4500-9025	AT&T Long Distance	Long Distance Phone Service 6/9/16-7/9/16	06/30/2016	87062	40.32
101-60-4500-9025	Time Warner Cable	Internet Cable Service 8/1/16-8/31/16	08/03/2016	87055	354.99
101-60-4500-9460	California American Water	Water Service July 2016	08/16/2016	87113	466.92
101-60-4508-0000	Samayoa's Mobile Car Wash	Truck Wash - August 2016	08/16/2016	0	75.00
101-60-4508-0000	Samayoa's Mobile Car Wash	Truck Wash -July 2016	08/16/2016	0	75.00
101-60-4508-0000	Voyager Fleet Systems Inc	Gasoline 5/24/16-6/24/16	06/30/2016	87085	211.37
101-60-4508-0000	Voyager Fleet Systems Inc	Exempted Taxes 5/24/16-6/24/16	06/30/2016	87085	-11.73
394-60-4600-8940	Citadel Environmental Service, Inc	Reissue Check - Stoneman Carpet Testing Asbestos	06/30/2016	87066	882.50
394-60-4600-8940	George Hampton	Reissue Check - Carpet Installation for Stoneman	06/30/2016	87078	47,316.00
394-60-4600-8940	Sun Country Playgrounds Inc	New Playgroung Surfacing	08/16/2016	87150	10,192.00
591-60-4613-0000	SLK.US Inc	Server Upgrade	08/03/2016	0	13,520.10
					<u>88,000.62</u>
					<u>13,225.08</u>

Aquatics Accounts:

101-62-4102-0000	Heather Jo Ann Pearson	Tsunami Swim - August 2016	08/30/2016	0	1,637.48
101-62-4324-0000	Boys & Girls Club of Pasadena	Pool Rental June 2016	06/30/2016	87063	662.50
101-62-4324-0000	Southwest Mobile Storage Inc	Pool Bin 7/25/16-8/5/16	08/30/2016	0	70.11
101-62-4376-0000	U.S. Bank	Smart n Final- Water for Lifeguards	08/29/2016	0	15.45
101-62-4376-0000	U.S. Bank	Smart n Final - Water	08/29/2016	0	6.54
101-62-4376-0000	U.S. Bank	ARC Service - Jr Lifeguard CPR Training	08/29/2016	0	162.00
101-62-4376-0000	U.S. Bank	ARC- Service Jr. Lifeguard CPR & First Aid Training	06/30/2016	0	270.00
101-62-4492-0000	U.S. Bank	Dicks Sporting Goods- Refund- for Shipping	08/29/2016	0	-17.43
101-62-4492-0000	U.S. Bank	Dicks Sporting Goods- Jr. Lifeguard Shorts	08/29/2016	0	80.07

101-62-4500-9025	AT&T	Phone Service July 2016	08/03/2016	87010	18.25	
					<u>2,904.97</u>	<u>12,786.05</u>

Contract Classes Accounts:

101-64-4102-0000	Assist Athletics LLC	Contract Classes 6/6/16-8/9/16	08/16/2016	87107	3,120.00	
101-64-4102-0000	Assist Athletics LLC	Contract Classes 6/24/16-7/1/16	08/17/2016	87160	240.00	
101-64-4102-0000	Jason Stan Blair	Contract Classes 6/6/16-8/9/16	08/16/2016	87110	585.00	
101-64-4102-0000	Bricks 4 Kidz	Contract Classes 6/6/16-8/9/16	08/16/2016	0	514.50	
101-64-4102-0000	Brit-West Soccer	Contract Classes 6/6/16-8/9/16	08/16/2016	0	1,607.20	
101-64-4102-0000	Charter Oak Gymnastics, Inc	Contract Classes 6/6/16-8/9/16	08/16/2016	87114	679.58	
101-64-4102-0000	Chess Masters Inc	Contract Classes 6/6/16-8/9/16	08/16/2016	0	1,137.50	
101-64-4102-0000	Destination Science Inc	Contact Classes 6/6/16-8/9/16	08/16/2016	87120	17,272.50	
101-64-4102-0000	Epic Kids Inc	Contract Classes 6/6/16-8/9/16	08/16/2016	87123	1,211.60	
101-64-4102-0000	Kristin Fertschneider	Contract Classes 6/6/16-8/9/16	08/16/2016	0	436.80	
101-64-4102-0000	Samuel Jie Guo	Contract Classes 6/6/16-8/9/16	08/16/2016	0	6,031.20	
101-64-4102-0000	Hong-Yi Hiroki Ralpho Hon	Contract Classes 6/6/16-8/9/16	08/16/2016	87129	259.00	
101-64-4102-0000	Nelson N Lee	Contract Classes 6/6/16-8/9/16	08/16/2016	0	941.85	
101-64-4102-0000	Parker-Anderson Learning Centers LLC	Contract Classes 6/6/16-8/9/16	08/16/2016	87139	9,805.90	
101-64-4102-0000	Pasadena Ice Skating Center	Contract Classes 6/6/16-8/9/16	08/16/2016	87140	1,644.00	
101-64-4102-0000	Heather Jo Ann Pearson	Junior Tsunami July 2016	08/16/2016	0	1,031.36	
101-64-4102-0000	Rocketology	Contract Classes 6/6/16-8/9/16	08/16/2016	0	7,029.75	
101-64-4102-0000	Rockhold Corporation	Contract Classes 6/6/16-8/9/16	08/16/2016	87143	675.00	
101-64-4102-0000	Paul Salvador	Contract Classes 6/6/16-8/9/16	08/16/2016	87144	4,566.45	
101-64-4102-0000	Swords Fencing Studio	Contract Classes 6/6/16-8/9/16	08/16/2016	87151	607.60	
101-64-4102-0000	Joanne Voors	Contract Classes 6/6/16-8/9/16	08/16/2016	87157	327.60	
101-64-4102-0000	Sheila Yonemoto	Contract Classes 6/6/16-8/9/16	08/16/2016	87159	1,377.00	
101-64-4150-0000	Patrick Cardullo	Bridge Coordinator 5/11/16-6/30/16	08/17/2016	87161	410.00	
101-64-4150-0000	Cathryn Martin	Bridge Contractor July 2016	08/16/2016	0	230.00	
101-64-4150-0000	Marie Nimmrich	Bridge Coordinator 7/1/16-7/29/16	08/03/2016	0	80.00	
101-64-4150-0000	Marie Nimmrich	ACBL - 7/1/16-7/29/16	08/03/2016	0	74.50	
101-64-4324-0000	San Marino School District	Custodial Services	06/30/2016	87081	87.50	
					<u>61,983.39</u>	<u>1,470.08</u>

Special Events Accounts:

104-66-4150-0000	Balloon Emporium	Balloons for 4th July	08/03/2016	87011	1,411.55	
104-66-4150-0000	Joe Flores	4th July Staff	08/03/2016	87023	120.00	
104-66-4308-0000	Julio Barrios	Eletrical Work for 4th July Event	08/03/2016	0	525.00	
104-66-4308-0000	Ganahl Lumber Company	Lights for 4th July	08/03/2016	87027	52.29	
104-66-4308-0000	Herc Rentals, Inc	Lighting 4th July	08/03/2016	87029	1,940.20	
104-66-4308-0000	Mission Valley Sanitation	4th July Bathrooms	08/03/2016	87039	3,720.00	
104-66-4308-0000	U.S. Bank	Home Depot- 4th July Equipment	06/30/2016	0	116.49	
104-66-4308-0000	U.S. Bank	Home Depot- 4th July Equipment	06/30/2016	0	281.69	
104-66-4308-0000	U.S. Bank	Home Depot- 4th July Equipment	06/30/2016	0	96.04	
104-66-4376-0000	U.S. Bank	Peraza Design- 4th July Banners	08/29/2016	0	194.97	
104-66-4376-0000	U.S. Bank	Big 5 Sports Goods- Ez up	08/29/2016	0	215.98	
104-66-4376-0000	U.S. Bank	Theatre Service - Face Painting Supplies	08/29/2016	0	98.28	
104-66-4376-0000	U.S. Bank	Lucky Boy Hamburgers- Food for 4th July	08/29/2016	0	90.91	
104-66-4376-0000	U.S. Bank	Target - 4th July Supplies	08/29/2016	0	65.91	
104-66-4376-0000	U.S. Bank	Smart n Final - 4th July Supplies	08/29/2016	0	70.51	
104-66-4376-0000	U.S. Bank	Wal Mart- 4th July Window Paint	08/29/2016	0	7.56	

104-66-4376-0000	U.S. Bank	Amazon- Tape Measure	08/29/2016	0	40.28	
104-66-4376-0000	U.S. Bank	Domino's - Pizza for 4th July Staff	08/29/2016	0	263.88	
104-66-4376-0000	U.S. Bank	Peraza Design - 4th July Handicap Banner	06/30/2016	0	66.85	
104-66-4376-0000	U.S. Bank	Peraza Design - 4th July Park Will Be Closed Banner	06/30/2016	0	131.80	
104-66-4376-0000	U.S. Bank	Amazon- Pavilion Supplies	06/30/2016	0	28.92	
104-66-4376-0000	U.S. Bank	Home Depot- Plywood	06/30/2016	0	94.71	
104-66-4376-0000	U.S. Bank	Dicks Sporting Goods- Canopies	06/30/2016	0	108.96	
104-66-4376-0000	U.S. Bank	Smart n Final - 4th July Food	06/30/2016	0	191.77	
104-66-4376-0000	U.S. Bank	Ralphps - 4th July Food	06/30/2016	0	359.88	
					<u>10,294.43</u>	<u>14,290.67</u>

Senior Trips Accounts:

101-68-4486-0000	Main Street Tours Inc	Senior Trip Deposit 10/18/16	08/03/2016	87037	200.00	
207-68-4208-0000	Main Street Tours Inc	Senior Trip Prop A 10/18/16	08/03/2016	87037	1,045.00	
					<u>1,245.00</u>	<u>8,176.00</u>

Daycare Accounts:

<u>0.00</u>	<u>1,438.27</u>
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Day Camp Accounts:

101-72-4376-0000	U.S. Bank	In n Out - Freewheelers Lunch	06/30/2016	0	101.26	
101-72-4376-0000	U.S. Bank	SafetyDepot - Freewheelers Vest	06/30/2016	0	215.59	
101-72-4486-0000	U.S. Bank	Ultrazone- Freewheeler Field Trip	08/29/2016	0	315.00	
101-72-4486-0000	U.S. Bank	AMF- Freewheelers Field Trip	08/29/2016	0	167.22	
101-72-4486-0000	U.S. Bank	Fandango- Freewheeler Field Trip	06/30/2016	0	45.96	
101-72-4486-0000	U.S. Bank	Fandango- Freewheeler Field Trip	06/30/2016	0	330.72	
207-72-4208-0000	Student Transporation of America	Summer Camp Bus 7/1/16-7/29/16	08/30/2016	0	11,580.00	
207-72-4208-0000	Student Transporation of America	Summer Camp Field Trip Bus 7/14/16-7/28/16	08/30/2016	0	2,430.00	
					<u>15,185.75</u>	<u>20,448.87</u>

Preschool Accounts:

101-74-4376-0000	U.S. Bank	Discount School Supply - Preschool Supplies	08/29/2016	0	350.97	
101-74-4376-0000	U.S. Bank	Discount School Supply - Preschool Supplies	08/29/2016	0	376.03	
101-74-4376-0000	U.S. Bank	Discount School Supply - Preschool Supplies	08/29/2016	0	376.04	
101-74-4376-0000	U.S. Bank	Michaels Store - Preschool Supplies	08/29/2016	0	14.21	
101-74-4376-0000	U.S. Bank	Ralphps- Lil Chefs Supplies	08/29/2016	0	15.15	
101-74-4376-0000	U.S. Bank	Discount School Supplies - Preschool Supplies	08/29/2016	0	175.48	
101-74-4376-0000	U.S. Bank	Ralphps- Supplies	08/29/2016	0	14.57	
101-74-4376-0000	U.S. Bank	Reptacular Animals - Preschool	08/29/2016	0	125.85	
101-74-4376-0000	U.S. Bank	Target- Preschool Supplies	06/30/2016	0	27.19	
101-74-4376-0000	U.S. Bank	Lakeshore Learning - Preschool Supplies	06/30/2016	0	46.13	
101-74-4376-0000	U.S. Bank	Lil Chefs- Preschool Supplies	06/30/2016	0	25.09	
101-74-4376-0000	U.S. Bank	Discount School Supplies- Preschool Supplies	06/30/2016	0	197.74	
101-74-4376-0000	U.S. Bank	Discount School Supplies- Preschool Supplies	06/30/2016	0	76.29	
101-74-4376-0000	U.S. Bank	Ralphps - Lil Chefs Supplies	06/30/2016	0	16.00	
					<u>1,836.74</u>	<u>1,784.24</u>

San Marino Center Accounts

105-82-4150-0000	Remington Water	Drinking Water Service August 2016	08/03/2016	87049	30.00	
105-82-4206-0000	George Wallis	Janitorial Service July 2016	08/03/2016	0	681.09	

105-82-4206-0000	Total Exterminating Inc	Extermintaion Quartley Service July- Sept 2016	08/03/2016	0	78.00
105-82-4206-0000	Total Exterminating Inc	Monthly Extermination Service	08/30/2016	0	125.00
105-82-4206-0000	Veritiv Operating Company	Material & Supplies	08/03/2016	0	325.00
105-82-4206-0000	U.S. Bank	Home Depot- SMC Repair	08/29/2016	0	15.12
105-82-4206-0000	U.S. Bank	Amazon- SMC Light Bubles	08/29/2016	0	31.98
105-82-4376-0000	U.S. Bank	Ya Ya Favormart - Table Clothes	08/29/2016	0	120.54
105-82-4500-1980	Southern California Edison	Electrical Service July 2016	08/03/2016	87050	1,694.95
105-82-4500-4950	The Gas Company	Gas Service July 2016	08/03/2016	87053	29.07
105-82-4500-9025	AT&T	Phone Service June 2016	06/30/2016	87061	123.47
105-82-4500-9460	California American Water	Water Service June 2016	06/30/2016	87064	67.79
					<u>3,322.01</u>
					<u>1,460.26</u>

Thurnher House Accounts:

206-84-4206-0000	George Wallis	Janitorial Service July 2016	08/03/2016	0	201.80
206-84-4206-0000	U.S. Bank	Home Depot- Repairs Supplies	08/29/2016	0	23.77
206-84-4206-0000	U.S. Bank	Smart n Final- Papertowel	06/30/2016	0	10.45
206-84-4206-0000	U.S. Bank	Home Depot-Keys	06/30/2016	0	12.88
206-84-4500-4950	The Gas Company	Gas Service July 2016	08/03/2016	87053	9.61
206-84-4500-9025	AT&T	Phone Service July 2016	08/03/2016	87010	19.30
					<u>277.81</u>
					<u>315.16</u>

Senior Outreach Accounts:

101-88-4150-0000	Edison Samuel	IPad Class Instructor 7/13/16-7/27/16	08/03/2016	0	150.00
					<u>150.00</u>
					<u>370.00</u>

Library Administration Accc

101-90-4150-0000	AT&T	CNIEC Service June 2016	06/30/2016	87061	51.81
101-90-4150-0000	Proquest LLC	Online Publishers 8/1/16-7/31/16	08/03/2016	87048	1,035.00
101-90-4150-0000	SLK.US Inc	IT Service July 2016	08/03/2016	0	4,059.14
101-90-4150-0000	SLK.US Inc	IT Service August 2016	08/16/2016	0	4,059.14
101-90-4206-0000	Arroyo Plumbing Inc	Restroom Repair	08/16/2016	87106	121.25
101-90-4206-0000	Petty Cash	Supplies	06/30/2016	87065	132.90
101-90-4206-0000	George Wallis	Janitorial Service July 2016	08/03/2016	0	2,376.35
101-90-4206-0000	Empire Cleaning Supply	Restroom Supplies	08/03/2016	0	356.54
101-90-4206-0000	Total Exterminating Inc	Extermination August 2016	08/16/2016	0	125.00
101-90-4206-0000	U.S. Bank	Amazon- Door Counter	08/29/2016	0	15.07
101-90-4370-0000	U.S. Bank	Amazon- Fan	08/29/2016	0	55.71
101-90-4370-0000	U.S. Bank	Amazon- Fan	08/29/2016	0	28.99
101-90-4376-0000	Empire Cleaning Supply	Restroom Supplies	08/30/2016	0	348.46
101-90-4376-0000	Office Depot	Ink, Paper and Supplies	08/03/2016	87042	224.49
101-90-4376-0000	SAP Digital Corp	Business Card - J. Plumley	08/03/2016	0	38.15
101-90-4376-0000	SAP Digital Corp	Business Cards- I. McDermott	08/30/2016	0	38.15
101-90-4376-0000	U.S. Bank	Amazon- Passport Paper & Ink	08/29/2016	0	339.95
101-90-4376-0000	U.S. Bank	Amazon- Credit - Fraud	06/30/2016	0	-42.00
101-90-4376-0000	U.S. Bank	Amazon- Credit - Fraud	06/30/2016	0	-2.17
101-90-4376-0000	U.S. Bank	Amazon- Credit - Fraud	06/30/2016	0	-6.85
101-90-4376-0000	U.S. Bank	Amazon- Credit - Fraud	06/30/2016	0	-13.57
101-90-4376-0000	U.S. Bank	Amazon- Credit - Fraud	06/30/2016	0	-43.58
101-90-4376-0000	U.S. Bank	Amazon- Credit - Fraud	06/30/2016	0	-9.46
101-90-4376-0000	U.S. Bank	Amazon- Credit - Fraud	06/30/2016	0	-15.15
101-90-4396-0000	Southern California Library Cooperative	Membership FY2016/17	08/16/2016	87112	2,236.00

Adult Services Accounts:

101-91-3344-3963	Jiexi Liao	Refund- Lost Book Fee	08/16/2016	87095	20.00
101-91-4370-0335	Ingram Library Services	Adult Books	08/03/2016	0	56.82
101-91-4370-0335	Ingram Library Services	Adult Books	08/03/2016	0	68.64
101-91-4370-0335	Ingram Library Services	Adult Books	08/03/2016	0	56.28
101-91-4370-0335	Ingram Library Services	Adult Book	08/03/2016	0	15.33
101-91-4370-0335	Ingram Library Services	Adult Books	08/03/2016	0	113.49
101-91-4370-0335	Ingram Library Services	Credit	08/03/2016	0	-4.09
101-91-4370-0335	Ingram Library Services	Adult Books	08/03/2016	0	48.35
101-91-4370-0335	Ingram Library Services	Adult Books	08/03/2016	0	29.29
101-91-4370-0335	Ingram Library Services	Adult Books	08/16/2016	0	21.97
101-91-4370-0335	Ingram Library Services	Adult Materials	08/16/2016	0	217.04
101-91-4370-0335	Ingram Library Services	Adult Books	08/16/2016	0	63.79
101-91-4370-0335	Ingram Library Services	Adult Books	08/16/2016	0	19.25
101-91-4370-0335	Ingram Library Services	Adult Books	08/30/2016	0	23.30
101-91-4370-0335	Ingram Library Services	Adult Materials	08/30/2016	0	138.87
101-91-4370-0335	U.S. Bank	Amazon- DVD's	08/29/2016	0	9.19
101-91-4370-0335	U.S. Bank	Amazon- DVD's	08/29/2016	0	31.78
101-91-4370-0335	U.S. Bank	Amazon- Audio Book	08/29/2016	0	43.94
101-91-4370-0335	U.S. Bank	Amazon- CD's	08/29/2016	0	19.97
101-91-4370-0335	U.S. Bank	Amazon- CD's	08/29/2016	0	26.66
101-91-4370-0335	U.S. Bank	Amazon- CD's	08/29/2016	0	90.87
101-91-4370-0335	U.S. Bank	Amazon -DVD's	08/29/2016	0	51.67
101-91-4370-0335	U.S. Bank	Amazon -DVD's	08/29/2016	0	143.57
101-91-4370-0335	U.S. Bank	Amazon -CD's	08/29/2016	0	13.98
101-91-4370-1496	U.S. Bank	Amazon- DVD's	08/29/2016	0	15.08
101-91-4370-1496	U.S. Bank	Amazon- DVD's	08/29/2016	0	15.12
101-91-4370-1496	U.S. Bank	Amazon- DVD's	08/29/2016	0	17.86
101-91-4370-1496	U.S. Bank	Amazon -DVD	08/29/2016	0	243.59
101-91-4370-1496	U.S. Bank	Amazon -DVD	08/29/2016	0	19.58
101-91-4370-1985	EBSCO Information Services	Electronic Resource	08/16/2016	87121	1,638.00
101-91-4370-8585	Grey House Publishing	Reference Book	08/03/2016	87028	295.70
101-91-4370-8585	S & P Global Market Intelligence	Subscription 8/1/16-7/31/6	08/03/2016	87051	421.12
101-91-4370-8585	Subway Stamp Shop Inc	Reference Book	08/03/2016	87052	99.99
101-91-4370-8585	Subway Stamp Shop Inc	Reference Book	08/03/2016	87052	119.99
281-91-4370-0000	Ingram Library Services	Adult Books	08/16/2016	0	16.73
281-91-4370-2575	EBSCO Information Services	Online Magazine	08/16/2016	87121	3,793.43
281-91-4370-2575	Ingram Library Services	Adult Books	08/03/2016	0	17.75
281-91-4370-2575	Ingram Library Services	Adult Materials	08/03/2016	0	604.56
281-91-4370-2575	Ingram Library Services	Adult Materials	08/03/2016	0	573.47
281-91-4370-2575	Ingram Library Services	Adult Book	08/03/2016	0	27.29
281-91-4370-2575	Ingram Library Services	Adult Books	08/03/2016	0	87.90
281-91-4370-2575	Ingram Library Services	Adult Books	08/03/2016	0	54.00
281-91-4370-2575	Ingram Library Services	Adult Books	08/03/2016	0	409.18
281-91-4370-2575	Ingram Library Services	Adult Books	08/16/2016	0	170.85
281-91-4370-2575	Ingram Library Services	Adult Books	08/16/2016	0	123.03
281-91-4370-2575	Ingram Library Services	Adult Books	08/30/2016	0	730.79
281-91-4370-2575	Ingram Library Services	Adult Books	08/30/2016	0	345.40
281-91-4370-2575	Ingram Library Services	Adult Books	08/30/2016	0	59.46
281-91-4370-2575	U.S. Bank	Amazon -Books	08/29/2016	0	25.79
281-91-4370-2575	U.S. Bank	Amazon -Books	08/29/2016	0	47.86

281-91-4370-2575	U.S. Bank	Amazon -Book	08/29/2016	0	33.17	
281-91-4370-2575	U.S. Bank	Amazon -Books	08/29/2016	0	15.18	
281-91-4370-2575	U.S. Bank	Amazon -Books	08/29/2016	0	124.27	
281-91-4376-2575	Petty Cash	Adult Program Supplies	06/30/2016	87065	34.37	
					<u>11,500.47</u>	<u>6,114.73</u>

Children's Services Accounts

101-92-4370-0000	Ingram Library Services	Childrens Books	08/03/2016	0	92.44	
101-92-4370-0000	Ingram Library Services	Childrens Materials	08/16/2016	0	703.15	
101-92-4370-0000	Ingram Library Services	Childrens Books	08/16/2016	0	100.53	
101-92-4370-0000	Ingram Library Services	Childrens Materials	08/30/2016	0	273.58	
101-92-4370-0000	U.S. Bank	Amazon - Book	08/29/2016	0	44.94	
101-92-4370-0000	U.S. Bank	Amazon -Books	08/29/2016	0	95.92	
281-92-4370-2575	Ingram Library Services	Childrens Book	08/03/2016	0	483.76	
281-92-4370-2575	Ingram Library Services	Childrens Books	08/03/2016	0	43.51	
281-92-4370-2575	Ingram Library Services	Childrens Book	08/03/2016	0	39.31	
281-92-4370-2575	Ingram Library Services	Childrens Books	08/16/2016	0	55.36	
281-92-4370-2575	Ingram Library Services	Childrens Books	08/16/2016	0	16.25	
281-92-4370-2575	Ingram Library Services	Childrens Books	08/16/2016	0	43.17	
281-92-4370-2575	Ingram Library Services	Childrens Book	08/30/2016	0	16.76	
281-92-4370-2575	Midwest Tape	DVD	08/17/2016	87166	45.98	
281-92-4370-2575	Midwest Tape	DVD	08/17/2016	87166	45.98	
281-92-4370-2575	Midwest Tape	DVD	08/17/2016	87166	48.99	
281-92-4370-2575	U.S. Bank	Amazon- JDVD	08/29/2016	0	44.64	
281-92-4376-0000	U.S. Bank	Ralphs - Children Supplies	06/30/2016	0	35.70	
281-92-4376-2575	Petty Cash	Childrens Program Supplies	06/30/2016	87065	12.47	
281-92-4376-2575	U.S. Bank	Amazon- Childrens Supplies	08/29/2016	0	33.90	
281-92-4376-2575	U.S. Bank	Amazon- Childrens Supplies	08/29/2016	0	9.49	
281-92-4376-2575	U.S. Bank	Amazon- Childrens Supplies	08/29/2016	0	25.10	
281-92-4376-2575	U.S. Bank	Dollar Tree - Childrens Supplies	08/29/2016	0	27.25	
281-92-4376-2575	U.S. Bank	Smart n Final- Childrens Supplies	08/29/2016	0	7.50	
281-92-4376-2575	U.S. Bank	Toys R Us - Childrens Supplies	08/29/2016	0	3.48	
281-92-4376-2575	U.S. Bank	Gymboree- Childrens Supplies	08/29/2016	0	7.77	
281-92-4376-2575	U.S. Bank	Vons- Childrens Supplies	08/29/2016	0	18.00	
281-92-4376-2575	U.S. Bank	99 Cents- Childrens Supplies	08/29/2016	0	9.81	
281-92-4376-2575	U.S. Bank	Target- Childrens Supplies	08/29/2016	0	12.99	
281-92-4376-2575	U.S. Bank	Universal Web - Childrens Supplies	08/29/2016	0	231.98	
					<u>2,629.71</u>	<u>2,489.83</u>

Processing Accounts:

101-93-4150-0000	OCLC Inc	Cataloging and ILL Monthly	08/16/2016	87133	175.61	
101-93-4376-0000	Brodart Co	Book Covers	08/03/2016	87012	486.40	
101-93-4376-0000	Demco Inc	Book Processing Supplies	08/03/2016	0	112.96	
101-93-4376-0000	Showcases	Book on CD Cases	08/03/2016	0	377.46	
101-93-4376-0000	Showcases	Book on CD Cases	08/03/2016	0	161.73	
101-93-4376-0000	Vernon Library Supplies Inc	Book Jacket Covers	08/03/2016	0	77.52	
					<u>1,391.68</u>	<u>166.12</u>

Library Circulation Account

101-94-4002-0000	Ann Morrice	Reissue - Paycheck	08/03/2016	87040	<u>386.06</u>	<u>0.00</u>
					<u>386.06</u>	<u>0.00</u>
Old Mill Accounts:						
394-95-4600-5510	Leonardo Barajas Castro	Roof Repair	08/03/2016	87035	<u>2,200.00</u>	<u>15,655.34</u>
					<u>2,200.00</u>	<u>15,655.34</u>
					<u>1,005,796.09</u>	<u>1,549,497.65</u>

AP-Transactions by Account (09/07/2016 - 8:49 AM)

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: MARINA WANG, CITY TREASURER

BY: KEN PUN, CONTRACT DEPUTY FINANCE DIRECTOR

DATE: SEPTEMBER 14, 2016

SUBJECT: **TREASURER'S REPORT FOR THE MONTH OF AUGUST 31, 2016**

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Dr. Steven W. Huang, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND

The California Government Code requires that the Treasurer render a report to the City Council within 30 days of the end of each quarter which lists the City's investments and moneys held by the City. The report must state compliance with the City's Investment Policy or the manner in which it is not in compliance. It must also state the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation of why sufficient funds will or may not be available.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the Council accept and file the Treasurer's Report for the period ending August 31, 2016. If Council concurs, the appropriate action would be:

"A motion to accept and file the Treasurer's Report for the period ending August 31, 2016."

Attachments: August 31, 2016 Treasurer's Report and PMIA Market Valuation

City of San Marino
Treasurer's Report
As of August 31, 2016

Deposit/Investment Type	Bank/Issuer	Maturity	Par Value	Bank Balance	Market Value**	Note
Cash on Hand*						
Petty Cash & Cash Drawer	City Hall		400	400.00	400.00	2
Petty Cash	Fire Department		300	300.00	300.00	2
Petty Cash & Cash Drawer	Recreation Department		400	400.00	400.00	2
Petty Cash & Cash Drawer	Library		300	300.00	300.00	2
Petty Cash & Cash Drawer	Public Works		550	550.00	550.00	2
Petty Cash	Police Department		400	400.00	400.00	2
		0.01%	2,350.00	2,350.00	2,350.00	
Cash in Bank						
Main Account	Citizens' Business Bank		164,416.55	164,416.55	164,416.55	1
Payroll Account	Citizens' Business Bank		61,229.92	61,229.92	61,229.92	1
Workers' Compensation Account	Citizens' Business Bank		17,154.66	17,154.66	17,154.66	1
Investment Interest Account	US Bank		72,552.52	72,552.52	72,552.52	1
		1.59%	315,353.65	315,353.65	315,353.65	

Note:

1. Bank balance is reported.
2. Book Value of Cash on Hand includes receipts to be reimbursed.

Deposit/Investment Type	Bank/Issuer	Maturity	Par Value	Book Value	Market Value**	Yield to First Call	Yield to Maturity
Investments							
Pooled Funds	State of California Local Agency Investment Fund (LAIF)	48.32%	9,605,389.36	9,605,389.36	9,611,356.44		0.588%
CDs							
US Bank Safekeeping	Bank Baroda New York, NY CUSIP #06062A-AX-7 (FDIC #33681)	11/29/16	248,000	248,000	248,600.07		1.10%
US Bank Safekeeping	CIT Bank Salt Lake City UT CUSIP #1728CBY9 (FDIC #35575)	04/17/17	248,000	248,000	248,239.25		1.00%
US Bank Safekeeping	Mercantil Commercebank Primary CUSIP #58733ABBA (FDIC #22953)	06/05/17	248,000	248,000	Not Available		1.05%
US Bank Safekeeping	Bryn Mawr Trust Co. CUSIP #117673BH5 (FDIC#11866)	06/13/17	248,000	248,000	Not Available		0.95%
US Bank Safekeeping	Ally Bank, UT CUSIP #02006LMNO (FDIC #57803)	12/04/17	248,000	248,000	Not Available		1.55%
US Bank Safekeeping	Flushing Bank CUSIP #34387AB84 (FDIC #58564)	12/12/17	248,000	248,000	Not Available		1.30%
US Bank Safekeeping	Ulster Savings Bank CUSIP #90386JAC7 (FDIC #15970)	04/10/18	249,000	249,000	Not Available		1.45%
US Bank Safekeeping	Discover Bank CUSIP 254671MS6 (FDIC #5649)	04/17/18	248,000	248,000	Not Available		1.15%
US Bank Safekeeping	Barclay's Bank Del Wilmington Stp CUSIP #06740AZB8 (FDIC #57203)	04/30/18	248,000	248,000	Not Available		1.06% ****
US Bank Safekeeping	Union Bank, NA CUSIP #90521ANG9 (FDIC #22826)	07/16/18	248,000	248,000	Not Available		1.60% ****
US Bank Safekeeping	State Bank of India, NY CUSIP #856284M68 (FDIC #33682)	07/30/18	247,000	247,000	Not Available		2.00%
US Bank Safekeeping	Celtic Bank CUSIP #15118RJG3 (FDIC #57056)	09/06/18	248,000	248,000	Not Available		1.50%
US Bank Safekeeping	Synchrony Bank CUSIP #36157QTM9 (FDIC #27314)	12/06/18	248,000	248,000	Not Available		2.00%
US Bank Safekeeping	Firstbank PR Santurce #33767ASX0 (FDIC #30387)	12/11/18	248,000	248,001	Not Available		1.60%
US Bank Safekeeping	Bank of Holland Michigan CUSIP #062649ZW1 (FDIC #34862)	03/21/19	249,000	249,000	Not Available		1.60%
US Bank Safekeeping	HSBC US Bank NA CUSIP #40434AHX0 (FDIC #57890)	03/27/19	249,000	249,000	Not Available		1.05% *****
US Bank Safekeeping	Webster Bank CUSIP #94768NJT2 (FDIC #18221)	06/18/19	249,000	249,000	Not Available		1.80%
US Bank Safekeeping	American Express Bank FSB CUSIP #02587CAC4 (FDIC #35328)	07/10/19	248,000	248,000	Not Available		1.95%
US Bank Safekeeping	Sallie Mae Bank CUSIP #795450UK9 (FDIC #58177)	10/29/19	248,000	248,000	Not Available		2.20%
US Bank Safekeeping	Third Federal S & L CUSIP #88413QAW6 (FDIC #30012)	11/25/19	248,000	248,000	Not Available		2.00%
US Bank Safekeeping	Golman Sachs Bank CUSIP #38148JDV0 (FDIC #33124)	12/03/19	247,000	247,000	Not Available		2.20%
US Bank Safekeeping	BMW Bank of N. America Utah CUSIP #05580ABS2 (FDIC #35141)	05/22/20	248,000	248,000	Not Available		1.95%
US Bank Safekeeping	National Bank of Commerce Callable at 1 Year CUSIP #633368DZ4 (FDIC #14266)	05/24/21	250,000	250,000	Not Available		1.50%
US Bank Safekeeping	JP Morgan Bank Callable at 1 Year CUSIP #4815Y2D5 (FDIC #628)	05/31/21	250,000	250,000	Not Available		1.50%
US Bank Safekeeping	UBS Bank, USA CUSIP #9034BJAR1 (FDIC #57565)	06/07/21	250,000	250,000	Not Available		1.65%
US Bank Safekeeping	Comenity Cap Bk Salt Lake City UT CUSIP #20033AQP4 (FDIC #57570)	06/15/21	250,000	250,000	Not Available		1.60%
US Bank Safekeeping	Wells Fargo Bank NA Sioux Falls CUSIP #9497485W3 (FDIC #3511)	06/17/21	250,000	250,000	Not Available		1.75%
US Bank Safekeeping	First Business Bank of Madison CUSIP #31938QSS4 (FDIC #15229)	6/24/24	248,000	248,061	Not Available		1.50%
World's Formost Bank	World's Formost Bank Lincon, NE (FDIC #57079)	6/16/2023****	249,000	249,000	Not Available		2.45%
		36.25%	7,205,000	7,205,062	Not Available		1.59% WAY
Notes/Bonds:							
US Bank Safekeeping	FNMA .875 - CUSIP 3135GORT2	12/20/2017	500,000	497,845	500,063	3.378%	1.528%
US Bank Safekeeping	FHLB 4.5 Year-10 Month One Time Callable Agency- CUSIP: 313382ZL0	2/21/2019	250,000	246,070	248,926	4.288%	1.600%
US Bank Safekeeping	FHLMC 3.5 Yr. One Time Callable CUSIP 3134G9KF3	11/25/2019	500,000	500,000	499,675	1.200%	1.200%
US Bank Safekeeping	FHLB 1.73 Qty Callable CUSIP 3130A7BT1	2/26/2021	500,000	500,000	496,953	1.730%	1.730%
US Bank Safekeeping	FHLB 1.6% One Time Callable CUSIP 3130A7NF8	3/29/2021	500,000	500,000	498,264	1.600%	1.600%
US Bank Safekeeping	FNMA One Time Callable (3/30/17) Step Up - CUSIP 3136G3ED3	3/30/2021	500,000	500,000	499,722	1.000%	1.872%
		13.83%	2,750,000	2,743,915	2,743,601		1.587% WAY
Total Cash & Investments			19,878,093.01	19,872,070.19	Net Available	1.08%	WAY

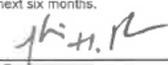
**The LAIF Market Value is provided quarterly. At 06/30/2016 the valuation factor was 0.000621222. See attached Market Valuation Report for a description of funds invested in LAIF.

**** Callable Bullet Step Up

*****Year one = 1.6% Years 2-5 = Three month Libor +45 bps.

*****1.05% until 3/17, then LIBOR plus 0.1%, cap 2.85.

I hereby certify that this report is in compliance with the City's Investment Policy as adopted by the City Council on June 11, 2014, and that the City has the ability to meet its expenditure requirements for the next six months.


Ken Puri
Contract Deputy Finance Director


Marina Wang
Treasurer



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
07/25/16	0.60	0.59	170
07/26/16	0.60	0.59	169
07/27/16	0.60	0.59	171
07/28/16	0.60	0.59	169
07/29/16	0.60	0.59	169
07/30/16	0.60	0.59	169
07/31/16	0.60	0.59	169
08/01/16	0.60	0.59	170
08/02/16	0.60	0.59	168
08/03/16	0.60	0.59	167
08/04/16	0.60	0.59	166
08/05/16	0.60	0.59	166
08/06/16	0.60	0.59	166
08/07/16	0.60	0.59	166
08/08/16	0.60	0.59	166
08/09/16	0.61	0.59	168
08/10/16	0.61	0.59	168
08/11/16	0.61	0.59	167
08/12/16	0.61	0.59	166
08/13/16	0.61	0.59	166
08/14/16	0.61	0.59	166
08/15/16	0.61	0.59	165
08/16/16	0.61	0.59	163
08/17/16	0.61	0.60	165
08/18/16	0.62	0.60	166
08/19/16	0.62	0.60	164
08/20/16	0.62	0.60	164
08/21/16	0.62	0.60	164
08/22/16	0.62	0.60	162
08/23/16	0.62	0.60	161
08/24/16	0.62	0.60	159

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

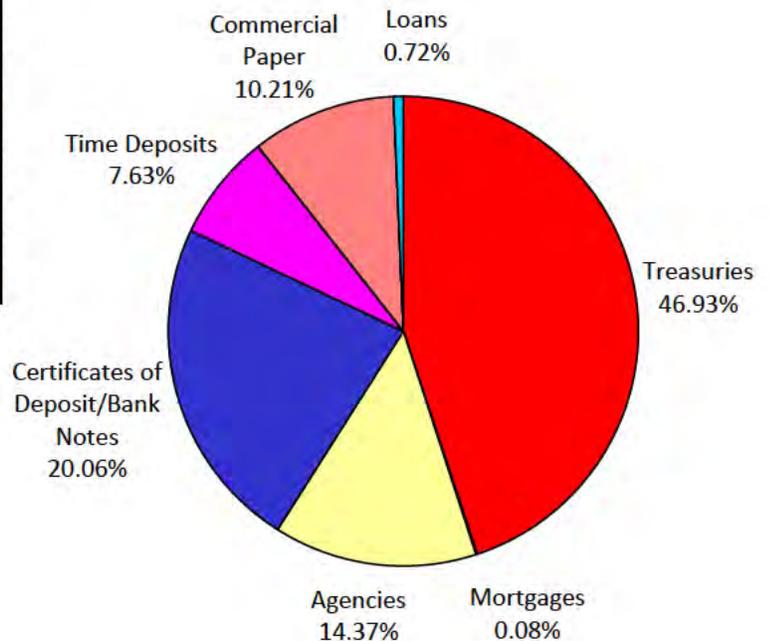
Quarter Ending 06/30/16

Apportionment Rate: 0.55%
 Earnings Ratio: 0.00001495296852820
 Fair Value Factor: 1.000621222
 Daily: 0.58%
 Quarter to Date: 0.55%
 Average Life: 167

PMIA Average Monthly Effective Yields

Jul 2016 0.588%
 Jun 2016 0.576%
 May 2016 0.552%

**Pooled Money Investment Account
Portfolio Composition
07/31/16
\$69.9 billion**



City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL
FROM: CINDY COLLINS, INTERIM CITY MANAGER
BY: VERONICA RUIZ, CITY CLERK
DATE: SEPTEMBER 14, 2016
SUBJECT: **APPROVAL OF MINUTES**

BACKGROUND

Attached for Council consideration are the following City Council Minutes:

- Adjourned Regular Meeting of June 24, 2016
- Regular Meeting of July 13, 2016
- Adjourned Regular Meeting of July 29, 2016

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Staff recommends the City Council approve the Minutes as presented. If Council concurs, the appropriate action would be:

“A motion to approve the Minutes of the Adjourned Regular Meeting of June 24, 2016, the Regular Meeting of July 13, 2016, and the Adjourned Regular Meeting of July 29, 2016.”

Attachments: Minutes of June 24, 2016 Adjourned Regular Meeting
Minutes of July 13, 2016 Regular Meeting
Minutes of July 29, 2016 Adjourned Regular Meeting

**MINUTES
ADJOURNED REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
JUNE 24, 2016 – 8:00 A.M**

CALL TO ORDER Mayor Allan Yung called both the Special Meeting and the Adjourned Regular Meeting to order at 8:07 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL **PRESENT:** Councilman Ward, Vice Mayor Sun, and Mayor Yung

ABSENT: Councilman Huang and Councilman Talt

PUBLIC COMMENTS

The following person(s) spoke in opposition of a proposed General Plan amendment to reclassify current properties identified as commercial back to residential parcels, and requested the City Council to delay the item until September:

Lawrence Perkins, representing the owner of 415 Huntington Drive
Ronald Stein, owner of 375 Huntington Drive
Nico Tao, owner of 825 Huntington Drive
Paul Liu, owner of 2233 Huntington Drive
Tom Siciliano, representing the property at 375 Huntington Drive
Kris McNamara, owner of 835 Huntington Drive

Raymond Quan, San Marino, commented on AB2788 pertaining to cities ability to regulate wireless telecommunications facilities in the public right-of-way.

MOTION TO WAIVE FURTHER READINGS

Vice Mayor Richard Sun moved to waive the reading of the entire text of ordinances and resolutions; seconded by Councilman Richard Ward. The motion carried unanimously by the following vote: AYES: Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Steven Huang and Councilman Steve Talt.

APPOINTMENTS

1. APPOINTMENTS TO THE DESIGN REVIEW COMMITTEE

It was the consensus of the Council to continue this item to the meeting on July 13, 2016.

STUDY SESSION

2. SOUTHERN CALIFORNIA GAS COMPANY PRESENTATION ON HYDROTESTING PROJECT ON GARFIELD AVENUE

Helen Romero-Shaw, Public Affairs Manager for the Southern California Gas Company, reported to the Council that the Gas Company will be conducting hydrostatic pressure testing of high pressure pipelines beginning in September. Ms. Shaw also reported that a second project, mandated by the Public Utilities Commission, which will replace pipeline is scheduled be completed by the end of August.

Mindy Song, Technical Supervisor for the Southern California Gas Company project, spoke on the project details.

3. REPORT BY LAURIE BARLOW ON WATER

San Marino resident Laurie Barlow submitted documents and proposed the creation of a committee to develop a Climate Action Plan, the purpose of which would examine policies to reduce greenhouse gas emissions and encourage conservation.

The following person(s) spoke:

John Morris, the City's representative to the Metropolitan Water District
(submitted documents)

Gene Ruckh, San Marino

Garry Hofer, California American Water Company's Director of Operations -
Southern Division

The Mayor directed staff to work with Laurie Barlow and representatives from California American Water and the Metropolitan Water District to conduct additional research on a Climate Action Plan.

