

CITY OF SAN MARINO

TRAFFIC ADVISORY COMMISSION AGENDA

James M. Coupe, Chairman

Hunter Chang, Vice Chairman

Arti Gupta, Commission Member

Jon Crowley, Commission Member

Wendy Doo, Commission Member

Calvin Lo, Alternate



www.cityofsanmarino.org

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City Hall, Council Chambers

2200 Huntington Drive

San Marino, CA 91108

MONDAY, JANUARY 18, 2016
7:00 P.M.
CITY HALL
COUNCIL CHAMBERS
2200 HUNTINGTON DRIVE, SAN MARINO, CA

The City of San Marino appreciates your attendance. Citizens' interest provides the Traffic Advisory Commission (TAC) with valuable information regarding issues of the community.

Regular Meetings are held on the 3rd Monday of every month.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Administration Department at (626) 300-0700 at least 48 hours prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Commissioners Chang, Crowley, Gupta, Doo, Lo (Alternate); and Chair Coupe

POSTING OF AGENDA

The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive. As a public service, the agenda is also posted on the City's Website: <http://www.cityofsanmarino.org>

PUBLIC COMMENTS

Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Traffic Advisory Commission on any item of interest to the public, before or during the TAC's consideration of the item, that is within the subject matter jurisdiction of the TAC.

NEW BUSINESS

- 1. APPROVAL OF MINUTES FROM DECEMBER 21, 2015**
- 2. TRAFFIC COMMISSION TRAINING**

OLD BUSINESS

WRITTEN COMMUNICATIONS This is an opportunity to announce any written communications pertaining to the City received by members of the TAC.

COMMISSIONER REPORTS This is an opportunity for members of the TAC to inform the public of any meetings or conferences they may have attended.

POLICE DEPARTMENT REPORT This is an opportunity for the Chief of Police to inform the TAC and the public of any upcoming traffic matters of interest to the Community.

- 1. UPDATE ON RE-STRIPING LEFT TURN POCKET AT SAN MARINO**

PUBLIC WORKS DEPARTMENT REPORT This is an opportunity for the Assistant City Manager to inform the TAC and the public of any upcoming public works projects or matters of interest to the Community.

TRAFFIC ADVISORY COMMISSION CALENDAR**PUBLIC WRITINGS DISTRIBUTED**

All public writings distributed by the City of San Marino to at least a majority of the TAC regarding any item on this agenda will be made available at the Public Counter at City Hall, Council Chambers located at 2200 Huntington Drive, San Marino, California.

PUBLIC COMMENTS

The public may at this time speak regarding any city-related issue, provided that no action shall be taken on any item not appearing on the agenda. Any person desiring to speak should complete a

Speaker's Form located at the City Hall, Council Chambers entrance and hand it to the Assistant City Manager. The Chairman reserves the right to place limits on duration of comments.

ADJOURNMENT

The San Marino Traffic Advisory Commission will adjourn to the next regular meeting to be held on **MONDAY, FEBRUARY 22, 2016 at 7:00 P.M.** at the City Hall, Council Chambers 2200 Huntington Drive, San Marino, California.

JOHN N. INCONTRO

CHIEF OF POLICE

**CITY OF SAN MARINO
TRAFFIC ADVISORY COMMISSION
PUBLIC MEETING MINUTES
DECEMBER 21, 2015
7:00 p.m.
City Hall
2200 Huntington Drive
San Marino, CA 91108**

CALL TO ORDER: Chair Coupe called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE: Led by Chair Coupe

ROLL CALL:

Commissioners Present: Commissioners Chang, Crowley, Doo and Chair Coupe

Commissioners Absent: Commissioner Gupta (Excused) and Alternate Lo (Excused)

City Officials Present: Lieutenant Richard Ward

PUBLIC COMMENTS

NEW BUSINESS

1. APPROVAL OF MINUTES FROM DECEMBER 21, 2015:

Commissioner Chang moved to approve and Commissioner Crowley seconded. Minutes were approved unanimously.

