

# CITY OF SAN MARINO

## TRAFFIC ADVISORY COMMISSION AGENDA

*James M. Coupe, Chairman*

*Hunter Chang, Vice Chairman*

*Arti Gupta, Commission Member*

*Jon Crowley, Commission Member*

*Wendy Doo, Commission Member*

*Calvin Lo, Alternate*



[www.cityofsanmarino.org](http://www.cityofsanmarino.org)

(626) 300-0700 Phone

(626) 300-0709 Fax

City Hall, Council Chambers

2200 Huntington Drive

San Marino, CA 91108

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**MONDAY, MAY 16, 2016**  
**7:00 P.M.**  
**CITY HALL**  
**COUNCIL CHAMBERS**  
**2200 HUNTINGTON DRIVE, SAN MARINO, CA**

The City of San Marino appreciates your attendance. Citizens' interest provides the Traffic Advisory Commission (TAC) with valuable information regarding issues of the community.

Regular Meetings are held on the 3rd Monday of every month.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Administration Department at (626) 300-0700 at least 48 hours prior to the meeting.

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Commissioners Chang, Crowley, Gupta, Doo, Lo (Alternate); and Chair Coupe

### **POSTING OF AGENDA**

The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive. As a public service, the agenda is also posted on the City's Website: <http://www.cityofsanmarino.org>

**PUBLIC COMMENTS**

Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Traffic Advisory Commission on any item of interest to the public, before or during the TAC's consideration of the item, that is within the subject matter jurisdiction of the TAC.

**NEW BUSINESS**

- 1. APPROVAL OF MINUTES FROM APRIL 18, 2016**
- 2. TRAFFIC COMMISSION TRAINING**

**OLD BUSINESS**

- 3. DISCUSSION REGARDING EXTENSION OF NORTHBOUND SAN MARINO AVENUE LEFT TURN LANE AT HUNTINGTON DRIVE**
- 4. UPDATE ON “STOP” OR “YIELD” SIGNS ON CANTERBURY AND SANTA ANITA ROADS AND OTHER NON-CONTROLLED INTERSECTIONS**
- 5. UPDATE ON INSTALLING SPEED BUMPS ON SHAKESPEARE DRIVE SOUTH OF WALLINGFORD ROAD**

**WRITTEN COMMUNICATIONS** This is an opportunity to announce any written communications pertaining to the City received by members of the TAC.

**COMMISSIONER REPORTS** This is an opportunity for members of the TAC to inform the public of any meetings or conferences they may have attended.

**POLICE DEPARTMENT REPORT** This is an opportunity for the Chief of Police to inform the TAC and the public of any upcoming traffic matters of interest to the Community.

**PUBLIC WORKS DEPARTMENT REPORT** This is an opportunity for the Assistant City Manager to inform the TAC and the public of any upcoming public works projects or matters of interest to the Community.

**TRAFFIC ADVISORY COMMISSION CALENDAR****PUBLIC WRITINGS DISTRIBUTED**

All public writings distributed by the City of San Marino to at least a majority of the TAC regarding any item on this agenda will be made available at the Public Counter at City Hall, Council Chambers located at 2200 Huntington Drive, San Marino, California.

### **PUBLIC COMMENTS**

The public may at this time speak regarding any city-related issue, provided that no action shall be taken on any item not appearing on the agenda. Any person desiring to speak should complete a Speaker's Form located at the City Hall, Council Chambers entrance and hand it to the Assistant City Manager. The Chairman reserves the right to place limits on duration of comments.

### **ADJOURNMENT**

The San Marino Traffic Advisory Commission will adjourn to the next joint meeting with City Council to be held on **MONDAY, JUNE 20, 2016 at 7:00 P.M.** at the City Hall, Council Chambers 2200 Huntington Drive, San Marino, California.

JOHN N. INCONTRO

CHIEF OF POLICE

**CITY OF SAN MARINO**  
**TRAFFIC ADVISORY COMMISSION**  
**PUBLIC MEETING MINUTES**  
APRIL 18, 2016  
7:00 p.m.  
City Hall  
2200 Huntington Drive  
San Marino, CA 91108

**CALL TO ORDER:** Commissioner Chang called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Led by Commissioner Chang

**ROLL CALL:**

**Commissioners Present:** Commissioners Chang, Crowley, Gupta, Alternate Lo

**Commissioners Absent:** Chair Coupe, Commissioner Doo

**City Officials Present:** Chief John N. Incontro, Lucy Garcia, Terry Rodrigue

**PUBLIC COMMENTS:**

**NEW BUSINESS**

**1. APPROVAL OF MINUTES FROM FEBRUARY 22, 2016:** Commissioner Crowley moved to approve the minutes. Commissioner Chang seconded. Minutes passed unanimously.

**2. DISCUSS TRAFFIC CONCERNS ON SHERWOOD ROAD BETWEEN ALHAMBRA ROAD AND WEST DRIVE:**

Chief Incontro stated the department received correspondence from a resident concerned about individuals blocking driveways. SMPD officers monitored games on several occasions and no known violations took place. SMPD staff had conversations with the Little League staff to better resolve the concerns.

Chief Incontro does not feel any action should take affect at this time. We may bring the recommendations back from two years ago with red curbing.

City Engineer stated in 2014 a staff report was generated recommending placing red curbs. However, the Commission did not move forward.

Commissioner Crowley suggested having drop offs at Huntington. Maybe this will help with alleviating the problem.

ACM Garcia stated when the report was generated in 2014 residents did convey their concerns. With the parking expanded at the Middle School, more facility user parking on the school grounds could be encouraged.

Commissioner Chang requested staff communicate with Little League staff, parents and residents regarding possible solutions.

### **3. UPDATE ON “STOP” OR “YIELD” SIGNS ON CANTERBURY AND SANTA ANITA ROADS AND OTHER NON-CONTROLLED INTERSECTIONS:**

City Engineer Rodrigue stated a request was made from a resident to observe the “Stop” / “Yield” signs on Canterbury and Santa Anita. With four way intersections, individuals need to somehow respect other vehicles. The intersection is being used as a two-way stop control. Per City Engineer Rodrigue we can control this area by installing a two-way stop sign. However, we do not have a formal report at this time. We can report at the next meeting, if the Commission wishes.

Commissioner Chang stated there are a lot of intersections within the City.

Commissioner Gupta stated we can look at smaller streets and report back.

Chief Incontro stated that there are many intersections on the South West section of our City that are not controlled. We had a significant traffic collision on Warwick and Roanoke. However, when we placed our radar trailer, it deterred drivers from violating the signs.

Commissioner Gupta made a motion to look at Stop Signs and alternate solutions.

### **4. CONSIDERATION TO INSTALL SPEED BUMPS ON SHAKESPEARE DRIVE SOUTH OF WALLINGFORD ROAD:**

City Engineer Rodrigue spoke about receiving an e-mail correspondence from a resident with concerns of speed and the turn on Shakespeare Drive. Resident stated a driver lost control while traveling south bound on Shakespeare Drive. There are 15 MPH signs on Shakespeare Drive. SMPD conducted a five year accident history report and no known accidents occurred. Part of the resident’s concerns were to consider alternate measures. Some of the recommendations are as follows: 1) Center line stripe around the curve to make it more visible at night, 2) Replace existing left arrow with a larger left arrow sign, 3) Install 4 chevron signs along the curb where the headlights illuminate the road (not suggested unless

nearby residents agree). City Engineer Rodrigue did not recommend speed humps throughout the City. Since the City does not have a written policy on speed humps. Another recommendation is a raised pavement marker adjacent to the sign.

Commissioner Gupta inquired if the incident occurred in 2011. In the last five years, have residents complained on this matter. What has prompted this request?

ACM Garcia stated we had not received prior complaints and have discussed speed bumps. Per ACM Garcia, during the Northwest Calming Plan, we discussed a formal study would be necessary because speed bumps on some segments could/would move traffic onto other segments. It is important that we assess the impact onto traffic circulation citywide from the installation of such devices.

Cathy Bence resident spoke of the incident from 2011.

William Lin resident spoke in regards to the incident from 2011 as well.

Commissioner Crowley inquired if this was typical 1) Are the problems only on north / south bound or are they related to east/west. 2) Is there any way we can estimate the speed of the vehicle at the time of the 2011 incident?

Chief Incontro stated we need to have an accident expert to reconstruct the incident.

Chief Incontro stated staff went out and monitored the area with staff and noticed it is possible for vehicles to pick up speed. Our concern is that if we implement a speed hump it could result in a more serious accident.

Alternate Lo inquired if there were more incidents in this area over the years.

City Engineer Rodrigue states these are run off accidents. We have not heard of any accidents similar to this in the past.

Commissioners unanimously approved recommendations #1, #2 and #4. A request for Staff to survey residents on recommendation #3 was made.

- 5. TRAFFIC COMMISSION TRAINING:** Mr. John Fisher presented training on Sight Distance.

### **OLD BUSINESS**

There were no Old Business items to discuss.

### **WRITTEN COMMUNICATIONS**

Chief Incontro stated a resident shared concerns regarding the overnight parking ordinance and citations issued. The issue regarding the 1990 ordinance regarding the overnight parking from 2:00 a.m. – 5:00 a.m. However, many cities have such ordinances which are more restrictive than our City. Our options could be to add more signage within the City.

City Engineer Rodrigue stated the system has been working really well.

Commissioner Crowley inquired about a ticket free holiday parking.

Chief Incontro stated we have made notifications on CLEARS and many community events. Prior to the enforcement we notify our staff.

Commissioner Crowley inquired if a vehicle parks in the driveway apron will it be cited?

Chief Incontro stated as long as they are on the apron, they are not cited. In addition, as a Department we are lenient with issuing overnight parking permits. We issue overnight parking permits as long as the resident has a valid reason.

### **COMMISSIONER REPORTS**

There were no Commissioner Reports

### **POLICE DEPARTMENT REPORT**

Chief Incontro stated we had several Injury Traffic Collisions. We will have two pedestrian enforcements during the year. We have hired two new Police Officers and one is being processed.

### **PUBLIC WORKS DEPARTMENT REPORT**

ACM Garcia mentioned the joint meeting with City Council. Chair Coupe highlighted updating our Circulation Element. We will have more information when things unfold.

ACM Garcia stated the Commission reviewed the Left Turn Pocket at San Marino traveling North bound and City Council requested that an alternative option be considered by the TAC.

ACM Garcia stated we received a grant from METRO for improving left hand turn pockets along Huntington (at Sierra Madre intersection NB and San Gabriel NB). In conjunction with this grant, we received another grant from SCAG regarding pedestrian planning. Staff has already selected a consultant. The Pavement Management Plan is near completion and a rating will be assigned to each street for the purposes of establishing long term improvements. The Pavement Management Plan is being incorporated with the City's GIS system. The City conducted two speed surveys and we may be coming up for a new one soon.

City Engineer Rodrigue stated speed surveys can be done every ten years, if there aren't any significant changes. He will review.

**PUBLIC WRITINGS DISTRIBUTED**

There were no public writings distributed.

**PUBLIC COMMENTS**

There were no public comments

**ADJOURNMENT**

Commissioner Chang adjourned the meeting at 8:32 p.m. to the next regular meeting to be held at City Hall in Council Chambers on Monday, May 16, 2016, at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO

**City of San Marino**  
**MEMORANDUM**

TO: CHAIR COUPE AND MEMBERS OF THE  
TRAFFIC ADVISORY COMMISSION

FROM: TERRY RODRIGUE, TRAFFIC ENGINEER

DATE: May 16, 2016

SUBJECT: **EXTENSION OF NORTHBOUND SAN MARINO AVENUE LEFT TURN  
LANE AT HUNTINGTON DRIVE**

**BACKGROUND**

The existing northbound left turn lane on San Marino Avenue at Huntington Drive is approximately 100 feet long, which provides enough room to store 4-5 vehicles waiting for a green signal. During peak hours, the queue of left turn vehicles spills out of the turn pocket and blocks through vehicles in the first through lane. This, in turn, causes further backups and congestion, sometimes blocking access to the police station driveway. A request was made to consider lengthening the left turn lane to accommodate additional left turning vehicles.

On January 18<sup>th</sup> the TAC considered an oral report on striping changes to lengthen the northbound left turn lane on San Marino Avenue at Huntington Drive by 100 feet. These recommendations were presented to the City Council on March 9<sup>th</sup> for consideration (Attachment A). During the discussion attention was focused on the loss of the existing three parking spaces on the west side of San Marino Avenue in front of the Police Department. As a result City Council directed staff to look at alternatives to the proposed plan.

**DISCUSSION**

Staff considered alternatives to the proposed plan balancing the following goals in mind:

1. Lengthen the northbound left turn pocket if practical.
2. Preserve parking in front of the Police Department.
3. Make the changes cost effective to implement.

Several alternatives were considered in detail but only one alternative was considered sufficient to present to the TAC. That alternative (Attachment B) would lengthen the northbound left turn pocket by 45 feet (approximately 2 spaces) and preserve the three parking stalls in front of the Police Department on the west side of San Marino Avenue. This was accomplished by reducing the striping transition lengths to a minimum.

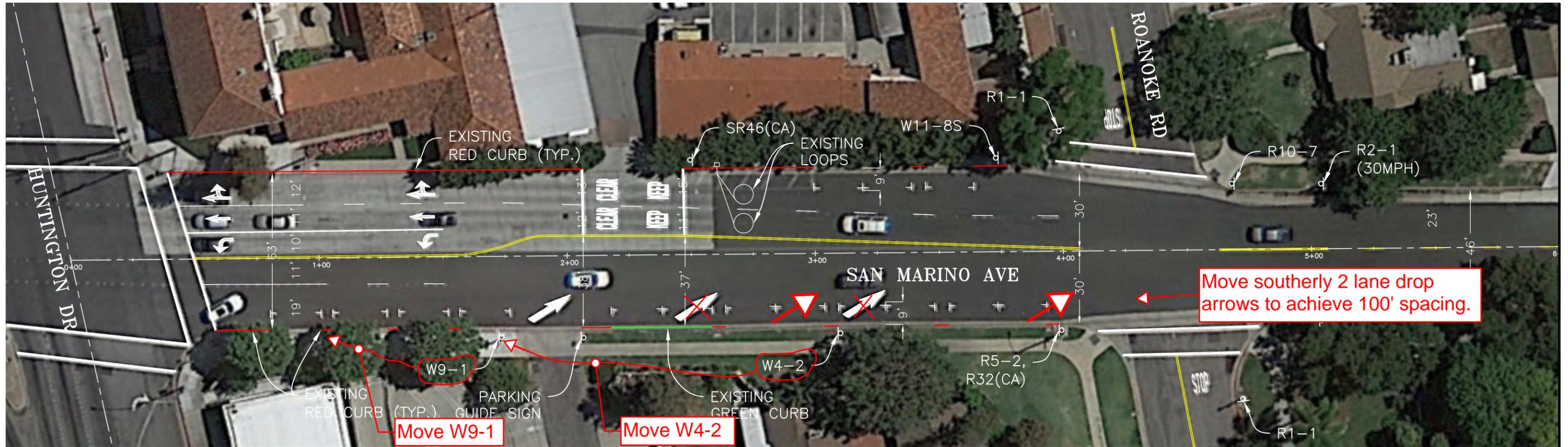
In addition to either the original plan or this alternative, staff recommends that we modify the southbound lane merge to better conform to current standards (physical constraints make full conformance impossible). This is shown in Attachment C.

The cost to implement the signing and striping changes is estimated to be approximately \$2,000.

### **RECOMMENDATION**

Staff recommends that the TAC consider this alternative plan and provide staff with direction.

# SAN MARINO AVENUE LANE MERGE MODIFICATION



STA. 6+00 MATCH LINE  
SEE BELOW



SEE ABOVE  
STA. 6+00 MATCH LINE



R1-1



R2-1



R5-2



R10-7



R26(CA)



R32(CA)



SR46(CA)



W4-2



W9-1



W11-8S



PARKING  
GUIDE  
SIGN

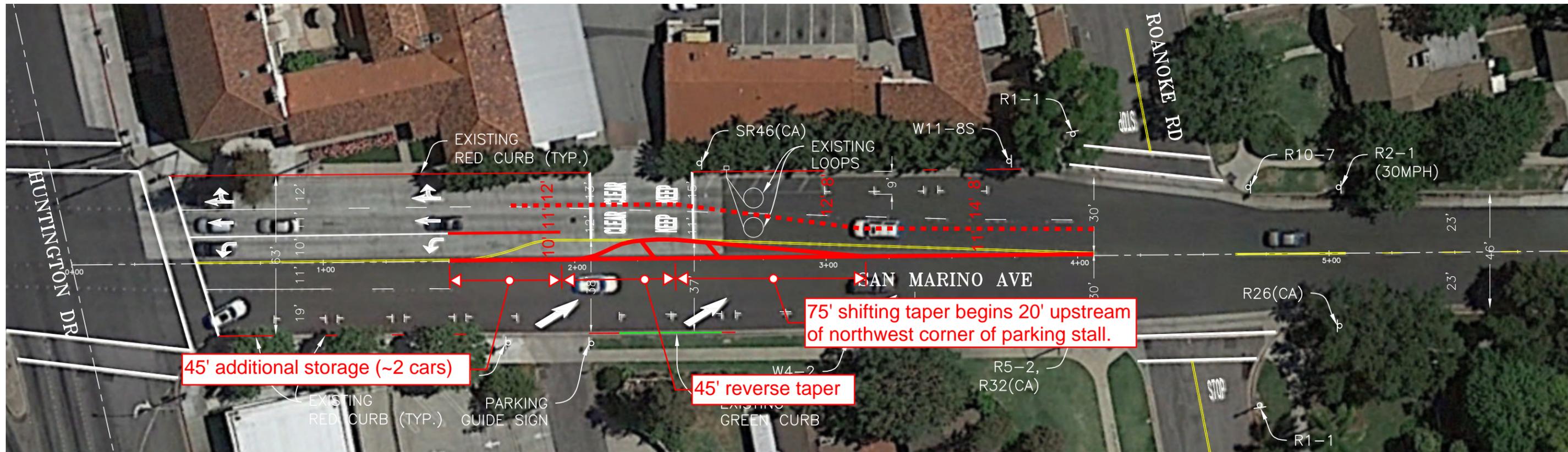


NORTH



SCALE: 1"=40'

# SAN MARINO AVENUE LEFT TURN LANE EXTENSION (RETAINING PARKING)



STA. 6+00 MATCH LINE  
SEE BELOW

SEE ABOVE  
STA. 6+00 MATCH LINE



R1-1



R2-1



R5-2



R10-7



R26(CA)



R32(CA)



SR46(CA)



W4-2



W9-1



W11-8S



PARKING GUIDE SIGN



SCALE: 1"=40'