CONSENT CALENDAR

Vice Mayor Richard Sun moved to adopt the Consent Calendar consisting of Items 4, and 5; seconded by Councilman Richard Ward. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Steven Huang and Councilman Steve Talt.

4. MAY 2016 TREASURER'S REPORT

Accept and file the Treasurer's Report for the period ending May 31, 2016.

5. DESIGNATION OF VOTING DELEGATE AND ALTERNATE – LEAGUE OF CALIFORNIA CITIES CONFERENCE ANNUAL BUSINESS MEETING

Appoint Mayor Allan Yung as a voting delegate and Vice Mayor Richard Sun as an alternate for the Annual Business Meeting at the League of California Cities Conference scheduled for October 7, 2016.

CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION

**6. AWARD OF BID – LACY PARK RESTROOM RENOVATION PROJECT
NIB # N-16-09 (PROJECT NO. 7027)**

City Manager John Schaefer presented the staff report. Based on the protest letter received from one of the contractors and the disqualification of the remaining bidders for various reasons, he recommended that Council reject all bids and re-bid the project.

City Contract Engineer, Carlos Alvarado, gave an overview of the project.

The following person(s) spoke:

Gene Ruckh, San Marino

Dale Pederson, San Marino

Vice Mayor Richard Sun moved to reject all bids for the Lacy Park Restroom Renovation Project, NIB #N-16-09 (Project No. 7027) and re-advertise the project; seconded by Councilman Richard Ward. The motion carried unanimously by the following vote: AYES: Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Steven Huang and Councilman Steve Talt.

CONTINUED BUSINESS

7. REVIEW OF MAKING SAN MARINO BETTER LIST

Given the Council absences during the summer months, it was the consensus of the Council to reschedule the meeting to discuss Stoneman to September.

PUBLIC COMMENTS

There were no public comments at this time.

CLOSED SESSION

The City Council recessed to Closed Session at 10:05 a.m. to:

**8. PUBLIC EMPLOYEE APPOINTMENT (PURSUANT TO GOVERNMENT
CODE SECTION 54957) - INTERIM CITY MANAGER**

**9. CONFERENCE WITH LABOR NEGOTIATOR (PURSUANT TO
GOVERNMENT CODE SECTION 54957.6):**

City Representative - John Schaefer

Unrepresented Employee - Interim City Manager

And from the 8:00 a.m. Special Called meeting of June 24, 2016:

**1. CONFERENCE WITH LEGAL COUNCIL – ANTICIPATED
LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9-(1 case)

RECONVENE TO OPEN SESSION

Council reconvened to open session at 10:40 a.m.

CLOSED SESSION REPORT

The Council appointed Cindy Collins as the Interim City Manager and provided direction to staff to return with the agreement at the July 13, 2016 meeting.

ADJOURNMENT

The San Marino City Council adjourned at 10:41 a.m. to the next regular meeting to be held on **WEDNESDAY, JULY 13, 2016, at 6:00 P.M.** in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California.

VERONICA RUIZ, CMC
CITY CLERK

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
JULY 13, 2016 - 6:00 P.M.**

CALL TO ORDER Mayor Allan Yung called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL **PRESENT:** Councilman Huang, Councilman Talt, and Mayor Yung

ABSENT: Councilman Ward and Vice Mayor Sun

PUBLIC COMMENTS

Cordelia Donnelly, San Marino, commented on integrity, transparency, and accountability in the City and stated that the City should have a full service website with video livestreaming.

Fran Benuska, San Marino, commented on the 30 million dead trees in California, and stated that the City should waive its fee to remove the dead trees in San Marino.

MOTION TO WAIVE FURTHER READINGS

Councilman Steve Talt moved to waive the reading of the entire text of ordinances and resolutions; seconded by Councilman Steven Huang. The motion carried unanimously by the following vote: **AYES:** Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. **NOES:** None. **ABSENT:** Councilman Richard Ward and Vice Mayor Richard Sun.

PRESENTATIONS

**1. INTRODUCTION OF NEW PARKS AND PUBLIC WORKS
DIRECTOR/CITY ENGINEER DAN WALL**

City Manager John Schaefer introduced new Parks and Public Works Director/City Engineer Dan Wall.

**2. PRESENTATION OF PROCLAMATION RECOGNIZING JULY AS
PARKS & RECREATION MONTH**

Mayor Allan Yung presented a proclamation to Recreation Commissioners Raymond Woo, Louise Cook, Chun-Yen Chen, and Hal Suetsugu recognizing July as Parks & Recreation Month.

3. RECOGNITION OF OUTGOING MEMBERS OF THE RECREATION COMMISSION: YU-WEN CHENG-TAYLOR AND JOHN FLYNN

Mayor Allan Yung recognized outgoing members of the Recreation Commission Yu-Wen Cheng-Taylor and John Flynn with City tiles for their years of dedicated service to the community.

4. RECOGNITION OF OUTGOING MEMBER OF THE PLANNING COMMISSION: BEN LUNDGREN

Mayor Allan Yung recognized outgoing member of the Planning Commission Ben Lundgren with a City tile for his years of dedicated service to the community.

APPOINTMENTS

5. APPOINTMENTS TO THE DESIGN REVIEW COMMITTEE

Councilman Steve Talt moved to 1) appoint Corinna Wong and John Dustin as Regular Members to serve on the DRC for terms ending June 30, 2018; 2) appoint Judy Johnson-Brody and Chris Huang as Alternate Members to serve on the DRC to fill the terms that will expire on June 30, 2017; and 3) re-appoint Kevin Cheng to serve on the DRC for a term ending June 30, 2018; seconded by Councilman Steven Huang. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

CONTINUED BUSINESS

6. EXTENSION OF NORTHBOUND SAN MARINO AVENUE LEFT TURN LANE AT HUNTINGTON DRIVE

City Traffic Engineer Terry Rodrigue presented the staff report and provided an overview of the proposed signing and striping changes.

Police Commander Aaron Blonde supported the proposed signing and striping changes and stated it was a healthy compromise to maintain two of the three parking spaces adjacent to the Police Department.

Councilman Steven Huang moved to accept the recommendation of the TAC and to direct staff to implement the restriping of San Marino Avenue at Huntington Drive; seconded by Councilman Steve Talt. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

7. HUNTINGTON DRIVE SAFE STREETS AND SAFE ROUTES TO SCHOOL CORRIDOR IMPROVEMENT PLAN - AD HOC ADVISORY COMMITTEE SELECTION

Assistant City Manager Lucy Garcia presented the staff report.

Councilman Steve Talt inquired if there was any concern that applicant Crandal Jue would have a conflict of interest serving on the Ad Hoc Committee since he works for the Metro Gold Line Foothill Authority.

City Attorney Steve Dorsey responded that, unless the City entered into a contract with the Metro Gold Line Foothill Authority, he did not see any conflict.

Councilman Steven Huang moved to approve staff recommendations for the Ad Hoc Committee Members for the *Huntington Drive Safe Streets and Safe Routes to School Corridor Improvement Plan*, seconded by Councilman Steve Talt. The motion carried 2-1 by the following vote: AYES: Councilman Steven Huang and Mayor Allan Yung. NOES: Councilman Steve Talt. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

CONSENT CALENDAR

Councilman Steve Talt moved to adopt the Consent Calendar consisting of Items 9 and 10; seconded by Councilman Steven Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

9. APPROVAL OF MINUTES

Approve the City Council Minutes of the Adjourned Regular Meeting of May 27, 2016, the Special Meeting of June 8, 2016, and the Regular Meeting of June 8, 2016.

10. AWARD OF CONTRACT TO ALL CITY MANAGEMENT FOR CROSSING GUARD SERVICES

Authorize the City Manager to execute an agreement approved by the City Attorney with All City Management for Crossing Guard services.

CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION

8. JUNE 2016 DISBURSEMENT REPORTS

Councilman Steve Huang moved to ratify and file the Disbursement Reports for the period ending June 30, 2016; seconded by Councilman Steven Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven

Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

11. APPROVAL OF EMPLOYMENT AGREEMENT FOR INTERIM CITY MANAGER

The following person(s) spoke:
Dale Pederson, San Marino

Councilman Steve Talt moved to approve the Employment Agreement between the City of San Marino and Cindy Collins for the services of Interim City Manager; seconded by Councilman Steven Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

NEW BUSINESS

12. SAN MARINO RESPONSE TO CIVIL GRAND JURY REPORT ON “APPOINTED COMMISSIONS: TRANSPARENCY WILL MAINTAIN THE PUBLIC TRUST”

City Manager John Schaefer presented the staff report.

Councilman Steve Talt moved to affirm the five Civil Grand Jury recommendations listed in their report and direct the City Attorney to draft the necessary code amendments to implement recommendations 5.1, 5.2, 5.4, and 5.5, and place a study session item on a future agenda to discuss recommendation 5.3; seconded by Councilman Steven Huang. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

13. APPROVAL OF THE 2016-2021 LIBRARY STRATEGIC PLAN

Assistant City Manager Lucy Garcia presented the staff report.

City Librarian gave an overview of the Strategic Plan and briefly summarized the five goals.

Councilman Steven Huang moved to adopt the 2016-2021 Library Strategic Plan as submitted and recommended by staff and the Library Board of Trustees; seconded by Councilman Steve Talt. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

PUBLIC HEARING

14. **GENERAL PLAN AMENDMENT FOR THE PROPERTIES LOCATED AT 375, 415, 475, 825, 835, 2233 HUNTINGTON DRIVE, 1625 AND 1635 CHELSEA ROAD, 1270 BELHAVEN ROAD (APN# 5332-002-010), 1265 SAN GABRIEL BOULEVARD (APN# 5332-002-009), 1620 CHELSEA ROAD (APN# 5335-005-001) 2020 HUNTINGTON DRIVE (APN# 5334-016-018), 2010 HUNTINGTON DRIVE (APN# 5334-016-017), & 1630 CHELSEA ROAD (APN# 5335-005-005) & 2000 HUNTINGTON DRIVE (APN#5334-016-016)**

Planning and Building Director Aldo Cervantes presented the staff report.

Mayor Allan Yung opened the hearing for public comment.

The following person(s) spoke in favor:

Ken Riley, San Marino
Laurie Barlow, San Marino
Michelle Lumley, San Marino

The following person(s) spoke in opposition:

Kris McNamara, owner of 835 Huntington Drive
Nico Tao, owner of 825 Huntington Drive
Tom Siciliano, representing the property at 375 Huntington Drive
Paul Liu, representing the property at 2233 Huntington Drive
Scott Carlson, representing the owner of 415 Huntington Drive
Kristina Kropp, representing the 6 properties at 375, 415, 475, 825, 835, and 2233 Huntington Drive
Lawrence Perkins, representing the owner of 415 Huntington Drive
Frank Haltom, San Marino

The following person(s) spoke in general:

Dale Pederson, San Marino

Written communications were received from the following:

Robert and Kristine McNamara, owner of 835 Huntington Drive
Epeius Biotechnologies Corporation, owner of 475 Huntington Drive
Luna & Glushon, attorneys representing majority of property owners affected

Hearing no further public comment, the Mayor closed the public hearing.

Councilman Stave Talt moved to amend the General Plan Land Use Map and approve the Negative Declaration with respect to the six properties located at 1270 Belhaven Road, 1265 San Gabriel Blvd., 2000 Huntington Drive, 1620 Chelsea Road, 1625 Chelsea Road, and 1635 Chelsea Road; seconded by Councilman Steven Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven

Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

Councilman Steve Talt moved to continue the hearing on the remaining properties located at 2233 Huntington Drive, 375 Huntington Drive, 415 Huntington Drive, 475 Huntington Drive, 825 Huntington Drive, and 835 Huntington Drive until the Council Meeting of September 14, 2016, based upon the stipulation of the property owners and their counsel that no application for development would be filed during the period in between, and should any property seek relief from the stipulation the City would be notified immediately; seconded by Councilman Steven Huang. Following a roll call, the motion carried 2-1 by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt. NOES: Mayor Allan Yung. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

Mayor Yung called for a recess at 8:20 p.m.

Mayor Yung reconvened the meeting at 8.25 p.m.

15. APPEAL OF THE PLANNING COMMISSION'S DECISION TO DENY THE MODIFICATION TO CONDITIONAL USE PERMIT CUP13-32, MODIFICATION TO DESIGN REVIEW DRC13-83, MODIFICATION TO VARIANCE V13-09, CONDITIONAL USE PERMIT CUP16-06, AND VARIANCE V16-03 - 1155 OAK GROVE AVENUE (THORNTON)

Planning and Building Director Aldo Cervantes presented the staff report.

Mayor Allan Yung opened the hearing for public comment.

Property owner and appellant Charles Thornton presented the proposed modifications to the project and requested the City Council to approve the changes.

Resident Katie High spoke in opposition of the project and commented on the project timeline.

Resident Mary Shea spoke in opposition of the project and commented on the traffic and parking issues.

Resident Allan Shenoi spoke in favor of the project.

Resident Quon Yee Yu spoke in favor of the project.

Written communications were received from the following:

Mary Shea, San Marino
Kathleen High, San Marino
Brad and Sue Ball, San Marino
John and Deanna Maechling, San Marino

Laura Trombley, The Huntington Library
Linda Dishman, Los Angeles Conservancy

Hearing no further public comment, the Mayor closed the public hearing.

Councilman Steve Talt moved to approve Variance No. V16-03 for the “bee house” with the condition that no bees be placed in it; seconded by Councilman Steven Huang. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

Councilman Steven Huang moved to approve CUP16-06 for the basement to be no greater than 68% the size of the footprint of the building; seconded by Mayor Allan Yung. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

Councilman Steve Talt moved to approve Modification to Variance V13-09, Modification to Conditional Use Permit Nos. CUP13-32, CUP13-33, CUP13-33, CUP13-34, CUP13-35, CUP13-36, CUP13-37 and CUP13-38 on the condition that the construction plan be modified to include that no trucks shall wait on Virginia Road or Rosalind Road, that the previous parking issue be strictly enforced, that construction shall not begin before 8:00 a.m. on weekdays, and within the hours of 9:00 a.m. to 4:00 p.m. on weekends; seconded by Councilman Steven Huang. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

16. FACTFINDING REPORT AND RECOMMENDATIONS IN THE MATTER OF THE IMPASSE BETWEEN THE CITY OF SAN MARINO AND THE SAN MARINO FIREFIGHTERS’ ASSOCIATION (PERB CASE NO. LA-IM-3809-E)

City Manager John Schaefer presented the staff report.

Mayor Allan Yung opened the hearing for public comment.

Hearing no public comment, the Mayor closed the public hearing.

Councilman Steven Huang moved to impose the following term and condition of employment with the SMFFA: That the City may at its sole discretion determine whether to staff the engine with four (4) or three (3) personnel; seconded by Councilman Steve Talt. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, and Mayor Allan Yung. NOES: None. ABSENT: Councilman Richard Ward and Vice Mayor Richard Sun.

WRITTEN COMMUNICATIONS

There were no written communications at this time.

COUNCIL REPORTS

The City Council had nothing to report at this time.

CITY MANAGER'S REPORT

The City Manager had nothing to report at this time.

PUBLIC WRITINGS DISTRIBUTED

There were no public writings at this time.

PUBLIC COMMENTS

The following person(s) spoke:

Gene Ruckh, San Marino, commented on the following: pensions, the effect of Brexit on pensions, County Park Tax, and parcel taxes to reduce homelessness (*submitted documents*).

CLOSED SESSION

The City Council recessed to Closed Session at 9:50 p.m. to:

17. CONFERENCE WITH LABOR NEGOTIATOR – PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Negotiator: Attorney, Steve Filarsky
City Manager, John Schaefer

Employee Organization: San Marino City Employees' Association
representing General Employees

18. CONFERENCE WITH LABOR NEGOTIATOR—PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Negotiator: Attorney, Steve Filarsky
City Manager, John Schaefer

Employee Organization: San Marino Police Officers' Association

19. CONFERENCE WITH LABOR NEGOTIATOR—PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Negotiator: Attorney, Steve Filarsky
City Manager, John Schaefer

Employee Organization: San Marino Fire Fighters' Association

20. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (D) of Government Code Section 54956.9-(1) Case

RECONVENE TO OPEN SESSION

Council reconvened to open session at 10:20 p.m.

CLOSED SESSION REPORT

There was no reportable action.

ADJOURNMENT

The San Marino City Council adjourned at 10:22 p.m. to an adjourned regular meeting to be held on **FRIDAY, JULY 29, 2016, at 8:00 A.M.** in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California.

VERONICA RUIZ, CMC
CITY CLERK

**MINUTES
ADJOURNED REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
JULY 29, 2016 – 8:00 A.M**

CALL TO ORDER Mayor Allan Yung called the meeting to order at 8:00 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL **PRESENT:** Councilman Huang, Councilman Talt, Councilman Ward, Vice Mayor Sun, and Mayor Yung

PUBLIC COMMENTS

The following person(s) spoke:

Helen Romero-Shaw, Public Affairs Manager for the Southern California Gas Company, provided an update on energy reliability.

MOTION TO WAIVE FURTHER READINGS

Vice Mayor Richard Sun moved to waive the reading of the entire text of ordinances and resolutions; seconded by Councilman Steven Huang. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

PRESENTATIONS

1. **PRESENTATION OF CERTIFICATES OF APPRECIATION TO THE 4TH OF JULY PARTICIPANTS**

Recreation Manager Rosa Pinuelas introduced and presented certificates of appreciation to the volunteers who made the 4th of July event a success.

2. **COMMENDATION FOR THOSE INVOLVED IN THE SWIMMING POOL RESCUE OF A SAN MARINO CHILD**

The City Council recognized those who assisted in the rescue of Chanelle Hong, including Yi Zhong, Ying Zhong, Division Chief Bryan Frieders, Captain Dominic Petta, Engineer Nathan Foth, Firefighter/Paramedic Richard Fixsen, Firefighter/Paramedic Tim Chow, Sergeant Robert Cervantes, Corporal Victor Gee, Officer Naved Qureshi, Dispatcher Sylvia Ramirez, and Dispatcher Therisa Haddix.

PUBLIC COMMENTS

The following person(s) spoke:

Michelle Lumley, San Marino, commented on the zoning issue and the moratorium (*submitted documents*).

Fran Benuska, San Marino, commented on the zoning issue.

Dale Pederson, San Marino, commented on the zoning issue.

Cordelia Donnelly, San Marino, commented on the design review system and suggested the Claremont website as an example. She also commented on San Marino's oath of office for elected and appointed officials.

Shirley Jagels, San Marino, commented on zoning and the agenda posting location at City Hall.

Vivian Chan, San Marino, commented on outgoing City Manager John Schaefer.

INTRODUCTION

3. INTRODUCTION OF INTERIM CITY MANAGER

Outgoing City Manager John Schaefer introduced Cindy Collins who will be serving as the Interim City Manager.

CONSENT CALENDAR

Vice Mayor Richard Sun moved to adopt the Consent Calendar consisting of Items 4, 5, 6, 7, 8 and 9; seconded by Councilman Richard Ward. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

4. JUNE 2016 TREASURER'S REPORT

Accept and file the Treasurer's Report for the period ending June 30, 2016.

5. REQUEST TO CLOSE THE CROWELL PUBLIC LIBRARY FOR DELICIOUS DESTINATIONS FUNDRAISING EVENT

Authorize the closure of the Crowell Public Library on October 14 and 15, 2016 for the purposes of holding the Delicious Destinations event.

6. EXTENSION OF MASTER ENCROACHMENT AGREEMENT BETWEEN THE CITY OF SAN MARINO AND NEXTG NETWORKS OF CALIFORNIA

Authorize the City Manager to waive the notice period, which would extend the term of the Master Encroachment Agreement between the City of San Marino and NextG Networks of California for an additional five years agreement for an additional 5 years.

7. AWARD OF BID – HUNTINGTON DRIVE STREET REHABILITATION PROJECT (FROM WINSTON AVENUE TO VIRGINIA ROAD) PROJECT NO. 2882, NIB #N-16-06

- 1) Award the bid for the Huntington Drive Street Rehabilitation Project from Winston Ave. to Virginia Rd. (Project No. 2882, NIB #N-16-06) to All American Asphalt of Corona, California in the amount of \$992,394.00; and 2) authorize the additional appropriation for the project in the amount of \$424,724.96 from the Rehabilitation – Various Streets fund.
- 8. ACCEPTANCE AND APPROPRIATION OF FUNDS FOR THE OLD MILL COTTAGE REPAIRS**
Accept and approve a revenue appropriation of \$20,000 to account 101-95-3701-0000 and approve an additional expenditure of \$20,000 from account 394-85-4600-5570 to be offset by the \$20,000 donation to the Old Mill Foundation to repair the cottage.
- 9. TERMINATION OF CONTRACT FOR THE ROSE ARBOR PROJECT**
1) Terminate the contract for the Rose Arbor Project to Liberty Painting & Restoration of Brea, California in the amount of \$117,940.00; and 2) authorize staff to rollover the unspent funds to the new Fiscal Year 2016-2017; and 3) direct staff to re-bid the project with a revised scope of work.

CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION

10. RESOLUTION R-16-11 - ADOPTION OF THE GANN LIMIT, APPROPRIATIONS SUBJECT TO THE LIMITATION

Contract Finance Director Misty Cheng presented the staff report and gave an overview of how the appropriations limit is calculated.

Councilman Steve Talt moved to adopt Resolution No. R-16-11, and to rescind Resolution No. R-16-04; seconded by Councilman Steven Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

NEW BUSINESS

11. RENEWAL OF WATER FRANCHISE WITH CALIFORNIA AMERICAN WATER COMPANY

City Manager John Schaefer presented the staff report.

Garry Hoffer, California American Water Company's Director of Operations - Southern Division stated that this agreement would not preclude the City from exploring alternative water sources such as reclaimed water.

Vice Mayor Richard Sun moved to adopt Resolution No. R-16-12 and to read by title only and introduce Ordinance No. O-16-1307; seconded by Councilman Steven Huang.

Following the reading of the title of the Ordinance into the record by the City Clerk and a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

12. RESOLUTION TO SUPPORT HOUSE OF REPRESENTATIVES BILL 3484 (HR3484) PERTAINING TO THE LOS ANGELES HOMELESS VETERANS LEASING ACT OF 2016 AUTHORIZING THE SECRETARY OF VETERANS AFFAIRS TO ENTER INTO CERTAIN LEASES AT THE DEPARTMENT OF VETERANS WEST LOS ANGELES CAMPUS

City Manager John Schaefer presented the staff report.

Mayor Allan Yung moved to adopt Resolution No. R-16-10 expressing the City of San Marino's support for H.R. 3484: Los Angeles Homeless Veterans Leasing Act of 2016, and send a letter of support to the Secretary of Veterans' Affairs; seconded by Vice Mayor Richard Sun. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

CONTINUED BUSINESS

13. CRIME REDUCTION PLAN UPDATE REPORT

Police Chief John Incontro presented the staff report.

Vice Mayor Richard Sun requested that future reports include a spreadsheet of the data.

Councilman Steve Talt moved to receive and file the July Crime Reduction Plan quarterly report for fiscal year 2016-2017; seconded by Councilman Steven Huang. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Richard Ward, Vice Mayor Richard Sun, and Mayor Allan Yung. NOES: None.

14. REVIEW OF MAKING SAN MARINO BETTER LIST

PUBLIC COMMENTS

The following person(s) spoke:

Gene Ruckh, San Marino, commented on engineers, pensions, the Gann limit and bond issues, and traffic (*submitted documents*).

CLOSED SESSION

The City Council recessed to Closed Session at 10:19 a.m. to:

15. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (D) of Government Code Section 54956.9-(1) Case

16. CONFERENCE WITH LABOR NEGOTIATOR – PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Negotiator: Attorney, Steve Filarsky
City Manager, John Schaefer

Employee Organization: San Marino City Employees' Association
representing General Employees

17. CONFERENCE WITH LABOR NEGOTIATOR—PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Negotiator: Attorney, Steve Filarsky
City Manager, John Schaefer

Employee Organization: San Marino Police Officers' Association

18. CONFERENCE WITH LABOR NEGOTIATOR—PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

Agency Negotiator: Attorney, Steve Filarsky
City Manager, John Schaefer

Employee Organization: San Marino Fire Fighters' Association

RECONVENE TO OPEN SESSION

Council reconvened to open session at 11:01 a.m.

CLOSED SESSION REPORT

There was no reportable action.

ADJOURNMENT

The San Marino City Council adjourned at 11:02 a.m.

VERONICA RUIZ, CMC
CITY CLERK

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL
FROM: CINDY COLLINS, INTERIM CITY MANAGER
BY: KEN PUN, CONTRACT DEPUTY FINANCE DIRECTOR
DATE: SEPTEMBER 14, 2016
SUBJECT: **ADJUSTMENTS TO THE FY 2016-17 BUDGET**

Allan Yung, MD, Mayor
Richard Sun, DDS, Vice Mayor
Steven W. Huang, DDS, Council Member
Steve Talt, Council Member
Richard Ward, Council Member

BACKGROUND

In June 2016, the Council adopted the Budget for fiscal year 2016-17. The Budget serves as the City's financial plan for the year and defines the City Council's priorities for the provision of programs and services to the public. The budget document includes revenue projections, proposed departmental expenditures, and the resulting fund balances.

The five items below were approved during the budget process; however, in the preparation of the final budget document these items were not properly transcribed. Consequently, amendments to several program areas are needed. These additions are as follows:

- Additional funding for the purchase of a boom truck, to reflect the actual cost.
- Adjustments to Assistant City Manager compensation line items within the Administration account to fully fund this position, which was originally budgeted at 99%.
- Restroom repair and interior paint at the City's Fire Facility.
- Photocopier lease for Police Department.
- Salary increases for two (2) Recreation Supervisors, which were authorized by the City Council in June.

FISCAL IMPACT

The necessary adjustments total \$153,711, and are shown in line item detail below. The funding for these adjustments will come from the unassigned General Fund balance.

<u>Account #</u>	<u>Departments</u>	<u>Description</u>	<u>2016-17 Budget</u>	<u>2016-17 Amended Budget</u>	<u>Adjustment</u>
Correct to Reflect Actual Cost of Boom Truck					
591-48-4613-0000	Capital Equipment	Street Capitalized Equipment	\$ 83,000	\$ 183,000	\$ 100,000
Correct to Reflect Actual Cost of Assistant City Manager Salary					
101-07-4001-0000	Administration	Full-Time Salaries	736,781	738,455	1,674
101-07-4006-0000	Administration	Medicare	12,064	12,091	27
101-07-4008-6160	Administration	Retirement - PERS	127,100	127,260	160
101-07-4010-0000	Administration	Cafeteria Benefit	92,352	92,496	144
101-07-4011-0000	Administration	Technology Allowance	8,742	8,766	24
Correct to Reflect Estimate Cost of Bathroom Repair & Interior Paint					
103-34-4206-0000	Fire	Building Repair & Maintenance	24,500	39,760	15,260
Correct to Reflect Copier Lease Allocated to Police Department					
103-30-4308-0000	Police	Equipment Rental	5,550	9,750	4,200
Correct to Reflect Adopted Salary Increase for 2 Recreation Supervisors and allocated to 4 programs					
101-60-4001-0000	Recreation Admin	Full-Time Salaries	166,709	178,031	11,322
101-60-4006-0000	Recreation Admin	Medicare	3,115	3,279	164
101-60-4008-0000	Recreation Admin	Retirement - PARS	24,612	25,522	910
101-64-4001-0000	Contract Classes	Full-Time Salaries	90,500	95,444	4,944
101-64-4006-0000	Contract Classes	Medicare	1,791	1,862	71
101-64-4008-0000	Contract Classes	Retirement - PARS	12,970	13,356	386
101-72-4001-0000	Day Camp	Full-Time Salaries	17,253	22,197	4,944
101-72-4006-0000	Day Camp	Medicare	671	743	72
101-72-4008-0000	Day Camp	Retirement - PARS	3,475	3,861	386
101-74-4001-0000	Preschool	Full-Time Salaries	113,493	121,622	8,129
101-74-4006-0000	Preschool	Medicare	5,778	5,895	117
101-74-4008-0000	Preschool	Retirement - PARS	45,228	46,005	777
Total Budget Amendment					153,711

RECOMMENDATION

Staff recommends that the City Council appropriate \$153,711 from the unassigned General Fund balance, and authorizes staff to make the necessary adjustments to the Fiscal Year 2016-17 Budget to provide for these items. If Council concurs, the appropriate action would be:

“A motion to appropriate \$153,711 from the unassigned General Fund balance and authorize staff to make the corresponding adjustments to the Fiscal Year 2016-17 Budget as outlined within this report.”

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: KEN PUN, CONTRACT DEPUTY FINANCE DIRECTOR

DATE: SEPTEMBER 14, 2016

SUBJECT: **BUDGET CARRYOVERS FROM FISCAL YEAR 2015-16
TO FISCAL YEAR 2016-17**

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

*Steven W. Huang, DDS, Council
Member*

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND

Several projects and equipment purchases that were funded in the 2015-16 budget were not completed as of June 30, 2016. Some of these projects had “encumbrances”, outstanding purchase orders or contracts as of the end of the fiscal year. The attached spread sheet shows the proposed carryovers.

FISCAL IMPACT

Approval of the attached carryovers will be incorporated into the 2016-17 budget with \$3,410,193 in the non-restricted funds, and \$1,465,061 in the restricted funds.

RECOMMENDATION

Staff recommends that Council approve a motion to amend the 2016-17 budget to include the carryovers on the attached schedule totaling \$4,875,254. If Council concurs, the appropriate action would be:

“A motion to amend the 2015-16 budget to include the carryovers on the attached schedule totaling \$4,875,254.”

Attachments: Budget Carryovers to 2016-17 Fiscal Year Budget

City of San Marino
Budget Carryover from FY2015-16
For the Year Ended June 30, 2017

<u>Account Number</u>	<u>Department</u>	<u>Amount Carryover</u>	<u>Budgeted</u>	<u>2015/16 Expenditures</u>	<u>Remaining</u>	
Unrestricted Funds:						
101-07-4150-0000	City Clerk	12,793 13	44,000 00	31,206 87	12,793 13	City's Records Management Project
101-36-4399-0000	Fire	1,100 00	5,000 00	3,528 45	1,471 55	Radio Equipment
281-34-4376-0000	Fire	900 00	7,500 00	6,074 01	1,425 99	CERT Trailer
281-90-4399-0000	Library	6,468 15	41,900 00	35,431 85	6,468 15	Installing non-capitalized equipment paid for by the Library Foundation
394-48-4600-1986	Public Works	603,365 78	700,000 00	48,317 11	651,682 89	El Molino Hunt to Mill Ln
394-48-4600-2016	Public Works	197,835 85	200,000 00	2,164 15	197,835 85	Slurry Seal Area #2
394-48-4600-2882	Public Works	313,560 00	340,000 00	26,440 00	313,560 00	Huntington WB Winston to Virginia
394-48-4600-2883	Public Works	505,850 00	505,850 00	-	505,850 00	Huntington Dr/San Marino Avenue Intersection
394-48-4600-7921	Public Works	46,192 05	70,000 00	23,807 95	46,192 05	Stratford Street Rehab
394-48-4600-9000	Public Works	406,467 84	1,166,742 62	760,274 78	406,467 84	Street Light Conversion
394-48-4600-9271	Public Works	411,483 84	741,244 26	329,760 42	411,483 84	Various Streets
394-48-4600-9272	Public Works	150,000 00	150,000 00	-	150,000 00	Sidewalk Grinding
394-48-4600-9361	Public Works	196,216 71	221,123 00	24,906 29	196,216 71	Virginia Street Rehab
394-48-4600-9507	Public Works	205,238 50	350,000 00	144,761 50	205,238 50	Winston Street Rehab
394-50-4600-5875	Public Works	100,000 00	100,000 00	-	100,000 00	Parking lot improvement
394-50-4600-7027	Public Works	47,436 41	69,619 82	22,180 41	47,439 41	Lacy Park Restroom
394-50-4600-7150	Public Works	129,356 17	134,949 67	5,593 50	129,356 17	Lacy Park Rose Arbor
394-50-4600-8251	Public Works	50,000 00	50,000 00	-	50,000 00	St Albans Parking lot
394-60-4600-8940	Recreation	11,000 00	11,000 00	-	11,000 00	Rubberized mattiung
591-07-4613-0000	Administrative	14,928 49	130,000 00	115,071 51	14,928 49	Server Upgrade
	TOTAL UNRESTRICTED	<u>3,410,192 92</u>	<u>5,038,929 37</u>	<u>1,579,518 80</u>	<u>3,459,410 57</u>	
Restricted Funds:						
207-48-4600-0000	Public Works	75,000 00	75,000 00	-	75,000 00	Huntington Dr Bus Benches
215-48-4600-2882	Public Works	142,968 14	210,000 00	67,031 86	142,968 14	Huntington Drive WB Winston to Virginia
215-48-4600-2883	Public Works	835,000 00	835,000 00	-	835,000 00	Huntington Dr/San Marino Avenue Intersection
217-30-4613-0000	Police	2,092 53	4,613 93	2,521 40	2,092 53	Upgrade of the Police Department Evidence Room
243-48-4600-2882	Public Works	260,000 00	260,000 00	-	260,000 00	Huntington Drive WB Winston to Virginia
247-48-4600 -2883	Public Works	150,000 00	150,000 00	-	150,000 00	Huntington Dr /SM I intersection
	TOTAL RESTRICTED	<u>1,465,060 67</u>	<u>1,534,613 93</u>	<u>69,553 26</u>	<u>1,465,060 67</u>	
	TOTAL	<u>\$ 4,875,253 59</u>	<u>\$ 6,573,543 30</u>	<u>\$ 1,649,072 06</u>	<u>\$ 4,924,471 24</u>	

City of San Marino AGENDA REPORT



*Allan Yung, MD
Mayor*

*Richard Sun, DDS
Vice Mayor*

*Steven W. Huang
Council Member*

*Steve Talt
Council Member*

*Richard Ward
Council Member*

TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

DATE: SEPTEMBER 14, 2016

SUBJECT: **TRANSFER OF FUNDS FOR CONTRACT SERVICES**

BACKGROUND

As the City Council is aware, the Finance Director position became vacant on July 1, 2016. In the absence of the Finance Director position, the City hired Misty Cheng & Associates to assist with the functions of the Finance Department until a new Finance Director is recruited.

Misty Cheng & Associates will perform the essential functions of the Finance Department and provide Human Resources support. As part of their services, Misty Cheng & Associates will conduct an evaluation of the current Finance Department's practices and procedures and provide recommendations for improvement, if warranted.

Misty Cheng & Associates will provide the following positions as part of its agreement: Finance Director at \$115 per hour for three hours per week; Deputy Finance Director at \$130 per hour for 15 hours per week; accountant services at \$60 per hour for 20 to 30 hours per week; and Human Resources support at \$95 per hour for up to 20 hours per week. A Budget Analyst will also be available to assist with the budget preparation during the budget process.

The funds for these services will be transferred from Salaries and Benefits that were budgeted for the Finance Director and vacant Administrative Analyst positions to Other Contract Services. The total monthly allocation for the services provided by Misty Cheng & Associates will not exceed the \$23,330 plus per month.

In addition staff is requesting a transfer of funds from the difference between the budget for City Manager and the Interim City Manager to Other Contract Services. These funds will be utilized to contract with Carol Cowley to provide General Administrative assistance. The difference between the budgeted monthly salary for the City Manager and the monthly salary of the Interim City Manager is \$1,000 for a total of \$11,000 from August 1, 2016. Services for this contract position will not exceed this amount.

If the City Council decides to fill the Finance Director and Administrative Analyst positions at a later date during this fiscal year, the remaining funds will be transferred back to Salary and Benefits for those positions.

FISCAL IMPACT

There is no fiscal impact to the City. Funds are currently budgeted under Salaries and Benefits and are merely being transferred to Other Contract Services.

RECOMMENDED ACTION: 1) Approve a Professional Services Agreement with Misty Cheng & Associates in the amount of \$280,000 for Finance Department Consulting Services; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and the City Clerk to execute the Agreement; 4) Approve the transfer of \$280,000 from the Personnel Allocation within the Administration Account to Other Contract Services, for Finance Department Consulting Services; and 5) Approve the transfer of \$11,000 from the Personnel Allocation within the Administration Account to Other Contract Services for Human Resources and General Administrative Services.

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: DANIEL S. WALL, PE, PARK & PUBLIC WORKS
DIRECTOR / CITY ENGINEER
JASMIN ELEPANO, ADMINISTRATIVE ANALYST

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

DATE: SEPTEMBER 14, 2016

SUBJECT: **CONTRACT EXTENSION WITH PIPE TEC INC. FOR SEWER SYSTEM
CONTRACT CLEANING AND MAINTENANCE SERVICES (N-13-19)**

BACKGROUND

On October 9, 2013, Council approved the award of contract for the Sewer System Contract Cleaning and Maintenance Services (N-13-19) to Mike Prlich and sons, Inc. of Baldwin Park, CA. The contract was from November 1, 2013 – October 31, 2016. The contract includes line cleaning where one third of the City's 50-miles of sewer lines are cleaned during each one-year period and the trouble spots, as identified in the contract, are cleaned every six months. In addition, the contract provides emergency services for repairs, maintenance, and operation.

On January 11, 2016, the City was notified that Pipe Tec Inc. of Irwindale, California, a Mike Prlich and Sons, Inc.'s affiliated company, will continue the contract with the City of San Marino.

The three-year agreement is set to expire on October 31, 2016. **Section 4** of the Agreement allows for two (2) one-year extensions by mutual agreement. Both parties agree to extend the agreement for one-year.

As a condition of the agreement extension, Pipe Tec Inc. wants a four percent (4%) price increase that would increase the annual cost for \$122,680.00 to \$127,587.20. This would be the first price increase in the three years that this agreement has been in place.

Pipe Tec, has provided exemplary service during the original three-year term of the agreement. While the original agreement called for cleaning one-third of the City's sewer each year, Pipe Tec has cleaned one-half of the City's sewers each year, at no additional cost. In addition, Pipe Tec has been especially responsive during emergencies. Staff recommends that the Council approve the price increase as part of the agreement extension.

FISCAL IMPACT

Factoring in the requested four percent (4%) CPI increase, the new contract amount will be \$127,587.20 for a contract term of November 1, 2016 to October 31, 2017. The contract is budgeted under account #101-44-

4150-0000. For the current fiscal year, the City has budgeted \$126,360 under this account. Note that this contract overlaps to two fiscal years due to the contract term. There should be sufficient funds to cover the contract amount. |

RECOMMENDATION

Staff recommends the City Council approve extending the contract with Pipe Tec Inc. through October 31, 2017. If Council concurs, the appropriate action would be:

“A motion to authorize the Interim City Manager to extend the Agreement with Pipe Tec Inc. of Irwindale, California through October 31, 2017 for the Sewer System Cleaning & Maintenance Services, and

A motion to grant the requested CPI increase of four percent (4%) for a total contract amount of \$127,587.20.”

Attachment:

Amendment No. 1 To the Sewer System Cleaning & Maintenance Services Agreement

**AMENDMENT NO. 1
TO THE SEWER SYSTEM CONTRACT CLEANING AND
MAINTENANCE SERVICES AGREEMENT**

This Amendment No. 1 ("Amendment") to the Sewer System Contract Cleaning and Maintenance Services Agreement between Pipe Tec Inc. of Irwindale, California, hereinafter referred to as "CONTRACTOR" and the City of San Marino, hereinafter referred to as "CITY" shall be effective November 1, 2016.

WHEREAS, The CITY and CONTRACTOR executed that certain Agreement for the Sewer System Contract Cleaning and Maintenance Services Agreement on November 7, 2013; and

WHEREAS, CITY and CONTRACTOR desire to amend the Agreement under the following terms and conditions set forth herein.

NOW, THEREFORE, the parties agree as follows:

1. **SECTION 3** Compensation of the Agreement is amended in its entirety to read as follows:

SECTION 3. COMPENSATION AND METHOD OF PAYMENT. As full compensation for the services performed under this Agreement by the CONTRACTOR, and subject to the maximum amount of compensation hereafter provided, the CITY agrees to pay and the CONTRACTOR agrees to accept the four percent (4%) cost of living adjustment which increases the price of the footage from \$0.77 to \$0.80. The maximum amount of compensation that the CITY shall pay CONTRACTOR pursuant to this Agreement is One Hundred Twenty Seven Thousand Five Hundred Eighty Seven Dollars and Twenty Cents (\$127,587.20). The maximum amount of compensation shall include reimbursement of all expenses. The CITY will not allow claims for additional services or expenses unless the City Council authorizes the additional services or expenses in writing prior to CONTRACTOR's performance of the additional services or the incurrence of additional expenses. Any additional services and expenses authorized by the City Council shall be compensated at the prices set forth in CONTRACTOR'S proposal or, if not specified, at a rate mutually agreed to by the parties. CONTRACTOR shall submit monthly invoices to CITY for services actually performed during the prior month. The invoices shall detail the services performed during the billing period, the prices charged and the monthly amount due for the services. CITY shall pay all undisputed portions of each invoice within thirty (30) calendar days after receipt up to the maximum amount of compensation specified in this Section 3. CITY shall not withhold federal payroll, state payroll or other taxes, or other similar deductions, from payments made to CONTRACTOR.

2. **SECTION 4** Term is amended in its entirety to read as follows:

SECTION 4 Term of Agreement. This Agreement is effective as of November 1, 2016 (the "Effective Date"), and shall remain in full force and effect through October 31, 2017, unless sooner terminated as provided in Section 17 of the Agreement. The parties may mutually agree to renew the Agreement for a twelve month term under the same terms and conditions as set forth in this Agreement. If such renewal contemplates amendment to the terms, compensation or fee structure set forth in this Agreement, the proposed terms, compensation or fee structure must be submitted to the CITY sixty (60) days prior to October 31st, for review and approval by the City Council. Negotiated annual price increases may be allowed, however, at no time will any annual increase exceed the published Consumer Price Index (CPI). CONTRACTOR shall obtain CPI annual percentage information available from the Bureau of Labor Statistics for the monthly average from the prior year (e.g. April to April) for the Los Angeles-Riverside-Orange County CPI-U.

3. That all other terms and conditions of that certain Agreement dated November 7, 2013 shall remain in full force and effect and are incorporated herein by reference.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties, through their respective authorized representatives, have executed this Amendment as of the date written below.

PIPE TEC INC.

By _____
Mike Ashker, President

DATED: _____

CITY OF SAN MARINO

By _____
Cindy Collins, Interim City Manager

DATED: _____

ATTEST:

Veronica Ruiz, City Clerk

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERMIN CITY MANAGER

BY: DANIEL S. WALL, PE, PARK & PUBLIC WORKS
DIRECTOR / CITY ENGINEER
JASMIN ELEPANO, ADMINISTRATIVE ANALYST

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

DATE: SEPTEMBER 14, 2016

SUBJECT: **AWARD OF CONTRACT FOR THE STREET LIGHT CONVERSION PROJECT
FOR VARIOUS CIRCUITS (PROJECT NO. 9000, NIB #N-16-07)**

BACKGROUND

This is the City's final street light conversion project and will upgrade the remaining high voltage street light circuits to modern low voltage systems. This conversion will result in lowered electrical cost, improved safety, and reduced maintenance cost. This project includes the installation of new conduit, wiring, and 99 street light fixtures.

This project was posted on Planet Bid, the construction industry website used by the City to announce bid opportunities, on August 19, 2016. Thirty-four (34) vendors were notified, including the three construction trade publications. There were nine (9) prospective bidders and eight (8) downloaded the bid documents. The Notices Inviting Bids was also published on August 19 and 26 in the local paper.

On August 31, 2016 at 11:00 A.M., sealed bids were opened and publicly read. A total of three (3) bids were received. The submitted bids ranged from \$550,579.00 to \$1,234,625.00.

The lowest bid was submitted by Sturgeon Electric California, LLC of Chino, California. Licenses for the contractor and subcontractors were checked with the State of California, Department of Industrial Relations and the California Department of Consumer Affairs, Contractors State License Board. All licenses are verified to be valid and current.

The project is estimated to be completed within ninety (90) calendar days from the start date.

FISCAL IMPACT

The engineer's estimate for the project was \$626,000.00. The lowest bid was for \$550,579.00.

The Street Light Conversion Project for Various Circuits (Project No. 9000, NIB #N-16-07) was budgeted in account number 394-48-4600-9000. In Fiscal Year 2015-2016, there was a carryover amount of

\$406,467.84. For Fiscal Year 2016-2017, an additional \$500,000 is budgeted in this account, giving total of \$906,467.84 available for this project.

The anticipated costs are as follows:

Description	Amount
Construction	\$550,579.00
Contingency & Engineering Costs	\$75,000.00 (14% of contract amount)
	<hr/> <hr/>
	\$625,579.00

There are more than sufficient funds in this account to cover the construction, contingency, and engineering costs. |

RECOMMENDATION

| Staff recommends that the City Council accept the bid submitted by Sturgeon Electric California LLC of Chino, California for the Street Light Conversion Project for Various Circuits (Project No. 9000, NIB #N-16-07.) | If Council concurs, the appropriate action would be:

“A motion to | award the bid for the Street Light Conversion Project for Various Circuits (Project No. 9000, NIB #N-16-07) to Sturgeon Electric California LLC of Chino, California in the amount of \$550,579.00. ” |

Attachments: | Bid Summary
| Bid Analysis |

CITY OF SAN MARINO

BIDS RECEIVED



NOTICE INVITING BIDS NO. N-16-07

DATE AUTHORIZED 8/15/2016

BID OPENING DATE & TIME 8/31/2016 11:00 A.M.

FILE NO. FISCAL YEAR 16-17

FOR STREET LIGHT CONVERSION PROJECT (VARIOUS CIRCUITS)

DEPARTMENT PUBLIC WORKS DEPARTMENT – STREET DIVISION

NAME & ADDRESS OF BIDDER	DATE RECEIVED	TIME RECEIVED	AMOUNT OF BID	CASHIER'S CHECK OR BID BOND
DBX, INC. 42024 Avenida Alvarado, Suite A Temecula, CA 92590	8/31/16	10:22 AM	③ \$1,234,025.00	Bid Bond
STURGEON ELECTRIC 13501 Benson Avenue Chino, CA 91710	8/31/16	10:26 AM	① \$ 550,579.00	Bid Bond
CALIFORNIA PROFESSIONAL ENGINEERING 929 Otterbein Ave., Unit E La Puente, CA 91748	8/31/16	10:53 AM	② \$ 662,042.50	Bid Bond

BID AWARDED TO _____

DATE BID AWARDED _____

BID RESULTS - Street Light Conversion Project - Project No. 9000 / NIB #N-16-07

Sturgeon Electric California, LLC Chino, CA	California Professional Engineering, Inc. La Puente, CA	DBX, Inc. Temecula, CA
------------------------------------------------	---------------------------------------------------------------	---------------------------

Description	UOM	Qty	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
GARFIELD AVE. CIRCUIT								
Clearing and Grubbing, per specifications.	LS	1	\$2,850.00	\$2,850.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Furnish and install No. 5 Concrete Pull Box, complete.	EA	4	\$549.00	\$2,196.00	\$450.00	\$1,800.00	\$500.00	\$2,000.00
Furnish and Install 2 inch diameter PVC Schedule 40 Conduit including Sweeps, Stub Outs, Terminations, complete, including cost of utility potholing.	LF	275	\$14.16	\$3,894.00	\$22.00	\$6,050.00	\$45.00	\$12,375.00
Furnish and install three (3) #4 Conductors Wiring complete.	LS	300	\$7.20	\$2,160.00	\$5.50	\$1,650.00	\$8.00	\$2,400.00
Furnish and install Type III-BF Service.	EA	1	\$3,015.00	\$3,015.00	\$3,800.00	\$3,800.00	\$8,000.00	\$8,000.00
Furnish and install new 106 W1, 138 W2, and 182 W3 LED Cobra Head Type fixture using various wattage lamps.	EA	2	\$534.00	\$1,068.00	\$700.00	\$1,400.00	\$1,500.00	\$3,000.00
Repaint existing number on street light pole.	EA	2	\$66.00	\$132.00	\$25.00	\$50.00	\$350.00	\$700.00
Furnish and install 3" PVC Schedule 40 PVC Conduit per SCE standards.	LF	12	\$75.50	\$906.00	\$150.00	\$1,800.00	\$125.00	\$1,500.00
Subtotal				\$16,221.00		\$21,550.00		\$34,975.00

SAN GABRIEL BLVD. CIRCUIT								
Clearing and Grubbing, per specifications.	LS	1	\$2,850.00	\$2,850.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Furnish and install No. 5 Concrete Pull Box, complete.	EA	5	\$549.00	\$2,745.00	\$450.00	\$2,250.00	\$500.00	\$2,500.00
Furnish and Install 2 inch diameter PVC Schedule 40 Conduit including Sweeps, Stub Outs, Terminations, complete, including cost of utility potholing.	LF	300	\$14.16	\$4,248.00	\$22.00	\$6,600.00	\$45.00	\$13,500.00
Furnish and install three (3) #4 Conductors Wiring complete.	LS	350	\$7.20	\$2,520.00	\$5.50	\$1,925.00	\$8.00	\$2,800.00
Furnish and install Type III-BF Service.	EA	1	\$3,015.00	\$3,015.00	\$3,800.00	\$3,800.00	\$8,000.00	\$8,000.00
Furnish and install new 106 W1, 138 W2, and 182 W3 LED Cobra Head Type fixture using various wattage lamps.	EA	3	\$534.00	\$1,602.00	\$700.00	\$2,100.00	\$1,500.00	\$4,500.00
Repaint existing number on street light pole.	EA	3	\$66.00	\$198.00	\$25.00	\$75.00	\$350.00	\$1,050.00
Furnish and install 3" PVC Schedule 40 PVC Conduit per SCE standards.	LF	15	\$75.50	\$1,132.50	\$150.00	\$2,250.00	\$125.00	\$1,875.00
Subtotal				\$18,310.50		\$24,000.00		\$39,225.00

WILSON AVE. CIRCUIT								
Clearing and Grubbing, per specifications.	LS	1	\$2,850.00	\$2,850.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Furnish and install No. 5 Concrete Pull Box, complete.	EA	6	\$549.00	\$3,294.00	\$450.00	\$2,700.00	\$500.00	\$3,000.00
Furnish and Install 2 inch diameter PVC Schedule 40 Conduit including Sweeps, Stub Outs, Terminations, complete, including cost of utility potholing.	LF	625	\$14.16	\$8,850.00	\$22.00	\$13,750.00	\$45.00	\$28,125.00
Furnish and install three (3) #4 Conductors Wiring complete.	LS	675	\$7.20	\$4,860.00	\$5.50	\$3,712.50	\$8.00	\$5,400.00

BID RESULTS - Street Light Conversion Project - Project No. 9000 / NIB #N-16-07

Furnish and install Type III-BF Service.	EA	1	\$3,015.00	\$3,015.00	\$3,800.00	\$3,800.00	\$8,000.00	\$8,000.00
Furnish and install new 106 W1, 138 W2, and 182 W3 LED Cobra Head Type fixture using various wattage lamps.	EA	4	\$534.00	\$2,136.00	\$700.00	\$2,800.00	\$1,500.00	\$6,000.00
Repaint existing number on street light pole.	EA	4	\$66.00	\$264.00	\$25.00	\$100.00	\$350.00	\$1,400.00
Furnish and install 3" PVC Schedule 40 PVC Conduit per SCE standards.	LF	12	\$75.50	\$906.00	\$150.00	\$1,800.00	\$125.00	\$1,500.00
Subtotal				\$26,175.00		\$33,662.50		\$58,425.00

HUNTINGTON DR. CIRCUIT

Clearing and Grubbing, per specifications.	LS	1	\$2,850.00	\$2,850.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Furnish and install No. 5 Concrete Pull Box, complete.	EA	15	\$549.00	\$8,235.00	\$450.00	\$6,750.00	\$500.00	\$7,500.00
Furnish and Install 2 inch diameter PVC Schedule 40 Conduit including Sweeps	LF	2,275	\$14.16	\$32,214.00	\$22.00	\$50,050.00	\$45.00	\$102,375.00
Furnish and install three (3) #4 Conductors Wiring complete.	LS	2,500	\$7.20	\$18,000.00	\$5.50	\$13,750.00	\$8.00	\$20,000.00
Furnish and install Type III-BF Service.	EA	1	\$3,015.00	\$3,015.00	\$3,800.00	\$3,800.00	\$8,000.00	\$8,000.00
Furnish and install new 106 W1, 138 W2, and 182 W3 LED Cobra Head Type fixture	EA	12	\$534.00	\$6,408.00	\$700.00	\$8,400.00	\$1,500.00	\$18,000.00
Repaint existing number on street light pole.	EA	12	\$66.00	\$792.00	\$25.00	\$300.00	\$350.00	\$4,200.00
Furnish and install 3" PVC Schedule 40 PVC Conduit per SCE standards.	LF	15	\$75.50	\$1,132.50	\$150.00	\$2,250.00	\$125.00	\$1,875.00
Subtotal				\$72,646.50		\$90,300.00		\$166,950.00

CIRCLE DR. & WOODSTOCK RD. CIRCUITS

Clearing and Grubbing, per specifications.	LS	1	\$2,850.00	\$2,850.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Furnish and install No. 5 Concrete Pull Box, complete.	EA	10	\$549.00	\$5,490.00	\$450.00	\$4,500.00	\$500.00	\$5,000.00
Furnish and Install 2 inch diameter PVC Schedule 40 Conduit including Sweeps, Stub Outs, Terminations, complete, including cost of utility potholing.	LF	1,450	\$14.16	\$20,532.00	\$22.00	\$31,900.00	\$45.00	\$65,250.00
Furnish and Install 2 inch diameter PVC Schedule 40 Conduit including Sweeps, Stub Outs, Terminations, complete, including cost of utility potholing.	LS	1,700	\$7.20	\$12,240.00	\$5.50	\$9,350.00	\$8.00	\$13,600.00
Furnish and install Type III-BF Service.	EA	1	\$3,015.00	\$3,015.00	\$3,800.00	\$3,800.00	\$8,000.00	\$8,000.00
Repaint existing number on street light pole.	EA	12	\$66.00	\$792.00	\$25.00	\$300.00	\$350.00	\$4,200.00
Furnish and install 26 watt flourescent lighting fixture, complete will all appurtenances.	EA	7	\$435.00	\$3,045.00	\$500.00	\$3,500.00	\$1,500.00	\$10,500.00
Subtotal				\$47,964.00		\$58,350.00		\$111,550.00

OAK GROVE AVE. CIRCUIT

Clearing and Grubbing, per specifications.	LS	1	\$2,850.00	\$2,850.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Furnish and install No. 5 Concrete Pull Box, complete.	EA	40	\$549.00	\$21,960.00	\$450.00	\$18,000.00	\$500.00	\$20,000.00
Furnish and Install 2 inch diameter PVC Schedule 40 Conduit including Sweeps, Stub Outs, Terminations, complete, including cost of utility potholing.	LF	4,550	\$14.16	\$64,428.00	\$22.00	\$100,100.00	\$45.00	\$204,750.00
Furnish and install three (3) #4 Conductors Wiring complete.	LS	4,750	\$7.20	\$34,200.00	\$5.50	\$26,125.00	\$8.00	\$38,000.00
Furnish and install Type III-BF Service.	EA	1	\$3,015.00	\$3,015.00	\$3,800.00	\$3,800.00	\$8,000.00	\$8,000.00
Furnish and install new 106 W1, 138 W2, and 182 W3 LED Cobra Head Type fixture using various wattage lamps.	EA	2	\$534.00	\$1,068.00	\$700.00	\$1,400.00	\$1,500.00	\$3,000.00

BID RESULTS - Street Light Conversion Project - Project No. 9000 / NIB #N-16-07

Replace existing number on street light pole.	EA	29	\$66.00	\$1,914.00	\$25.00	\$725.00	\$350.00	\$10,150.00
Brush clean existing metal pole and apply two (2) coats of paint	EA	2	\$710.00	\$1,420.00	\$1,000.00	\$2,000.00	\$1,800.00	\$3,600.00
Fabricate and install missing hand pole cover.	EA	11	\$258.00	\$2,838.00	\$250.00	\$2,750.00	\$250.00	\$2,750.00
Furnish and install 26 watt flourescent lighting fixture, complete with all appurtenances.	EA	27	\$435.00	\$11,745.00	\$500.00	\$13,500.00	\$1,500.00	\$40,500.00
Remove existng base and pole. Furnish and install new marbelite street light pole with base and reconnect.	EA	1	\$6,923.00	\$6,923.00	\$5,800.00	\$5,800.00	\$8,000.00	\$8,000.00
Furnish and install 3" PVC Schedule 40 PVC Conduit per SCE standards.	LF	20	\$75.50	\$1,510.00	\$150.00	\$3,000.00	\$125.00	\$2,500.00
Subtotal				\$153,871.00		\$182,200.00		\$346,250.00

ORLANDO RD. CIRCUIT

Clearing and Grubbing, per specifications.	LS	1	\$2,850.00	\$2,850.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Furnish and install No. 5 Concrete Pull Box, complete.	EA	55	\$549.00	\$30,195.00	\$450.00	\$24,750.00	\$500.00	\$27,500.00
Furnish and Install 2 inch diameter PVC Schedule 40 Conduit including Sweeps, Stub Outs, Terminations, complete, including cost of utility potholing.	LF	5,900	\$14.16	\$83,544.00	\$22.00	\$129,800.00	\$45.00	\$265,500.00
Furnish and install three (3) #4 Conductors Wiring complete.	LS	6,100	\$7.20	\$43,920.00	\$5.50	\$33,550.00	\$8.00	\$48,800.00
Furnish and install Type III-BF Service.	EA	1	\$3,015.00	\$3,015.00	\$3,800.00	\$3,800.00	\$8,000.00	\$8,000.00
Furnish and install new 106 W1, 138 W2, and 182 W3 LED Cobra Head Type fixture using various wattage lamps.	EA	12	\$534.00	\$6,408.00	\$700.00	\$8,400.00	\$1,500.00	\$18,000.00
Replace existing number on street light pole.	EA	42	\$66.00	\$2,772.00	\$25.00	\$1,050.00	\$350.00	\$14,700.00
Brush clean existing metal pole and apply two (2) coats of paint	EA	10	\$710.00	\$7,100.00	\$1,000.00	\$10,000.00	\$1,800.00	\$18,000.00
Fabricate and install missing hand pole cover.	EA	1	\$258.00	\$258.00	\$250.00	\$250.00	\$250.00	\$250.00
Furnish and install 26 watt flourescent lighting fixture, complete with all appurtenances.	EA	30	\$435.00	\$13,050.00	\$500.00	\$15,000.00	\$1,500.00	\$45,000.00
Remove existing base and pole. Furnish and install new marbelite street light pole with base and reconnect.	EA	3	\$6,923.00	\$20,769.00	\$5,800.00	\$17,400.00	\$8,000.00	\$24,000.00
Furnish and install 3" PVC Schedule 40 PVC Conduit per SCE standards.	LF	20	\$75.50	\$1,510.00	\$150.00	\$3,000.00	\$125.00	\$2,500.00
Subtotal				\$215,391.00		\$252,000.00		\$477,250.00

Total

\$550,579.00

\$662,062.50

\$1,234,625.00

City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL
FROM: CINDY COLLINS, INTERIM CITY MANAGER
BY: JOHN N. INCONTRO, CHIEF OF POLICE |
DATE: SEPTEMBER 14, 2016 |
SUBJECT: **CONSIDERATION OF AWARD OF CONTRACT
FOR POLICE TOW SERVICES** |

BACKGROUND

On June 30, 2016, a three year towing service agreement the City had with Navarro's Tow Service expired. Since then, the City has been operating month to month as it prepared to rebid the contract. On August 2, 2016, the City published a Request for Proposal (RFP) on Planet Bid inviting police tow service companies to bid on the City's contract.

The City closed the bid on August 16, 2016. At the close of bid, the City had received three RFPs. Attached to this report is a list of the bid submittals.

ANALYSIS

The bids were analyzed for two criteria, the ability to conform to the specifications as identified in the RFP and the financial impact the contract would have on the City.

Two out of the three companies that submitted a proposal did not have a secondary lot for vehicle storage. A secondary lot is important to the contract as allows for additional storage space should the need arise. While not identifying a second lot in their proposal, Navarro's Towing has two locations; one in Monterrey Park and another in West Covina.

The financial structure of the contract and its overall impact on the City's finances was the second leading factor in selecting the recommended award of contract. Only one firm, Navarro's Towing, offered the City a proposed franchise fee structure. California Vehicle Code 12110 (b) allows for a municipal police agency the right to recover costs incurred with the processing and impounding of vehicles. A franchise fee is determined at the discretion of the vendor. Under an agreement with Navarro Towing, the City would receive a franchise fee of \$100 per towed vehicle. Additionally, only the Navarro proposal included a payment 50% to the City of all collection fees that were collected on thirty day impounds. Lastly, Navarro's Towing included in their proposal free tow service for any City vehicle. This offer was not made by either of the other two submitted bids.

Based on the information presented, it is staff's recommendation to award contract to Navarro's Towing for police tow services.

Navarro's Towing has provided tow services to the City for seven (7) years and has provided excellent service to both the Police Department and the residents of San Marino.

Under the proposed contract, it is recommended that the initial term be for a period of two (2) years with an option to extend the contract one (1) additional year upon the recommendation of the Chief of Police. |

FISCAL IMPACT

[This contract has no direct financial impact on the City's General Fund, as there are no fees charged to the City in the event of a tow. It is anticipated, however, the City would receive revenues in excess of \$16,000 annually based on past contract services provided and fees collected under the existing Navarro's Towing service contract. |

RECOMMENDATION

[Staff recommends the City Council approve a contract with Navarro's Towing for two years with an option to extend one year thereafter upon Police Chief's approval. |

If Council concurs, the appropriate action would be:

“A motion to [authorize the Interim City Manager to enter a two year exclusive official police tow services agreement with Navarro's Towing with an option to extend one (1) additional year.” |

Attachments: [Submitted Proposal List |

**CITY OF SAN MARINO
REQUEST FOR PROPOSAL
TOW CONTRACT**

FIRM NAME	RFP REQUIREMENTS	FINANCIAL IMPACT
Auto Car 404 S. Gladys Ave San Gabriel, Ca	Did Not Meet (No Secondary Lot)	None
Henry's Tow Service 1100 Westminster Ave Alhambra, Ca	Did Not Meet (No Secondary Lot)	None
Navarro's Towing 524 Monterey Pass Road Monterey Park, Ca	Met	Approx. \$16,000 Revenues (Annually)

Name of Tow Company	Number of Vehicles	Secondary Lot / Multiple Lots	24 Hour Response	Towing & Storage of City Owned Vehicles Free of Charge	Minimum Response Time As Indicated in our Contract Agreement	Franchise Fee	Compliance with Bid	Additional Benefits	Additional Notes
Navarro's Tow Service	Over 30 trucks. Including trucks that tow Fire Engines.	Monterey Park, West Covina & Fontana	Yes	Yes	Daytime 20 minutes and Evening 25 minutes	50% of Impound fee's will be given back to City of San Marino	Yes	Pledges to be an Active Community Partner with the City of San Marino. Will provide free towing service to residents and for City Vehicles.	Navarro's has been providing their generous support with our Police & Fire Open house every year.
Henry's Tow Service	11 Tow Trucks available for service	Alhambra Location only	Yes	No	15 Minutes ETA	Will charge City \$70.00 for Impounding a Vehicle.	No - does not provide a secondary lot	Nothing mentioned	No mention of Community Outreach & Support at all.
Auto Car Tow Service	5 Tow Trucks available for service	San Gabriel Location only	Yes	No	Daytime 20 minutes and Evening 25 minutes	Not Mentioned	No-does not provide a secondary lot	Nothing mentioned	No mention of Community Outreach & Support at all.

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: VERONICA RUIZ, CITY CLERK

DATE: SEPTEMBER 14, 2016

SUBJECT: **2016 LEAGUE OF CALIFORNIA CITIES RESOLUTION**

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND

The League of California Cities is hosting its Annual Conference in Long Beach this year, October 5-7, 2016. The “League” is an association of City Officials intended to keep its members informed of legislative actions and advocates for local control. Each year, the League introduces resolutions establishing policies or amendments to their by-laws. This year there is one resolution for consideration. The Resolution Packet is attached.

In the past, the Council has discussed these resolutions prior to the Annual Conference to give some input to the voting delegate. At its June 24, 2016 meeting, the Council appointed Mayor Allan Yung as the voting delegate and Vice Mayor Richard Sun as the alternate.

RESOLUTION SUMMARY

The resolution is described as follows and is included as an attachment with all of the associated support material as submitted by the League of California Cities:

Resolution Committing the League of California Cities to Supporting Vision Zero, Toward Zero Deaths, & Other Programs or Initiatives to make Safety as a Top Priority for Transportation Projects & Policy Formation, While Encouraging Cities to Pursue Similar Initiatives

The resolved clauses in the Resolution commit the League of California Cities to:

1. Supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety;
2. Encouraging cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways; and
3. Encouraging the State to consider adopting transportation safety as a top priority for transportation projects and policy formulation.

Under existing League policy, the League supports additional funding for local transportation and other critical unmet infrastructure needs. One of the League’s priorities is to support a consistent and continuous appropriation of new monies from various sources directly to cities and counties for the preservation, maintenance and rehabilitation of the local street and road system. Additionally, the League adopted to

“Increase Funding for Critical Transportation & Water Infrastructure” as its number one strategic goal for 2016. It reads, “Provide additional state and federal financial assistance and new local financing tools to help meet the critical transportation (streets, bridges, active transportation and transit) and water (supply, sewer, storm water, flood control, etc.) infrastructure maintenance and construction needs throughout California cities.”

FISCAL IMPACT

The resolution would not have an immediate fiscal impact on the City of San Marino. The long term fiscal input would depend on the level and scope on investment the City would seek to make. |

RECOMMENDATION

Staff recommends the Council consider the resolution that will be introduced at the League of California Cities Annual Conference. | If Council concurs, the appropriate action would be:

“A motion to direct the voting delegate to support the resolution as proposed.”

Attachments: | League Resolution Packet|



*Annual Conference
Resolutions Packet*

2016 Annual Conference Resolutions



Long Beach, California

October 5 – 7, 2016

INFORMATION AND PROCEDURES

RESOLUTIONS CONTAINED IN THIS PACKET: The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be considered by the General Resolutions Committee at the Annual Conference.

This year, one resolution has been introduced for consideration by the Annual Conference and referred to the League policy committees.

POLICY COMMITTEES: One policy committee will meet at the Annual Conference to consider and take action on the resolution referred to them. The committee is Transportation, Communication and Public Works. The committee will meet 9:00 – 10:30 a.m. on Wednesday, October 5, 2016, at the Hyatt Regency. The sponsor of the resolution has been notified of the time and location of the meeting.

GENERAL RESOLUTIONS COMMITTEE: This committee will meet at 1:00 p.m. on Thursday, October 6, at the Hyatt Regency in Long Beach, to consider the report of the policy committee regarding the resolution. This committee includes one representative from each of the League's regional divisions, functional departments and standing policy committees, as well as other individuals appointed by the League president. Please check in at the registration desk for room location.

ANNUAL LUNCHEON/BUSINESS MEETING/GENERAL ASSEMBLY: This meeting will be held at 12:00 p.m. on Friday, October 7, at the Long Beach Convention Center.

PETITIONED RESOLUTIONS: For those issues that develop after the normal 60-day deadline, a resolution may be introduced at the Annual Conference with a petition signed by designated voting delegates of 10 percent of all member cities (48 valid signatures required) and presented to the Voting Delegates Desk at least 24 hours prior to the time set for convening the Annual Business Meeting of the General Assembly. This year, that deadline is 12:00 p.m., Thursday, October 6. Resolutions can be viewed on the League's Web site: www.cacities.org/resolutions.

Any questions concerning the resolutions procedures may be directed to Meg Desmond at the League office: mdesmond@cacities.org or (916) 658-8224

GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities is through the League's eight standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

Guidelines for Annual Conference Resolutions

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
 - (a) Focus public or media attention on an issue of major importance to cities.
 - (b) Establish a new direction for League policy by establishing general principals around which more detailed policies may be developed by policy committees and the board of directors.
 - (c) Consider important issues not adequately addressed by the policy committees and board of directors.
 - (d) Amend the League bylaws (requires 2/3 vote at General Assembly).

LOCATION OF MEETINGS

Policy Committee Meetings

Wednesday, October 5
Hyatt Regency Long Beach
200 South Pine Street, Long Beach

9:00 – 10:30 a.m.: Transportation, Communication & Public Works

General Resolutions Committee

Thursday, October 6, 1:00 p.m.
Hyatt Regency Long Beach
200 South Pine Street, Long Beach

Annual Business Meeting and General Assembly Luncheon

Friday, October 7, 12:00 p.m.
Long Beach Convention Center
300 East Ocean Boulevard, Long Beach

KEY TO ACTIONS TAKEN ON RESOLUTIONS

Resolutions have been grouped by policy committees to which they have been assigned.

Number	Key Word Index	Reviewing Body Action		
		1	2	3

1 - Policy Committee Recommendation to General Resolutions Committee
 2 - General Resolutions Committee
 3 - General Assembly

TRANSPORTATION, COMMUNICATION, AND PUBLIC WORKS POLICY COMMITTEE

		1	2	3
1	Vision Zero			

Information pertaining to the Annual Conference Resolutions will also be posted on each committee’s page on the League website: www.cacities.org. The entire Resolutions Packet will be posted at: www.cacities.org/resolutions.

KEY TO ACTIONS TAKEN ON RESOLUTIONS (*Continued*)

Resolutions have been grouped by policy committees to which they have been assigned.

KEY TO REVIEWING BODIES

1. Policy Committee
2. General Resolutions Committee
3. General Assembly

KEY TO ACTIONS TAKEN

- A Approve
- D Disapprove
- N No Action
- R Refer to appropriate policy committee for study

ACTION FOOTNOTES

* Subject matter covered in another resolution

a Amend+

Aa Approve as amended+

** Existing League policy

Aaa Approve with additional amendment(s)+

*** Local authority presently exists

Ra Refer as amended to appropriate policy committee for study+

Raa Additional amendments and refer+

Da Amend (for clarity or brevity) and Disapprove+

Na Amend (for clarity or brevity) and take No Action+

W Withdrawn by Sponsor

Procedural Note:

The League of California Cities resolution process at the Annual Conference is guided by the League Bylaws. A helpful explanation of this process can be found on the League's website by clicking on this link: [Resolution Process](#).

1. RESOLUTION COMMITTING THE LEAGUE OF CALIFORNIA CITIES TO SUPPORTING VISION ZERO, TOWARD ZERO DEATHS, AND OTHER PROGRAMS OR INITIATIVES TO MAKE SAFETY A TOP PRIORITY FOR TRANSPORTATION PROJECTS AND POLICY FORMULATION, WHILE ENCOURAGING CITIES TO PURSUE SIMILAR INITIATIVES

Source: City of San Jose

Concurrence of five or more cities/city officials: Cities: Fremont; Los Angeles; Sacramento; San Diego; San Francisco; Santa Monica; and West Hollywood

Referred to: Transportation, Communication and Public Works Policy Committees

Recommendation to General Resolution Committee:

WHEREAS, each year more than 30,000 people are killed on streets in the United States in traffic collisions; and

WHEREAS, traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people; with pedestrians and cyclists accounting for a disproportionate share; and

WHEREAS the Centers for Disease Control recently indicated that America’s traffic death rate per person was about double the average of peer nations; and

WHEREAS Vision Zero and Toward Zero Deaths are comprehensive strategies to eliminate all traffic fatalities and severe injuries using a multi-disciplinary approach, including education, enforcement and engineering measures; and

WHEREAS a core principal of Vision Zero and Toward Zero Deaths is that traffic deaths are preventable and unacceptable; and

WHEREAS cities across the world have adopted and implemented Vision Zero and Toward Zero Deaths strategies and successfully reduced traffic fatalities and severe injuries occurring on streets and highways; and

WHEREAS safe, reliable and efficient transportation systems are essential foundations for thriving cities.

RESOLVED that the League of California Cities commits to supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety;

AND encourage cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways;

AND encourage the State of California to consider adopting safety as a top priority for both transportation projects and policy formulation.

//////////

Background Information on Resolution to Support Transportation Safety Programs

Each year more than 30,000 people are killed on streets in the United States in traffic collisions. Traffic fatalities in America hit a seven-year high in 2015 and are estimated to have exceeded 35,000 people, with children, seniors, people of color, low-income and persons with disabilities accounting for a disproportionate share. The Centers for Disease Control recently reported that the traffic death rate per

person in the United States was about double the average of peer nations, with close to 10% of these deaths occurring in California (3,074 in 2014). California's largest city, Los Angeles, has *the* highest rate of traffic death among large U.S. cities, at 6.27 per 100,000 people.

Cities around the world have adopted traffic safety projects and policies that underscore that traffic deaths are both unacceptable and preventable. In 1997, Sweden initiated a program called Vision Zero that focused on the idea that "Life and health can never be exchanged for other benefits within the society." The World Health Organization has officially endorsed Vision Zero laying out traffic safety as an international public health crisis and the United Nations General Assembly introduced the Decade of Action for Road Safety 2011-2020 and set the goal for the decade: "to stabilize and then reduce the forecast level of road traffic fatalities around the world" by 50% by 2020.

As of this writing, 18 U.S. cities have adopted Vision Zero programs (including New York City, Boston, Ft. Lauderdale, Austin, San Antonio, Washington DC, and Seattle) to reduce the numbers of fatal crashes occurring on their roads (<http://visionzeronetWORK.org/map-of-vision-zero-cities/>). California cities lead the way, with the cities of San Jose, San Francisco, San Mateo, San Diego, Los Angeles, Long Beach and Fremont having adopted Vision Zero strategies and many others are actively considering adoption.

In 2009 a national group of traffic safety stakeholders launched an effort called "Toward Zero Deaths: A National Strategy on Highway Safety". This initiative has been supported by the Federal Highway Administration (FHWA) (<http://safety.fhwa.dot.gov/tzd/>) and states throughout the United States, including California (http://www.ots.ca.gov/OTS_and_Traffic_Safety/About_OTs.asp).

This past January the U.S. Department of Transportation launched its "Mayors' Challenge for Safer People and Safer Streets." This effort calls on elected officials to partner with the USDOT and raise the bar for safety for people bicycling and walking by sharing resources, competing for awards, and taking action. The California cities of Beverly Hills, Davis, Maywood, Cupertino, Culver City, Rialto, Santa Monica, Porterville, Los Angeles, San Jose, Monterey, Glendale, Irvine, Oakland, Palo Alto, Alameda, West Hollywood and Fullerton signed on to this effort. Additionally, the Institute of Transportation Engineers (ITE), a leading organization for transportation professionals, recently launched a new initiative to aggressively advance the Vision Zero and Towards Zero Deaths movements (<http://library.ite.org/pub/ed59a040-caf4-5300-8ffc-35deb33ce03d>).

Ultimately all of these programs share the fundamental belief that a data-driven, systems-level, interdisciplinary approach can prevent severe and fatal injuries on our nation's roadways. They employ proven strategies, actions, and countermeasures across education, enforcement and engineering. Support for many of these life-saving programs extends far beyond government agencies, and includes National Association of City Transportation Officials (NACTO), American Association of State Highway and Transportation Officials (AASHTO), Kaiser Permanente, AARP, the National Safe Routes to School Partnership, and the International Association of Chiefs of Police, among many others.

There is wide-spread recognition that cities and towns need safe, efficient transportation systems to be economically prosperous. A resolution by the League of California Cities to support transportation safety policies like Vision Zero and Toward Zero Deaths, and encourage implementation of projects and programs that prioritize safety will help California elevate the health and safety of its residents and position us as a leader in national efforts to promote a culture of safe mobility for all.

//////////

League of California Cities Staff Analysis on Resolution No. 1

Staff: Rony Berdugo
Committee: Transportation, Communication, and Public Works

Summary:

The resolved clauses in Resolution No. 1: commits the League of California Cities to:

- 1) Supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety;
- 2) Encouraging cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways; and
- 3) Encouraging the State to consider adopting transportation safety as a top priority for transportation projects and policy formulation.

Background:

The City of San Jose notes national and international efforts to reduce fatal and severe injury traffic collisions through systematic data driven approaches, such as Vision Zero and Toward Zero Deaths. According to the World Health Organization (WHO), “Vision Zero is a traffic safety policy, developed in Sweden in the late 1990s and based on four elements: ethics, responsibility, a philosophy of safety, and creating mechanisms for change.”¹ Below is a summary of each Vision Zero element, according to WHO:

1. Ethics – Life and health trump all other transportation benefits, such as mobility.
2. Responsibility – Responsibility for crashes and injuries is shared between the providers of the system and the road users.
3. Safety Philosophy – Asserts that a transportation system should account for the unstable relationship of human error with fast/heavy machinery to avoid deaths/serious injury, but accept crashes/minor injuries.
4. Driving Mechanisms for Change – Asserts that road users and providers must both work to guaranteeing road safety, taking measures such as: improving levels of seat belt use, installing crash-protective barriers, wider use of speed camera technology, increasing random breathalyzer tests, and promoting safety in transportation project contracts.

A Vision Zero City meets the following minimum standards:

- Sets clear goal of eliminating traffic fatalities and severe injuries
- Mayor has publicly, officially committed to Vision Zero
- Vision Zero plan or strategy is in place, or Mayor has committed to doing so in clear time frame
- Key city departments (including police, transportation and public health) are engaged

List of cities that meet the minimum Vision Zero standards nationally include: Anchorage, AK; Austin, TX; Boston, MA; Cambridge, MA; Denver, CO; Eugene, OR; Fort Lauderdale, FL; Fremont, CA; Los Angeles, CA; New York, NY; Portland, OR; Sacramento, CA; San Antonio, TX; San Diego, CA; San Francisco, CA; San Jose, CA; Seattle, WA; Washington, DC

List of cities that are considering adoption of Vision Zero nationally include: Ann Arbor, MI; Bellevue, OR; Bethlehem, PA; Chicago, IL; Columbia, MO; Houston, TX; Long Beach, CA;

¹ http://who.int/violence_injury_prevention/publications/road_traffic/world_report/chapter1.pdf

New Orleans, CA; Philadelphia, PA; Pittsburgh, PA; San Mateo, CA; Santa Ana, CA; Santa Cruz, CA; Santa Monica, CA; St. Paul, MN; Tampa, FL²

Vision Zero – Samples:

1. San Francisco – In 2015, the City established a two-year action strategy that outlines the projects and policy changes to implement its Vision Zero goal of zero traffic deaths by 2024. The strategy adopts five core principles, such as: 1) traffic deaths are preventable and unacceptable; 2) safety for all road modes and users is the highest priority; 3) transportation system design should anticipate inevitable human error; 4) education, enforcement, and vehicle technology contribute to a safe system; and 5) transportation systems should be designed for speeds that protect human life.³ The strategy focuses on engineering, enforcement, education, evaluation, and policy changes that can be made to achieve their goals. The City is working on projects, such as:
 - a. Creating protected bike lanes
 - b. Building wider sidewalks
 - c. Reducing traffic speeds⁴

The City is also exploring policy changes to state law that will allow the City to place traffic cameras near schools and senior centers to cite speeding drivers through automated speed enforcement.⁵

2. Los Angeles – the City has established a commitment to eliminate all traffic deaths by 2025. They have identified a network of streets, known as the High Injury Network (HIN)⁶, which maps out their areas of concern where they plan on making strategic investments in reducing deaths/severe injury. According to the City, only 6% of their city streets account for 2/3 of all deaths/severe injury for pedestrians. The City highlights the three following projects as part of their Vision Zero efforts⁷:
 - a. Installation of 22 new Leading Pedestrian Intervals (LPIs) at signals throughout the city, which gives pedestrians a head start against right-turning vehicles when crossing
 - b. Installation of a pedestrian scramble at the intersection of Hollywood and Highland, which stops traffic in all four-directions during pedestrian crossing.
 - c. Installation of curb extensions along Cesar E. Chavez Avenue in their HIN, which reduces the crossing distance for pedestrians, narrows the intersections, and reduces speed for turning vehicles.

San Francisco’s Vision Zero Categories:

1. Engineering – implement treatments and redesign streets to reduce the frequency and severity of collisions (i.e. using/implementing: high injury network maps, signal timing, high visibility crosswalks, bus stop lengths, etc.)
2. Enforcement – use data driven approach to cite and focus on violations of the California Vehicular Code and S.F. Transportation Code that identify as causative in severe and fatal collisions (i.e. explore implementation of E-citation Pilot, reporting on traffic collision data, police training, etc.)

² <http://visionzeronet.org/wp-content/uploads/2016/02/VZ-map-April-20-2016-4.jpg>

³ <http://www.joomag.com/magazine/vision-zero-san-francisco/0685197001423594455?short>

⁴ <http://visionzerosf.org/vision-zero-in-action/engineering-streets-for-safety/>

⁵ <http://visionzerosf.org/vision-zero-in-action/public-policy-for-change/>

⁶ <http://ladot.maps.arcgis.com/apps/MapJournal/index.html?appid=488062f00db44ef0a29bf481aa337cb3>

⁷ <http://visionzero.lacity.org/actions/>

3. Education – coordinate among city departments to create citywide strategy for outreach and safety programs, such as Safe Routes to Schools. (i.e. education campaign includes – Safe Streets SF, large vehicle safe driving for municipal vehicles, etc.)
4. Evaluation – evaluate the impact of engineering, enforcement, education and policy efforts to provide recommendations for refinement (i.e. use of web-based data sharing and tracking systems for transparency and accountability).
5. Policy – support and mobilize local and state policy initiatives that advance Vision Zero (i.e. Advance Automated Safety Enforcement initiative at the state level, in-vehicle technology usage, partnering with state and federal agencies on administrative and legal issues, etc.)

In its annual reporting, the City has established the following measures for successful benchmarks:

- Decreasing total severe and fatal injuries
- Decreasing the proportion of severe and fatal injuries in communities of concern to address social inequities
- Decreasing medical costs at SF General Hospital relating to collisions
- Increasing the number of engineering projects and miles of streets receiving safety improvements
- Decreasing the speeds on SF streets
- Increasing investigation and prosecution of vehicular manslaughter
- Increasing public awareness of Vision Zero and traffic safety laws
- Increasing policy changes made at the state and local levels to advance Vision Zero

Toward Zero Deaths – The Federal Highway Administration (FHWA) within the United States Department of Transportation (USDOT) is committed to the vision of eliminating fatalities and serious injuries on national roadways. FHWA has a strategic goal of ensuring the “nation’s highway system provides safe, reliable, effective, and sustainable mobility for all users.”⁸ It is essentially the national version of Vision Zero administered primarily through the Highway Safety Improvement Program (HSIP).

At the state level, the California Office of Traffic Safety (OTS) has a mission to “effectively and efficiently administer traffic safety grant funds to reduce traffic deaths, injuries, and economic losses.”⁹ They make available grants to local and state public agencies for traffic law enforcement, public traffic safety education, and other programs aimed at reducing fatalities, injuries, and economic loss from collisions.

Support: City of Fremont, City of Los Angeles, City of Sacramento, City of San Francisco, City of San Jose, City of Santa Monica, and City of West Hollywood

Opposition: One individual

Fiscal Impact: Unknown. The costs to any particular city can vary tremendously depending on the level and scope of investment any particular city would seek to make. For example, the City of San Francisco has Vision Zero project costs ranging from \$30,000 for pedestrian safety treatments up to \$12,000,000 for a Streetscape project. The cost of any particular effort could be well below, above, and anywhere between those ranges for Vision Zero implementation.

⁸ <http://safety.fhwa.dot.gov/tzd/>

⁹ http://www.ots.ca.gov/OTS_and_Traffic_Safety/About_OTs.asp

Comment:

- 1) Policy committee members are encouraged to consider carefully how the adoption of the resolved clause in this resolution may affect the League’s future policy when it comes to advocating for transportation funding and other existing priorities. While the clause “encouraging cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways” provides an opportunity to highlight strategies that can be considered to improve transportation safety, two other aspects of the resolved appear to establish new policy for the organization in that it would “commit” the League to:
 - Supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety.
 - Encouraging the State to consider adopting transportation safety as a top priority for transportation projects and policy formulation.
- 2) Effects of various strategies to improve transportation safety can vary. According to an article published in the San Francisco Chronicle on March 26, 2016, deaths in San Francisco traffic were not falling despite Vision Zero efforts.¹⁰ The article notes that there were seven deaths in 2016, while there was only one in the first 10 weeks of 2015 and seven in 2014 during the same period. The San Francisco Department of Public Health commented that despite these incidents, it’s too early to make any conclusions about Vision Zero’s effectiveness. In Los Angeles, however, the city has cited significant decreases in severe and fatal injuries with implementation of certain technologies, such as installation of pedestrian scrambles. The success of Vision Zero in any particular city will likely depend on the level of investment and scope of the project(s) as the projects can vary widely.
- 3) In the fifth “Whereas” clause from the top, the word “principal” should be “principle.”

Existing League Policy: “The League supports additional funding for local transportation and other critical unmet infrastructure needs. One of the League’s priorities is to support a consistent and continuous appropriation of new monies from various sources directly to cities and counties for the preservation, maintenance and rehabilitation of the local street and road system. New and additional revenues should meet the following policies:

- System Preservation and Maintenance. Given the substantial needs for all modes of transportation, a significant portion of new revenues should be focused on system preservation. Once the system has been brought to a state of good repair, revenues for maintenance of the system would be reduced to a level that enables sufficient recurring maintenance.
- Commitment to Efficiency. Priority should be given to using and improving current systems. Recipients of revenues should incorporate operational improvements and new technology in projects.
- All Users Based System. New revenues should be borne by all users of the system from the traditional personal vehicle that relies solely on gasoline, to those with new hybrid or electric technology, to commercial vehicles moving goods in the state, and even transit, bicyclists, and pedestrians who also benefit from the use of an integrated transportation network.
- Alternative Funding Mechanisms. Given that new technologies continue to improve the efficiency of many types of transportation methods, transportation stakeholders must be open to new alternative funding mechanisms. Further, the goal of reducing greenhouse gases is also expected to affect vehicle miles traveled, thus further reduce gasoline consumption and revenue from the existing gas tax. The

¹⁰ <http://www.sfchronicle.com/bayarea/article/Deaths-in-S-F-traffic-not-falling-despite-Vision-7182486.php>

existing user based fee, such as the base \$0.18-cent gas tax is a declining revenue source. Collectively, we must have the political will to push for sustainable transportation revenues.

- Unified Statewide Solution. For statewide revenues, all transportation stakeholders must stand united in the search for new revenues. Any new statewide revenues should address the needs of the entire statewide transportation network, focused in areas where there is defensible and documented need.
- Equity. New revenues should be distributed in an equitable manner, benefiting both the north and south and urban, suburban, and rural areas as well as being equally split between state and local projects.
- Flexibility. Needs vary from region to region and city to city. New revenues and revenue authority should provide the flexibility for the appropriate level of government to meet the goals of the constituents.
- Accountability. All tax dollars should be spent properly, and recipients of new revenues should be held accountable to the taxpayers, whether at the state or local level.”¹¹

Additionally, the League adopted to “Increase Funding for Critical Transportation and Water Infrastructure” as its number one strategic goal for 2016. It reads, “Provide additional state and federal financial assistance and new local financing tools to help meet the critical transportation (streets, bridges, active transportation, and transit) and water (supply, sewer, storm water, flood control, etc.) infrastructure maintenance and construction needs throughout California’s cities.”¹²

¹¹ <http://www.cacities.org/Resources-Documents/Policy-Advocacy-Section/Policy-Development/2016-Summary-of-Existing-Policy-and-Guiding-Princi.aspx>

¹² <http://www.cacities.org/Secondary/About-Us/Strategic-Priorities>

LETTERS OF CONCURRENCE

Resolution No. 1

VISION ZERO



Office of the Mayor

3300 Capitol Avenue, Building A | P.O. Box 5006, Fremont, CA 94537-5006
510 284-4011 *ph* | 510 284-4001 *fax* | www.fremont.gov

July 21, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: A RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES SUPPORTING THE ADOPTION AND IMPLEMENTATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY THROUGHOUT CALIFORNIA

Dear President Michael,

The City of Fremont enthusiastically endorses the proposed resolution to support the implementation of initiatives to eliminate traffic deaths and severe injuries on our roadways. Fremont is among the early adopters of the Vision Zero traffic safety strategy. With City Council's approval of our Fremont Vision Zero 2020 action plan in March 2016, we are already seeing the benefits of building a safety first culture in our community.

I strongly encourage other California cities to join a growing coalition of support for Vision Zero. Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of Fremont has embraced Vision Zero and we are in strong support of expanded transportation safety in California cities and support the proposed Resolution.

Sincerely,

A handwritten signature in blue ink that reads "Bill Harrison".

Bill Harrison
Mayor





CITY HALL
LOS ANGELES, CALIFORNIA 90012

August 2, 2016

The Honorable Dennis Michael
President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: League of California Cities Resolution Supporting Initiatives to Prioritize Traffic Safety

Dear President Michael:

We write in support of the proposed resolution to support the adoption and implementation of Vision Zero initiatives throughout California to eliminate traffic fatalities and injuries. Vision Zero and Towards Zero Deaths strategies have been adopted in cities throughout California, including the City of Los Angeles. Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Every year, more than 200 people are killed while trying to move around Los Angeles. Nearly half of the people who die on Los Angeles streets are people walking and bicycling, and an alarming number of them are children and older adults. The safety of our residents and visitors is paramount. If we can realize Vision Zero throughout California, children will be safer walking to school, families will be safer going to the park, and commuters will be safer getting to work.

The City of Los Angeles adopted Vision Zero as part of its Transportation Strategic Plan, and an executive directive was issued in 2015 directing its implementation. We are in strong support of Vision Zero in California, and we support the proposed Resolution.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Garcetti'.

ERIC GARCETTI
Mayor

A handwritten signature in black ink, appearing to read 'Joe Buscaino'.

JOE BUSCAINO
Councilmember, 15th District
League of California Cities Representative



OFFICE OF THE
CITY COUNCIL

JAY SCHENIRER

COUNCILMEMBER
DISTRICT FIVE

CITY OF SACRAMENTO
CALIFORNIA

July 27, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES SUPPORTING THE ADOPTION
AND IMPLEMENTATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY
THROUGHOUT CALIFORNIA

Dear President Michael,

The City of Sacramento supports the proposed resolution to support the adoption and implementation of initiatives to prioritize transportation safety toward eliminating death and severe injuries on our roadways. **Vision Zero** and **Towards Zero Deaths** strategies have been adopted in many cities and Sacramento is currently developing its own **Vision Zero Action Plan**.

Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015 and are estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on roads and streets of our cities. We must put safety as a top priority for all users of our streets. It is fundamental for prosperity of California cities as safety, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of Sacramento is in strong support of prioritized and expanded transportation safety in California cities and supports the proposed Resolution.

Sincerely,

Jay Schenirer, Council Member
Chair, Law & Legislation Committee



THE CITY OF SAN DIEGO

August 9, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, CA 95814

Dear President Michael:

RE: A resolution of the league of California Cities Supporting the Adoption and Implementation of Initiatives to Prioritize Traffic Safety throughout California

The City of San Diego Transportation & Storm Water Department supports the proposed resolution to support the adoption and implementation of initiatives to eliminate death and severe injuries on our roadways. Vision Zero and Towards Zero Deaths strategies have been adopted in numerous cities throughout California, including the City of San Diego (Attachment 1). Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of San Diego Transportation & Storm Water Department has embraced Vision Zero/Towards Zero Death and I am in strong support of expanded transportation safety in California cities and support the proposed Resolution.

Sincerely,

Kris McFadden
Director

Attachment: A Resolution of the Council of the City of San Diego Adopting a Vision Zero Plan to Eliminate Traffic Fatalities and Serious Injuries in the Next Ten Years

cc: Katherine Johnston, Director of Infrastructure and Budget Policy, Office of the Mayor
Kristin Tillquist, Director of State Government Affairs, Office of the Mayor
Vic Bienes, Assistant Director, Transportation & Storm Water Department
Linda Marabian, Deputy Director, Traffic Engineering Operations



Transportation & Storm Water Department

202 C Street, 9th Floor, MS 9A • San Diego, CA 92101

Tel (619) 236-6594 Fax (619) 236-6570



RESOLUTION NUMBER R- 310042

DATE OF FINAL PASSAGE NOV 03 2015

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN DIEGO ADOPTING A VISION ZERO PLAN TO ELIMINATE TRAFFIC FATALITIES AND SERIOUS INJURIES IN THE NEXT TEN YEARS.

WHEREAS, on average one person each day is seriously injured or killed on the road while walking, bicycling, or driving the streets of San Diego; and,

WHEREAS, the City has adopted numerous studies and plans that outline design concepts to improve safety for people walking and biking in the City including a Pedestrian Master Plan and Bicycle Master Plan; and,

WHEREAS, the City of San Diego's draft Climate Action Plan proposes to achieve 50 percent of commuter mode share for walking, biking and transit use in transit priority areas by 2050 and safer conditions for walking and biking can help implement this Plan; and,

WHEREAS, the City will increase in population by approximately 30 percent by 2050 and the majority of growth will result from infill development thereby increasing demand for safe walking and bicycling; and,

WHEREAS, communities in San Diego have prioritized infrastructure projects that improve walking and biking safety among other project types as represented by the Community Planning Committee report to Infrastructure Committee in November 2013; and,

WHEREAS, the City incurs costs to respond to lawsuits alleging the City's failure to provide safer streets; and,

WHEREAS, restoring infrastructure in the City is a priority of the Council and Mayor; and,

WHEREAS, Vision Zero provides a framework for reducing traffic deaths to zero through a combination of safe engineering measures, education, and enforcement practices; and,

WHEREAS, Vision Zero has been adopted in many cities throughout the country, most notably in New York City which has seen the lowest number of pedestrian fatalities in its first year of implementation since documentation began in 1910; and,

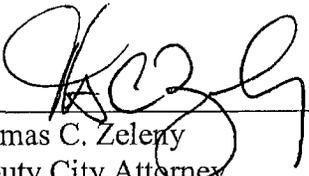
WHEREAS, Circulate San Diego is convening an Advisory Committee to advance Vision Zero Goals; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that it hereby adopts a goal of eliminating traffic deaths and serious injuries by 2025; and

BE IT FURTHER RESOLVED, by the Council of the City of San Diego, that it urges City staff from the Mayor's office, Transportation and Stormwater Department, San Diego Police Department, and a representative of the City's Bicycle Advisory Committee to attend meetings of Circulate San Diego's Vision Zero Advisory Committee for a limited time to develop a traffic safety plan that will help the City reach the goal of zero traffic deaths and serious injuries; and

BE IT FURTHER RESOLVED, that the traffic safety plan will be guided by innovative engineering solutions to improve road safety for all users, especially the most vulnerable; will measure and evaluate performance annually; and will include enforcement and education strategies to prevent the most dangerous behaviors that cause public harm, especially along the corridors where collisions are most frequent.

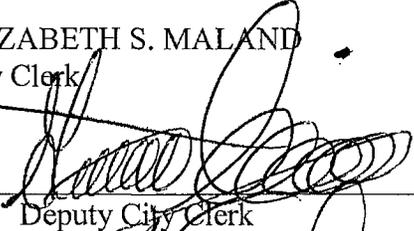
APPROVED: JAN I. GOLDSMITH, City Attorney

By 
Thomas C. Zeleny
Deputy City Attorney

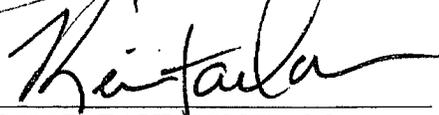
TCZ:cfq
September 24, 2015
Or.Dept:Envir. Comm.
Doc. No.: 1116742

I certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of Oct 27 2015.

ELIZABETH S. MALAND
City Clerk

By 
Deputy City Clerk

Approved: 11/2/15
(date)


KEVIN L. FAULCONER, Mayor

Vetoed: _____
(date)

KEVIN L. FAULCONER, Mayor

Passed by the Council of The City of San Diego on OCT 27 2015, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Sherri Lightner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Todd Gloria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marti Emerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage NOV 03 2015

(Please note: When a resolution is approved by the Mayor, the date of final passage is the date the approved resolution was returned to the Office of the City Clerk.)

AUTHENTICATED BY:

KEVIN L. FAULCONER
Mayor of The City of San Diego, California.

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

(Seal)

By , Deputy

Office of the City Clerk, San Diego, California

Resolution Number R- 310042



August 1, 2016

The Honorable Dennis Michael
President, League of California Cities
1400 K Street
Sacramento, CA 95814

Re: Resolution of the League of California Cities Supporting the Adoption and Implementation of Initiatives to Prioritize Traffic Safety Throughout California

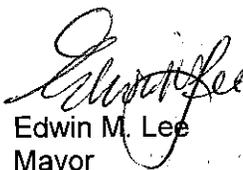
Dear President Michael,

On behalf of the City and County of San Francisco, I am writing to express my support for the proposed resolution to support the adoption and implementation of initiatives to eliminate death and severe injuries on our roadways. Vision Zero and Towards Zero Deaths strategies have been adopted in numerous cities throughout California including San Francisco, San Jose, San Mateo, San Diego, Los Angeles, Santa Barbara, and Santa Monica. Accordingly, I encourage the submission of the resolution to support Vision Zero, Toward Zero Deaths, and other initiatives that make traffic safety a priority, which will be considered by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Every year in San Francisco, approximately 30 people lose their lives and over 200 more are seriously injured while traveling on our streets. These deaths and injuries are unacceptable and preventable, and the City is strongly committed to stopping further loss of life. San Francisco adopted Vision Zero as a policy in 2014, committing to build better and safer streets, educate the public on traffic safety, enforce traffic laws, and adopt policy changes that save lives. Our goal is to create a culture that prioritizes traffic safety and to ensure that mistakes on our roadways do not result in serious injuries or deaths. The safety of our residents and the over 18 million visitors that use our streets each year is paramount, and the same holds true for cities across the California, which need safe, efficient, and organized transportation systems to support economically vibrant and sustainable communities.

The City and County of San Francisco has embraced Vision Zero, and I am in strong support of expanded transportation safety in California cities and, in turn, the proposed Resolution.

Sincerely,


Edwin M. Lee
Mayor



Mayor Tony Vazquez
Mayor Pro Tempore Ted Winterer

Councilmembers

Gleam Davis
Sue Himmelrich
Kevin McKeown
Pam O'Connor
Terry O'Day

July 21, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: THE LEAGUE OF CALIFORNIA CITIES CONSIDERATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY THROUGHOUT CALIFORNIA

Dear President Michael:

The City of Santa Monica supports initiatives to eliminate death and severe injuries on our roadways. Vision Zero and Towards Zero Deaths strategies have been adopted in numerous cities throughout California, leading to the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

The City of Santa Monica embraced Secretary Anthony Foxx's Mayor's Challenge for *Safer People, Safer Streets* in March 2015. Simultaneously, the Council directed staff to initiate work on Vision Zero and 8-80 cities – a movement created by Gil Penalosa, to make cities that work for people aged 8 to 80. Combined, these two efforts aim to create streets that are safe and comfortable for people in all modes and of all abilities. In February 2016 the Santa Monica City Council adopted a Vision Zero target in our first Pedestrian Action Plan. We are now actively working to incorporate these visionary targets into City operations.

Our City cares deeply about the safety of our people, and their ability to access good, services, education, social networks and employment. Creating a New Model for Mobility is one of the Council's Five Strategic Goals, identified to organize and advance work on our top priorities. A safe mobility network supports our urgent need to provide transportation options that reduce greenhouse gas emissions, and provide equitable access to places and activities that support community Wellbeing. Reducing and ultimately eliminating severe injury and fatal crashes part of a resilient, safe and prosperous community.

Traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of Santa Monica has embraced **Vision Zero/Towards Zero Deaths** and I am in strong support of expanded transportation safety in California cities.

Sincerely,


Tony Vazquez
Mayor



CITY OF WEST HOLLYWOOD

CITY HALL

8300 SANTA MONICA BLVD.
WEST HOLLYWOOD, CA
90069-6216
TEL: (323) 848-6460
FAX: (323) 848-6562

**OFFICE OF THE
CITY MANAGER**

PAUL AREVALO
CITY MANAGER

July 21, 2016

The Honorable L. Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES SUPPORTING THE ADOPTION AND IMPLEMENTATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY THROUGHOUT CALIFORNIA - SUPPORT

Dear President Michael:

The City of West Hollywood supports the proposed resolution to support the adoption and implementation of initiatives to eliminate death and severe injuries on our roadways. **Vision Zero** and **Towards Zero Deaths** strategies have been adopted in numerous cities throughout California. Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015, and it is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of West Hollywood is in strong support of expanded transportation safety in California cities and support the proposed Resolution.

Sincerely,

Paul Arevalo,
CITY MANAGER

c: Honorable Members of the West Hollywood City Council



City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: ALDO CERVANTES
PLANNING AND BUILDING DIRECTOR

DATE: SEPTEMBER 14, 2016

SUBJECT: **RESOLUTION NO. R-16-13**
1155 OAK GROVE AVENUE, (THORNTON)

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

*Steven W. Huang, DDS, Council
Member*

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND:

At its July 13, 2016 meeting, the City Council approved an appeal and overturned the Planning Commission's decision to deny Variance V13-09, Variance V16-03, and Conditional Use Permit Nos. CUP13-32, CUP16-06 and Design Review No. DRC13-83. The proposal was pertaining to approving a modification to a previously approved project, a new basement and accessory building. The attached Resolution memorializes the City Council's decision to approve the proposal.

RECOMMENDATION

Staff recommends the City Council approval the attached Resolution No. R-16-13. If the Council concurs, the appropriate action would be:

“A motion to approve Resolution No. R-16-13.”

Attachments: Resolution R-16-13

RESOLUTION NO R-16-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN MARINO APPROVING VARIANCE 16-03, CUP16-06, A REQUEST TO MODIFY CUP13-32, A REQUEST TO MODIFY DESIGN REVIEW NO. DRC13-83, AND A REQUEST TO MODIFY VARIANCE 13-09, ALL INVOLVING A REQUEST TO CONSTRUCT ACCESSORY BUILDINGS, EXPAND THE SIZE OF AN APPROVED GUEST HOUSE AND TO CONSTRUCT A BASEMENT EXCEEDING 60 PERCENT OF THE FOOTPRINT OF THE GUEST HOUSE ON PROPERTY LOCATED AT 1155 OAK GROVE AVENUE

THE SAN MARINO CITY COUNCIL DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

SECTION 1. The City Council conducted a legally noticed public hearing to consider the appeal on July 13, 2016. Oral and written testimony was presented to the City Council.

SECTION 2. The following facts were presented to the City Council:

- A. The applicant, Charles Thornton, submitted plans for the following items:
 - 1. A revision to the previously approved guest house increasing the size by 251 square feet resulting in a total square-footage of 8,397 square feet (4,372 sq. ft. for first floor and 4,025 sq. ft. for second floor).
 - 2. The addition of a full size basement under the guest house exceeding the 60% maximum allowed for a new basement.
 - 3. The addition of a 137 square-foot non-livable area bee house.

- B. The following entitlements were requested by the applicant:
 - Variance No. V13-09 – Modification to guest house exceeding 600 square feet;
 - Variance No. V16-03- Accessory structure encroaching into required setback;
 - Conditional Use Permit No. CUP13-32 – Modification to accessory building exceeding 600 square feet containing livable area
 - Conditional Use Permit No. CUP16-06 – Basement that exceeds 60% of the footprint of the main structure;
 - Design Review No. DRC13-83 – Modification to accessory buildings exceeding 600 square feet.

- C. The State Historical Resources Commission (SHRC) held a public meeting on November 5, 2010 to consider 1155 Oak Grove Avenue (The Thornton Estate) as a Historical Resource. By deeming 1155 Oak Grove Avenue as a historical resource, the property was placed on the National

Register for historical homes as well as on the California Register. The Emery Estate, currently known as the Thornton Estate, was designed by Myron Hunt as a true Tudor Revival home. The same craftsmanship found on the exterior of the home is also found within the interior. As indicated in the report by the United States Department of the Interior, the interior is finished with oak panel walls, richly carved wood and stonework as well as decorative plaster. The home was built in 1928 with a total livable area of 11,720 square feet. The original home was built on an eight acre site, which was bordered by Virginia Road, Rosalind Road and Oak Grove Avenue. Throughout the years, the property was subdivided, sold and later developed. In the last few years, the current owner restored the property to its original state by purchasing and combining all but one of the parcels. Recent improvements to the property involve the remodel of the existing garage, and original shed and the construction of a conservatory and potting house.

- D. The subject property, zoned R-1 Area District I (E), consists of approximately 8.36 acres and is located at the intersection of three streets, Oak Grove Avenue, Rosalind Road, and Virginia Road. The property's topography varies and generally slopes upward to a building pad from both Rosalind Road and Virginia Road. Vehicular access is primarily taken from Oak Grove Avenue and secondary access is available, although rarely used, from Virginia Road. The site is bordered to the south by existing single-family homes on lots zoned R-1 Area District I, Single-Family Residential. Properties to the north, east, and west are zoned R-1 Area District I (E).

SECTION 3. Chapter 23, Article 07 Section 03 of the San Marino City Code states the required findings that must be made in order for the City Council to grant a Variance:

- A. That strict application of the regulations and standards of this Chapter will result in practical difficulties or unnecessary hardships inconsistent with the general purpose and intent of said regulations and standards; and
- B. That the variance, if granted, will not constitute a grant of special privilege inconsistent with the limitations upon other properties in the vicinity and zone in which the subject property is situated; and
- C. That, because of special circumstances applicable to the subject property, including size, shape, topography, location or surroundings, the strict application of this Chapter will deprive the applicant of a reasonable utilization of such property; and
- D. That the use or development applied for will not be materially detrimental to the public health, safety or general welfare or injurious to property or improvements in the zone or neighborhood in which the property is located.

SECTION 4. Chapter 23, Article 07 Section 02 of the San Marino City Code states the required findings that must be made in order for the City Council to grant a Conditional Use Permit:

- A. That the establishment, maintenance or operation of the use or building applied for will not, under the circumstances of the particular case, be detrimental to the health, safety, peace, morals, comfort or general welfare of persons residing in or working in the area of such proposed use nor be detrimental or injurious to property or improvements in the neighborhood or to the general welfare of the City; and
- B. That the site for the proposed conditional use is adequate in size and shape to accommodate the yards, walls and fences, parking and loading, landscaping and other development features prescribed in this Chapter or required by the Commission in order to integrate said conditional use with the land and uses in the neighborhood; and
- C. That proposed conditional use will not have a detrimental effect upon the nature, condition and development of nearby uses and buildings; and
- D. That the site for the proposed conditional use will relate to streets and highways adequate in width and pavement to carry the kind and quantity of traffic such use would generate.

SECTION 5. Chapter 23, Article 15 Section 08 of the San Marino City Code states the required findings that must be made in order for the City Council to grant a Design Review action:

- A. That the proposed structure is compatible with the neighborhood, and
- B. That the proposed structure is designed and will be developed in a manner which balances the reasonable expectation of privacy of persons residing on contiguous properties with the reasonable expectations of the applicants to develop their property within the restrictions of this code,
- C. In the case of a building addition, the proposal is compatible with the existing building which includes the rooflines,
- D. That the colors and materials are consistent and match the existing building or structure.

SECTION 6. The City Council hereby finds as follows with regards to the request for a Variance:

- A. The proposed setback for the Bee House will be 63 feet 8 inches from the rear property, which is seven (7) feet less than the Code requirement. The

setback regulation is to ensure the continued development pattern of the neighborhood with regards to building location. As stated, the Bee House will be located in the rear yard and setback over 63 feet from the property line. In addition, the Bee House will be located in an area that appears as a rear yard area. It was found that other properties within the neighborhood also encroach into the required front yard setback. Requiring the bee house to meet the required 70 foot setback would result in an unnecessary hardship as staff has found other properties that are located with the required setback. In addition, the proposed bee house is non-livable area and is designed in a manner as to not intrude on neighbor's privacy rights.

- B. The variance would not grant a special privilege as the properties to the north of the subject site appear to encroach into the required front yard setback requirements.
- C. This lot is in Area District IE which includes the largest lots in San Marino. The statutory lot size in this district is 60,000 square feet. The subject property consists of over eight (8) acres or approximately 438,702 square feet. Not only is this lot large but as previously stated, it has a varied topography. In the area where the bee house is proposed to be placed the property takes an abrupt drop in grade elevation to the south. In addition, the proposed Bee House will be located in the rear yard and screened by dense landscaping. Due to the unique topographical characteristics of the property and the intended use of the bee house, requiring full compliance of the setback will deprive the applicant of a reasonable utilization of such property. Staff has found that neighboring properties also encroach into the required front yard setbacks.
- D. This lot is in Area District IE which encompasses the largest lots in San Marino. The statutory lot size in this district is 60,000 square feet. The subject property consists of over eight (8) acres or approximately 438,702 square feet. Not only is this lot large but as previously stated, it has a varied topography. In the area where these structures are proposed to be sited the property takes an abrupt drop in grade elevation to the south. The new construction will be far removed from any adjacent property as to eliminate any potential noise or privacy concerns. In addition, the development applied for will not be materially detrimental to the public health, safety or general welfare or injurious to property or improvements in the zone or neighborhood as the bee house is only 137 square feet, will satisfy the required side yard setbacks and contains no-livable area.

SECTION 7. The City Council hereby finds as follows with regards to the request for a Conditional Use Permit:

- A. The modification will increase the size of the guest house. A small portion of this increase is attributed to a building code which requires the stairway landing to be larger. The remaining additional square-footage is

to allow for deeper walls to include pocket doors. The amount of additional livable area will not result in a detriment to the surrounding properties. The guest house and the additional livable area will satisfy the required setbacks and the building will be far removed from any adjacent home as to reduce potential noise and privacy issues.

- B. The subject property consists of over eight (8) acres or approximately 438,702 square feet. Not only is this lot large, it has had a varied topography. In the area where the guest house structure is proposed to be sited the property takes an abrupt drop in grade elevation to the west. With the proposed new structures, the combined livable area and lot coverage will not exceed the maximum allowance of 48,670 square feet. With the proposed new structures, the total lot coverage will be 20,460 square feet.
- C. The proposed conditional use will not have a detrimental effect upon the nature, condition and development of nearby uses and buildings because the proposed new additions will be far removed from an adjacent property or home as to reduce any potential noise or privacy concerns.
- D. There is no basis to determine that the project would create any more traffic than existing retail or office uses in the area. The site for the proposed conditional use will relate to streets and highways adequate in width and pavement to carry the kind and quantity of traffic such use would generate. The guest house and barn will have access into the property via an existing driveway at Virginia Road. In addition, the new guest house will replace the existing guest house found on the south east portion of the property.

SECTION 8. The City Council hereby finds as follows with regards to the request for a Design review:

- A. The proposed structure is compatible with the neighborhood because the style of the addition and the main guest house exhibit details that complement the English Tudor style of the main house. Similar details exist on adjacent homes in the neighborhood.
- B. That the proposed structure is designed and will be developed in a manner which balances the reasonable expectation of privacy of persons residing on contiguous properties with the reasonable expectations of the applicants to develop their property within the restrictions of this code. The addition to the guest house is facing the interior of the property and Virginia Road. The addition is located and is designed in a manner to protect the privacy of the contiguous properties are protected.
- C. The proposed addition is compatible with the existing building which includes the rooflines. The proposed addition is compatible with the guest

house. The addition exhibits similar details and elements that existing on the guest house, existing barn and the main house. The addition utilizes the English Tudor style, which is compatible with the main house and other structures on the property.

- D. The colors and materials are consistent and match the existing building. The colors and the details used on the addition will be consistent with the guest house. The addition will incorporate the same materials and details found on other structures on the property.

SECTION 9. Based upon the ability to satisfy the legally required findings per Section 23.07.02A, 23.07.03A and 23.15.08A of the San Marino City Code and the aforementioned findings, the City Council hereby approves Variance V16-03, and CUP16-06, and the modification to CUP13-32, DRC13-83, and Variance V13-09 with the following condition:

1. The construction plan shall be modified to preclude trucks from queuing on Virginia Road and Rosalind Road. The previous parking mitigation measures shall be enforced with this project. Construction shall not begin before 8:00am.
2. The proposed basement shall not exceed 68 percent of the footprint of the guest house.
3. There shall be no bees in the proposed Bee House.

PASSED, APPROVED, AND ADOPTED this 14th day of September, 2016.

DR. ALLAN YUNG, MAYOR

ATTEST:

VERONICARUIZ, CMC
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SAN MARINO)

I, HEREBY CERTIFY that the foregoing Resolution No. R-16-13 was adopted by the City Council of the City of San Marino at a Regular Meeting of the City Council held on the 14th day of September, 2016, by following vote:

AYES: COUNCIL MEMBERS:

NOES:

ABSTAIN:

ABSENT:

VERONICA RUIZ, CMC
CITY CLERK

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: ALDO CERVANTES
PLANNING AND BUILDING DIRECTOR

DATE: SEPTEMBER 14, 2016

SUBJECT: **RESOLUTION NO. R-16-14**
GENERAL PLAN UPDATE

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

*Steven W. Huang, DDS, Council
Member*

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND:

At its July 13, 2016 meeting, the City Council approved a proposed update to the General Plan Land Use Map to amend to Residential the Land Use designations for the parking lots located at 1270 Belhaven Road, 1265 San Gabriel Blvd., 1620 and 1630 Chelsea Road, and 2000, 2010 and 2020 Huntington Drive and the parcels located at 1625 and 1625 Chelsea Road. The City Council, however, cannot approve the changes for 1625 and 1635 Chelsea Road because the initial study for those parcels was not presented to the City Council or the public during the July 13, 2016, City Council meeting. The attached Resolution memorializes the City Council's decision to adopt the Negative Declaration and to change the Land Use Map to Residential for all the parcels except 1625 and 1635 Chelsea Road.

RECOMMENDATION

Staff recommends the City Council approve the attached Resolution No. R-16-14. If the Council concurs, the appropriate action would be:

“A motion to approve Resolution No. R-16-14.”

Attachments: Resolution R-16-14
Initial Study

RESOLUTION NO. R-16-14

A RESOLUTION OF THE CITY OF SAN MARINO CITY COUNCIL APPROVING AN AMENDMENT TO THE CITY OF SAN MARINO GENERAL PLAN AND APPROVING ITS RELATED NEGATIVE DECLARATION

THE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The City of San Marino adopted its first General Plan in 1973 and subsequently adopted an update to the General Plan in 2003. An updated Circulation Element was adopted in 1995 and an updated Housing Element was adopted in 2014.

SECTION 2. In July 2014, the City adopted Urgency Ordinance O-14-1280-U Imposing a 45-day moratorium prohibiting approval of any permit or entitlement to develop property designated commercial in the Land Use Element of the General Plan and Zoned as R-1. In August 2014, the Urgency Ordinance was extended by the Council for an additional 10 months and 15 days. On July 8, 2015, the City Council extended Urgency Ordinance to July 24, 2016.

SECTION 3. During the two year moratorium period, Staff researched the property files, City Council and Planning Commission meeting minutes, Variance files and City covenants to locate all properties that have a General Plan Land Use designation of commercial while the underlying zoning is residential. The following properties meet these criteria:

- a. 2233 Huntington Drive
- b. 1270 Belhaven Road (APN# 5332-002-010)
- c. 1265 San Gabriel Blvd. (APN# 5332-002-009)
- d. 1635 Chelsea Road
- e. 1625 Chelsea Road
- f. 1620 Chelsea Road (APN# 5335-005-001)
- g. 1630 Chelsea Road (APN# 5335-005-005)
- h. 2010 Huntington Drive (APN# 5334-016-017)
- i. 2020 Huntington Drive (APN# 5334-016-018)
- j. 2000 Huntington Drive (APN# 5334-016-016)
- k. 375 Huntington Drive
- l. 415 Huntington Drive
- m. 475 Huntington Drive
- n. 825 Huntington Drive
- o. 835 Huntington Drive

SECTION 4. The Planning Commission conducted public hearings on March 23, 2016, and April 27, 2016 to consider changing the General Plan Land Use Map for these parcels from Commercial to Residential. Both oral and written testimony was received at said hearings.

SECTION 5. Following these public hearings, the Planning Commission recommended the City Council approve the proposed General Plan Land Use Map amendments.

SECTION 6. The City Council conducted a public hearing on the proposed amendments on July 13, 2016. At the hearing, the City Council approved changing the General Plan Land Use designation from Commercial to Residential for the parking lots (parcels b, c, f, g, h, i and j). Action on the remaining parcels was continued to September 14, 2016.

SECTION 7. The City Council hereby adopts the Negative Declaration and finds that there is no evidence that the project will have a significant effect on the environment and that the Negative Declaration reflects the City Council's independent judgment and analysis.

SECTION 8. The custodian of the documents and other materials that constitute the record of proceedings on which any action on this matter and the Negative Declaration is based is the City Clerk of the City of San Marino, 2200 Huntington Drive, San Marino, California, 91108.

SECTION 9. The City Council hereby changes the designation of the following properties in the General Plan Land Use Map from Commercial to Residential, as follows:

- a. 1270 Belhaven Road (APN# 5332-002-010) Low Density Residential 4-6 du/acres
- b. 1265 San Gabriel Blvd. (APN# 5332-002-009) Low Density Residential 4-6 du/acres
- e. 1620 Chelsea Road (APN# 5335-005-001) Very Low Density Residential 2-4 du/acres
- f. 1630 Chelsea Road (APN# 5335-005-005) Very Low Density Residential 2-4 du/acres
- g. 2010 Huntington Drive (APN# 5334-016-017) Very Low Density Residential 2-4 du/acres
- h. 2020 Huntington Drive (APN# 5334-016-018) Very Low Density Residential 2-4 du/acres
- i. 2000 Huntington Drive (APN# 5334-016-016) Very Low Density Residential 2-4 du/acres

PASSED, APPROVED, AND ADOPTED this 14th day of September 2016.

Allan Yung, Mayor

ATTEST:

Veronica Ruiz, City Clerk

ENVIRONMENTAL INITIAL STUDY

1. Project Title:

Amendment to the General Plan, Land Use Element Land Use Map

2. Lead Agency Name and Address:

City of San Marino
2200 Huntington Drive
San Marino, CA 91108

3. Contact Person and Phone Number:

Aldo Cervantes, Planning and Building Director
(626) 300-0710

4. Project Location:

City of San Marino

1270 Belhaven Road (APN# 5332-002-010) – Parking lot at the rear of the San Marino Shopping Center
1265 San Gabriel Blvd. (APN# 5332-002-009) – Parking lot at the rear of the San Marino Shopping Center
1620 Chelsea Road (APN# 5335-005-001) – Parking lot at the rear of the Citizens Business Bank
1630 Chelsea Road (APN# 5335-005-005) - Parking lot at the rear of the Citizens Business Bank
2010 Huntington Drive (APN# 5334-016-017) Parking lot at the rear of the Women’s World
2020 Huntington Drive (APN# 5334-016-018) Parking lot at the rear of the Women’s World
2000 Huntington Drive (APN# 5334-016-016) Parking lot at the rear of the Women’s World

5. Project Sponsor's Name and Address:

City of San Marino

6. General Plan Designation:

General Commercial

7. Zoning:

R-1 Districts V, VI, VII

8. Description of the Project:

The City of San Marino is proposing an amendment to the General Plan Land Use Element, Land Use Map to designate the identified parking lots as Residential Land Use.

9. Surrounding Land uses and Setting:

Commercial and Residential

10. Other public agencies whose review/approval is required: (e.g., permits, financing approval, or participation agreement)

The project will require Planning Commission and City Council approval.

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors marked below (X) would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

	Aesthetics		Greenhouse Gas Emissions		Population/Housing
	Agriculture Resources		Hazards & Hazardous Materials		Public Services
	Air Quality		Hydrology/Water Quality		Recreation
	Biological Resources		Land Use/Planning		Transportation/Traffic
	Cultural Resources		Mineral Resources		Utilities/Service Systems
	Geology/Soils		Noise		Mandatory Findings of Significance

DETERMINATION: (To be completed by the Lead Agency).

On the basis of this initial evaluation:

I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.	X
I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.	
I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.	
I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect (1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and (2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.	
I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.	

Aldo Cervantes, Planning and Building Director
[Name]
[Title]

January 28, 2016
Date

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
1. AESTHETICS. Would the project:				
a) Have a substantial adverse effect on a scenic vista?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Substantially damage scenic resources, including, but not limited to trees, rock outcroppings, and historic buildings within a state scenic highway				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Substantially degrade the existing visual character or quality of the site and its surroundings?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
2. AGRICULTURE AND FOREST RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Department of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and the forest carbon measurement methodology provided in the Forest Protocols adopted by the California Air Resources Board. Would the project:				
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland) as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?				X
The site is not designated as farmland. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)) or timberland (as				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
defined in Public Resources Code section 4526)?				
No Impact. The amendment is not in conflict with any zoning laws. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Result in the loss of forest land or conversion of forest land to non-forest use?				X
No tree or landscaping will be removed as a result of the amendment. There will be no impact. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?				X
The amendment does not involve the conversion of farmland. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
3. AIR QUALITY: Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?				X
The amendment will not have an impact to the air quality plan. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?				X
The amendment will not have an impact to air quality standards or contribute to an existing or projected air quality violation. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?				X
The amendment will not result in an increase in pollutants. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Expose sensitive receptors to substantial pollutant concentrations?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
The amendment will not generate a significant amount of pollutants. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Create objectionable odors affecting a substantial number of people?				X
There will be no need to utilize heavy equipment or to alter the land. The amendment will not generate a significant amount of pollutants or any odors. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
4. BIOLOGICAL RESOURCES. Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot. The project will not impact mineral or biological resources.				
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or U. S. Fish and Wildlife Service?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d. Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident migratory wildlife corridors, or impede the use of native wildlife nursery sites.				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Conservation Community Plan, other approved local, regional, or state habitat conservation plan?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
5. CULTURAL RESOURCES. Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in Section 15064.5?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to Section 15064.5?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Disturb any human remains, including those interred outside of formal cemeteries?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
6. GEOLOGY AND SOILS. Would the project				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
ii) Strong seismic ground shaking?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
iii) Seismic-related ground failure, including liquefaction?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
iv) Landslides?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Result in substantial soil erosion or the loss of topsoil?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
7. GREENHOUSE GAS EMISSIONS. Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Conflict with any applicable plan, policy or regulation of an agency adopted for the purpose of reducing the emissions of greenhouse gases?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
8. HAZARDS AND HAZARDOUS MATERIALS. Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
9. HYDROLOGY AND WATER QUALITY. Would the project:				
a) Violate any water quality standards or waste discharge requirements?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
f) Otherwise substantially degrade water quality?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
j) Inundation by seiche, tsunami, or mudflow?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
10.LAND USE AND PLANNING. Would the project:				
a) Physically divide an established community?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Conflict with any applicable land use plan, policy or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot. The parking spaces within the parking lots are required to be maintained as they serve to meet the off-street parking requirements for the adjoining commercial buildings.				
c) Conflict with any applicable habitat conservation plan or natural communities conservation plan?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
designation from Commercial to Residential. The use of the lots will remain parking lot.				
11. MINERAL RESOURCES. Would the project:				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
12. NOISE. Would the project result in:				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) For a project within the vicinity of a private airstrip, would the project				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
expose people residing or working in the project area to excessive noise levels?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
13. POPULATION AND HOUSING. Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
14. PUBLIC SERVICES. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered government facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
a) Fire protection?				X
b) Police protection?				X
c) Schools?				X
d) Parks?				X
e) Other public facilities?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
15. RECREATION.				
a) Would the project increase the use of existing neighborhood or regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
16. TRANSPORTATION/TRAFFIC. Would the project:				
a) Exceed the capacity of the existing circulation system, based on an applicable measure of effectiveness (as designated in a general plan policy, ordinance, etc.), taking into account all relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Substantially increase hazards to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e. g. farm equipment)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Result in inadequate emergency access?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) Conflict with adopted policies supporting alternative transportation (e.g., bus turnouts, bicycle racks)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
g) Result in inadequate parking capacity?				
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
17. UTILITIES AND SERVICE SYSTEMS. Would the project:				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
g) Comply with federal, state, and local statutes and regulations related to solid waste?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
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18. MANDATORY FINDINGS OF SIGNIFICANCE.				
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: DANIEL S. WALL, PE, PARK & PUBLIC WORKS
DIRECTOR / CITY ENGINEER

DATE: SEPTEMBER 14, 2016

SUBJECT: **SALE AT AUCTION OF SURPLUS PROPERTY**

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND

A survey of City vehicles and equipment in the Parks and Public Works Departments has shown that there is a vehicle that are no longer in service, functional, or cost effective to operate. Therefore, it is recommended that this vehicles be sold at auction:

2003 Ford F-650 - Unit No. 6588 - VIN #3FRNF65E74V655350

FISCAL IMPACT

The vehicle and equipment listed above will be sold at auction and the revenue will be allocated to the Equipment Replacement Fund. The total amount of revenue is estimated to be \$25,000.

RECOMMENDATION

If Council concurs, the appropriate action would be:

“A motion to approve the sale at auction of the vehicles and equipment listed.”

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: DANIEL S. WALL, PE, PARKS & PUBLIC WORKS
DIRECTOR / CITY ENGINEER

DATE: SEPTEMBER 14, 2016

SUBJECT: **STREET TREE POLICY - RECEIVE AND FILE**

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND

Recently the responsibility for the City's street trees has been transferred from the Planning and Building Department to the Parks and Public Works Department. Street trees are a component of the City's infrastructure, the Parks and Public Works Department manages infrastructure, and so this transfer in responsibility for street trees made sense from a managerial prospective. The Parks and Public Works Department has the field personnel, including two trained arborists, that routinely care for trees at Lacy Park and for landscaping at all other City Facilities and so this transfer made practical sense. In order to properly assume the responsibility for the street trees, the Parks and Public Works Department has prepared a Street Tree Policy and Procedures document to be used as the basis of care for street trees. Some of the more significant requirements in this document include:

- The pruning, removal, or planting of street trees will not occur without prior public notice;
- The pruning, removal, or planting of street trees by City's or Contractor's crews will not begin without a responsible member of Parks and Public Works Department staff being present to verify tree location and the work to be performed; and,
- The Parks and Public Works Department, must apply for a tree removal permit through the Planning Department to remove street trees with a trunk diameter greater than six-inches. This is the same permit that home owners are required to obtain to remove trees with a trunk diameter greater than 1 1/2 inches from their front yards.

In addition the document provides standards for tree planting, and tree pruning and guidance on valid and invalid reasons for street tree removal.

RECOMMENDATION

Staff recommends that the City Council receive and file The Parks and Public Works Department Street Tree Policy and Procedures Document

Attachments: The Parks and Public Works Department Street Tree Policy and Procedures Document

City of San Marino
Department of Parks and Public Works

STREET TREE POLICY AND PROCEDURES



September 1, 2016

1.0 General Preservation and Management Guidelines

One of the most important aspects of preserving San Marino's Street Trees is the ability to retain a managed population in terms of species, diversity, density and appropriateness. The City will achieve this through proper planning and gradual reforestation efforts, rather than through drastic deforestation and replacement measures. No healthy, living tree shall be removed for the sole purpose of altering an area's existing tree species composition. Removal shall conform to section 7.0 of these guidelines.

1.1 Species Diversification and Density

A diversified population of tree species helps to guard against the negative impact of monocultures. Monocultures, large populations of a single tree species, may be ravaged during insect or disease epidemics. On the other hand, too diversified a population may create an unmanageable inventory of trees. Thus, as a means of controlling species variety, it shall be the goal of the city to retain a population of trees in which the optimum quantity of a single tree species shall range between 0.5 and 10.0 percent of the total tree population.

1.2 Tree Planting Plan

San Marino's tree population management plan shall be based primarily upon the Public Works Departments' Street Tree Planting Plan (currently being updated). Each street has been assessed and has a designated species chosen to ensure that the right tree is planted in the right place based upon the following criteria:

Species hardiness. Based upon the tree's adaptability to the region in terms of its resistance to diseases, pests, temperature extremes.

Drought Tolerance. Species that are more tolerant of long, dry periods are preferred.

Durability and wind resistance. Species that are not brittle by nature.

Grow Space. Available parkway space relative to the expected tree trunk circumference and root flare at maturity.

Overhead clearance. The potential for conflicts between the tree's canopy and overhead obstructions, such as utility lines, at the tree's mature height.

Character and basic design plan for the neighborhood. The general compatibility between the tree and its location.

Canopy and subsurface growth habits. Species that do not have invasive surface roots, extensive sucker production, or abundant fruit litter are preferred.

Irrigation, drainage and soil qualities. Trees that do well under various irrigation and soil conditions are preferred.

General aesthetics and shading potential. Trees that provide some aesthetic benefits, such as flowers or attractive fall color, or trees that provide a good amount of shade are preferred.

Existing, traditional or native plant palettes. Species that already exist in a particular area, have traditionally or historically existed in that area, or are native to this region are preferred.

Availability, trees that are generally available in local nurseries are preferred.

Longer streets may have several alternate designated species in an effort to incorporate diversity into the Street Tree population to avoid the negative effect of species monoculture. Segments of some streets, may designed with an utility alternate, which will be a species planted in locations where there exists overhead clearance conflicts or grow space limitations.

The Street Tree Planting Plan shall be retained by the Public Works Department. This list identifies every public street in the City with the designated species and alternates for each street being denoted in both botanical and common names.

1.3 Inventory Administration

The Public Works Department shall keep current an inventory of all City trees, including detailed site characteristics and work histories for each tree. The inventory of City trees identifies species, DBH (Diameter at Breast Height), height, canopy and adjacent hardscape.

When creating an inventory of trees, standard procedures shall be used to ensure that they are done in a consistent and regular manner. The inventory includes street trees and trees in other public spaces such as parks. Public access to view the inventory will be provided through the City's website.

1.4 Street Tree Planting within Entitlement Process

Development projects are required to plant street trees as a condition of approval where existing street trees are missing or in poor health. The spacing of trees and species are defined in the Public Works Department conditions of approval and the approved site plan for the project. The Public Works Department refers to the Street Tree Master Plan for approved street trees and to coordinate the species planted with the street tree palette for the area.

Planting of Street Trees must comply the latest edition of the Standard Plans For Public Works ("The Greenbook") standards for tree planting.

2.0 Guidelines for Planting New and Replacement Trees

2.1 Basis for Planting Guidelines

The Public Works Department is responsible for the planting of all Street Trees, although the Department may delegate the actual planting of trees to contractors or property owners. The following guidelines have been developed to promote the health and safety of City trees from the time that they are planted through their maturity. These guidelines apply to all City trees that are to be planted.

2.2 Season to Plant

Unless otherwise approved by the Director of Public Works Department, all planting of trees shall take place between November and April to take advantage of the dormant period for most trees and the cooler, wetter seasons of the year.

3.3 Planting Sites

It is the objective of the City to plant all viable vacant sites within City rights-of-way and to replace City trees which have been removed. Viability of planting sites is based upon the following criteria:

Spacing - There is adequate spacing present overhead, underground and radially to allow for the healthy, unimpeded growth of the tree to its mature size. Specific examples of spacing conditions that may make a site unsuitable for planting include inappropriate canopy room between existing trees, too close a proximity of a planting site to existing water, gas or sewer lines, potential for conflict with overhead power lines, or inadequate width of the location's parkway for accommodating the tree's girth.

Traffic Clearance - There is adequate line of sight visibility between normal vehicular or pedestrian traffic and necessary signage, street lights or views.

4.0 Tree Stock and Other Planting Materials

4.1 Nursery Stock Standards

The City will make every effort to ensure that it plants only vigorous, healthy trees which can be trained into an attractive natural form, with strong roots and good crown development. The specifications for acceptable nursery stock are as follows:

All trees are to be true to type or botanical name as ordered or shown on planting plans.

All trees should be a minimum of size equivalent to that of 15-gallon minimum.

All trees are to have a single and fairly straight trunk with a good taper and good branch distribution vertically, laterally and radially.

All trees are to be healthy, have a form typical for the species or cultivar; be well rooted, and shall be property trained.

The root ball of all trees is to be moist throughout and the crown shall show no sign of moisture stress.

All trees are to comply with Federal and State laws requiring inspection for plant diseases and pest infestations.

No tree is to be accepted that has been severely topped, headed back, pollarded or lion-tailed.

No tree is to be accepted that has co-dominant stems or excessive weak branch attachments that cannot be trained out without jeopardizing the natural form of the species.

No tree is to be accepted that is root bound, shows evidence of girdling or kinking roots, or having knees (roots) protruding above the soil.

4.2 Planting Material Standards

Unless otherwise approved by the Director of the Public Works Department, all Street Trees are to be planted using materials that meet the following criteria:

Tree Stakes – shall be two (2) sturdy, eight (8') foot long minimum lodge pole pine stakes. Stakes shall be placed on the outer edge of the root ball on either side of the tree, parallel to the curb or walkway, or perpendicular to prevailing winds.

Staking Ties – The two staking ties shall be sixteen (16”) to eighteen (18”) inch rubber cinch ties to be fastened to each stake with galvanized roofing nails. Ties will be pulled loose enough to allow for free movement of the tree in the wind.

4.3 Tree Planting Specifications

Street Trees are to be planted in accordance with the Latest Edition of the Standard Plans for Public Works Construction (The “Greenbook”), with the following modifications: The use of root barriers will be determined on a case by case basis; and, instead of perforated pipes, gravel filled solid pipes will be used to carry water to the root zone.

4.4 Site Cleanup after Planting

Work areas should be left in a condition equal to or better than that which existed prior to the commencement of planting operations. All debris should be cleaned up each day before the work crew leaves the site. All lawn areas are to be raked, all streets and sidewalks are to be swept, and all brush, branches, excess soil, rocks or other debris are to be removed from the site.

4.5 Watering Schedule

During the establishment period, new trees are to be watered thoroughly to their root depth as frequently as needed. The minimum standards are as follows:

One to three months in the ground: four times per month or as necessary.

Four to six months in the ground: two times per month or as necessary.

Seven to twelve months in the ground: one time per month or as necessary.

4.6 Training Young Trees

All newly planted trees are to be placed on the City’s written schedule to receive young tree maintenance immediately after completion of a planting program. Properly trained trees will develop into structurally strong trees well suited for their surrounding environment. These trees should require little corrective pruning as they mature. Young trees that reach a larger mature size should have a sturdy, tapered trunk with well-spaced branches that are smaller in diameter than the trunk.

Every Street Tree should be scheduled for training at least once within the first three years after being planted, as part of a Young Tree Maintenance Program. The Young Tree Maintenance Program will entail evaluating the overall condition of the tree, cleaning out of any dead wood and pruning the tree in such a manner as to develop good structure, checking to insure stakes and ties are removed in a timely manner from the young tree so as not to inhibit its development and examining the watering basis to verify that the tree is receiving adequate water.

5.0 Tree Pruning Guidelines

5.1 Frequency and Manner of Pruning

The Public Works Department is responsible for any and all pruning of Street Trees. All Street Trees are to be pruned on a regular basis using professionally accepted standards, as established by the International Society of Arboriculture (ISA). All City trees are to be pruned in a manner that will

encourage good development while preserving their health, structure and natural appearance. Topping, heading back, stubbing, lion tailing or pollarding of public trees is strictly prohibited.

Residents are to be notified of any pruning projects affecting a City tree located in front of their home.

5.2 Utility Clearance Pruning

Line clearing is performed by tree trimming companies under contract to Southern California Edison. The SCE Supervisor informs the Public Works Manager of upcoming trimming work so that the City can inspect the location before trimming occurs to see if an alternative treatment can be used. Staff will make suggestions to the SCE Supervisor to modify the trimming scope to reduce impacts on trees, especially palm trees. Staff will also review the site after the work is performed to determine if special instructions have been followed.

5.3 Certified Arborist

Any City contracted tree company is required to have in their employment a full-time, permanent Certified Arborist, as accredited by the International Society of Arboriculture (ISA). This person shall be responsible for ensuring that the contractor's crews are performing work according to City specifications.

6.0 Tree / Hardscape Conflicts and Tree Removal

6.1 Department Policy Regarding Tree / Hardscape Conflicts

A sidewalk can be removed and replaced in one (1) day. A tree may take 20-70 years to reach a size where it damages the sidewalk. The sidewalk or curb will require repair whether the tree remains or not. The vested time and value of the tree prompts modifying the site to allow the tree to remain whenever practical. However, the tree in an improper growing site can cause hazards and recurring damages that cannot be corrected by modifying the growing site, and removal and replacement may be necessary. Because of the complexity of resolving tree/hardscape conflicts, the Public Works Department has developed detailed guidelines to govern the decision making process.

6.2 Inspection

If tree roots are the cause of hardscape damage. A Certified Arborist shall consider the size, species, structure/condition, and (external) environmental factors shall be considered. Size – Trunk size (DBH, diameter at breast height) and height should be noted in relation to the amount of structural roots that should remain to support the tree.

Species – The species should be considered for its environmental suitability and its appropriateness to the site.

Structure and Condition – The tree should be inspected for stability: leaning, crown balance. The trunk should be checked for any cavities, signs of decay, or insects that may cause instability (i.e. root rot, bores, termites). The condition of the foliage should be checked noting dieback, size and quantity of foliage, and anything that may indicate stress.

External or Environmental Factors – The growing space should be considered. Check for adequate growing space. Note proximity to overhead utilities, water meters, lines of sight for driveways,

intersections, and traffic signs. Also, note damage to private property such as uplifting sidewalks, driveways, retaining walls, structural damage to a house, etc

6.3 Possible Remedies

The City Engineer in consultation with the Certified Arborist will determine the how best to proceed, with tree removal being the last resort.

7.0 Street Tree Removal

7.1 Tree Removal Permit

Except in instances requiring immediate action for the protection of life or property; prior to the removal of any street tree with a DBH greater than 6" the Public Works Department shall obtain a Tree Removal Permit from the Planning and Building Department unless the tree removal is part of a City Council Approved Public Works Project. This is the same permit that property owners are required to obtain prior to the removal of privately owned trees with a circumference of 36" or greater.

7.2 Reasons for Tree Removal

Every effort will be made to maintain the health of the City's trees and avoid tree removal, however sometimes the removal of a street tree street is necessary due to the following as determined in consultation with a Certified Arborist:

- The tree is dead
- The tree has reached an over-mature condition and is in declining health which will result in its death within the year
- The tree is infected with a disease that cannot be treated successfully and/or there is a strong potential that the pathogen could spread to other trees in the immediate vicinity
- The tree has been determined to be a hazard because of its high potential for failure due to considerable dead or dying foliage, branches, roots or trunk.
- The tree requires extensive root pruning because of excessive hardscape damage resulting in the severe reduction in its capacity to support itself and thereby creates a potential safety hazard.
- The tree due to its habit and location creates a safety hazard.
- Removal of the tree has been approved as part of a City Council approved public improvement process.

7.3 Invalid Reasons for Tree Removal:

The following represent invalid reasons for removal of a street tree:

- Leaf litter
- Messy fruit or flower
- View obstruction (other than for safety reasons)
- Roots getting into sewer lines

- Power line obstruction if a feasible solution to move the power line exists e.g., Pole relocation, or undergrounding conflicting lines
- Hardscape uplift that can be mitigated through root pruning, ramped sidewalks, root planning, etc.

8.0 Public Communications

8.1 Tree Pruning

It is important that residents/property owners are notified of regularly scheduled tree pruning within the parkway on their property site. Notification by mail should be made at least one week in advance of scheduled pruning.

8.1 Tree Removal

It is important that residents/property owners are notified of the upcoming removal of a Street Tree. Notification by mail should be made to residents/ property owners for trees that do not pose an immediate threat to life or property, with a DBH of greater than 3", scheduled for removal. This notification should be mailed at least one week in advance of the tree removal to the resident/property owner of the property site where the Street Tree is located (the subject property) and to the residents/property owners on either side immediately adjacent to the subject property and to the resident/property owner across the street from subject property and to the residents/property owners on either side immediately adjacent to the property across the street from the subject property. Trees to be removed will be marked and that marking will be referenced in the notification letters to provide clarity on the tree is scheduled to be removed.

8.3 Tree Planting

It is important that residents/property owners are notified of the planned planting of a City tree within the parkway on their property site. Notification will be by mail at least one week in advance of the tree planting. Proposed location for the Street Tree will be marked on the curb prior to the mailing of the letter and will be referenced in the letter to provide the resident/property owner with the opportunity to bring concerns about the location to the City's attention.

9.0 Supervision

Except in cases requiring immediate action from the protection of persons or property; the daily work of planting, pruning or removal of Streets Trees will not begin, until the crew performing the work is met on site by a City Arborist, the Public Works Manager, or the Public Works Director.

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: RON SERVEN, ENVIRONMENTAL SERVICES MANAGER

DATE: SEPTEMBER 14, 2016

SUBJECT: CITYWIDE WATERING SCHEDULE

Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

BACKGROUND:

At the June 10, 2015 meeting, City Council adopted Urgency Ordinance, O-15-1294-U, amending Chapter 14, Article 16.04, which define allowable watering days for all residents and commercial businesses in San Marino. In addition, City Council declared a water supply shortage by passing resolution R-15-16, requiring the mandatory water conservation measures to comply with the current State Water Resources Control Board requirements.

As a result of the mandatory measures, the City adopted new water restrictions that include permitted days to water a property. For the odd number addresses, the allowable watering schedule includes Tuesdays and Fridays only. For the even number addresses, the watering schedule includes Monday and Thursday only.

ANALYSIS:

On May 9th, 2016, Governor Brown issued Executive Order B-37-16 which provides increased flexibility for water usage during the extreme drought conditions. After conducting the required stress testing, the State Water Resources Control Board and the California Public Utilities Commission modified their drought regulations to permit watering of landscaping from two days a week to three days a week so long as the water provider certifies that it has a water supply sufficient to supply its customers with water for three years. On June 22, 2016, Cal American Water Company certified that it has sufficient water supply to support the City of San Marino for the next three years. A notice was mailed to Cal American customers describing these changes.

As a result of the changes, the City is proposing a new watering schedule that allows for the third day of watering. The proposed watering schedule will expand to allow watering on Sundays for odd addressed properties and Saturdays for even addressed properties.

In the meantime, staff will suspend any enforcement relating to watering on specific days of the week until the September 14th meeting of the City Council.

FISCAL IMPACT:

There will be no fiscal impact on the City.

RECOMMENDATION:

Staff recommends the City Council provide direction to staff as to whether to modify Chapter 14, Article 16 of the City Code to provide flexibility as it relates to statewide watering requirements based on current drought conditions; or if the City should continue to enforce the current Citywide watering schedule.

If the City Council wishes the City to provide more flexibility on water usage, the appropriate motion would be:

“A motion to direct staff to amend Chapter 14, Article 16 to provide flexibility as it relates to statewide watering requirements based on current drought conditions.”

If the City Council wishes to continue to enforce the current Citywide watering schedule, the appropriate motion would be:

“A motion to direct staff to continue enforcing the current Citywide watering schedule”

- **Odd address #'s may water landscaping on Tuesday and Friday only**
- **Even address #'s may water landscaping on Monday and Thursday only**

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: ALDO CERVANTES
PLANNING AND BUILDING DIRECTOR

DATE: SEPTEMBER 14, 2016

SUBJECT: **GENERAL PLAN AMENDMENT FOR THE LOTS LOCATED AT 2233 HUNTINGTON DRIVE, 375 HUNTINGTON DRIVE, 415 HUNTINGTON DRIVE, 475 HUNTINGTON DRIVE, 825 HUNTINGTON DRIVE, AND 835 HUNTINGTON DRIVE**

Allan Yung, MD, Mayor
Richard Sun, DDS, Vice Mayor
Steven W. Huang, DDS, Council Member
Steve Talt, Council Member
Richard Ward, Council Member

BACKGROUND:

On July 25, 2014, the City Council adopted Interim Ordinance No. O-14-1280-U pursuant to Government Code Section 65858 imposing a moratorium prohibiting approval of any permit or entitlement to develop property designated commercial on the General Plan Land Use Map (“Map”) and zoned R-1. The City Council approved two extensions to the moratorium, which expired on July 24, 2016.

Staff found the following properties with designations in the 2013 General Plan as commercial and zoned as residential that are subject to the moratorium:

- a. 2233 Huntington Drive – Stepping Stones approved via Variance No. V28, 1946
- b. 1270 Belhaven Road (APN# 5332-002-010) – Parking lot at the rear of the San Marino Shopping Center
- c. 1265 San Gabriel Boulevard (APN# 5332-002-009) – Parking lot at the rear of the San Marino Shopping Center
- d. 1635 Chelsea Road – Office approved via Variance No. V62-13, 1962
- e. 1625 Chelsea Road – Office approved via Variance No. V62-13, 1962
- f. 1620 Chelsea Road (APN# 5335-005-001) – Parking lot at the rear of the Citizens Business Bank
- g. 1630 Chelsea Road (APN# 5335-005-005) – Parking lot at the rear of the Citizens Business Bank
- h. 2010 Huntington Drive (APN# 5334-016-017) – Parking lot at the rear of the Women’s World
- i. 2020 Huntington Drive (APN# 5334-016-018) – Parking lot at the rear of the Women’s World
- j. 2000 Huntington Drive (APN# 5334-016-016) – Parking lot at the rear of the Women’s World
- k. 375 Huntington Drive – Medical building approved via Variance in 1959 and 1960 for the Pharmacy
- l. 415 Huntington Drive – Office approved via Variance No. V62-08
- m. 475 Huntington Drive – Laboratory approved via Variance No. V69-09
- n. 825 Huntington Drive – Medical Office via Variance No. 7
- o. 835 Huntington Drive – Medical Office via Variance No. 25, 1946

Each of above parcels is zoned for residential uses. The City granted use variances for these properties in the years shown above, which variances predate adoption of the 2003 General Plan. These properties are among the only properties in the City used for commercial uses that immediately abut residential uses. Virtually all other commercial properties in the City are buffered from residential uses by a twenty foot alley.

On March 23, 2016, the Planning Commission recommended to the Council a General Plan amendment to change the depiction on the Map of the parking lots listed above from Commercial to Residential. On April 27, 2016, the Planning Commission recommended to the City Council that the depiction of the remaining properties also be changed from Commercial to Residential.

At the July 13, 2016 City Council meeting, the Council directed staff to proceed with a General Plan Amendment to change the Map designation to Residential for the parcels known as 1625 Chelsea Road; 1635 Chelsea Road; 1630 Chelsea Road; 1270 Belhaven Road; 1265 San Gabriel Boulevard; 2000, 2010, and 2020 Huntington Drive and continued the hearing on the other properties to September 14, 2016.

Development of the 2003 General Plan

A nine-member General Plan Steering Committee was formed by the Council to assist City staff in the formation of the General Plan document which included policies and objectives. The proposal included changes to the Land Use, Open Space, Conservation, Safety and Noise Elements.

The Planning Commission conducted public hearings in May 2002, June 2002 and August 2003 in order to present the findings, policies, objectives and goals to the Commission and the public. The Planning Commission was presented a Map that depicted parcels consistent with their then current underlying uses.

The Map included land use designations such as commercial, historic and cultural, parks and recreation and three residential areas. The Map also included a new "Community Use" designation that was intended to apply to the school sites, churches and privately owned community centers such as the Masonic Lodge. The Planning Commission rejected the introduction of the new "Community Use" land use designation and recommended approval of the General Plan update to the City Council without the "Community Use" designation.

The Council accepted the recommendation and adopted a resolution approving the General Plan update as recommended by the Planning Commission, including removal of all references to the "Community Use" land use designation. Even though the "Community Use" designation was rejected, the Map was not revised and still classifies some properties as "Community Use." Thus, the Map is not an exact representation of the Council's intentions.

Designation of Parcels as Commercial on the General Plan Land Use Map

The only reference in the General Plan concerning commercial use is an overview of the then existing commercial areas along Mission Street district and three areas on Huntington Drive: Huntington Drive East, Huntington Drive Central, and Huntington Drive West. Five properties that are the subject of this hearing are located within the Huntington Drive West area and one is located within the Huntington Drive Central area.

The General Plan discusses the properties in the Mission Street, Huntington Drive East and Huntington Drive Central Districts. The General Plan also discusses the commercial uses on the south side of

Huntington Drive in the Huntington Drive West area, but, with the exception of 375 Huntington Drive, does not discuss the commercial uses on the north side of the Huntington Drive West area. With respect to 375 Huntington Drive, the General Plan states:

“There is also only one property for commercial use at the five-point intersection of Garfield, Los Robles and Huntington. Although it is a small area, this is a viable commercial area. The architecture is attractive, there is a low vacancy rate, and there is a mix of retail, restaurant, office, and service businesses that are appropriate for this location.”

The General Plan states that, while the zoning ordinance and Map must be consistent with the General Plan, they need not be “identical; the general plan map may contain fewer, broader categories of uses than the number in the zoning ordinance.”

In researching this issue for the past year, staff found no records referencing the six remaining properties and their use variances or commercial entitlements during the Planning Commission and City Council General Plan Update proceedings that took place between 2002 and 2003. The minutes from the Planning Commission meetings and City Council meetings only discuss certain properties that were found to have inaccurate zoning versus the then current use. These properties included the San Marino High School, Middle School, Valentine Elementary School, San Marino Public Library, the San Marino Women’s Club and some churches. Nevertheless, the Planning Commission and the City Council rejected establishing a General Plan designation for these properties.

The General Plan contains a number of references indicating that the intent was not to expand the commercial districts in the City. For example, the first goal in the “Goals, Objectives and Policies” of the “Land Use Designations” of the General Plan is to “Maintain the residential character of San Marino.” Goals 5, 10 and 13, listed below, reinforce an interpretation that the General Plan Land Use Map was not intended to expand commercial uses in the City, but was intended to merely show existing land uses.

“5. Perpetuate a healthy, but contained and limited, commercial environment as a service and convenience to San Marino residents, without detrimental encroachment upon the single-family areas of the community.”

“10. Ensure that new development is compatible with established neighborhoods.”

“13. Maintain reasonable buffers between residential neighborhoods and commercial uses in the City.”

Objective L.8 of the General Plan includes the following language:

“Huntington Drive – designate areas for commercial uses on Huntington Drive consistent with existing commercial locations.”

“Prohibit uses that would have a significant negative impact on adjacent residential uses.”

The “Purpose” portion of Section Two of the Economic Development section of the General Plan provides, in part, that “the amount and location of commercial areas in the City is well established.” This portion of the General Plan also states that “it has not been the policy of the City to change the nature of its commercial areas to increase tax revenues.”

The first goal in the “Goals, Objectives and Policies” section of the Economic Development section of the General Plan is that the City should “maintain commercial land use patterns.”

The “Discussion of Environmental Impacts” portion of the Negative Declaration that was adopted with the 2003 General Plan has language indicating that the City intended the new General Plan to retain the status quo and not provide for intensification of land uses, as shown below:

1. Item 35 provides, in part, that “the General Plan Update does not change the density or intensity of land uses in the City.”
2. Item 36 provides, in part, that “no change in land uses or development patterns will result from this project.”
3. Item 39 provides, in part, that “no intensification of land uses is proposed.”
4. Item 46 provides, in part, that “The project will not result in an alternation of present land uses.”
5. Item 47 provides, in part, that there will be no change in “land uses and densities.”
6. Item 54 provides, in part, that “the project does not change the land uses...of the City.”

One member of the Planning Commission at the time the 2003 General Plan was adopted stated at a City Council meeting when that Planning Commission did not intend the Map to designate the future intended use for the properties designated Commercial. Rather, the Commission intended the Map to show the then current uses for the properties.

ANALYSIS:

Staff investigated the best way to resolve the discrepancies and presented several options to the City Council. Staff has continued to investigate the matter by researching the property files, the use variance files and the covenants. The research has found that conditions of approval were incorporated into the variances for 375, 475 and 415 Huntington Drive to require covenants and recording of the variances and conditions with the Los Angeles County Recorder’s Office. Staff was only able to find the file for the covenant for 375 Huntington Drive as well as the LA County Recorder’s office stamped variance and conditions for the property.

After discussing this matter at the July 13, 2016 meeting, the City Council directed staff to continue researching the topic and to return with options available to the City Council to consider. The first decision the City Council should consider is whether there is an inconsistency between the General Plan and the zoning for these properties or if the General Plan Map was intended to merely show the then-current land uses on these properties. The following list includes some, but not all, possible options.

- The City Council can determine that the City Council intended in adopting the 2003 General Plan to designate these parcels as general commercial and allow more intensive commercial uses than permitted under the residential zoning and applicable variances. If the City Council makes this determination, it would have the following options:
 - Retain the current commercial General Plan Land Use Map designations and commence proceedings to rezone the properties to Commercial to eliminate the discrepancy. This would eliminate the restrictions contained in the variances and allow general commercial uses on these parcels. The City Council could also establish a commercial overlay zone or new

commercial zone for these properties permitting some of the uses not currently allowed under the variances.

- Adopt the Negative Declaration and amend the General Plan Land Use Map to designate these parcels as Residential. This would eliminate the possibility of a discrepancy between the General Plan Land Use Map and the zoning. This option would preclude the possibility of a zone change to Commercial unless the General Plan is amended at the same time. The owners would have the ability to continue operations under the use variances or propose a single-family housing project consistent with the underlying zoning.
- The City Council, based on the language of the General Plan and the testimony from a former Planning Commission member, could determine that the General Plan Land Use Map was intended to only show the current uses of the properties and that the Map was not intended to designate the parcels as general commercial. This option would permit the properties to continue to be used in compliance with the variances, but would not allow other commercial uses. If the City Council makes this determination, the City Council would take no action on the General Plan amendment and the parcels could continue to be utilized for uses consistent with the variances. The City Council could, as with the first option, direct staff to consider creating a new commercial zone and General Plan category that would expand the uses beyond those permitted under the variances, but, potentially, with fewer uses than those allowed in the current Commercial zone in order to preserve a buffer for the neighboring residences.
- Finally, the City Council can, under either option, review the status of each of the six parcels independently and determine whether any should be developed for general commercial purposes. If so, and following proper environmental review, the zoning of such parcels would be changed to Commercial and the Map would not be amended for these parcels. In this regard, the City Council might want to consider whether 375 Huntington Drive, which is specifically called out in the General Plan as being unique, deserves special consideration.

FISCAL IMPACT:

At this point, this item presents no fiscal impact.

RECOMMENDATION:

Staff recommends the City Council discuss the matter and determine whether or not there is a discrepancy between the zoning and the General Plan Land Use Map and, depending on the decision, take the appropriate actions or actions listed above.

Attachment: 2003 Land-Use Map
Initial Study

ENVIRONMENTAL INITIAL STUDY

1. Project Title:
Amendment to the General Plan, Land Use Element Land Use Map
2. Lead Agency Name and Address:
City of San Marino
2200 Huntington Drive
San Marino, CA 91108
3. Contact Person and Phone Number:
Aldo Cervantes, Planning and Building Director
(626) 300-0710
4. Project Location:
City of San Marino

Property	Zoning	Existing Land-Use Designation	Proposed Land-Use Designation
2233 Huntington Drive	R-1, District V	Commercial	Very Low Density Residential 2-4 du/acre
375 Huntington Drive	R-1, District VII	Commercial	Low Density Residential 4-6 du/acre
415 Huntington Drive	R-1, District VII	Commercial	Low Density Residential 4-6 du/acre
475 Huntington Drive	R-1, District VII	Commercial	Low Density Residential 4-6 du/acre
1625 Chelsea Road	R-1, District V	Commercial	Very Low Density Residential 2-4 du/acre
1635 Chelsea Road	R-1, District V	Commercial	Very Low Density Residential 2-4 du/acre
825 Huntington Drive	R-1, District II	Commercial	Very Low Density Residential 2-4 du/acre
835 Huntington Drive	R-1, District II	Commercial	Very Low Density Residential 2-4 du/acre

5. Project Sponsor's Name and Address:
City of San Marino
6. General Plan Designation:
General Commercial
7. Zoning:
R-1 Districts V, VI, VII
8. Description of the Project:
The City of San Marino is proposing an amendment to the General Plan Land Use Element, Land Use Map to designate the identified lots to Residential Land Use.
9. Surrounding Land uses and Setting:
Commercial and Residential

10. Other public agencies whose review/approval is required: (e.g., permits, financing approval, or participation agreement)
The project will require Planning Commission and City Council approval.

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors marked below (X) would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

	Aesthetics		Greenhouse Gas Emissions		Population/Housing
	Agriculture Resources		Hazards & Hazardous Materials		Public Services
	Air Quality		Hydrology/Water Quality		Recreation
	Biological Resources		Land Use/Planning		Transportation/Traffic
	Cultural Resources		Mineral Resources		Utilities/Service Systems
	Geology/Soils		Noise		Mandatory Findings of Significance

DETERMINATION: (To be completed by the Lead Agency).

On the basis of this initial evaluation:

I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.	X
I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.	
I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.	
I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect (1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and (2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.	
I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.	

Aldo Cervantes, Planning and Building Director
[Name]
[Title]

April 7, 2016
Date

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
1. AESTHETICS. Would the project:				
a) Have a substantial adverse effect on a scenic vista?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Substantially damage scenic resources, including, but not limited to trees, rock outcroppings, and historic buildings within a state scenic highway				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Substantially degrade the existing visual character or quality of the site and its surroundings?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
2. AGRICULTURE AND FOREST RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Department of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and the forest carbon measurement methodology provided in the Forest Protocols adopted by the California Air Resources Board. Would the project:				
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland) as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?				X
The site is not designated as farmland. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)) or timberland (as defined in Public Resources Code section 4526)?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
No Impact. The amendment is not in conflict with any zoning laws. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) Result in the loss of forest land or conversion of forest land to non-forest use?				X
No tree or landscaping will be removed as a result of the amendment. There will be no impact. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?				X
The amendment does not involve the conversion of farmland. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
3. AIR QUALITY: Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?				X
The amendment will not have an impact to the air quality plan. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?				X
The amendment will not have an impact to air quality standards or contribute to an existing or projected air quality violation. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?				X
The amendment will not result in an increase in pollutants. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) Expose sensitive receptors to substantial pollutant concentrations?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
The amendment will not generate a significant amount of pollutants. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
e) Create objectionable odors affecting a substantial number of people?				X
There will be no need to utilize heavy equipment or to alter the land. The amendment will not generate a significant amount of pollutants or any odors. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
4. BIOLOGICAL RESOURCES. Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain. The project will not impact mineral or biological resources.				
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or U. S. Fish and Wildlife Service?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d. Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident migratory wildlife corridors, or impede the use of native wildlife nursery sites.				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Conservation Community Plan, other approved local, regional, or state habitat conservation plan?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
5. CULTURAL RESOURCES. Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in Section 15064.5?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to Section 15064.5?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) Disturb any human remains, including those interred outside of formal cemeteries?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
6. GEOLOGY AND SOILS. Would the project				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
ii) Strong seismic ground shaking?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
iii) Seismic-related ground failure, including liquefaction?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
iv) Landslides?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Result in substantial soil erosion or the loss of topsoil?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
7. GREENHOUSE GAS EMISSIONS. Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Conflict with any applicable plan, policy or regulation of an agency adopted for the purpose of reducing the emissions of greenhouse gases?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
8. HAZARDS AND HAZARDOUS MATERIALS. Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
9. HYDROLOGY AND WATER QUALITY. Would the project:				
a) Violate any water quality standards or waste discharge requirements?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
f) Otherwise substantially degrade water quality?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
j) Inundation by seiche, tsunami, or mudflow?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
10.LAND USE AND PLANNING. Would the project:				
a) Physically divide an established community?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Conflict with any applicable land use plan, policy or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.The spaces within the lots are required to be maintained as they serve to meet the off-street requirements for the adjoining commercial buildings.				
c) Conflict with any applicable habitat conservation plan or natural communities conservation plan?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
11. MINERAL RESOURCES. Would the project:				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
12. NOISE. Would the project result in:				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
noise levels?				
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
13. POPULATION AND HOUSING. Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
14. PUBLIC SERVICES. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered government facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
a) Fire protection?				X
b) Police protection?				X
c) Schools?				X
d) Parks?				X
e) Other public facilities?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
15. RECREATION.				
a) Would the project increase the use of existing neighborhood or regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
16. TRANSPORTATION/TRAFFIC. Would the project:				
a) Exceed the capacity of the existing circulation system, based on an applicable measure of effectiveness (as designated in a general plan policy, ordinance, etc.), taking into account all relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) Substantially increase hazards to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e. g. farm equipment)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
e) Result in inadequate emergency access?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
f) Conflict with adopted policies supporting alternative transportation (e.g., bus turnouts, bicycle racks)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
g) Result in inadequate capacity?				
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
17. UTILITIES AND SERVICE SYSTEMS. Would the project:				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
g) Comply with federal, state, and local statutes and regulations related to solid waste?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
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18. MANDATORY FINDINGS OF SIGNIFICANCE.				
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified lot Land Use designation from Commercial to Residential. The use of the lots will remain.				

ENVIRONMENTAL INITIAL STUDY

1. Project Title:

Amendment to the General Plan, Land Use Element Land Use Map

2. Lead Agency Name and Address:

City of San Marino
2200 Huntington Drive
San Marino, CA 91108

3. Contact Person and Phone Number:

Aldo Cervantes, Planning and Building Director
(626) 300-0710

4. Project Location:

City of San Marino

1270 Belhaven Road (APN# 5332-002-010) – Parking lot at the rear of the San Marino Shopping Center
1265 San Gabriel Blvd. (APN# 5332-002-009) – Parking lot at the rear of the San Marino Shopping Center
1620 Chelsea Road (APN# 5335-005-001) – Parking lot at the rear of the Citizens Business Bank
1630 Chelsea Road (APN# 5335-005-005) - Parking lot at the rear of the Citizens Business Bank
2010 Huntington Drive (APN# 5334-016-017) Parking lot at the rear of the Women’s World
2020 Huntington Drive (APN# 5334-016-018) Parking lot at the rear of the Women’s World
2000 Huntington Drive (APN# 5334-016-016) Parking lot at the rear of the Women’s World

5. Project Sponsor's Name and Address:

City of San Marino

6. General Plan Designation:

General Commercial

7. Zoning:

R-1 Districts V, VI, VII

8. Description of the Project:

The City of San Marino is proposing an amendment to the General Plan Land Use Element, Land Use Map to designate the identified parking lots as Residential Land Use.

9. Surrounding Land uses and Setting:

Commercial and Residential

10. Other public agencies whose review/approval is required: (e.g., permits, financing approval, or participation agreement)

The project will require Planning Commission and City Council approval.

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors marked below (X) would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

	Aesthetics		Greenhouse Gas Emissions		Population/Housing
	Agriculture Resources		Hazards & Hazardous Materials		Public Services
	Air Quality		Hydrology/Water Quality		Recreation
	Biological Resources		Land Use/Planning		Transportation/Traffic
	Cultural Resources		Mineral Resources		Utilities/Service Systems
	Geology/Soils		Noise		Mandatory Findings of Significance

DETERMINATION: (To be completed by the Lead Agency).

On the basis of this initial evaluation:

I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.	X
I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.	
I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.	
I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect (1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and (2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.	
I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.	

Aldo Cervantes, Planning and Building Director
[Name]
[Title]

January 28, 2016
Date

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
1. AESTHETICS. Would the project:				
a) Have a substantial adverse effect on a scenic vista?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Substantially damage scenic resources, including, but not limited to trees, rock outcroppings, and historic buildings within a state scenic highway				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Substantially degrade the existing visual character or quality of the site and its surroundings?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
2. AGRICULTURE AND FOREST RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Department of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and the forest carbon measurement methodology provided in the Forest Protocols adopted by the California Air Resources Board. Would the project:				
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland) as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?				X
The site is not designated as farmland. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)) or timberland (as				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
defined in Public Resources Code section 4526)?				
No Impact. The amendment is not in conflict with any zoning laws. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Result in the loss of forest land or conversion of forest land to non-forest use?				X
No tree or landscaping will be removed as a result of the amendment. There will be no impact. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?				X
The amendment does not involve the conversion of farmland. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
3. AIR QUALITY: Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?				X
The amendment will not have an impact to the air quality plan. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?				X
The amendment will not have an impact to air quality standards or contribute to an existing or projected air quality violation. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?				X
The amendment will not result in an increase in pollutants. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Expose sensitive receptors to substantial pollutant concentrations?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
The amendment will not generate a significant amount of pollutants. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Create objectionable odors affecting a substantial number of people?				X
There will be no need to utilize heavy equipment or to alter the land. The amendment will not generate a significant amount of pollutants or any odors. Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
4. BIOLOGICAL RESOURCES. Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot. The project will not impact mineral or biological resources.				
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or U. S. Fish and Wildlife Service?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d. Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident migratory wildlife corridors, or impede the use of native wildlife nursery sites.				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Conservation Community Plan, other approved local, regional, or state habitat conservation plan?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
5. CULTURAL RESOURCES. Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in Section 15064.5?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to Section 15064.5?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Disturb any human remains, including those interred outside of formal cemeteries?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
6. GEOLOGY AND SOILS. Would the project				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
ii) Strong seismic ground shaking?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
iii) Seismic-related ground failure, including liquefaction?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
iv) Landslides?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Result in substantial soil erosion or the loss of topsoil?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
7. GREENHOUSE GAS EMISSIONS. Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Conflict with any applicable plan, policy or regulation of an agency adopted for the purpose of reducing the emissions of greenhouse gases?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
8. HAZARDS AND HAZARDOUS MATERIALS. Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
9. HYDROLOGY AND WATER QUALITY. Would the project:				
a) Violate any water quality standards or waste discharge requirements?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
f) Otherwise substantially degrade water quality?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
j) Inundation by seiche, tsunami, or mudflow?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
10.LAND USE AND PLANNING. Would the project:				
a) Physically divide an established community?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Conflict with any applicable land use plan, policy or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot. The parking spaces within the parking lots are required to be maintained as they serve to meet the off-street parking requirements for the adjoining commercial buildings.				
c) Conflict with any applicable habitat conservation plan or natural communities conservation plan?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
designation from Commercial to Residential. The use of the lots will remain parking lot.				
11. MINERAL RESOURCES. Would the project:				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
12. NOISE. Would the project result in:				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) For a project within the vicinity of a private airstrip, would the project				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
expose people residing or working in the project area to excessive noise levels?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
13. POPULATION AND HOUSING. Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
14. PUBLIC SERVICES. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered government facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
a) Fire protection?				X
b) Police protection?				X
c) Schools?				X
d) Parks?				X
e) Other public facilities?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
15. RECREATION.				
a) Would the project increase the use of existing neighborhood or regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
16. TRANSPORTATION/TRAFFIC. Would the project:				
a) Exceed the capacity of the existing circulation system, based on an applicable measure of effectiveness (as designated in a general plan policy, ordinance, etc.), taking into account all relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Substantially increase hazards to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e. g. farm equipment)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Result in inadequate emergency access?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) Conflict with adopted policies supporting alternative transportation (e.g., bus turnouts, bicycle racks)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
g) Result in inadequate parking capacity?				
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
17. UTILITIES AND SERVICE SYSTEMS. Would the project:				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
g) Comply with federal, state, and local statutes and regulations related to solid waste?				X

Issues and Supporting Information Sources	Potentially Significant Impacts	Less than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
-------------------------------------------	---------------------------------	----------------------------------------------------	------------------------------	-----------

18. MANDATORY FINDINGS OF SIGNIFICANCE.				
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?				X
Not impact. The proposal is to amend the General Plan Land Use Map by amending the identified parking lot Land Use designation from Commercial to Residential. The use of the lots will remain parking lot.				

City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: ALDO CERVANTES,
PLANNING AND BUILDING DIRECTOR
EVA CHOI, ASSISTANT PLANNER

DATE: SEPTEMBER 14, 2016

SUBJECT: **APPEAL OF THE PLANNING COMMISSION DECISIONS
OF DRC15-99 AND DRC16-23
1470 VIRGINIA ROAD, (CHAN/TYLER)**

BACKGROUND

The applicant filed an application for a new residence on November 13, 2015. The Planning Commission considered the proposed project during its March 23, 2016 and April 27, 2016 meetings, and requested a historic resources assessment report for the existing residence and redesign of the proposed residence for neighborhood compatibility reasons.

At the March 23, 2016 meeting, the Planning Commission considered the initial project plans, which involved one conditional use permit request for a main structure with more than six bedrooms, and two design review actions for the new structures and front yard driveway gate and fencing.

A revised design was presented to the Planning Commission at its April 27, 2016 meeting, the revised project involved two conditional use permits for a structure with more than six bedrooms and a bathroom within a detached structure, and three design review actions for the new structures, a detached three-car garage and a detached structure greater than six-hundred square feet.

On June 22, 2016, the applicant presented to the Planning Commission a historic resources assessment report along with a final design program that only required two design review actions for the new structures and the detached three-car garage. The Planning Commission approved the project with conditions. A summary chart illustrating the proposed design program from initial submittal to the final design is provided in Attachment 5. On July 7, 2016, a City resident filed a timely appeal of the Planning Commission's approval, the appeal letter is provided in Attachment 1.

EXISTING RESIDENCE

The existing residence was constructed in 1938 and designed by Theodore Pletsch, a well-known local architect. Mr. Pletsch designed both residential and commercial projects in San Marino and Pasadena from the 1930s through the 1960s. Available online reference materials revealed that Mr. Pletsch's residential design included a variety of architectural styles, it is also stated that his design work was

mostly client-driven. The existing two-story English Tudor residence is not a style that commonly associated with Mr. Pletsch’s work. Staff cannot find evidence that Mr. Pletsch played a significant role in influencing the development of English Tudor style homes in the City. Staff is also unable to establish the connection between the subject house and the potential influence of Mr. Pletsch’s work in the development of English Tudor style homes in the local region. Therefore, staff does not find the house to be a potential historic resource and finds that the project is exempt from review under the California Environmental Quality Act (CEQA).

As requested by the Planning Commission, the applicant submitted a historic resources assessment report prepared by The Historic Resources Group¹, provided as Attachment 3. The historic resources assessment report evaluated the existing structure under applicable criterion of the National Register and California Register and found the structure to be ineligible for listing. The historic resources assessment report identified the existing residence exhibiting character-defining features of the Tudor Revival-style and that the structure is a good local example of the particular architectural style. The report recommended documenting the existing condition of the structure, archiving architectural plans and photographs at the City and at the Pasadena Museum of History.

At present time, Chapter 2 Article 12 of the City Code addresses local designation program through a petition process where City Council may designate a building as a “Local Historical Landmark” in recognition of the building’s role as it relates to the City’s history. At the time of the project application, November 13, 2015, no individual or organization has filed a petition to designate the existing structure as a local historical landmark.

SITE AND PROJECT DESCRIPTIONS

General Plan:	Estate Residential (0-2 dwelling unit per acre of land area)
Zoning:	R-1, District I
Location:	The subject property is located on the east side of Virginia Road, between Euston Road and Shenandoah Road.
Lot Size:	49,910 square feet
Existing Use:	Two-story residence, detached garage, and pool
Surrounding Uses:	Lacy Park is located west of the property. The site abuts other residential properties in Area Districts I and IV.
Proposed Square-Footage:	Livable Area: 6,845 square feet/ 6 Bedrooms, 8 Baths Lot Coverage: 5,453 square feet
Environmental Determination:	Categorically Exempt, Class 3 – new construction

The applicant requests to construct a new two-story residence with a basement, a detached three-car garage and an opened cabana structure. The proposed residence contains six bedrooms, six bathrooms and two powder rooms in the main residence. Part of the design program also included a detached three-car garage and an opened cabana structure. The proposed project complies with zoning standards, including setbacks, building height, maximum livable area and lot coverage. Pursuant to City Code Sections 23.15.03B and 23.15.03C, the project requires Design Review actions for the new residence (DRC15-99) and the detached three-car garage (DRC16-23).

¹ Authors of the historic resources assessment report are qualified professionals meeting the Secretary of the Interior’s Professional Qualifications Standards for architecture, historic architecture, history and architectural history.

The project proposed the following front yard improvements: a paved driveway leading to the side yard motor court, a raised seating patio with a fountain and a terraced entry walkway. Rear yard amenities included a swimming pool, a spa, and an existing arbor. Submitted property survey shows the existing driveway gate, pilasters and fencing are located within the public right-of-way, the architect stated that improvements beyond private property lines will not be altered and is not part of the project. Landscaping within the public right-of-way will remain and continues to screen the project site.

DESIGN REVIEW FINDINGS:

In examining the design review requests, the Planning Commission must make sure that the conditions will be consistent with the required findings for compatibility. Section 23.15.08 of the San Marino City Code states that the reviewing body shall approve the application if it finds all of the following to be true:

That the proposed structures are compatible with the neighborhood.

The property is zoned R-1, Area District I, and designated as Estate Residential (0-2 dwelling unit per acre of land area) in the General Plan. The property is an interior lot, located on the east side of Virginia Road, between Euston Road and Shenandoah Road. Surrounding uses include Lacy Park to the west and residential properties in Area Districts I and IV to the north, south and east.

For purposes of design review, a neighborhood is defined as the two (2) properties on each side of the lot; all properties adjoining the rear of the lot and each property on either side of the adjoining property(ies); and extending the lot's property line across the street, all property(ies) across the street within the parameters of the extension and the property on either side of those properties. Staff applied a conservation approach and included all properties adjoining the lots that are adjacent to the subject property's rear lot lines. Attachment 4 shows the properties that comprise the neighborhood for design review purposes.

The neighborhood comprises of various architectural styles ranging from traditional Spanish to minimal traditional to modern style; both single-story and two-story residences exist in the neighborhood. The architect and property owners have chosen a Spanish Colonial Revival design for the new residence and the detached garage. Staff finds the proposed architectural style and the two-story approach appropriate for the established neighborhood. The proposed building placement are in similar locations as existing structures on the property, this helps to minimizes excavation or altering land forms in order to preserve the natural features on the northern portion property.

The neighborhood contains both attached and detached garages, the proposed detached garage in the rear yard will be minimally visible from public view. Adequate distance is provided between the main residence, the detached garage and rear yard recreation amenities to maintain a sense of open space. The detached garage is compatible in size and height to garages found in the neighborhood. Staff finds the visual massing, scale, and height of the residence and the detached garage to be compatible with the development in the neighborhood.

Staff supports the front terraced design as it helps to define the front entry area, however the adjacent short walls is an uncommon feature in the neighborhood and staff cannot find the front short walls adjacent to the terraced walkway compatible with the neighborhood.

That the proposed structures are designed and will be developed in a manner which balances the reasonable expectation of privacy of persons residing on contiguous properties with the reasonable expectations of the applicants to develop their property within the restrictions of this Code.

The proposed two-story residence and detached garage sit naturally on a lower building pad than its north and east neighbors at 1365 Woodstock Road, 1380 Shenandoah Road, 1464 and 1480 Virginia Road. Property to the south (1505 Euston Road) of the subject site is on a lower elevation and privacy concern is buffered by a 30-foot wide private roadway. A large rear facing, uncovered balcony is proposed on the second level and it is approximately 60 feet from the side and rear property lines. With adequate setback and naturally descending slope of the lot, staff finds the proposed two-story residence and detached garage to be respectful of neighbors' privacy.

In the case of a building addition, the proposal is compatible with the existing building which includes the rooflines. This finding is not applicable because the proposed project comprises of new structures.

That the colors and materials are consistent and match the existing building or structure.

The project provides a common color scheme for the Spanish home with the two-piece barrel clay tile roofing material, aluminum clad wood casement windows in light green and an off white textured exterior wall finish. Architectural details include dark brown rafter tails and columns, and dark gray railings and decorative grills. Staff finds the proposed exterior finishes, materials and colors to be complimentary and compatible with the chosen architectural style. The proposed exterior finishes, materials and colors are consistently carried throughout the project. |

The Planning Commission's June 22, 2016 deliberation is available in audio format online. The attached resolution in Attachment 2 provides the required findings and conditions of approval adopted by the Planning Commission on August 24, 2016.

RECOMMENDATION

Staff recommends the Council to uphold the Planning Commission's approval and deny the appeal of Design Review Nos. DRC15-99 and DRC16-23. This would allow the applicant to process with the demolition of the existing structure and construction of the new residence and associated site improvements with conditions as set forth in Planning Commission Resolution PCR-16-04. |

If Council concurs, the following motion is recommended:

“A motion to deny the appeal and uphold the Planning Commission's approval of Design Review Nos. DRC15-99 and DRC16-23 as conditioned in Planning Commission Resolution PCR-16-04.” |

Attachments: | Appeal Letter
| Planning Commission Resolution PCR-16-04
| Historic Resources Assessment Report
| Location and Radius Map
| Project Program Summary Chart |

CITY OF SAN MARINO

PLANNING COMMISSION APPEAL

RECEIVED

(Please type or
print in ink)

Appeal Fee \$805.00
Non-Refundable 2016 JUL -7 P 3:49

CITY OF SAN MARINO
CITY CLERK'S OFFICE.

Pursuant to City Code, the City Council has the following options:

- a. Affirm the action of the Planning Commission; or
- b. Overturn the Planning Commission action; or
- c. Refer the matter back to the Planning Commission, with or without instructions for further proceedings; or
- d. Set the matter as a de novo hearing.

TO THE CITY COUNCIL OF THE CITY OF SAN MARINO:

Date of Planning Commission Meeting JUNE 22, 2016

Date of Appeal (within 15 days) JULY 7, 2016

Resolution of Findings No. _____

Appeal by SHIRLEY JAGELS
(Name)

Regarding: DRC-1599 & DRC-16-23 at 1470 Virginia Rd.
(Case No.) (Address)

The undersigned hereby appeals from the decision of the Planning Commission, referenced above, upon the following grounds: (State reasons why you think the City Council should render a different decision than that rendered by the Planning Commission. Attach additional pages if necessary). **The narrative statement and nine (9) sets of drawings (if applicable) are due at the time the appeal is filed.**

SEE ATTACHED

Dated: 7/7/2016

SHIRLEY JAGELS
Appellant Name

1404 WILSON AVENUE
Appellant Address

1404 Wilson Avenue
San Marino, CA 91108
626-441-1404

July 7, 2016

Hon. Members of the San Marino City Council,
Planning Commission & DRC
C/o San Marino City Clerk Veronica Ruiz
City of San Marino
2200 Huntington Dr.
San Marino, CA 91108

RE: DRC-1599 & DRC-16-23
1470 Virginia Road

Regarding the decision of our current Planning Commission at the public meeting
Wednesday, June 22, 2016 re the property at 1470 Virginia Road by noted architect Mr.
Theodore Pletsch.

Dear Members:

Pursuant to City Code, I hereby exercise my right to appeal the Planning Commission approval of DRC-1599 & DRC-16-23 pertaining to the proposed new construction at 1470 Virginia Road, which would involve the demolition of a 1938 architectural resource by noted architect Theodore Pletsch.

Architect Theodore Pletsch has been credited with helping to build San Marino. According to the San Marino Historical Society's Grapevine newsletter of August, 1993, Mr. Pletsch built more than 300 quality, custom homes in San Marino over the course of his award-winning career. Some historical information about the architect can be reviewed in the LA Times article from April 24, 1986 (see attached). Please see Page 93 of OHP document: Cultural Resources of the Recent Past Historic Context Report, City of Pasadena to find additional information on the architect.

This issue is a crucial matter to the community on many levels, and appeal is the primary legal tool used to municipally protect historic resources in San Marino. Home ownership does not give individuals (or an LLC for that matter) the right to demolish community resources and put our cultural heritage and trees at risk without diligence and scrutiny. Ownership involves responsibilities as well as rights, and through the public hearing process, we more fully evaluate the environmental and cultural impact demolitions create.

I feel strongly that in reviewing this proposed development plan, we have failed to adequately and objectively identify a potential historic resource as part of a project's

environmental review. When this happens, historically significant buildings go unrecognized as such and are demolished without even an evaluation of creative alternatives, which our own governing document "Residential Design Guidelines" encourages on Page 1 in its statement, "The City is renown for its beautiful homes, which result from the residents' concern about their community and efforts to maintain properties." Page 1 also serves to "stress the importance of tree preservation," not replacement.

This particular proposal is quite ambitious, and asks for many variances and subterranean livable space. Because of this, along with the historic context of the current home within our cultural heritage -- as well as overriding concern that our city staff is also overly-burdened with the myriad of duties involved in overseeing the plethora of construction projects within the city -- I seek this hearing and request a further review by the City Council.

Indeed it is our duty as a community to provide a thorough, public review of the potential environmental and community impacts of a proposed development project. It also behooves us to avoid or minimize these impacts to the extent feasible by examining and considering alternative approaches to any proposed project which has the potential to damage the community's cultural legacy.

While I do not dispute of the authority of the Planning Decision to render a decision, we believe it is the duty of the City Council to override this decision and render the approval null and void. I look forward to the hearing at which our dedicated City Council and current staff can add further review to this application on behalf of the community.

I further ask you to consider re-enacting the moratorium on the issuance of building permits for new construction where it would involve the demolition of our architectural resources until such time as we have, as a community, completed a thorough survey of our historic architectural resources and enacted a historic preservation ordinance.

Thank you for your consideration to this matter.

Most sincerely,



Shiele Angela
626-441-1404 home
626-926-3126 cell

Attachments:

Check #3909 in the amount of \$805.00
Article on Theodore Pletsch

← Back to Original Article

SNAPSHOTS

Architect's Works Were Built to Last--So Was He

April 24, 1986 | MARY BARBER | Times Staff Writer

The West's first drive-up shopping center, built on the Pasadena-Altadena border in 1930, was unique and somewhat daring in its time. Today, with its integrity still intact, it qualifies as a historical treasure.

The same can be said of its architect, Theodore Pletsch.

Both are enjoying a renaissance this spring. The 56-year-old complex has been renovated for a grand reopening, and the 84-year-old Pletsch is being honored for having designed hundreds of Pasadena-area buildings that stand as testimonials to his talents.

The mini-mall, now known as Hen's Teeth Square, is on the corner where Los Robles Avenue meets Woodbury Road. It was built when cars were rare and roads leading to it were narrow and unpaved. After more than five decades of abuse by nature and people, it still has its original Italian tiles, thick brick walls and classic beauty.

Standing in front, where gasoline pumps once lured the automobile trade, Pletsch gazed at his creation and said, "This place didn't make any sense to me at the time. The only people who had cars in 1930 were rich people who had chauffeurs to drive their limousines. Never did think much of it."

He pointed to a nearby building which he liked more than the shopping center. It was a building he designed in the 1940s as an A & P grocery store and which now houses a plumbing business.

"They gave me jobs for 50 more buildings," the architect said of the grocery chain.

Pletsch says that kind of thing often, telling of a string of Planned Parenthood clinics, insurance offices, stores along Pasadena's Colorado Boulevard and homes for the upper crust--built for customers who were so pleased with his work they kept ordering more.

There is a map at Hen's Teeth Square with pins marking the sites of buildings Pletsch designed, but it is incomplete because he ran out of pins after several hundred were used. Most of the pins are poked in the Pasadena and San Marino areas, where Pletsch designed hundreds of homes in a variety of architectural styles. There are at least 20 pins along San Marino's elegant Lombardy Road.

Pletsch said he has designed 1,300 buildings; most of them are in the San Gabriel Valley, but some are in other states. Some notable local works still standing are three blocks of Colorado Boulevard storefronts done in the 1920s when the street was widened, a house that won a local design competition in 1935, a 1950s office building on Huntington Drive at Del Mar Avenue, the classic San Marino Tribune building, and a two-story store at 609 E. Green St. in Pasadena with a black tile facade.

"No way I could make sense of a black building," Pletsch said of the landmark.

"I did those Planned Parenthood buildings and a mausoleum in Brea. See, I've designed for people before they're born and after they're dead.

"I only design what the customer wants. I'm no Frank Lloyd Wright--never wanted to be. It's been so much fun I've never worked a day in my life. I've never been sued, and now one in six architects is sued every year."

In his youth, Pletsch said, he was an unlikely candidate for success.

"I was a sickly, skinny kid," who came from the Midwest to California in 1912, he said. "I barely survived the flu epidemic that killed millions of people all over the world in 1918."

He graduated from the USC School of Architecture in 1925, and was denied life insurance because of his fragile health.

"That was one of the best things that ever happened to me," Pletsch said. He learned to struggle against odds, to build up his strength by mountain climbing, and to work as hard as he could.

Pletsch still lives in the Altadena home he designed in 1936 for his late wife and two children. He is a sprightly, slender man who claims to have logged at least 30,000 miles hiking in the San Gabriel Mountains. Almost weekly he takes his favorite trail from Eaton Canyon to Henninger Flats, a 10-mile round trip that can exhaust people a fraction of his age.

Although he never formally retired, Pletsch works only occasionally now. He might have gone unrecognized for his enormous output had it not been for the owners of Hen's Teeth Square, who tracked him down after finding old documents in the building's basement.

Jeanette Henderson, who with her husband, Winston, bought the building in 1978, said they named it Hen's Teeth because money for development was scarce then. Also, she said, "We want this to be for things that are as rare as hen's teeth--things you can't get anywhere else in this area."

The building, designated a historic landmark in 1982, is scheduled to reopen in mid-May with a sidewalk cafe, specialty food shops, a produce market and space for a museum of local history.

Pletsch said he is not involved with the restoration but is pleased with what he sees. He pointed out that even though it was built long before reinforcement was required for masonry structures, he used special reinforcing beams in the building and to this day it has only one crack, which he attributes to an underground weakness, perhaps an old cesspool nobody knew about.

Asked why the building survived countless earthquakes, Pletsch had a ready answer.

"Because I designed it."

RESOLUTION NO. R-16-04

A RESOLUTION OF THE CITY OF SAN MARINO PLANNING COMMISSION APPROVING DESIGN REVIEW CASE NUMBERS DRC15-99 AND DRC16-23, A REQUEST TO CONSTRUCT A NEW TWO-STORY RESIDENCE WITH A BASEMENT AND A NEW DETACHED THREE-CAR GARAGE ON THE PROPERTY LOCATED AT 1470 VIRGINIA ROAD, AND LEGALLY DESCRIBED AS TRACT #8316, LOT 5

THE SAN MARINO PLANNING COMMISSION DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

SECTION 1. An application for design review was submitted to the City of San Marino by Century Winner Inc. The applicant requests to construct a new two-story residence with basement and a new detached three-car garage on the property located at 1470 Virginia Road. This requires design review in accordance with Section 23.15.03B and 23.15.03C of the San Marino City Code.

SECTION 2. The Planning Commission conducted duly noticed public hearings on the application on March 23, 2016, April 27, 2016, and June 22, 2016.

SECTION 3. The Planning Commission received and considered both oral and written testimony during the public hearings and considered all the evidence in the record of the City's proceedings on the application as well as the evidence received and presented at the hearings. The following facts were presented to the Planning Commission:

- A. The property is zoned R-1 Single-Family Residential, Area District I. The property is located on the east side of Virginia Road, between Euston Road and Shenandoah Road. Other surrounding properties are also zoned R-1, Area District I to the north and east, and Area District IV to the east. City owned Lacy Park is located to the west.
- B. The property contains 49,910 square feet of land and is improved with a two-story residence and a detached garage designed by Theodore Pletsch. The proposed project was found to satisfy all zoning requirements in the San Marino City Code.
- C. The proposed architectural style is Spanish Colonial Revival, with materials that include exterior cement plaster finish, two-piece clay tile roof, aluminum clad casement windows, wood rafter tails, and decorative wrought grills.
- D. The legal neighborhood contains large estate style homes of various architectural styles.

- E. Historic Resources Group, a qualified consultant meeting the Secretary of the Interior's Professional Qualifications Standards for architecture, historic architecture, history and architectural history, evaluated the existing structures under applicable criterion of the National Register and California Register and found the structures to be ineligible for listing as historical landmark. Historic Resources Group's conclusions are contained in an historic resource assessment report dated May 27, 2016, which is incorporated herein by reference.

SECTION 4. The Planning Commission hereby finds as follows with respect to the applications for Design Review case numbers DRC15-99 and DRC16-23:

- A. Pursuant to San Marino City Code 23.15.08, the Planning Commission finds that the proposed new two-story Spanish Colonial Revival style residence and detached garage are compatible with the neighborhood. The legal neighborhood consists of one and two-story structures. The legal neighborhood also contains attached and detached accessory structures. Further, the proposed main residence and detached garage are in similar location to the existing main structure on the property, which helps to minimize excavation and preserves the natural landforms on the northern portion of the property.
- B. The proposed structures are designed and will be developed in a manner which balances the reasonable expectation of privacy of persons residing on contiguous properties with reasonable expectations of the applicant to develop the property within the restrictions of the Municipal Code in that the placement of the new two-story residence and detached garage provides adequate distance from neighboring properties to mitigate noise and privacy impacts.
- C. The proposed project consists of new structures, therefore the finding regarding compatibility with existing buildings is inapplicable.
- D. The colors and materials of the project are similar with existing structures in the legal neighborhood, the proposed Spanish Colonial Revival style incorporates exterior materials and colors found on neighboring structures.
- E. The proposed project is found to be exempt from the provisions of the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15303, because the project is new construction of a single family residence. Further, based on the Historic Resources Group historic resource assessment, the existing structures on the site are not considered historic resources.

SECTION 5. Based upon the foregoing findings in Section 4 the Planning Commission hereby approves the Design Review Case Nos. DRC15-99 and DRC16-23 subject to the following conditions:

1. The front yard wall shall not exceed eighteen inches (18") in height. At certain limited locations, the wall may be up to two feet (2') in height subject to staff approval.
2. The existing condition of 1470 Virginia Road shall be documented by a qualified preservation professional in accordance with Historic American Building Survey (HABS) short format guidelines and standards. Documentation shall include a historic narrative, existing drawings and plans (if available), and large-format photographs of the property. Copies of the documentation will be submitted to the City of San Marino Planning Department and the Theodore Pletsch archives at the Pasadena Museum of History.

PASSED, APPROVED AND ADOPTED on this 24th day of August, 2016.



MARCOS VELAYOS,
CHAIRMAN

ATTEST:



ALDO CERVANTES,
PLANNING AND BUILDING DIRECTOR

To: Tyler Gonzalez Architects

Attn: Rob Tyler

From: Peyton Hall, FAIA; Christine Lazzaretto;
Heather Goers; John LoCascio, AIA

Date: May 27, 2016

INTRODUCTION

We have evaluated the property at 1470 Virginia Road in the City of San Marino, California for potential historic significance. This evaluation is based on a review of the relevant historic contexts and an analysis of the eligibility criteria and integrity thresholds for listing in the National Register of Historic Places, the California Register of Historical Resources, and local designation. A site visit was conducted on May 24, 2016.

HISTORIC CONTEXT

Development of San Marino

The City of San Marino is located in an area that was once inhabited by the Gabrielino Indians. The area was part of the land that later belonged to the Mission San Gabriel Arcángel, which was the fourth mission constructed as part of the vast California mission system of the late 1700s and early 1800s. In circa 1816, a large mill was constructed to process the abundance of grains produced by the mission. El Molino Viejo (the Old Mill) is extant and represents the oldest building in San Marino.

San Marino's most famous resident was Benjamin D. Wilson, who, in 1854, established his Lake Vineyard Ranch home on former Mexican Land Grant property owned by Senora Victoria Reid. Wilson lived on the property until his death in 1878. He described the region as "one of the most beautiful places that heart could desire." Serving as Mayor of Los Angeles and as a State Senator for two successive terms, Wilson often entertained important Southland visitors at his ranch. When Wilson's daughter Maria married James De Barth Shorb, Wilson gave them the top knoll of his estate as a wedding gift. The

HISTORIC RESOURCE ASSESSMENT

1470 Virginia Road

HISTORIC RESOURCES GROUP

12 S. Fair Oaks Avenue, Suite 200, Pasadena, CA 91105-1915
Telephone 626 793 2400, Facsimile 626 793 2401
historicalresourcesgroup.com

Shorbs built a home and named their 600-acre ranch San Marino after his grandfather's plantation in Maryland, which in turn had been named for the tiny Republic of San Marino.¹ In 1903, the Shorb Estate was purchased by Henry E. Huntington, Huntington was a noted railroad builder, land developer, and collector of art, rare books and manuscripts, and botanical species. He envisioned the area surrounding his own estate (now The Huntington Library, Art Gallery, and Botanical Gardens) as a fine, single-family community. In 1913, the Wilson and Huntington ranchos, along with the property of George S. Patton, Sr. and subdivided areas from smaller ranchos, were incorporated as the City of San Marino. Following the City's incorporation, Huntington loaned his Mayberry house, on the corner of Oak Knoll and Monterey Road, to serve as school and city hall.²

Residential development in the early 20th century evolved from Huntington's vision for the City. From its inception, San Marino attracted some of the wealthiest families from nearby Pasadena's well-heeled upper class. George S. Patton, Sr., the patrician father of the famed American general, served as the City's first elected mayor. In the early 20th century, the City remained small and protective of its elite character. Its population and number of residential parcels were effectively stabilized by stringent minimum lot size requirements.³

Early residential development followed the electric railway system, which was heavily subsidized by developers to encourage access to the new communities they promoted.⁴ The Sierra Madre Line to San Marino carried about 300,000 passengers annually prior to World War II, reaching a peak in 1944 of 625,000 passengers. Use declined rapidly following the war, as gas and rubber shortages ended and people made more use of their automobiles for transportation. As the popularity of the automobile increased, access was available to developments not adjacent to the electric railways. The resulting increased need for improved streets and roads led to plans in the 1930s for a system of motorways to connect major communities, the first being the Arroyo Seco in 1939, which is now the Pasadena Freeway. Increased auto use, combined with the withdrawal of developer subsidies for electric railways as development built out, resulted in the continuing decline of the Pacific Electric. Ultimately the railway was sold to the government, which determined it was obsolete and discontinued it in 1961.

¹ "San Marino," San Marino Historical Society, <http://sanmarinohistoricalsociety.org/history.html> (accessed May 2016).

² "The San Marino Public Library: A History of Civic Support," City of San Marino, <https://ca-sanmarino.civicplus.com/702/Library-History> (accessed May 2016).

³ "How an Exclusive Los Angeles Suburb Lost Its Whiteness," Citylab, <http://www.citylab.com/politics/2012/08/how-exclusive-los-angeles-suburb-lost-its-whiteness/3046/> (accessed May 2016).

⁴ Description of residential development in San Marino excerpted from City of San Marino, "General Plan 2003," <https://ca-sanmarino.civicplus.com/DocumentCenter/View/53> (accessed May 2016).

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Huntington Drive and Sierra Madre Boulevard continue to be principal arterials for movement within and through San Marino, although they are no longer rail routes. Today, landscaped medians have replaced the railroad rights of way along these major automobile corridors. During the 1940s and 1950s, residential development continued in the eastern neighborhoods of the City. The City was largely built-out by the mid-20th century.

San Marino is characterized by its single-family residential neighborhoods. Residential development is the overwhelming land use in the City, comprising 85% of the land area. The majority of the City's housing stock was built between 1920 and 1950. The upscale nature of San Marino, originally envisioned by Henry Huntington, resulted in the construction of excellent examples of period architectural styles designed by master architects.

Site Development History⁵

The subject property is located at 1470 Virginia Road in the western portion of the City of San Marino. The property is situated in a residential neighborhood, across the street from Lacy Park. The property is improved with a single-family residence, which was constructed in 1938, as well as a swimming pool and patio, and a detached garage with guest quarters.

The land comprising the subject property was subdivided for residential development in 1924 as Lot 5 of Tract No. 8316. In 1938, owner Jack D. Hensley commissioned architect Theodore Pletsch to design a two-story, eight-room Tudor Revival-style residence on the property for Hensley and his wife, Neva. In 1950, Pletsch returned to design a one-story sunroom addition to the rear of residence. The Hensleys continued to reside in the home until the mid-1950s, at which point the couple relocated and the property changed hands. By the mid-1960s the property had been purchased by the Stathatos family, who lived there through the mid-1990s.

Theodore Pletsch

The residence at 1470 Virginia Road was designed by Theodore Pletsch, a noted and prolific local architect who was responsible for a number of single-family residences in San Marino from the 1930s through the 1960s. Pletsch was born on November 29, 1901, in Iowa Falls, Iowa, to Theodore and Grace Pletsch. The family moved frequently when Pletsch was a child, eventually settling in Pasadena. Pletsch attended Pasadena High School, graduating in 1920. He then enrolled at Caltech, intending to study organic chemistry, but eventually dropped out and spent a year working as a carpenter and house

⁵ The site development history was compiled based on a visual inspection of the property and a review of land records and building permits.

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painter before enrolling at the University of Southern California. Pletsch's decision to pursue architecture occurred almost by accident.

"I met a fellow by the name of Mel Lemmon who I had known in grammar school and Mel Lemmon was going to USC and studying architecture. And he said, "Ted, why don't you come over and study architecture, if you like to draw?" Well, I never heard of an architect and we didn't have any counseling or anything in those days. So anyway, I decided I would go to USC and study architecture."⁶

Pletsch graduated in 1925 with a Bachelor of Science degree in Architecture and spent the next several years working as a draughtsman for various architects and architectural firms, including Clarence Jay, Wallace Neff, Bennett and Haskell, and Marston, Van Pelt and Mayberry. Pletsch opened his own practice in 1930, splitting the cost of an office in Pasadena with two other architects. In 1935, he entered an architectural contest sponsored by the Better Housing Bureau of Pasadena and won; Pletsch's winning design for a small model home was constructed in downtown Pasadena. The publicity he received from the contest sparked a flurry of residential commissions.

Within a few years of establishing his architectural practice, Pletsch received several commissions in San Marino, and as early as 1933 had designed several residences in the city. Pletsch also designed several commercial buildings along Huntington Drive in the 1930s, including the *San Marino Tribune* building, which was completed in 1935. His most active period of residential design in San Marino took place in the years following World War II, when he designed more than fifty homes in the area. In particular, concentrations of Pletsch-designed homes were constructed around Lombardy Road, Orlando Place, and Virginia Road. There is a concentration of single-family residences designed by Pletsch along Virginia Road. The subject property at 1470 Virginia Road, constructed in 1938, is the earliest known example; five additional Pletsch-designed residences were constructed between 1939 and 1959.

A factor in Pletsch's success as a designer of residences was likely his attitude toward the client. "One of the things that I learned," he later recalled, "is that if you please a customer, please a client, that he will come back or send you another one...I don't do my own

⁶ "Interviews with Theodore Pletsch."

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thing; I try to do the client's thing."⁷ Over the course of his career, Pletsch designed over 1,300 architectural projects – many for repeat clients – including new construction, additions, and alterations.⁸ In addition to five hundred custom homes throughout Southern California, Pletsch also completed a number of commercial and institutional projects, including a series of district office buildings for the Metropolitan Life Insurance Company, twelve Planned Parenthood clinics, and the Memory Garden Memorial Park and Mortuary in Brea. Although he never formally retired, in his later years Pletsch took on fewer projects. As he looked back on his career, he insisted that he still had “the most fascinating job that exists. I design environment for human beings and I have more influence on human beings’ lives than anything except their social contacts through life. Your environment does a lot more to you than you have any idea.”⁹

Theodore Pletsch died on May 27, 1994 in San Diego, California.

Tudor Revival Style

The Tudor Revival style is loosely based on a variety of late medieval English building traditions including Perpendicular Gothic, Tudor, Elizabethan, and Jacobean. It has its origins in the late 19th-century English Arts and Crafts movement, whose leaders drew inspiration in part from English domestic architecture of the 16th and 17th centuries because of its picturesque qualities and sympathetic relationship to the natural landscape. The earliest examples of the style appeared in the United States in large estates of the 1890s. The Tudor Revival style grew in favor after World War I and reached its peak of popularity in the 1920s, as architects and developers adapted it to the country's rapidly growing suburban residential communities and advancements in masonry veneering techniques allowed even the most modest examples to emulate the brick and stone exteriors of English prototypes.

High style Tudor Revival houses are typically two and sometimes three stories in height with steeply-pitched, multi-gable roofs; slate roof shingles are found in the finer examples, but wood shakes and composition shingles are also common. At least one front-facing gable is almost universally present as a dominant façade element. The buildings are usually rambling compositions of multiple volumes in a variety of sizes and shapes. Exterior walls are veneered in brick or stone, or feature decorative half-timbering, sometimes in elaborate patterns, with plaster between, which mimics the appearance of medieval construction techniques. Tall, narrow casement windows, sometimes with leaded diamond-shaped

⁷ “Interviews with Theodore Pletsch,” Nancy Impastato and Anja Wendel (Pasadena, CA: Pasadena Oral History Project, October 30, 1981 and April 5, 1985).

⁸ “Architect Ted Pletsch Helped Build San Marino,” undated newspaper article held at the Pasadena Museum of History, Pasadena, CA.

⁹ “Interviews With Theodore Pletsch.”

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lights, are frequently set in horizontal groupings or projecting bays. Main entrances are frequently set in crenellated turrets or under secondary gables with cat slides, and feature paneled wood doors framed by four-centered pointed arches. Projecting exterior chimneys with multiple flues and elaborate brickwork are sometimes located on the primary façade. Tudor Revival architecture was applied with equal success to the design of large estates, middle-class homes, and modest bungalows, as well as multi-family residential buildings and small-scale commercial buildings.

Character-defining features of the style include:

- Asymmetrical façade and irregular massing
- Steeply-pitched multi-gabled roof with a prominent front-facing gable and slate, wood shake, or composition roofing
- Brick or plaster exterior wall cladding, typically with half-timbering and decorative details in stone or brick
- Tall, narrow divided-light windows, usually casement, often grouped horizontally or in bays; may have leaded diamond-shaped lights
- Entrance with pointed or “Tudor” arch, set in turret or under secondary gable
- Prominent chimney with elaborate brickwork

PHYSICAL DESCRIPTION

The subject property at 1470 Virginia Road is located on the north side of Virginia Road, between Shenandoah Road to the west and Euston Road to the east. The property fronts Virginia Road to the south and is surrounded on the west, north, and east by single-family residences. The lot is situated on a hillside which slopes gently down from the northwest and is bordered on all sides by mature trees and landscaping. The property is obscured from the street by a continuous row of tall hedges and mature trees, and is accessed via a curving concrete driveway, bordered in stone, which is flanked by stone piers and spanned by a metal security gate.

The lot is improved with a single-family residence, originally constructed in 1938, and a multi-car garage with guest quarters, pool, and patio. The main residence is situated in the approximate center of the lot. The northernmost portion of the lot is situated on the hillside and is improved with terraced landscaping marked by dirt paths and rough stone steps set into the hillside. The eastern portion of the lot is occupied by the garage and guest house, pool, and patio area, and is connected to the main residence by a paved service court bordered to the north by a low stone retaining wall. The southern and western portions of the lot are occupied by expansive lawns bordered by landscaped planting beds which contain mature trees, shrubbery, and foliage. There are several

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associated garden structures and objects located throughout the property, including a gazebo, latticed wood arbors and privacy fences, and a stone garden bench.

The main residence is set back from the street and is accessed via a stone walkway which leads from the driveway. The two-story Tudor Revival-style house is of wood frame construction with exterior walls veneered in stone and cement plaster. A continuous band of carved wood molding separates the first story from the second story. The house has a rectangular plan with irregular volumes, with an overhanging front-gabled volume on the primary (south) façade. The roof is a combination cross-gable and hip roof with shallow open eaves and exposed rafter tails. An exterior chimney is located on the west façade. A shed roof sunroom addition projects from the rear (north) façade.

The primary (south) façade is asymmetrically composed. The primary entrance is accessed by shallow stone steps leading to a paneled wood embrasure within a four-centered Tudor arch. The paneled wood door with metal hardware is partially glazed with stained and leaded bottle glass.

There are two secondary entrances at the northern end of the house; one is located on the primary (south) façade and is accessed via a stone patio. It has a paneled wood Dutch door with leaded diamond panes and metal hardware. The second entrance is located on the secondary (north) façade and is accessed via a shallow concrete stoop. The door is paneled wood with partial glazing and metal hardware.

Fenestration consists of steel casements with divided lights, some of which are set in fixed bays, dormers, and wall dormers. Additional fenestration includes fixed picture windows with wood or steel frames, fully-glazed wood-framed panels paired with wood-framed sliding doors, and a metal skylight with divided lights.

A three-car garage with guest quarters is situated to the east of the house. It has an irregular plan with low horizontal massing and a shallow hipped roof finished in shingles. The primary entrance is located on the south façade and is accessed via shallow stone steps, which lead to a paneled wood Dutch door with leaded diamond panes and metal hardware. Fenestration consists of steel casement windows with divided lights or single panes, and a projecting bay with fixed steel windows with divided lights. The adjacent pool and patio area is finished in concrete and surrounded by a low retaining wall.

Alterations

In 1950, a one-story sunroom was added to the rear of residence, designed by Theodore Pletsch. By 1966 a lath house had been constructed, and a fence and gate were added

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that same year. In 1967, a swimming pool was constructed, along with a wrought iron fence surrounding the pool area. The roof was replaced in 1979 with new shakes.

The first substantial addition to the property was made in 1989, when a three-car garage with attached pool house was constructed to the east of the main residence. It is likely that the new garage/pool house replaced the original garage, which was attached to the house and appears to have been converted into a family room around this time. In 1992, the family room was remodeled to raise the height of the ceiling height, and the skylight was likely added at this time.

Character-Defining Features

Character-defining features are those visual aspects and physical features or elements that give the building its character and help to convey its significance. Character-defining features can identify the building as an example of a specific building type, usually related to the building's function; they can exemplify the use of specific materials or methods of construction, or embody a historical period or architectural style; and they can convey the sense of time and place in buildings associated with significant events or people.

The residence at 1470 Virginia Road is a good local example of Tudor Revival-style architecture. Exterior character-defining features include:

- Deep setback on large lot
- Mature trees and landscaping
- Expansive lawns and hillside terraces
- Two-story height
- Rectangular plan
- Irregular volumes
- Steeply-pitched cross gable roof with shallow open eaves and exposed rafter tails
- Asymmetrical composition
- Stone and cement plaster wall cladding
- Exterior chimney
- Recessed entrance with paneled embrasure and Tudor arch
- Paneled wood door with stained and leaded bottle glass and metal hardware
- Steel casement windows
- Wood paneled secondary entrance doors with metal hardware

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National Register of Historic Places

The National Register of Historic Places is “an authoritative guide to be used by federal, state, and local governments, private groups, and citizens to identify the nation’s cultural resources and indicate what properties should be considered for protection from destruction or impairment,”¹⁰ and is administered by the National Park Service. Listing in the National Register assists in preservation of historic properties through recognition that a property is of significance to the nation, the state, or the community; consideration in the planning for Federal or Federally-assisted projects; eligibility for Federal tax benefits; and qualification for Federal assistance for historic preservation, when funds are available.

In order for a building to qualify for listing in the National Register of Historic Places, it must meet one or more identified criteria of historic significance. “Historic significance” is defined by the National Park Service as “the importance of a property to the history, architecture, archaeology, engineering, or culture of a community, state, or the nation.”¹¹ Historic significance is achieved by association with important events, activities, or patterns; association with important persons; distinctive physical characteristics of design, construction, or form; or potential to yield important information.¹² The criteria for listing in the National Register follow established guidelines for determining the significance of properties. Sites, districts, structures, or landscapes of potential significance are eligible for listing if they meet any or all of the following criteria:

- A. Associated with events that have made a significant contribution to the broad patterns of our history;
- B. Associated with the lives of persons significant in our past;
- C. Embody the distinctive characteristics of a type, period, or method of construction or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or

¹⁰ U.S. Department of the Interior, *National Register Bulletin 16A: How to Complete the National Register Registration Form* (Washington, D.C.: National Park Service, 1997).

¹¹ *National Register Bulletin 16A*, 3.

¹² *National Register Bulletin 16A*, 3.

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D. Yield, or may be likely to yield, information important in prehistory or history.¹³

Integrity

In addition to meeting one or more of the eligibility criteria listed above, a property must retain historic integrity in order to be eligible for listing in the National Register of Historic Places. Historic integrity is the ability of a property to convey its significance and is defined as the “authenticity of a property’s historic identity, evidenced by the survival of physical characteristics that existed during the property’s prehistoric or historic period.”¹⁴ The National Park Service defines seven aspects of integrity: location, design, setting, materials, workmanship, feeling, and association. These qualities are defined as follows:

- *Design* is the combination of elements that create the form, plan, space, structure, and style of a property.
- *Setting* is the physical environment of a historic property.
- *Materials* are the physical elements that were combined or deposited during a particular period of time and in a particular pattern or configuration to form a historic property.
- *Workmanship* is the physical evidence of the crafts of a particular culture or people during any given period in history or prehistory.
- *Feeling* is a property’s expression of the aesthetic or historic sense of a particular period of time.
- *Association* is the direct link between an important historic event or person and a historic property.¹⁵

California Register of Historical Resources

The California Register is an authoritative guide used by State and local agencies, private groups, and citizens to identify the State’s historical resources and to indicate what properties are to be protected, to the extent prudent and feasible, from substantial adverse change.

The criteria for listing in the California Register are based on the National Register criteria:

¹³ Criterion D generally applies to potential archaeological resources, which is outside the scope of this study. Therefore, 1470 Virginia Road was not evaluated for potential eligibility under Criterion D.

¹⁴ *National Register Bulletin 16A*, 4.

¹⁵ *National Register Bulletin 15*, 44-45.

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1. Associated with events that have made a significant contribution to the broad patterns of local or regional history or the cultural heritage of California or the United States;
2. Associated with the lives of persons important to local, California, or national history;
3. Embodies the distinctive characteristics of a type, period, region or method of construction or represents the work of a master or possesses high artistic value; or
4. Has yielded, or has the potential to yield, information important to the prehistory or history of the local area, California, or the nation.

Resources eligible for listing in the California Register must retain enough of their historic character or appearance to be recognizable as historical resources and to convey the reasons for their significance. It is possible that resources lacking sufficient integrity for listing in the National Register may still be eligible for the California Register.

Local Designation Program

The City of San Marino City Council may designate a building, landmark or other property within the City as a local historical landmark in special recognition of the property's role during the formation and existence of the City.¹⁶ Local historical landmarks may be designated by one of three methods:

- **Petition:** An individual or organization may petition the Council stating the name and location of the building, landmark or other property proposed for designation as a local historical landmark and the basis for such designation.
- **Council Review:** Upon review of the facts presented, the Council may approve or deny the designation of the proposed building, landmark or other property as a "Local Historical Landmark." Approval of such designation shall be by resolution of the Council based on findings of the property's role during the formation and existence of the City.
- **Certification:** When a building, landmark or other property is designated as a "Local Historical Landmark", the City Clerk shall submit a certified copy of the resolution indicating such designation to the State Historical Society, the City Historical Society and the individual or organization originally submitting the petition for designation. (Ord. 951, 3-8-89)

¹⁶ "San Marino, California City Code." Sterling Codifiers, http://sterlingcodifiers.com/codebook/index.php?book_id=825&chapter_id=57578 (accessed May 2016).

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At their meeting on June 26, 2015, the City of San Marino City Council voted to send a potential Historic Preservation Ordinance to the City of San Marino Planning Department. The ordinance, as drafted, will recognize structures that were designed by a "Master Architect," (of which the city compiled a list) and are eighty-five years of age or older. For approval, projects that propose demolition of 50% or more of the exterior of such a home would have to hire an approved historic consultant to conduct a historic assessment report, which would then be considered by the Committee, Commission, or Council considering the demolition project. The project would have to be approved by both the Design Review Committee and the Planning Commission, and could still be appealed to the City Council.

HISTORIC RESOURCES EVALUATION

Previous Evaluations

No previous evaluations of the subject property have been identified. It is not listed in the California Historical Resources Inventory (HRI).¹⁷

Current Evaluation

Following is an evaluation of potential historic significance of the property at 1470 Virginia Road. The property has been evaluated for designation against National, State, and local criteria. The analysis is based on: guidance from the National Park Service and the California Office of Historic Preservation for evaluating potential historic resources; an identification of physical features and historic integrity ascertained during the site visit and through building records; and information about the development of San Marino, Tudor Revival-style architecture, and the work of Theodore Pletsch obtained through primary and secondary source research, including the Pletsch archives housed at the Pasadena Museum of History.

Integrity

Though minor alterations have been made to the main residence, 1470 Virginia Road retains character-defining features of its original Tudor Revival-style design, and therefore retains all seven aspects of integrity. Therefore, should the property meet eligibility criteria for designation, it retains sufficient history integrity to convey that significance.

- Location: The buildings on the property remain in their original location and therefore retain integrity of location.

¹⁷ California Historical Resources Inventory, August 15, 2011. 2011 reflects the last comprehensive update to the Historical Resources Inventory.

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- **Design:** The residence retains nearly all of the character-defining features of its original Tudor Revival-style design, including irregular massing, asymmetrically-composed façades, steeply-pitched cross-gabled roofs, cement plaster and stone veneer cladding, arched entrance, and divided-light windows. Therefore, the building retains integrity of design.
- **Setting:** There has been some infill of mid- to late-20th century single-family residences in the surrounding area since the residence at 1470 Virginia Road was constructed in 1938, but over time the neighborhood has retained the character and identity of an early 20th-century single-family residential neighborhood. Therefore, the property retains integrity of setting.
- **Materials:** The building is largely intact and retains many of its original construction materials, including stone veneer and cement plaster cladding, steel casement windows, and paneled wood doors. Therefore, the property retains integrity of materials.
- **Workmanship:** The residence retains the physical evidence of period construction techniques and therefore retains integrity of workmanship.
- **Feeling:** The property retains significant physical features that conveys its historic character as a late-1930s single-family residence, and therefore retains integrity of feeling.
- **Association:** The property continues to convey its historic character as a late-1930s single-family residence, and therefore retains its integrity of association.

Eligibility

National Register/California Register Criterion A/1 (Events, Trends)¹⁸

This investigation did not identify any specific associations with important historical events or trends that have made a significant contribution to social, historic, or cultural heritage at the national, state, or local level. Although the subject property reflects single-family residential development in San Marino, which is a significant part of the City's history, it does not meet guidelines established by the National Park Service for evaluating properties that are potentially eligible for a historical event or trend.

According to the National Park Service, a property eligible under Criterion A "must be documented, through accepted means of historical or archeological research (including oral history), to have existed at the time of the event or pattern of events and to have been associated with those events. A property is not eligible if its associations are

¹⁸ The current City of San Marino designation program does not specifically identify eligibility criteria. Therefore, the property is evaluated for local eligibility under Criteria A and B as defined by the National Park Service.

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speculative. [...] Mere association with historic events or trends is not enough, in and of itself, to qualify under Criterion A: the property's specific association must be considered important as well. For example, a building historically in commercial use must be shown to have been significant in commercial history."¹⁹

1470 Virginia Road does not appear individually important in residential history. Therefore, the property does not appear eligible for listing as a historic resource locally or under National Register Criterion A or California Register Criterion 1.

National Register/California Register Criterion B/2 (People)

This investigation did not identify any associations of the subject property with the lives of individuals or groups important to national, state, or local history. Therefore, the property does not appear eligible for listing as a historic resource locally or under National Register Criterion B or California Register Criterion 2.

National Register/California Register Criterion C/3 (Architecture, Method of Construction)

The residence at 1470 Virginia Road is an intact example of Tudor Revival-style architecture designed by noted local architect Theodore Pletsch. The Tudor Revival style was popular in Southern California in the 1920s and 1930s, and there are numerous outstanding examples of the style. This property represents a late and relatively simplified example of the style. It reflects several general character-defining features of Tudor Revival architecture; however, it lacks the complexity of form, level of detail, and high artistic value seen in other, more distinctive examples. Although Pletsch is a local architect of note who designed numerous residences in Southern California, there is insufficient evidence to suggest that he is a master architect on a broader scale. There is little scholarship about his significance in Southern California, and he is primarily known locally for his post-World War II designs. Therefore, 1470 Virginia Road does not appear eligible for listing in the National Register or California Register under Criterion C/3.

1470 Virginia Road does appear eligible for local designation for its architectural merit. Under the current ordinance, there is a basis for such designation as the property retains a high degree of integrity, and was designed by noted local architect Theodore Pletsch. The residence represents one of Pletsch's earliest known residential designs in San Marino and appears to be the earliest example of his work constructed on Virginia Road, where he would go on to design at least five additional residences.

¹⁹ U.S. Department of the Interior, National Park Service, *National Register Bulletin: How to Apply the National Register Criteria for Evaluation*.

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Under the proposed language discussed by the City Council in June 2015, the property would not be eligible for local designation at this time. Although Theodore Pletsch is included on the master architect list, the property's construction date of 1938 does not meet the eighty-five year threshold proposed in the updated ordinance.

Recommended Mitigation

There is currently a proposal to demolish the existing residence at 1470 Virginia Road and replace it with a newly-constructed single-family residence. Because the property is eligible for local designation, the following mitigation measure is recommended:

- The existing condition of the 1470 Virginia Road will be documented by a qualified preservation professional in accordance with Historic American Building Survey (HABS) short format guidelines and standards. Documentation shall include a historic narrative, existing drawings and plans (if available), and large-format photographs of the property. Copies of the documentation will be submitted to the City of San Marino Planning Department and the Theodore Pletsch archives at the Pasadena Museum of History.

EVALUATION SUMMARY

Based on visual observation of the property, review of primary and secondary sources, and an analysis of the eligibility criteria for listing in the National Register of Historic Places and the California Register of Historical Resources, and for local designation, 1470 Virginia Road does not appear eligible for listing in the National Register of Historic Places or the California Register of Historical Resources. It appears eligible for local designation under current City code, as an intact example of Tudor Revival architecture by noted local architect Theodore Pletsch. It would not be eligible under the City's proposed historic preservation ordinance at this time, as it does not meet the eighty-five year age threshold required for local designation.

HISTORIC RESOURCE ASSESSMENT

1470 Virginia Road

HISTORIC RESOURCES GROUP

12 S. Fair Oaks Avenue, Suite 200, Pasadena, CA 91105-1915
Telephone 626 793 2400, Facsimile 626 793 2401
historicsourcesgroup.com

BIBLIOGRAPHY

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- . *National Register Bulletin 16A: How to Complete the National Register Registration Form*. Washington, D.C.: National Park Service, 1997.

HISTORIC RESOURCE ASSESSMENT**1470 Virginia Road****HISTORIC RESOURCES GROUP**

12 S. Fair Oaks Avenue, Suite 200, Pasadena, CA 91105-1915
 Telephone 626 793 2400, Facsimile 626 793 2401
historicresourcesgroup.com

APPENDIX A: BUILDING PERMIT CHRONOLOGY

Date	Owner	Description of Work
11/1/1938	J. D. Hensley	Construct two-story, eight-room, English-type dwelling on center of lot. Value of proposed work: \$10,500. Architect: Theodore Pletsch.
10/27/1950	Mr. and Mrs. Hensley	Construct one-story addition to rear of dwelling. Value of proposed work: \$1,500. Architect: Theodore Pletsch.
3/16/1966	S. J. Stathatos	Install 46 feet of 6-foot high cedar fence. Install 10 feet of cedar grape stakes and 1 4'x6' gate on existing lath house.
5/15/1967	S. J. Stathatos	Construct swimming pool, subject to front yard setback and fence agreement.
8/28/1967	Not listed	Install wrought iron railing for pool, 48" tall, 4" on center and 2 gates.
9/14/1979	Not listed	Residence only – remove existing roofing. Re-roof with medium shakes, new roof metal.
2/24/1989	Jerry Stathatos	Add 3-car garage with attached pool house.
3/9/1992	Jerry Stathatos	Raise ceiling height and remodel family room.

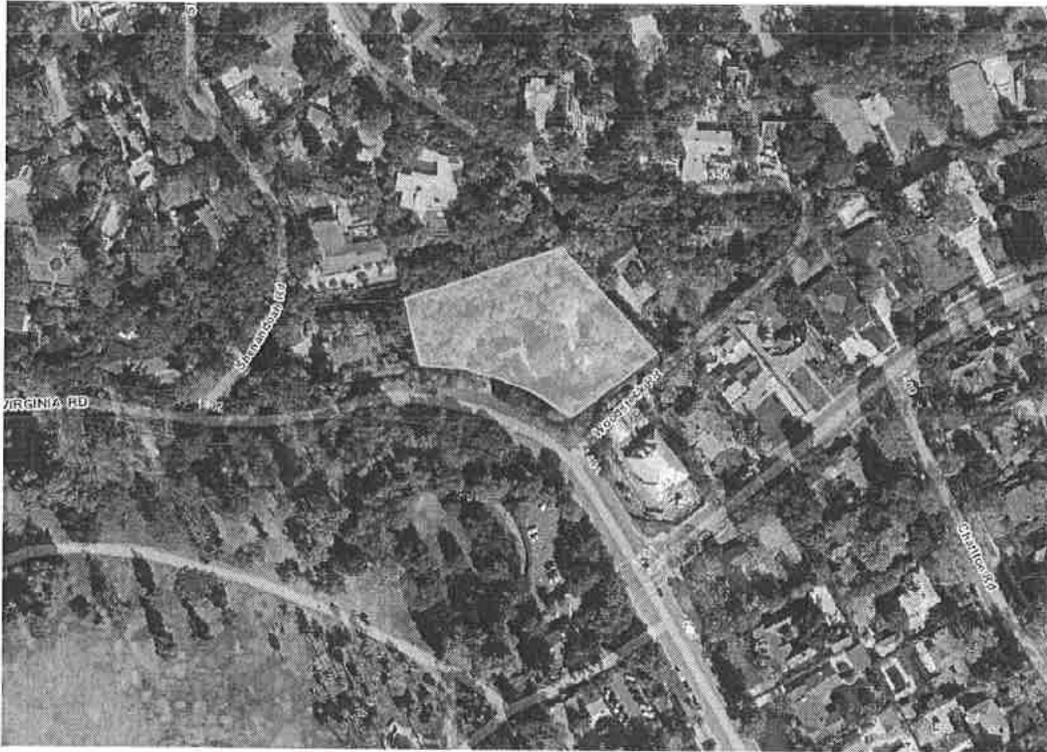
HISTORIC RESOURCE ASSESSMENT

1470 Virginia Road

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APPENDIX B: SITE MAP



HISTORIC RESOURCE ASSESSMENT

1470 Virginia Road

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APPENDIX C: SITE VISIT PHOTOS



1470 Virginia Road, view looking north from street.

HISTORIC RESOURCE ASSESSMENT

1470 Virginia Road

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View looking north from entrance.



Main residence, primary façade, view looking northwest

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Main residence, primary entrance.

HISTORIC RESOURCE ASSESSMENT

1470 Virginia Road

HISTORIC RESOURCES GROUP

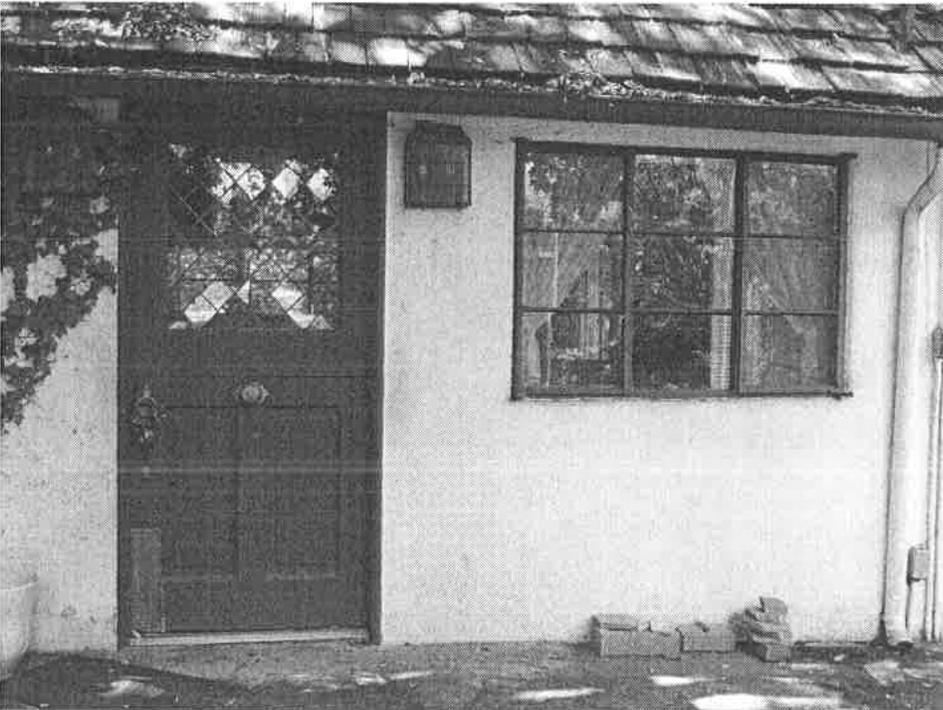
12 S. Fair Oaks Avenue, Suite 200, Pasadena, CA 91105-1915

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Main residence, primary façade, view looking northwest.



Main residence, secondary entrance, south façade.

HISTORIC RESOURCE ASSESSMENT

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Main residence, view looking southwest across service court.



Main residence, view looking southwest.

HISTORIC RESOURCE ASSESSMENT

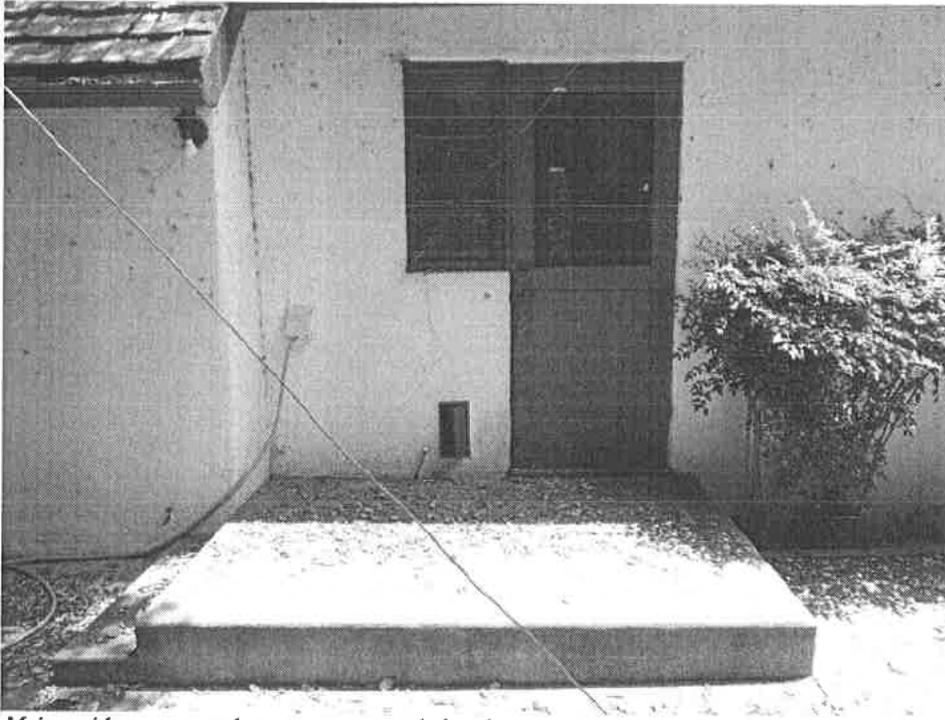
1470 Virginia Road

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Main residence, secondary entrance, north façade.



Sunroom addition, north façade.

HISTORIC RESOURCE ASSESSMENT

1470 Virginia Road

HISTORIC RESOURCES GROUP

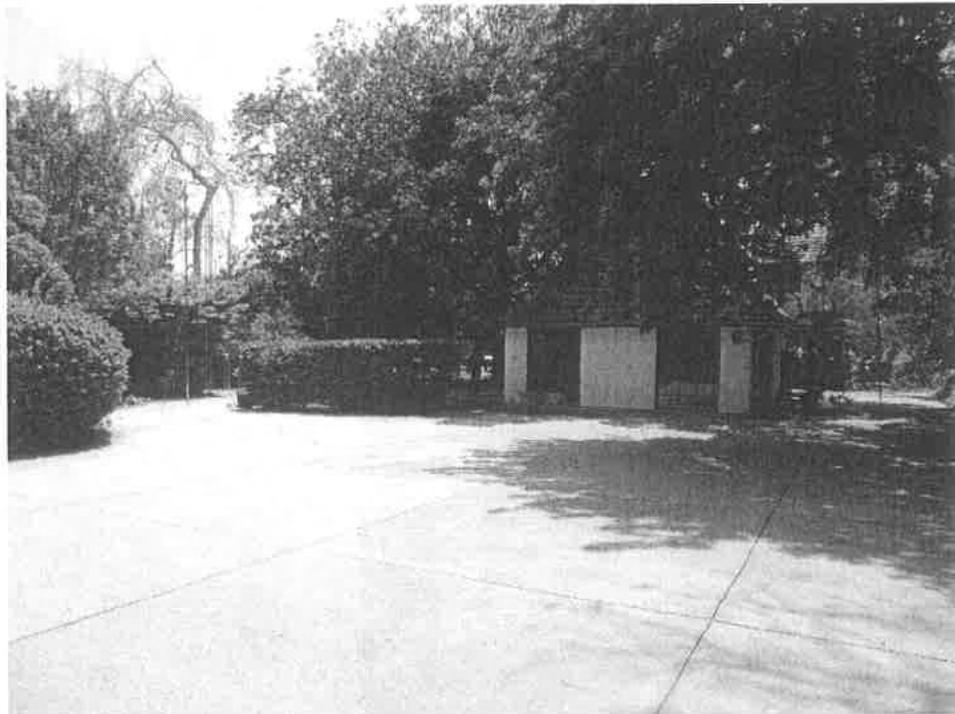
12 S. Fair Oaks Avenue, Suite 200, Pasadena, CA 91105-1915

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Main residence and south lawn, view looking northeast.



Service court and driveway, view looking southwest.

HISTORIC RESOURCE ASSESSMENT

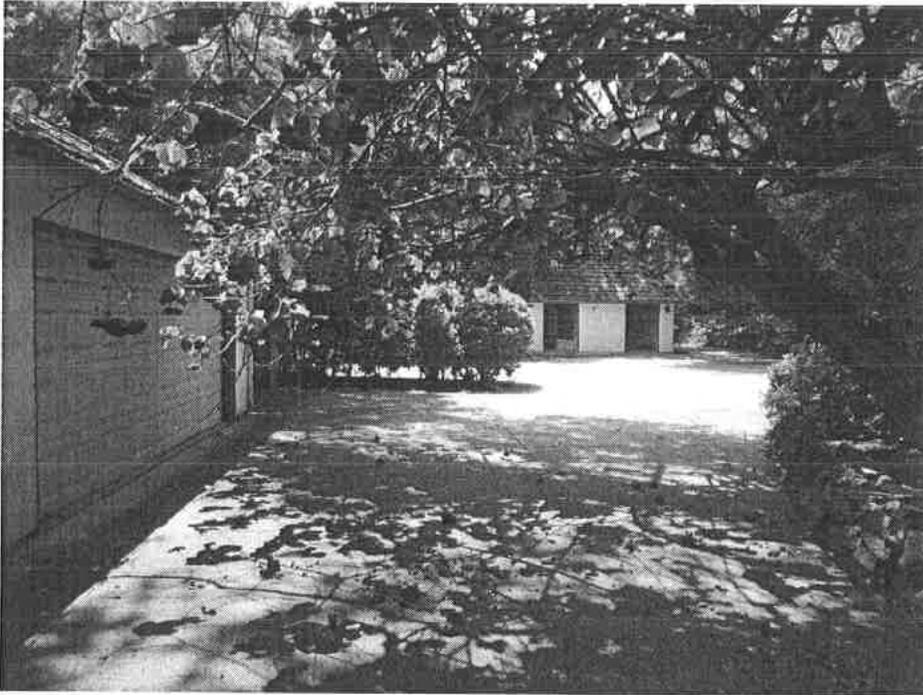
1470 Virginia Road

HISTORIC RESOURCES GROUP

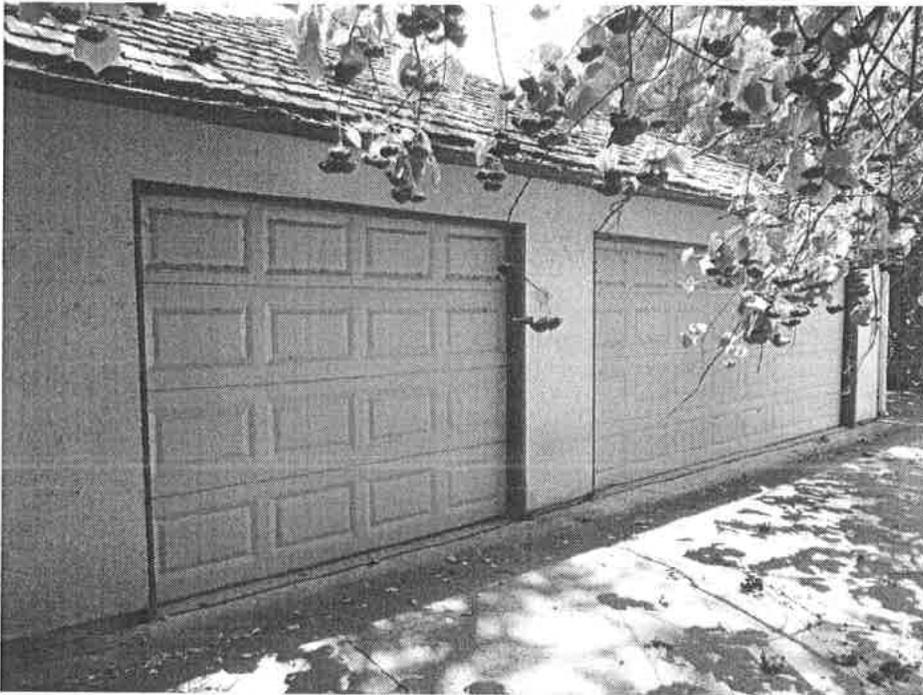
12 S. Fair Oaks Avenue, Suite 200, Pasadena, CA 91105-1915

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historicresourcesgroup.com



Service court and garage, view looking southeast.



Garage and guest quarters, north façade, view looking southeast.

HISTORIC RESOURCE ASSESSMENT

1470 Virginia Road

HISTORIC RESOURCES GROUP

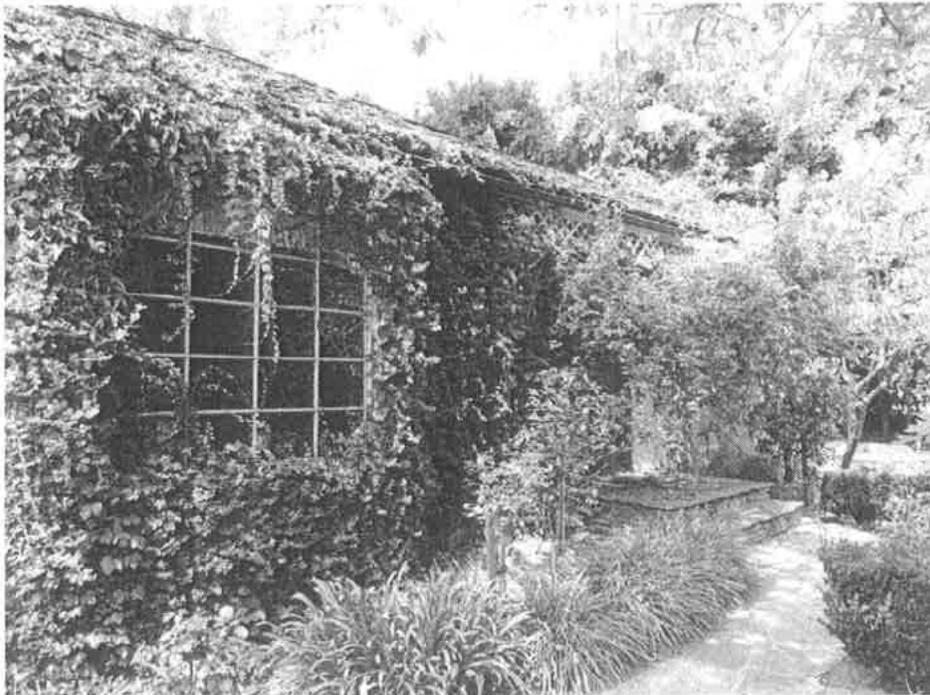
12 S. Fair Oaks Avenue, Suite 200, Pasadena, CA 91105-1915

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Garage and guest quarters, west façade, view looking south.



Guest quarters, south façade, view looking north.

HISTORIC RESOURCE ASSESSMENT

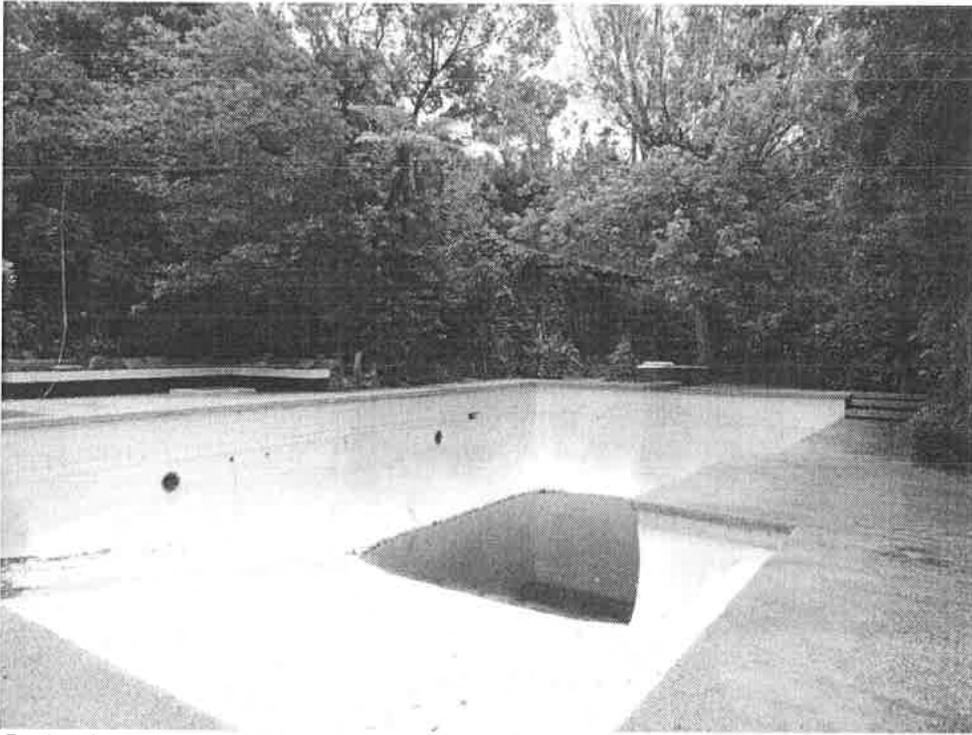
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Pool and patio, view looking northeast to guest quarters.

HISTORIC RESOURCE ASSESSMENT

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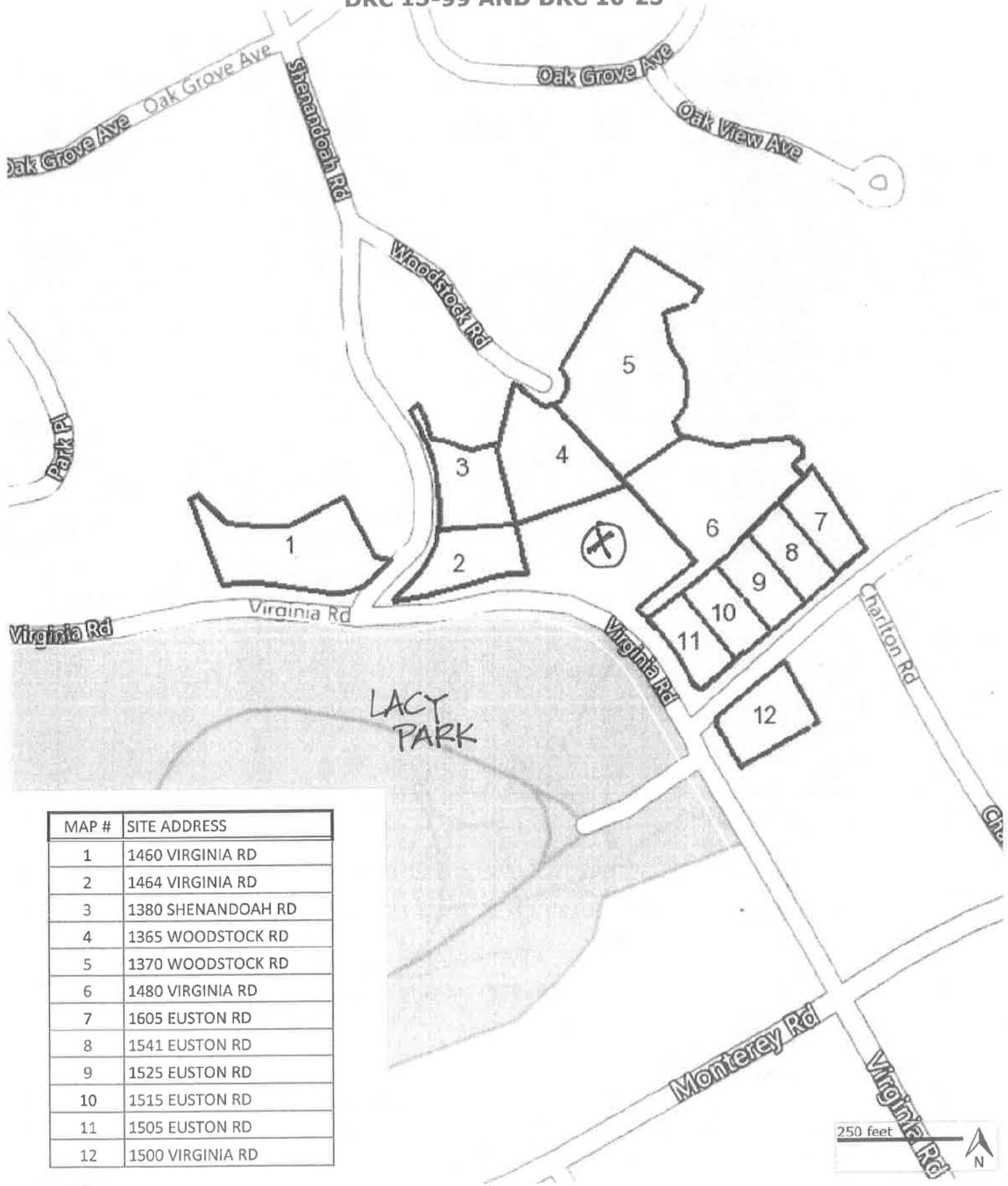
historicresourcesgroup.com

**SUPPLEMENTAL ATTACHMENT
1427 VIRGINIA ROAD DESIGN REVIEW NOS. DRC15-99 AND DRC16-23**

DESIGN PROGRAM SUMMARY

CRITERIA	REQUIRED/ ALLOWED	PROVIDED/ PROPOSED 3/23/2016 Hearing	PROVIDED/ PROPOSED 4/27/2016 Hearing	PROVIDED/ PROPOSED 6/22/2016 Hearing
ZONING:				
Maximum Living Area/Lot Coverage	8,591 sq. ft.	Livable area: 8,582 sq. ft. Lot coverage: 7,305 sq. ft.	Livable area: 8,369 sq. ft. Lot coverage: 7,009 sq. ft.	Livable area: 6,845 sq. ft. Lot coverage: 5,453 sq. ft.
HEIGHT:				
Main residence	30'	28'-7"	27'-2"	27'-2"
YARDS: (Main Residence)				
Front	44'	45'-1"	45'-1"	45'-1"
Side	20'	111'-4" (west) 31'-8" (east)	111'-4" (west) 50'-1" (east)	111'-4" (west) 50'-1" (east)
Rear	40'	68'-8" (west) 41'-11" (east)	68'-8" (west) 73'-9" (east)	68'-8" (west) 41'-2" (east)
PARKING:				
Garage Spaces	4	4	4	3
IMPERVIOUS COVERAGE:				
Percentage	35%	18%	22.26%	22.26%
DESIGN:				
Architectural Style		Spanish Colonial Revival	Spanish Colonial Revival	Spanish Colonial Revival

**1470 VIRGINIA ROAD
DRC 15-99 AND DRC 16-23**



MAP #	SITE ADDRESS
1	1460 VIRGINIA RD
2	1464 VIRGINIA RD
3	1380 SHENANDOAH RD
4	1365 WOODSTOCK RD
5	1370 WOODSTOCK RD
6	1480 VIRGINIA RD
7	1605 EUSTON RD
8	1541 EUSTON RD
9	1525 EUSTON RD
10	1515 EUSTON RD
11	1505 EUSTON RD
12	1500 VIRGINIA RD



**SUPPLEMENTAL ATTACHMENT
1427 VIRGINIA ROAD DESIGN REVIEW NOS. DRC15-99 AND DRC16-23**

DESIGN PROGRAM SUMMARY

CRITERIA	REQUIRED/ ALLOWED	PROVIDED/ PROPOSED 3/23/2016 Hearing	PROVIDED/ PROPOSED 4/27/2016 Hearing	PROVIDED/ PROPOSED 6/22/2016 Hearing
ZONING:				
Maximum Living Area/Lot Coverage	8,591 sq. ft.	Livable area: 8,582 sq. ft. Lot coverage: 7,305 sq. ft.	Livable area: 8,369 sq. ft. Lot coverage: 7,009 sq. ft.	Livable area: 6,845 sq. ft. Lot coverage: 5,453 sq. ft.
HEIGHT:				
Main residence	30'	28'-7"	27'-2"	27'-2"
YARDS: (Main Residence)				
Front	44'	45'-1"	45'-1"	45'-1"
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Rear	40'	68'-8" (west) 41'-11" (east)	68'-8" (west) 73'-9" (east)	68'-8" (west) 41'-2" (east)
PARKING:				
Garage Spaces	4	4	4	3
IMPERVIOUS COVERAGE:				
Percentage	35%	18%	22.26%	22.26%
DESIGN:				
Architectural Style		Spanish Colonial Revival	Spanish Colonial Revival	Spanish Colonial Revival

City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: ALDO CERVANTES,
PLANNING AND BUILDING DIRECTOR
AMANDA MERLO, AICP
ASSOCIATE PLANNER

DATE: SEPTEMBER 14, 2016

SUBJECT: **APPEAL OF PLANNING COMMISSION DECISION FOR CASE NO. DRC15-107
2630 LORAIN ROAD, (TANG)**

PROPOSAL:

An appeal of the Planning Commission's decision to deny an application for a new two-story residence and a new two-car detached garage with storage.

BACKGROUND

This project originally went before the DRC on March 2, 2016. After three hearings, it was approved on April 20, 2016 by a 3-2 vote. On May 5, 2016, an appeal was filed by nine residents. The project was before the Planning Commission on June 22, 2016. At this meeting, the Planning Commission had significant design concerns about the project and also requested additional information from staff relating to the lot and appeal procedures. At the Planning Commission meeting of July 27, 2016, staff shared the requested information with the Commission, which is also discussed below, and they subsequently denied the project.

Certificate of Compliance

The property currently has one house that is constructed over two separate lots that are tied together. Based on staff's research, the lot tie was likely put in place in order to construct the existing house over two lots. The two separate lots already exist and the owner is not requesting a lot split. The owner recently obtained a Certificate of Compliance (attached) which will remove the lot tie so that each property can be developed separately. The Certificate of Compliance was an administrative action and it was reviewed by both the City Attorney and City Engineer. It was approved subject to the condition that building permits shall be secured for new construction on both lots. If permits are not attainable for both lots, the lot tie may not be removed. Currently, the removal of the lot tie is pending issuance of building permits for both lots.

The Planning Commission raised the concern of whether projects for both lots should be reviewed at the same time and how the denial of one project could effectively prevent the other project from going forward. The City Attorney's opinion was that the two projects do not need to be submitted and reviewed at the same

time. The denial of one of the projects would not prevent the owner from constructing a new house; however, it would prevent the removal of the lot tie and prevent two houses from being constructed. It was his opinion that the Planning Commission may proceed with reviewing one project at a time.

Appeal Procedures

At the June Planning Commission meeting, there was question about the Planning Commission’s standard of review for an appeal. It was the City Attorney’s opinion that the Planning Commission should conduct a de novo hearing subject to all of the same standards as a DRC hearing. Staff recommends the City Council also conduct a de novo hearing per Section 23.15.10D of the City Code subject to the same standards as a DRC hearing. Public testimony can be received and the Council must make the four required DRC findings in order to approve the project. The Council may approve, deny or continue the project.

Project Information:

General Plan: Residential
 Zoning: R-1, Residential District VI
 Location: The subject property is located on the south side of Lorain Road, between Del Mar Avenue and Rubio Drive.
 Lot Size: 12,440 square feet (not including easement). Per City Code, the portion of the lot burdened by the flood control easement may not be considered as part of the lot size for purposes of calculating livable area and lot coverage, and setbacks must be taken from the easement line.
 Existing Use: One-story residence with attached two-car garage
 Surrounding Uses: The site is bordered on the north, east and west by other single-family homes zoned R-1 District VI. To the south are homes in Area District VII.
 Proposed Square-Footage: 3,068
 Parking Required: Two spaces
 Parking Provided: Two spaces
 Environmental Determination: Exempt under Class 3 – new construction or conversion of small structures.

CRITERIA	REQUIRED	PROVIDED
ZONING:		
Maximum Living Area/Lot Coverage	3,244 sq. ft.	Livable area: 3,068 sq. ft. Lot coverage: 2,576 sq. ft.
HEIGHT:		
Maximum Allowed	30'	25'6"
YARDS:		
Front	30'	32'
Side (east)	5'	15'
(west)	5'	7'6"
Rear	25'	84'6"
PARKING AND DRIVEWAYS:		
Garage Spaces	2	2
IMPERVIOUS COVERAGE:		

Percentage	Less than 45%	30.4%
DESIGN:		
Architectural Style	n/a	Cape Cod

ANALYSIS:

Design Review – New house and garage

Section 23.15.08 of the San Marino City Code states that the DRC shall approve the application if it finds all of the following to be true:

That the proposed structure is compatible with the neighborhood.

The legal neighborhood contains both one and two-story houses, many of which are Traditional style houses. Staff can find that the proposed two-story approach is appropriate to the neighborhood. The story poles demonstrate that the house will be taller than the adjacent neighbor, however, the height is still compatible with the pattern of development in the neighborhood. The proposed Cape Cod style does not have full two-story massing. The highest point of the building will be approximately 60 feet from the front property line. It should be noted that the story poles do not reflect the revised front yard setback and reduced height of the front-facing gable. As part of the DRC hearings, the building’s setback increased to 32 feet; the story poles are constructed at the originally proposed setback of 30 feet. The height of the front facing gable also changed and it will be one foot lower than is shown with the story poles.

The house and garage are well within the livable area, lot coverage, height and setback requirements. The proposed wood siding, wood shingle roof, and brick trim are compatible with the other materials found in the neighborhood. The new two-car garage with storage will be minimally visible from public view and will match the main house in terms of design, colors, and materials.

The Design Guidelines state that in order for the development of a new house to respect the existing pattern, scale and character of the neighborhood the “building proportions, exterior siding or façade treatment, roof pitch, style and materials, door and window style and materials, color and texture should be consistent within itself and complementary to the neighborhood.” Staff was in support of this project at the DRC level but further review of the Cape Cod style revealed that there are changes that could be made in order to improve the Cape Cod design and compatibility with itself. The neighborhood consists of other homes of uniform styles and an improved Cape Cod design can help achieve neighborhood compatibility. For example, double hung windows instead of casement windows would be more traditional for the proposed style. Staff found other examples of Cape Cod homes in San Marino that utilize varying roof pitches and forms but to a lesser extent than the proposed project. Staff feels that revising the roof line of the west-facing side gable (kitchen area) to be at a one-story level would be one way to help reduce the number of roof forms found on this proposal.

That the proposed structure is designed and will be developed in a manner which balances the reasonable expectation of privacy of persons residing on contiguous properties with the reasonable expectations of the applicants to develop their property within the restrictions of this Code.

The east and west sides contain a minimum number of windows. The rear-facing balcony is small and enclosed on the sides to protect the neighbors’ privacy.

In the case of a building addition, the proposal is compatible with the existing building which includes the rooflines.

The project does not consist of an addition.

That the colors and materials are consistent and match the existing building or structure.

The usage of aged brick veneer and natural wood siding and roofing is compatible both with the house and neighborhood. The front door and light fixtures have a simple, traditional design.

RECOMMENDATION

Staff recommends the City Council continue action on this project to the meeting of October 12, 2016 so that the applicant can make further design modifications.

If Council concurs, the appropriate action would be:

“A motion to continue DRC15-107 to the meeting of October 12, 2016.”

Attachments: Appeal application
 Planning Commission Resolution R-16-03
 Planning Commission minute for June 22, 2016
 Planning Commission minutes for July 27, 2016
 Certificate of Compliance
 Neighborhood livable area/lot size survey
 Location/radius map



City of San Marino

2200 Huntington Drive
San Marino, CA 91108
(626) 300-0711

PLANNING COMMISSION APPEAL

Appeal Fee \$805.00
(non-refundable)

Pursuant to City Code, the City Council has the following options:

- a. Affirm the action of the Planning Commission; or
- b. Overturn the Planning Commission action; or
- c. Refer the matter back to the Planning Commission, with or without instructions for further proceedings; or
- d. Set the matter as a de novo hearing.

TO THE CITY COUNCIL OF THE CITY OF SAN MARINO:

Date of Planning Commission Meeting 7/27/16

Date of Appeal (within 15 days) 7/28/16

Resolution of Findings No. PLANNING COMMISSION RESOLUTION R-16-03

Appeal by FRANK TANG
(Name)

Regarding: _____ at 2630 LORAIN RD, SAN MARINO
(Case No.) (Address)

The undersigned hereby appeals from the decision of the Planning Commission, referenced above, upon the following grounds: (state reasons why you think the City Council should render a different decision than that rendered by the Planning Commission. Attach additional pages if necessary.). The narrative statement and nine (9) sets of drawings (if applicable) are due at the time the appeal is filed.

SEE ATTACHED

Dated: 7/28/16

[Signature]
Appellant Name

2630 LORAIN RD, SAN MARINO
Appellant Address

RECEIVED
JUL 28 2015
By [Signature]

Reasons for appeal:

1. The house meets all the design criteria for DRC approval and was approved by DRC.
2. The Planning Commission inappropriately considered the adjacent lot in the review of this project.
3. The Planning Commission denied the applicant's request for continuance in order to submit revised plans to address the design issues.
4. The Planning Commission used a geographical divider to split the legal neighborhood and distant the project from the neighbor directly to the east which is inconsistent with DRC guidelines.
5. The Planning Commission appears to be changing the standard of approving Cape Cod style homes by requiring strict adherence to the traditional Cape Cod style which is a departure from Cape Cod homes commonly found in San Marino.

RESOLUTION NO. R-16-03

A RESOLUTION OF THE CITY OF SAN MARINO PLANNING COMMISSION DENYING DRC15-107, A REQUEST TO CONSTRUCT A NEW TWO-STORY HOUSE AND NEW TWO-CAR DETACHED GARAGE WITH STORAGE ON THE PROPERTY LOCATED AT 2630 LORAIN ROAD.

THE SAN MARINO PLANNING COMMISSION DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

SECTION 1. An application for design review was submitted to the City of San Marino by Francis Tang. The applicant requests to construct a new two-story house and detached two-car garage with storage on the property located at 2630 Lorain Road. This requires design review in accordance with Sections 23.15.03B and 23.15.03C of the San Marino City Code.

SECTION 2. A legally noticed public hearing before the Planning Commission was conducted on June 22, 2016. The Planning Commission continued the hearing to July 27, 2016.

SECTION 3. The Planning Commission received and considered both oral and written testimony during the public hearings and considered all the evidence in the record of the City's proceedings on the application. The following facts were presented to the Planning Commission:

- A. The property is located on the south side of Lorain Road, between Del Mar Avenue and Rubio Drive. It is zoned R-1 Single-Family Residential, Area District VI. The site is bordered on the north, east, and west by other single-family homes zoned R-1 District VI. To the south are homes in Area District VII.
- B. The property currently has one house that is constructed over two separate lots that are tied together. A Certificate of Compliance was granted to remove the lot tie subject to the condition that building permits are secured for each lot. This application is for the development of one of the lots.
- C. The subject property contains 12,440 square feet. This does not include the portion of the lot burdened by the Rubio Wash flood control easement. The proposed project complies with all zoning requirements in the San Marino City Code.
- D. The proposed architectural style is Cape Cod, with materials that include wood siding, used brick wainscoting, a wood shingle roof, and aluminum clad windows.

SECTION 4. The Planning Commission hereby makes the following findings:

- A. The proposed structure is not compatible with the neighborhood as required by Section 23.15.08.A.1. The height of the structure is not compatible with the surrounding houses, especially those west of the wash. The proposed structure appears taller and narrower than other houses in the neighborhood. Further,
- B. The proposed structure does not present a uniform style. The proposed size and floor plan result in varying roof pitches and forms. These are inconsistent with the simple roof lines of a traditional Cape Cod style and with the neighborhood, in which most residences are of a uniform style.

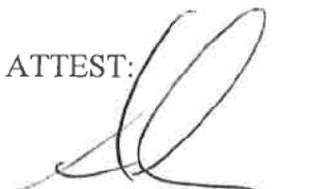
SECTION 5. Based upon the aforementioned findings in Section 4 the Planning Commission hereby denies Case No. DRC15-107.

PASSED, APPROVED AND ADOPTED on this 24th day of August, 2016.



MARCOS VELAYOS,
CHAIRMAN

ATTEST:



ALDO CERVANTES,
PLANNING AND BUILDING DIRECTOR

**3. VARIANCE V16-02 AND DESIGN REVIEW DRC16-02
2364 CUMBERLAND ROAD, (SITU)**

Assistant Planner Choi presented the project and stated that staff recommended denial of the project. She also stated that a neighbor, Mr. Loftus, expressed his support for the project via a phone call with staff.

Mr. Situ, owner, presented the project.

The following people spoke about the project:

Fran Benuska, 2410 Coniston Place, in support
David Morris, 2352 Cumberland Road, in support

It was the consensus of the Planning Commission that the wall appeared massive and all of the required variance findings could not be met. They were also concerned with the lack of an arborist report for the tree located near the proposed wall.

Alternate Commissioner Jakubowski moved to deny the project. Seconded by Commissioner Brody. AYES: Chairman Lundgren, Vice-Chairman Velayos, Commissioner Brody, Commissioner Hsu, Alternate Commissioner Jakubowski. NOES: None.

**4. APPEAL OF DESIGN REVIEW NO. DRC15-107
2630 LORAIN ROAD, (TANG)**

Associate Planner Merlo presented the report and explained the history of the lot. She stated staff recommended a continuance of the project to address design issues.

Vice-Chairman Velayos asked about the certificate of compliance that will remove the existing lot tie and create two lots. He was concerned about the proposed condition of approval that required the approval and construction of two houses. Staff indicated they will consult with the City Attorney.

The following appellants spoke in opposition to the project:

Dale Pederson
Laurie Barlow, 2434 Sherwood Road
John Ryan, 1385 Bellwood Road
Shirley Jagels, 1404 Wilson Avenue
Maryadele Clougherty, 2794 Gainsborough Drive

Jimmy Gutierrez, applicant's attorney, stated he challenged the validity of the appeal and questioned the letters that were submitted after the appeal deadline. He also discussed the design and compatibility of the proposal.

Vice-Chairman Velayos stated he would like clarification from the City Attorney regarding the appeal process. He read the appeal code section for the record.

The following people spoke about the project:

Nancy Hoffman, 1234 Roanoke Road, in opposition
Rich Haserot, 2365 Sherwood Road, in opposition
Kevin Lai, 2625 Lorain Road, in support
Allen Tsai, 1335 Bedford Road, in support
Mr. Jin, 1475 Bellwood Road, in support

Francis Teng, owner, answered questions for the Commission.

Vice-Chairman Velayos stated he needed further information on whether the lot tie issue is relevant to the Planning Commission's review, the standard of review for appeals, and the square footage information for the neighborhood.

Commissioner Brody stated the project is not a Cape Code design and that he was concerned that the DRC and staff were in support of the project. He was in favor of granting the appeal.

Commissioner Hsu agreed with Vice-Chairman Velayos that more information was needed.

Alternate Commissioner Jakubowski stated she also would like more information on the procedural issues. She stated the owner should consider a one-story house as the proposal was too massive. She was in support of the appeal.

Chairman Lundgren agreed further information was needed before he could approved or deny the project.

Commissioner Brody stated the City Attorney can respond to the procedural questions separate from the appeal. He moved to approve the appeal and deny the project.

Vice-Chairman Velayos stated he would abstain from the vote due to a lack of information.

Alternate Commissioner Jakubowski seconded the motion. AYES: Commissioner Brody, Alternate Commissioner Jakubowski. NOES: Chairman Lundgren, Commissioner Hsu. ABSTAIN: Vice-Chairman Velayos.

The motion failed.

Commissioner Hsu moved to continue the project to the meeting of July 27, 2016. Second by Vice-Chairman Velayos. AYES: Chairman Lundgren, Vice-Chairman

Velayos, Commissioner Hsu. NOES: Commissioner Brody. ABSTAIN: Alternate Commissioner Jakubowski.

OTHER MATTERS

**5. PROJECT STATUS REPORT
1001 ROSALIND ROAD, (ZHONG)**

City Staff presented the first status report to the Planning Commission. After discussing the status of the construction and the schedule, the item was continued for 30-days in order to confirm the compliance with the landscaping on the property, to verify the insurance policy and to review the protocol for notifying the owner of any violation.

**6. RESOLUTION OF FINDINGS FOR MODIFICATION TO CONDITIONAL USE PERMIT CUP13-32, MODIFICATION TO DESIGN REVIEW DRC13-83, MODIFICATION TO VARIANCE V13-09, CONDITIONAL USE PERMIT CUP16-06, AND VARIANCE V16-03
1155 OAK GROVE AVENUE, (THORNTON)**

Commissioner Brody moved to approve the resolution. Second by Commissioner Hsu. AYES: Chairman Lundgren, Vice-Chairman Velayos, Commissioner Brody, Commissioner Hsu, Alternate Commissioner Jakubowski. NOES: None.

**7. REQUEST FOR EXTENSION OF THE APPROVAL OF CONDITIONAL USE PERMIT CUP15-09
2660 OAK KNOLL AVENUE, (MCNULTY)**

Commissioner Brody moved to approve the extension for one year. Second by Commissioner Hsu. AYES: Chairman Lundgren, Vice-Chairman Velayos, Commissioner Brody, Commissioner Hsu, Alternate Commissioner Jakubowski. NOES: None.

8. MAY 25, 2016 MEETING MINUTES

Alternate Commissioner Jakubowski moved to approve the minutes. Second by Commissioner Brody. AYES: Chairman Lundgren, Vice-Chairman Velayos, Commissioner Brody, Commissioner Hsu, Alternate Commissioner Jakubowski. NOES: None.

PUBLIC COMMENT

ADJOURNMENT

**REGULAR MEETING
OF THE SAN MARINO PLANNING COMMISSION
JULY 27, 2016 - 7:00 P.M.**

CALL TO ORDER Vice-Chairman Velayos called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL **PRESENT:** Vice-Chairman Velayos, Raymond Cheng, Howard Brody, Se-Yao Hsu, Susan Jakubowski, Alternate Bharat Patel

PUBLIC COMMENTS

1. REORGANIZATION OF THE PLANNING COMMISSION AND OATH OF OFFICE

Commissioner Brody nominated Vice-Chairman Velayos for Chairman and Alternate Commissioner Jakubowski as Vice-Chair. Second by Commissioner Hsu. AYES: Vice-Chairman Velayos, Commissioner Cheng, Commissioner Brody, Commissioner Hsu, Alternate Commissioner Jakubowski. NOES: None.

Planning and Building Director Cervantes administered the oath of office to new Alternate Commissioner Bharat Patel, and to returning Commissioners Hsu, Cheng, and Jakubowski.

PUBLIC HEARINGS

**2. APPEAL OF DESIGN REVIEW NO. DRC15-107
2630 LORAIN ROAD, (TANG)**

Alternate Commissioner Patel recused himself from this hearing due to acting on it at the DRC level.

Associate Planner Merlo presented the staff report for this item. She provided information regarding the certificate of compliance and appeal procedures that were requested by the Planning Commission at the previous hearing.

The following appellants spoke in opposition of the project:

Dale Pederson, 2140 Lorain Road
John Ryan, 1385 Bellwood Road
Laurie Barlow, 2434 Sherwood Road
Michele Lumley, 420 Pilgrim Place
Shirley Jagels, 1404 Wilson Avenue, spoke in opposition of the project and also stated there may be historical significance to the existing home.

Francis Tang, property owner, presented the project and answered questions.

The following person spoke about the project:

Rich Haserot, 2365 Sherwood Road, in opposition

Commissioner Brody stated the project is not a Cape Cod design and he did not think the applicant's goals could be accomplished with this design. He would be in support of granting the appeal.

Commissioner Hsu stated he was in favor of a continuance.

Commissioner Cheng stated that the design failed because the varying ceiling heights drove the exterior appearance. The proposed size and floor plan could not be accommodated in the Cape Cod style. He noted the proposal is taller and narrower than others in the neighborhood. He was in favor of granting the appeal.

Vice-Chair Jakubowski agreed with Commissioner Cheng. She did not think the house fit in the neighborhood and felt a one-story design would be more appropriate. She felt it was a poor design and would set a dangerous precedent for the homes to the west of the wash.

Chairman Velayos agreed that there is a different neighborhood character on either side of the wash. He felt the proposed height was not compatible with the neighborhood and that the ratio of height to width was also not compatible. He also noted that the project would result in the second highest livable area to lot ratio. He did not find the design consistent with itself.

Commissioner Brody moved to grant the appeal and deny the project. Second by Vice-Chair Jakubowski. AYES: Chairman Velayos, Vice-Chair Jakubowski, Commissioner Cheng, Commissioner Brody, Commissioner Hsu. NOES: None.

**3. VARIANCE NOS. V16-04, V16-06, V16-08, CONDITIONAL USE PERMIT NOS. CUP16-12, CUP16-18, AND DESIGN REVIEW NO. DRC16-35
1900 MONTROBLES PLACE, (REED)**

Associate Planner Merlo presented the staff report for this item.

Christopher Reed, owner, presented the project and answered questions.

The following people spoke about the project:

Joseph and Celia Wong, 1906 Montroble Place, in opposition

Dale Pederson, 2140 Lorain Road, in opposition to a portion of the project

George Romero, 1914 Montroble Place, in support

It was the consensus of the Planning Commission that the project could not meet the required findings and that the applicant should consider redesigning the project.

RECORDING REQUESTED BY:

City of San Marino

WHEN RECORDED MAIL TO:

City of San Marino
2200 Huntington Dr.
San Marino, CA 91108
Attn: City Clerk

SPACE ABOVE THIS LINE FOR RECORDER'S USE

CONDITIONAL CERTIFICATE OF COMPLIANCE

OWNER(S):

Tang, Francis C
Tang, Grace Mei Hua
2630 Lorain Road
San Marino, CA 91108

ASSESSOR'S PARCEL NUMBER(S):

5333-008-029 (Lot 61)
No APN assigned (Lot 62)

I, Aldo Cervantes, Director of Planning and Building, of the City of San Marino, certify that the City of San Marino is agreeable to the owner's request to remove the lot tie between the two parcels being more fully described by Exhibits "A" and "B" and shown on Exhibit "C" (plat map), attached hereto, resulting in two legal parcels. I also hereby certify that this lot tie removal conforms to the requirements of the Subdivision Map Act and local ordinances. Section 23.06.12 of the San Marino City Code which exempts the lots from complying with minimum lot area and minimum lot width requirements.

Approval of this lot tie removal is subject to recording a conditional certificate of compliance subject to the following condition:

1. The existing house on Lot 61 shall be demolished and building permits shall be secured for new construction on both parcels.

This Conditional Certificate of Compliance shall expire three (3) years from the date of this document recordation.

1/6/16

Date



Aldo Cervantes
Planning and Building Director

EXHIBIT "A"

LOT 1

THE LAND REFERRED TO IS SITUATED IN THE CITY OF SAN MARINO, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

LOT 61 AND THE NORTHEASTERLY 8 FEET OF LOT 60 OF TRACT NO. 11267, IN THE CITY OF SAN MARINO, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 200, PAGES 1 TO 3, INCLUSIVE OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

PARCEL 2:

THAT PORTION OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 1 SOUTH, RANGE 12 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF SAN MARINO, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, INCLUDED WITHIN THAT PORTION OF THE NORTHWESTERLY 33 FEET OF THE 40 FOOT STRIP OF LAND MARKED "SOUTHERN PACIFIC RAILROAD COMPANY'S RIGHT OF WAY" ON THE MAP OF TRACT NO. 11267, RECORDED IN BOOK 200, PAGES 1 TO 3, INCLUSIVE OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, LYING BETWEEN THE SOUTHEASTERLY PROLONGATION OF THE SOUTHWESTERLY LINE OF THE NORTHEASTERLY 8 FEET OF LOT 60 OF SAID TRACT NO. 11267, AND THE SOUTHEASTERLY PROLONGATION OF THE NORTHEASTERLY LINE OF LOT 62 OF SAID TRACT NO. 11267.

AREA = 13,319.57 SQ. FT. = 0.306 AC.

ALL AS SHOWN ON EXHIBIT "C" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF.

THIS LEGAL DESCRIPTION WAS PREPARED BY ME OR UNDER MY DIRECTION.



PREPARED BY:
ELKINS SURVEYING
12216 DUNLAP PL.
CHINO, CA. 91710
909 613 9164
elksurvey@AOL.COM

J.N. 103717AQX

DATE: 20 DECEMBER 2015


JAMES ELKINS, L.S. 5428

EXHIBIT "B"

LOT 2

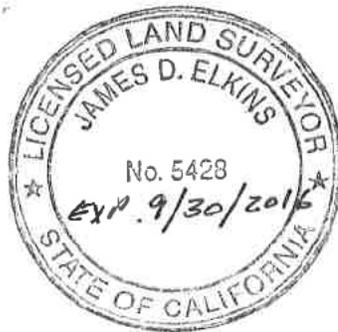
THE LAND REFERRED TO IS SITUATED IN THE CITY OF SAN MARINO, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

LOT 62 OF TRACT NO.11267, IN THE CITY OF SAN MARINO, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 200, PAGES 1 TO 3, INCLUSIVE OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

AREA = 11,406.53 SQ. FT. = 0.262 AC.

ALL AS SHOWN ON EXHIBIT "C" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF.

THIS LEGAL DESCRIPTION WAS PREPARED BY ME OR UNDER MY DIRECTION.



PREPARED BY:
ELKINS SURVEYING
12216 DUNLAP PL.
CHINO, CA. 91710
909 613 9164
elksurvey@AOL.COM

J.N. 103717AQX

DATE: 20 DECEMBER 2015

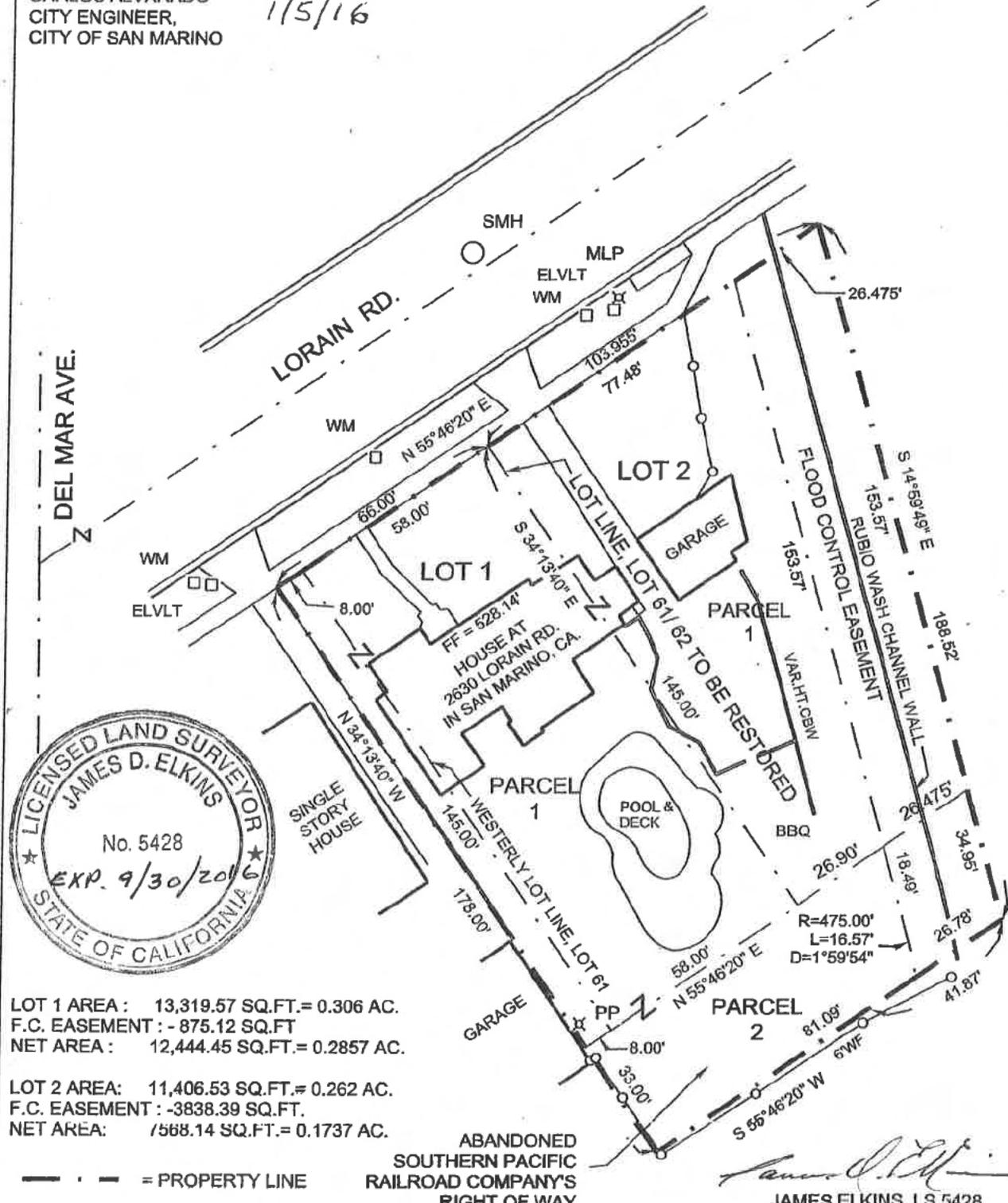
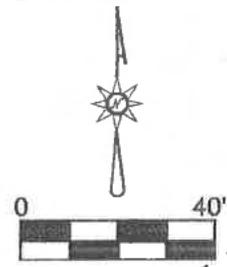

JAMES ELKINS, L.S.5428

EXHIBIT "C"
DRAWING OF EXISTING
CONDITIONS FOR PROPERTY AT
2630 LORAIN RD. IN SAN MARINO, CA.

APPROVED BY:

 CARLOS ALVARADO
 CITY ENGINEER,
 CITY OF SAN MARINO

1/5/16



LOT 1 AREA : 13,319.57 SQ.FT.= 0.306 AC.
 F.C. EASEMENT : - 875.12 SQ.FT
 NET AREA : 12,444.45 SQ.FT.= 0.2857 AC.

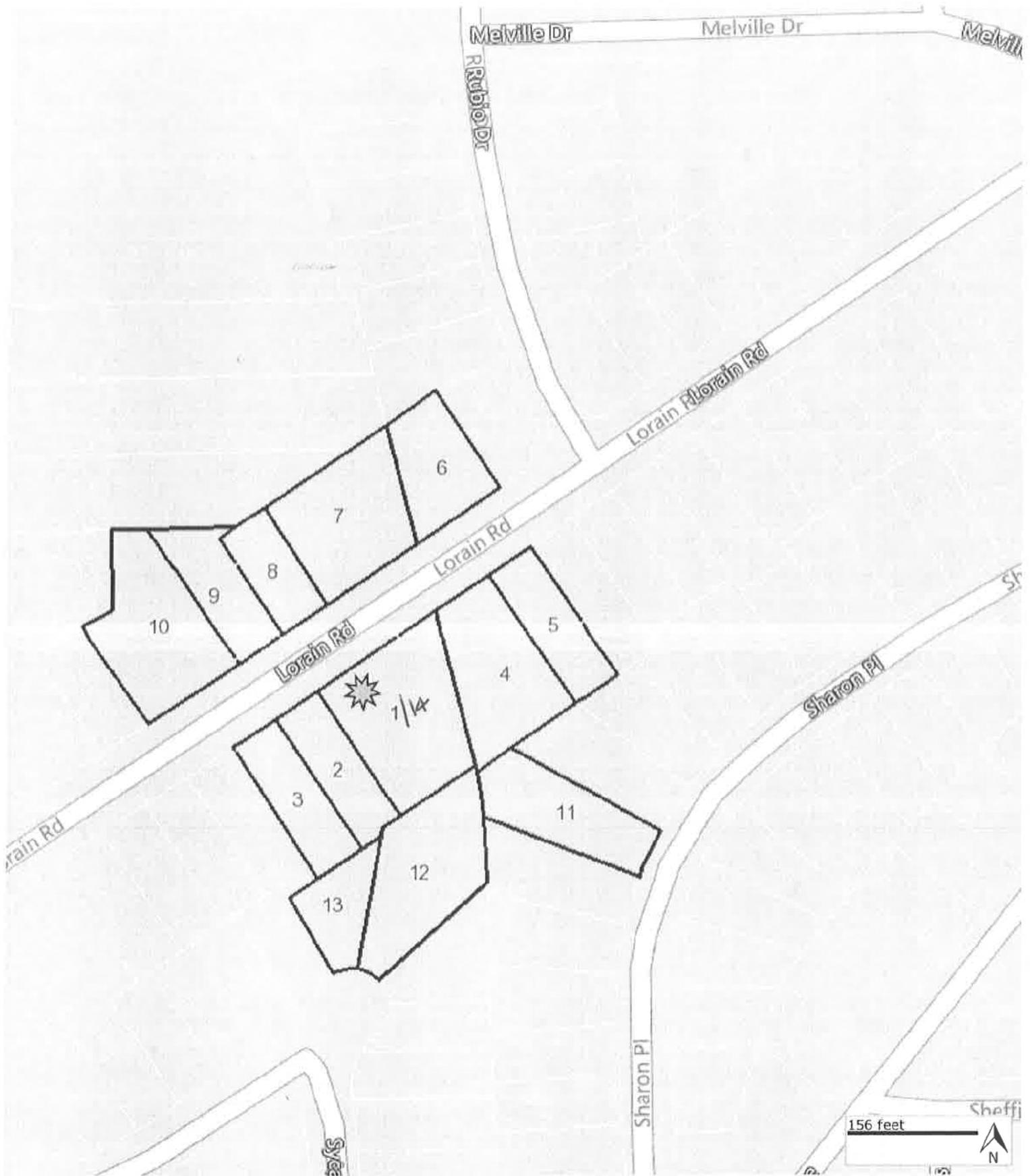
LOT 2 AREA: 11,406.53 SQ.FT.= 0.262 AC.
 F.C. EASEMENT : -3838.39 SQ.FT.
 NET AREA: 7568.14 SQ.FT.= 0.1737 AC.

— · — = PROPERTY LINE
 ABANDONED SOUTHERN PACIFIC RAILROAD COMPANY'S RIGHT OF WAY


 JAMES ELKINS, LS 5428

2630 LORAIN NEIGHBORHOOD

	Address	Max. Allowable Livable Area/Lot Coverage	Existing Livable Area	Lot Size
1	2630 LORAIN RD (LOT 1)	3244	3068 (proposed)	12444
2	2610 LORAIN RD	3116	2025	11163
3	2600 LORAIN RD	3159	2403	11591
4	2640 LORAIN RD	3589	3723	15890
5	2650 LORAIN RD	3123	2199	11235
6	2645 LORAIN RD	3000	1912	9370
7	2625 LORAIN RD	3739	2535	17394
8	2615 LORAIN RD	3000	1772	9018
9	2605 LORAIN RD	3153	2413	11534
10	2595 LORAIN RD	4270	2901	22702
11	1835 SHARON PL	3428	1965	16286
12	2605 SYCAMORE DR	4033	1498	22338
13	2595 SYCAMORE DR	2710	1907	9104
14	2630 LORAIN RD (LOT 2)	3000	n/a	7568



2630 Lorain Road Neighborhood



City of San Marino AGENDA REPORT



Allan Yung, MD, Mayor

Richard Sun, DDS, Vice Mayor

Steven W. Huang, DDS, Council Member

Steve Talt, Council Member

Richard Ward, Council Member

TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: CINDY COLLINS, INTERIM CITY MANAGER

DATE: SEPTEMBER 14, 2016

SUBJECT: **RENEWAL OF WATER FRANCHISE WITH CALIFORNIA AMERICAN WATER COMPANY - ORDINANCE NO. O-16-1307 (SECOND READING)**

BACKGROUND

The City of San Marino is provided water by California American Water. The City's current Franchise Agreement with Cal Am was for the period from September 10, 2001 through September 9, 2016 and was adopted by the City Council in 2003.

During the past year, the City Attorney's Office, and City representatives have negotiated the terms of the renewed agreement. This has been somewhat of a complicated process because California Public Utilities Commission regulates certain aspects of the agreement.

Noteworthy elements of the new Franchise Agreement include:

1. A ten (10) year term
2. Clarified indemnification language
3. A commitment to continue to work with Fire Chief and Public Works Director to improve water infrastructure
4. Quarterly payments, versus a single annual payment, of franchise fees
5. Static franchise fee of two percent (2%) of the gross annual receipts

Under the provisions of the Franchise Act of 1913, the City Council adopted Resolution No. R-16-12 at their July 29, 2016 meeting, which indicated the City's intention to grant the franchise and set the date and time for the public hearing. The franchise itself would be approved by adoption of the attached ordinance.

FISCAL IMPACT

There are no direct costs to the City of San Marino for this agreement, and franchise fees will continue at basically the same current rate, which was approximately \$246,000 last fiscal year.

RECOMMENDATION |

Staff recommends that the City Council adopt Ordinance No. O-16-1307 granting and setting forth the terms of the franchise agreement. If Council concurs, the appropriate action would be:

“A motion to adopt Ordinance No. O-16-1307.”

Attachments: Ordinance No. O-16-1307 |

ORDINANCE NO. O-16-1307

**AN ORDINANCE OF THE CITY OF SAN MARINO, CALIFORNIA,
GRANTING TO CALIFORNIA-AMERICAN WATER COMPANY, A
CORPORATION, THE RIGHT, PRIVILEGE AND FRANCHISE TO
LAY AND USE PIPES AND APPURTENANCES FOR
TRANSMITTING AND DISTRIBUTING WATER FOR ANY AND
ALL PURPOSES UNDER, ALONG, ACROSS OR UPON THE
PUBLIC STREETS, WAYS, ALLEYS AND PLACES, AS THE
SAME NOW OR MAY HEREAFTER EXIST, WITHIN THE CITY**

THE CITY COUNCIL OF THE CITY OF SAN MARINO DOES ORDAIN AS FOLLOWS:

SECTION 1. Whenever in this ordinance the words or phrases defined in this section are used, they shall have the meanings assigned to them in the following definitions (unless, in the given instance, the context shall clearly import a different meaning):

- a) The word "City" shall mean the City of San Marino, a municipal corporation of the State of California, in its present incorporated form or in any later reorganized, consolidated or reincorporated form;
- b) The "Director of Public Works" shall mean the Director of Public Works or, if City does not have a Director of Public Works, the person designated by the City Manager to perform the duties imposed by this ordinance on the Director of Public Works;
- c) The word "Engineer" shall mean the City Engineer of the City;
- d) The word "Franchise" shall mean and include any authorization granted hereunder in terms of a franchise, privilege, permit, license or otherwise to lay and use pipes and appurtenances for transmitting and distributing water for any and all purposes under, along, across or upon the public streets, ways, alleys and places in the City, and shall include and be in lieu of any existing or future City requirements to obtain a license or permit for the privilege of transacting and carrying on a business within the City;
- e) The word "Grantee" shall mean California-American Water Company, a California Corporation, and its lawful successors or assigns;
- f) The phrase "Lay and Use" shall mean to lay, construct erect, install, operate, maintain, use, repair, replace, or remove;
- g) The phrase "Pipes and Appurtenances" shall mean pipe, pipeline, main, service, trap, vent, vault, fire hydrant, manhole, meter, gauge, regulator, valve, conduit, appliance, attachment, appurtenance and any other property located or to be located in, upon, along, across, under or over the streets of the City, and used or useful in transmitting and distributing water;

h) The word "Streets" shall mean the public streets, ways, alleys and places as the same now or may hereafter exist within the City.

SECTION 2. The right, privilege and franchise, subject to the terms and conditions in this ordinance, and pursuant to the provisions of Division 3, Chapter 2 of the Public Utilities Code of the State of California, known as the Franchise Act of 1937, is hereby granted to California-American Water Company, a California corporation, to transmit and distribute water for any and all purposes, under, along, across or upon the streets of the City.

The term of this franchise shall be ten (10) years commencing September 10, 2016.

This franchise shall endure in full force and effect during the term until the same shall, with the consent of the Public Utilities Commission of the State of California ("CPUC"), be voluntarily surrendered or abandoned, or until the State of California or a municipal or public corporation duly authorized by law shall purchase by voluntary agreement or shall condemn and take under the power of eminent domain, all property actually used and useful in the exercise of this franchise, and situated within the territorial limits of the State, municipal or public corporation purchasing or condemning such property, or until this franchise shall be forfeited for noncompliance with its terms by the Grantee.

SECTION 3. The Grantee shall pay to the City an annual franchise fee, in lawful money of the United States, a sum equivalent to two percent (2%) of the gross annual receipts of Grantee arising from the use, operation or possession of the franchise; provided, however, that such payment shall in no event be less than one percent (1%) of the gross annual receipts of the Grantee derived from the sale of water within the limits of the City under this franchise. In the event the Legislature shall amend the Franchise Act of 1937 (Public Utilities Code Section 6201 -6302) to permit a franchise payment greater than the percentage formula specified herein, the franchise fee shall be automatically changed to the higher level.

The Grantee shall file with the Clerk of the City within three (3) months after the expiration of the calendar year, or fractional calendar year, following the date of the grant of this franchise, and within three (3) months after the expiration of each and every calendar year thereafter, a duly verified statement showing in detail the total gross receipts of the Grantee, its successors or assigns, during the preceding calendar year, or such fractional calendar year, from the sale of water within the City. It shall be the duty of the Grantee to pay to the City within fifteen (15) days after the time for filing such statement, the specified percentage of its gross receipts for the calendar year, or fractional calendar year, covered by such statement. Any neglect, omission or refusal by the Grantee to file such verified statement, or to pay the required percentage, at the times or in the manner herein provided, shall be grounds for the declaration of a forfeiture of this franchise and of all rights hereunder.

Beginning in calendar year 2017, Grantee agrees to make quarterly franchise fee payments to the City based on Grantee's reasonable estimate of the annual franchise fee. Such payments will be made by May 15, August 15, November 15, and February 15. If the total of the quarterly payments made by Grantee for the calendar year exceeds the actual annual franchise fee demonstrated by the verified statement, the City shall return to Grantee the difference within thirty (30) days after the City's receipt of Grantee's verified statement, unless the City elects to have Grantee deduct the amount of the overpayment from the May 15 payment to the City. If the total of the quarterly payments made by Grantee is less than the actual annual franchise fee, Grantee will pay the difference to the City by May 15.

SECTION 4. This grant is made in lieu of all other franchises owned by the Grantee, or by any successor of the Grantee, for transmitting and distributing water within the limits of the City, as the limits now or may hereafter exist, and the acceptance of the franchise shall operate as an abandonment of all such franchises within the limits of this City, as such limits now or may hereafter exist.

SECTION 5. The franchise shall not become effective until written acceptance hereof is filed by the Grantee with the City Clerk. The written acceptance shall be filed within thirty (30) days of the second reading of this ordinance. When so filed, such acceptance shall constitute a continuing agreement of the Grantee that if and when the City shall thereafter annex or consolidate with, additional territory, any and all franchise rights and privileges owned by the Grantee therein, except a franchise derived under Section 19 of Article XI of the Constitution as that section existed prior to October 10, 1911, shall be deemed to be abandoned within the limits of such territory.

SECTION 6. The franchise shall not in any way or to any extent impair or affect the right of the City to acquire the property of the Grantee hereof either by purchase or through the exercise of the right of eminent domain, and nothing herein shall be construed to contract away or to modify, or to abridge, whether for a term or in perpetuity, the City's right of eminent domain in respect to the Grantee.

SECTION 7. The Grantee of this franchise shall:

a) Construct, install and maintain all pipes and appurtenances in accordance with and in conformity with all City ordinances, including street permit ordinances, rules and regulations in effect on the effective date of this franchise, or later adopted by the City Council, not in conflict with the paramount authority of the State of California, and, as to State highways, subject to the provisions of general laws relating to the location and maintenance of such facilities. All public street excavations necessary or convenient to the exercise of this franchise shall be performed in accordance with all requirements of the City's Municipal Code as now in effect or later as amended.

b) Comply with fire hydrant standards promulgated by the City Fire Chief, provided that such standards are not in conflict with the paramount authority of the State

of California, including CPUC General Order 103-A or successor regulation governing Grantee and preempting the City's standards;

c) Pay to the City, on demand, the cost of all repairs to public property made necessary by any operations of the Grantee under this franchise;

d) Indemnify and defend the City and its Council members, employees, and agents to the fullest extent permitted by law, and hold the City, and its Council members, employees, and agents free and harmless from and against all alleged liability for property damage or personal injury proximately resulting from any operations under the franchise. The indemnity provided herein shall survive the expiration or other termination of the franchise;

e) On or before the effective date of this franchise, provide to the City Clerk one or more certificates of insurance and an additional insured endorsement evidencing commercial general liability and worker's compensation insurance coverage as specified below from companies admitted to transact business in the State of California by the Insurance Commissioner of California, and with a Best's rating of "A" or better:

1. The policy of commercial general liability insurance shall:

a. Be issued to Grantee and include the City, and its Council members, employees, and agents, as additional insureds.

b. Defend and indemnify the insureds against all liability for personal injury, bodily injury, wrongful death and property damage arising from Grantee's activities conducted pursuant to the franchise by providing coverage therefore, including but not limited to, coverage for negligent acts or omissions of Grantee and the agents, servants and employees thereof, committed in the conduct of franchise operations;

c. Provide a minimum combined single limit in the amount of twelve million dollars (\$12,000,000.00).

d. Be non-cancellable without thirty (30) days' written notice thereof directed to the City Clerk, except for non-payment of premium, in which case Grantee will provide at least ten (10) days written notice to the City Clerk.

2. The policy of workers' compensation insurance shall:

a. Have been previously approved as to substance and form by the California Insurance Commissioner.

b. Cover all employees of Grantee who in the course and scope of their employment are to conduct or do work pursuant to the franchise operations.

c. Provide for every benefit and payment presently or later conferred by Division 4 of the Labor Code of the State of California upon an injured employee, including vocational rehabilitation and death benefits.

d. Be non-cancellable without written notice thereof directed to the City Clerk, and Grantee will provide at least thirty (30) days' written notice.

f) Remove or relocate, at the request of the City and without expense to the City, any facilities installed, used and maintained under this franchise if and when made necessary by any lawful change of grade, alignment or width of any public street, way, alley or place, including the construction of any subway or viaduct by the City or other proper governmental use of the streets; provided, however, that Grantee shall not be required to bear the expense of any removal or relocation made at the request of the City on behalf or for the benefit of any private developer or other nongovernmental third party. This franchise shall not constitute an agreement or undertaking by the City, nor impose upon the city any obligation, to pay any part of the cost of removal or relocation or temporary disconnection of any of the pipes and appurtenances when required in order to accommodate the foregoing.

If the City shall determine that it is reasonable and necessary that franchisee's property be temporarily or permanently disconnected, abandoned, removed, or relocated, or that substitute facilities be installed, in order that the City may abandon, relocate, change grade, construct, use, maintain, change or modify any public street or City owned utility facility, the City shall give notice in writing to the Grantee. After service of such notice upon the Grantee, the Grantee shall at its sole cost and expense begin and diligently prosecute the necessary work to completion. Upon failure of the Grantee to do so, the City may cause the work to be completed and the Grantee shall immediately pay the City for the same upon presentation of an itemized account of the cost thereof.

g) Cooperate with the Police Chief and Fire Chief of the City to develop a water system security plan for the City. Such plan shall address all federal, state and local requirements for prevention of and response to all risks, whether natural or manmade.

h) Cooperate with the Fire Chief and Director of Public Works to develop a specific plan to improve the water system infrastructure in order to meet the fire hydrant standards promulgated by the Fire Chief provided that such standards are not in conflict with the paramount authority of the State of California, including CPUC General Order 103-A or successor regulation governing Grantee and preempting local authority.

i) When informed by the City that the information is required for code enforcement or nuisance abatement purposes, provide the City with information on whether the Grantee is providing water service to particular properties.

j) Upon reasonable request by the City, shall make available for inspection by the City at Grantee's local office Grantee's system maps showing the location, length and size of all of Grantee's Pipes and Appurtenances installed within the City's streets.

k) New Installations: Location and Design. Except for those lines now in place, the location of Grantee's pipes and appurtenances in or on City's streets shall be first approved by City.

l) Shut-off Valves. All pipelines installed and maintained by the Grantee pursuant to the terms and provisions of this franchise shall be equipped with shut-off valves so that the same may be shut-off in the event of an emergency. Shut-off valves shall be located at the places approved by the Director of Public Works.

m) In the event any of the franchisee's property is required to be abandoned in or permanently removed from any street or portion thereof affected, the Director of Public Works shall approve such additional street location or locations as may be necessary to permit the installation of substitute facilities.

n) Additional Cost of City Improvements. In the event that the City shall hereafter construct, install, reconstruct or repair any bridge or artificial support in or under any street in which any Grantee's pipes or appurtenances are located and in the event that the cost thereof be increased in order to provide for the installation, maintenance or operation of any such Grantee pipes or appurtenances in or on the street area which the bridge or artificial support covers or underlies, then the Grantee shall pay to the City the full reasonable amount of such increased cost attributable to Grantee's pipes or appurtenances, upon completion of such construction, installation or repair; provided, however, that Grantee shall not be required to bear the expense of any improvements made at the request of the City on behalf or for the benefit of any private developer or other nongovernmental third party.

o) Abandonment of Franchise Property. The City Council, upon such reasonable terms and conditions as it may determine, may give Grantee permission to abandon, without removing, franchise property installed or maintained under this franchise. The ownership of all franchise property so abandoned shall thereafter vest in the City.

SECTION 8. The Grantee shall not directly or indirectly sell, transfer, assign or lease the franchise or any part thereof, except with the consent of the City Council. Such sale, transfer, assignment, lease or agreement shall be made only by filing with the City Council a copy of the duly executed instrument of such sale, transfer, assignment lease or agreement and a written request for the consent of the City Council to such sale, transfer, assignment, lease or agreement. If such duly executed instrument and such written request are not filed with the City Council before the expiration of sixty (60) days after the effective date of such sale, transfer, assignment or lease, then, upon the expiration of said sixty (60) days, the franchise shall be subject to forfeiture and the City Council may exercise all available administrative, legal or equitable remedies, including

but not limited to a suit for forfeiture of the franchise as provided by Public Utilities Code section 6292. As a condition to the granting of consent to such sale, transfer, assignment, lease or agreement, the Council may impose such reasonable additional terms and conditions upon the franchise and upon the Grantee or assignee, which the City Council may deem to be in the public interest and which are not in conflict with the paramount authority of the State of California, if any. Such additional terms and conditions shall be adopted by ordinance. The Grantee shall have no right to sell, transfer, assign or lease the franchise, or any part thereof, except as provided herein. This Section applies to any assignment, whether by operation of law, by a voluntary act of the Grantee or otherwise, and includes a transfer of more than fifty percent (50%) of the voting stock of the Grantee.

SECTION 9. Grantee shall evaluate proposals and initiatives from the Metropolitan Water District ("MWD") with respect to their impact, benefit or detriment to the City of San Marino and shall advise the City Manager and the City's MWD Director of Grantee's evaluation. Grantee's role is advisory only. The City Manager and/or the City's MWD Director shall independently evaluate the best action for the City of San Marino and shall request Grantee to take such action in coordination with the City's Metropolitan Water District Director on behalf of the City of San Marino.

SECTION 10. The Engineer shall have power to give the Grantee such directions for the location of any pipes and appurtenances as may be reasonably necessary to avoid sewers, gas lines, conduits or other structures lawfully in or under the streets; and before the work of constructing any pipes and appurtenances is commenced, including construction of any appurtenances over or protruding into the streets, the Grantee shall file with the Engineer plans showing the location thereof, which shall be subject to the approval of the Engineer (such approval not to be unreasonably withheld); and all such construction shall be subject to the inspection of the Engineer and done to his or her reasonable satisfaction. All street coverings or openings of traps, vaults, and manholes shall at all times be kept flush with the surface of the streets; provided, however, that vents for underground traps, vaults and manholes may extend above the surface of the streets when the vents are located in parkways, between the curb and the property line.

Where it is necessary to lay any underground pipes through, under or across any portion of a paved or macadamized street, the same, where practicable and economically reasonable shall be done by a tunnel or bore, so as not to disturb the foundation of such paved or macadamized street. The Engineer must approve any exception to this construction method. Any street work shall be done under a permit to be granted by the Engineer upon application therefore.

SECTION 11. If any portion of any street shall be damaged by reason of defects in any of the pipes and appurtenances maintained or constructed under the franchise, or by reason of any other cause arising from the operation or existence of any pipes and appurtenances constructed or maintained under the franchise, the Grantee shall, at its own cost and expense, immediately repair any such damage and restore such street, or portion of street, to as good condition as existed before such defect or other cause of

damage occurred, such work to be done under the direction and reasonable satisfaction of the Engineer.

SECTION 12.

a) If the Grantee of this franchise shall fail, neglect or refuse to comply with any of the provisions or conditions hereof, and shall not, within ten (10) days after written demand for compliance, begin the work of compliance, or after such beginning shall not prosecute the same with due diligence to completion, then the City Council may declare this franchise forfeited;

b) The City may sue in its own name for the forfeiture of this franchise, in the event of noncompliance by the Grantee, its successors or assigns, with any of the conditions hereof.

SECTION 13. On or before the effective date of the franchise, the Grantee shall file and thereafter at all times during the life of the franchise keep on file with the City Clerk a corporate surety bond approved by the City Attorney running to the City in the penal sum of Fifty Thousand Dollars (\$50,000.00), with a surety licensed to do business in California and approved by the City Clerk. The bond shall provide that Grantee shall well and truly observe, fulfill and perform each condition of the franchise and that in case of any breach of condition of the bond the whole amount of the penal sum shall be deemed to be liquidated damages and shall be recoverable from the principal and sureties of the bond. If the bond is not filed prior to the effective date of the ordinance granting the franchise, the award of the franchise may be set aside and the ordinance granting the franchise repealed at any time prior to the filing of the bond and any money paid in consideration for award of the franchise shall be deemed forfeited. In the event that the bond, after it has been so filed, shall at any time during the life of the franchise become insufficient, Grantee will renew the bond at a higher amount reasonably determined by the City Council within thirty (30) days after written notice from the City Clerk. This clause shall in no way limit the Grantee's defense and indemnity obligations nor the coverage or applicability of the insurance policies provided by Grantee under Subsections (d) and (e), respectively, of Section 7 of this Ordinance.

SECTION 14. The Grantee of this franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this franchise; such payment to be made within thirty (30) days after the City shall furnish the Grantee with a written statement of such expenses.

SECTION 15. After the publication of this ordinance, the Grantee shall file with the City Clerk a written acceptance of the franchise hereby granted, and an agreement to comply with the terms and conditions hereof.

SECTION 16. The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published in the same manner prescribed by law.

SECTION 17. This franchise shall be effective from September 10, 2016 through September 9, 2026.

PASSED AND ADOPTED by the City Council of the City of San Marino on the ____ day of _____, 2016.

ATTEST:

VERONICA RUIZ
CITY CLERK

APPROVED AS TO FORM:

STEVEN L. DORSEY
CITY ATTORNEY

City of San Marino AGENDA REPORT



TO: MAYOR AND CITY COUNCIL

FROM: CINDY COLLINS, INTERIM CITY MANAGER

BY: |VERONICA RUIZ, CITY CLERK|

DATE: |SEPTEMBER 14, 2016|

SUBJECT: 2016 CITY COUNCIL MEETING CALENDAR

Allan Yung, MD, Mayor
Richard Sun, DDS, Vice Mayor
Steven W. Huang, DDS, Council Member
Steve Talt, Council Member
Richard Ward, Council Member

DATE	DESCRIPTION	LOCATION *	TIME
January 13, 2016	Joint Meeting with DRC	City Hall EOC	5:00 P.M.
January 13, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
January 20, 2016	Meeting with the Community on the Budget Process	San Marino Center – Fireside Room	7:00 P.M.
January 29, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
February 10, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
February 26, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
March 9, 2016	Joint Meeting with Traffic Commission	City Hall EOC	5:00 P.M.
March 9, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
March 25, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
April 13, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
April 29, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
May 2, 2016	Adjourned Regular Meeting (Budget)	Crowell Library - Barth Room	6:00 P.M.
May 11, 2016	Joint Meeting with Library Board	City Hall EOC	5:00 P.M.
May 11, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
May 27, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
June 8, 2016	Regular Meeting	City Hall Council Chamber	5:00 P.M.
June 24, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
July 13, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
July 29, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
September 14, 2016	Regular Meeting	Barth Room	6:00 P.M.
September 30, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
October 12, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
October 28, 2016	Adjourned Regular Meeting	City Hall Council Chamber	8:00 A.M.
November 9, 2016	Joint Meeting with School Board	City Hall EOC	5:00 P.M.
November 9, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.
December 14, 2016	Regular Meeting	City Hall Council Chamber	6:00 P.M.

* Unless otherwise notified, all City Council Meetings will take place in the City Hall Council Chamber, located at 2200 Huntington Drive, San Marino, CA 91108.

** If deemed necessary, the Council may schedule additional meetings.