2. CONSIDERATION OF TRAFFIC CONTROLS ON ROANOKE, CHELSEA AND OLD MILL:

Lieutenant Ward shared some concerns brought to the Departments attention. Concerns regarding additional striping and signage. We looked at statistics and noticed there were no collisions at Roanoke and Old Mill for calendar years 2014-2015. However, there were two collisions during the same period on Roanoke and Chelsea. It's a large intersection which requires the Traffic Engineers expertise to consider signage or striping.

Chair Coupe indicated these intersections had already been discussed a couple of years ago and it would be beneficial for the Traffic Engineer to observe the area again.

Chair Coupe suggested that this item be brought back in January.

3. DISCUSSION TO RE-STRIPE / RE-DOT LEFT TURN POCKET AT SAN MARINO AVENUE ON THE SOUTH SIDE OF HUNTINGTON DRIVE TO EXTEND FURTHER SOUTH:

Lieutenant Ward indicated speaking to our Traffic Engineer and based on his information it is possible to extend the turn pocket further south. It is something to be considered.

Commissioner Crowley indicated there's a back-up that interferes with the left hand turn pocket. This issue is strictly related with the North bound traffic.

Commissioner Chang inquired if the timing on the left turn signal will change.

Lieutenant Ward indicated this is a question for our Traffic Engineer who will provide further information in January.

OLD BUSINESS

4. UPDATE ON OVERWEIGHT TRUCK TRAFFIC COMPLAINTS ON OAK KNOLL:

Lieutenant Ward indicated on October 15, 2015 our Department received a complaint from a resident regarding possible over weight trucks traveling on Oak Knoll. We did contact our City Prosecutors and Alhambra DA's office in order to move effectively with citing vehicles traveling on Oak Knoll based on our City's Municipal Code. The restriction on Oak Knoll is 6,000 lbs. or less. We conducted a saturation detail on November 24, 2015 from 8 am -11 am on Oak Knoll between Monterey and Huntington. The saturation was conducted in collaboration with South Pasadena Officers who are experienced with using a portable scale. They stopped 11 vehicles and issued three citations. There are a lot of vehicles who meet the exemptions (i.e., MTA buses, Delivery Trucks, etc.) As long as it is a direct route and it is within reason.

Chair Coupe inquired if the portable scale was able to carry all four tires.

Lieutenant Ward stated he believed all four axles did go onto the scale.

Commissioner Crowley inquired about the wear and tear of the roadway.

Chair Coupe inquired if we had any plans for the future.

Lieutenant Ward indicated there's a difference in the construction of the streets and am not an expert to comment. However, we will move forward with issuing citations on Oak Knoll.

Chair Coupe requested an update be provided time to time.

WRITTEN COMMUNICATIONS

There were no written communications.

COMMISSIONER REPORTS

Commissioner Crowley inquired about the presence of Highway Patrol conducting spot checks and wanted to know what that was about.

Lieutenant Ward stated the Highway Patrol conducts these spot smog checks throughout the county. The Highway Patrol does not issue citations to vehicles it just wants to assure they are in good standing with their respective smog reports.

Commissioner Crowley thanked the Police Department for providing the High School Football team an escort out of the City.

POLICE DEPARTMENT REPORT

Lieutenant Ward provided the Departments monthly statistical update. Year to date we have had 165 collisions total. A 108 of those collisions are non-injury. Our numbers are going down.

Chair Coupe inquired if speed increased during the Holidays.

Lieutenant Ward indicated there is no correlation.

PUBLIC WORKS DEPARTMENT REPORT

Administrative Analyst stated on November 21, 2015 we dedicated Circle Bridge which is now open to the public. In addition we will be initializing a Pavement Management program which will rate the condition of our streets and recommend a 5 year Capital Improvement Plan. Assistant City Manager will share this information with the Commissioners before submitting to City Council.

PUBLIC WRITINGS DISTRIBUTED

There were no public writings distributed.

PUBLIC COMMENTS

There were no public comments

ADJOURNMENT

Chair Coupe thanked our two new Council Members Talt and Huang for attending.

Chair Coupe adjourned the meeting at 7:30 p.m. to the next regular meeting to be held at City Hall in Council Chambers on Monday, JANUARY 18, 2016, at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO